

**Minutes**  
**Mason County Historic Preservation Commission**  
**August 9, 2018**  
**Mason County Department of Health Meeting Room**  
**415 N. 6<sup>th</sup> Street**  
**Shelton, WA 98584**

**Members Present:** Steve Rose, Stephanie Neil, Ed Huber, Patricia Jerrells, and Lorilyn Rogers

**Members Excused:** Rick Calvin

**County Staff:** Michael MacSems and Mariah Frazier

**Guest:** Chrissy Williams, Pat Tostevin, Susie Graham, Sandy Murphy, Mike Plomski, Jayni Kamin, Dawn Smart, and Larry DeForrest

**I. Call to order**

*Roll Call-* Mr. Rose called the meeting to order at 2:00 p.m.

*Review and Approve Minutes from July 12, 2018* – Ms. Neil made a motion to approve the July 12, 2018 minutes. Mr. Huber seconded the motion, all in favor, motion carried.

*Correspondence-*

- July 2018 This Place (WA Trust for Historic Preservation)
- July 2018 Mason County Historical Society Newsletter
- Letter from DHAP to Commissioner Shutty regarding the renaming and reenlisting of the Ebenezer Congregational Church (Allyn Community Church) to the Washington State Historic Register

**II. New Business**

*Announcements* – Last month Mr. MacSems met with Susan Stanley regarding Historic Preservation in Matlock.

Mr. MacSems introduced Christina Williams. Ms. Williams has submitted an application to be a member of the HPC. Ms. Williams introduced herself and gave background as to her experience and other committees she is a part of. Ms. Neil motioned to send Ms. Williams' application to the BOCC for appointment. Mr. Huber seconded motion, all in favor, motion carried. It is mentioned that the BOCC might want to interview Ms. Williams before appointing her.

In response to an e-mail forwarded to the HPC, Ms. Jerrells had asked to have the Sivinski Fund Grant from the Washington Trust for Historic Preservation on the agenda. Ms. Neil looks up information as other members discuss. Ms. Neil informs the committee that the Sivinski Fund Grant is through the WA Trust for Historic Preservation and is intended to help small and meaningful brick and mortar historical preservation projects for amounts up to \$2,000. Mr. MacSems

suggests that the grant could be of interest to other local historic preservation non-profits in Mason County.

Mr. Rose moves the conversation to the Summer 2018 Heritage Grant Cycle. Ms. Jerrells asks if she should recuse herself from reviewing the applications for the Mason County Genealogical Society as she knows the applicant personally, and the Harstine Island Cemetery as she has family and friends buried there. Ms. Neil asks if Ms. Jerrells or a family member sits on either board or if she would be unable to judge the applications fairly. Ms. Jerrells replies that she feels she can be fair and does not belong to either board. Ms. Neil states that it shouldn't be a problem.

Ms. Neil informs the HPC and attending public of the scoring system. Scoring is as follows:

<b>Criteria</b>	<b>Points</b>
<b>Promotes Heritage</b>	25 possible
<b>Public Benefit</b>	20 possible
<b>Capacity to Complete</b>	15 possible
<b>Immediate Need</b>	15 possible
<b>Outcomes</b>	10 possible
<b>Defined Budget</b>	10 possible
<b>Economic Benefit</b>	5 possible
<b>Total:</b>	100 possible

Ms. Neil asks how much is budgeted to award at this meeting. Mr. MacSems says they would need to do some math to determine the exact amount, but that the 2018 budget was \$15,000, that this year the Heritage Grant fund has already paid out about \$4,000 from the Summer 2017 grant cycle and that about \$7,000 was awarded (but not yet paid out) last cycle. Ms. Neil says she will look up the minutes on the website and will work on doing the math while they go over the grants and will have an answer by the time they are through discussing.

Mr. Rose introduces the first application for review which is the Mason County Genealogical Society. Ms. Graham from the Genealogical Society presents and talks about their application. Ms. Graham states that the Genealogical Society is requesting money to help them create a website to publish their records for the public to access. Ms. Graham explains that they used to have a website that was taken down after funds were depleted to keep it running. According to Ms. Graham, the money from this grant would allow the Genealogical Society to

preserve and keep records organized. The website would allow the public to be able to discover and easily find where their ancestors are buried, used to live, and learn about their past.

The HPC begins discussion as to scoring for the Mason County Genealogical Society and asks questions regarding the criteria. Mr. Huber clarifies with Ms. Graham that they are asking for \$400. Ms. Rogers asks where the estimation of \$400 comes from. Ms. Graham informs them that they have been in talks with a website developer and that is the cost of 16 hours of website development work.

Mr. Huber asks Ms. Graham to expand on their need for the website. How pressing is it to be done quickly? Ms. Graham states that it is important because they just keep getting more and more records that they can't keep up with. They would also like to be able to tie the information they have with the Mason County Historical Society Museum and be able to add information from obituaries. The sooner the website is up and running, the sooner they can accomplish these goals.

Ms. Neil asks if the current records are in danger in regard to how they're being stored. Ms. Graham responds that the biggest danger is that of paper records being lost and forgotten about on a desk or personal computer and the task becoming too overwhelming.

Ms. Neil also asks if the website developer they will contract is local. Ms. Graham says they are.

Scoring for the Mason County Genealogical Society is as follows:

<b>Criteria</b>	<b>Points</b>
<b>Promotes Heritage</b>	25
<b>Public Benefit</b>	20
<b>Capacity to Complete</b>	15
<b>Immediate Need</b>	13
<b>Outcomes</b>	10
<b>Defined Budget</b>	10
<b>Economic Benefit</b>	5
<b>Total:</b>	<b>98</b>

Mr. Rose introduces the second application for review which is the McReavy House of Hood Canal. McReavy House is asking for \$4,750 in order to repair the roof. Ms. Kamin from McReavy house presents and talks about their application.

Ms. Kamin states that their main goal is to preserve the house and history in order to be a place for the community to enjoy. The McReavy House roof has been patch up for many years but a leak this past winter caused some substantial damage recent interior renovations. The damage can no longer be fixed by patches as the old wood is too fragile. According to Ms. Kamin, they have done a lot of work on the house and have plans to do a lot more work but without a new roof, all the work they've already done to restore, and preserve will be for nothing. They are at a point where only a professional will be able to complete the work properly.

The HPC begins discussion as to scoring for McReavy House and asks questions regarding criteria. Mr. Huber asks what is currently being done to protect the damage and prevent it from spreading. Is it safe for someone to do work on the area? Ms. Kamin responds that they are currently using a bucket in order to catch water from the leak, and that no, it is not safe for volunteers to be working in that area. It is why they need a professional to fix the problem.

Mr. Huber inquires as to how long this temporary new roof will last. Ms. Kamin responds that they expect it to last a minimum of ten years and that if it's not done now, it will cause too much damage to be fixed in the future. Mr. Huber asks if they have been given a promise from the contractor that the work will hold for that long to which Ms. Kamin responds yes.

Ms. Rogers asks who the contractor is and if they are local. Ms. Kamin says they have spoken to a local contractor named Brent Allen. Mr. Huber then asks about the responsibilities of the contractor if they are to find rotten beams or supports. Also speaking for the McReavy House, Mr. DeForrest says that the McReavy House would be responsible for any repairs below the car decking.

Scoring for McReavy House is as follows:

<b>Criteria</b>	<b>Points</b>
<b>Promotes Heritage</b>	25
<b>Public Benefit</b>	17
<b>Capacity to Complete</b>	15
<b>Immediate Need</b>	15
<b>Outcomes</b>	10
<b>Defined Budget</b>	10
<b>Economic Benefit</b>	4
<b>Total:</b>	<b>96</b>

Mr. Rose introduces the third application for review which is the Jarrell’s Cove Cemetery. Ms. Murphy from Harstine Island Community Club presents and talks about their application. The Jarrell’s Cove Cemetery is asking for reimbursement for a historical interpretive sign they have already erected. Ms. Murphy talks about how they are also interested in purchasing more land for growth and outreach projects.

Ms. Jerrells asks if the cemetery reaches out to families of those who are buried there. Ms. Murphy says that most often it is the other way around and families tend to reach out to the cemetery. Ms. Jerrells then asks if families or the public can find information online as to where ancestors are buried. Ms. Murphy responds that they do have a web page through the Harstine Island Community Club.

The HPC begins discussion as to scoring for the Jarrell’s Cove Cemetery and asks questions regarding criteria. Mr. MacSems notes that in the past when potential applicants have asked for reimbursement for a project already completed, they have been told to apply and will be scored accordingly. Ms. Neil notes that the sign was sourced from out of county, which is to be expected for this kind of project.

Scoring for the Jarrell’s Cove Cemetery is as follows:

<b>Criteria</b>	<b>Points</b>
<b>Promotes Heritage</b>	25
<b>Public Benefit</b>	17
<b>Capacity to Complete</b>	10
<b>Immediate Need</b>	8
<b>Outcomes</b>	10
<b>Defined Budget</b>	10
<b>Economic Benefit</b>	3
<b>Total:</b>	<b>88</b>

Mr. Rose introduces the fourth application for review which is Mason County Facilities. Mason County Facilities is asking for money to repaint the interior and redo the floors of the Mason County Veterans Memorial Hall. No one from Mason County Facilities is in attendance to present or talk about their application.

The HPC begins discussion as to scoring for Mason County Facilities. Ms. Neil states that in her opinion, she doesn't believe they are truly interested in historic preservation with their proposal.

Mr. Rose states that redoing the wood floors is important, as long as it is done historically appropriately.

Ms. Rogers notes that the Veterans Memorial Hall is an important historical building to the community and needs to be maintained. It is used by the public for many different gatherings and events.

Ms. Williams asks the HPC if the Veterans Memorial Hall is listed on the Historic Registry. Mr. MacSems said not on the County Registry, and if it is on a registry, it would be listed through the City of Shelton, even though it is county owned.

Scoring for Mason County Facilities is as follows:

<b>Criteria</b>	<b>Points</b>
<b>Promotes Heritage</b>	15
<b>Public Benefit</b>	15
<b>Capacity to Complete</b>	9
<b>Immediate Need</b>	5
<b>Outcomes</b>	5
<b>Defined Budget</b>	3
<b>Economic Benefit</b>	5
<b>Total:</b>	<b>57</b>

Ms. Neil states that after looking at the numbers they have \$3,418.82 left in the 2018 Heritage Grant budget to award this cycle. Mr. Huber asks if the Memorial Hall refund has been deposited. Mr. MacSems informs them that it was deposited on August 3<sup>rd</sup>. Mr. Huber asks if some of that money can be awarded as grant money. Ms. Neil says that they are trying to spend down and next year will only have a total of \$12,000 to award instead of the \$15,000 they had this year. Ms. Neil says they should hold on to that money in case it is needed next year and to keep their coffers from being depleted. The HPC decides to transfer the unspent \$2,000 from Historic Surveys line item to the Heritage Grant budget, bringing the amount of available funds up to \$5,418.82.

Ms. Neil states that the top three applications are all very deserving, but it looks like they can only afford to fund the top two scoring applications. Mason County Genealogical Society scored highest with 98 points, and McReavy House scored second highest with 96 points. Mr. Huber motions to fund the top two scoring applications. Ms. Neil seconds motions, all in favor. Motion carries.

Mr. MacSems explains the process of getting final grant approval from the BOCC. It will take about a month and there will be a contract to sign.

*Other (if Any)* – Mr. MacSems informed the HPC that Sue Stanley asked for a copy of the Matlock Reconnaissance. As Mr. MacSems was making a copy to give her, he noticed that there was a note regarding the confidentiality of some information and asked if was okay to disseminate. Members discuss if certain sections would need to be redacted. Mr. Huber agreed to take the document home and look through to determine if anything needs to be redacted.

Ms. Williams asked about the public meeting regarding the Oyster House in Allyn. She had contacted the North Bay Historical Society about attending the meeting, but no one had responded to her. She was wondering if the HPC had heard anything. Mr. Rose told her she could contact Judy Scott at the Port of Allyn.

### **Old Business**

*2019 Budget Follow Up* – Mr. MacSems gave Kathy Chaussee the HPC's 2019 budget. Ms. Chaussee asked about the new Educational Initiative line item. Ms. Chaussee is reluctant to create any new line items, so the \$2,000 may end up being lumped in to another budget line item. Mr. Rose asked if line item names could be changed to better reflect what they were for. Mr. MacSems and Ms. Neil said it was now too late to do anything about it and in the end the money would still be there, just maybe under a different name.

Mr. MacSems also restated that the Memorial Hall refund of \$6,830.47 had been deposited.

*Finalize Oyster House COA Review* – Mr. MacSems said it was done.

*Status of County Historic Preservation Ordinance Update (if any)* – None.

*Discuss the Inventory of County Owned Historic Properties (if any)* – None.

*Other (if any)* – None.

### **III. Other Commission Discussion**

*Financial Statement-* HPC reviewed the statement for July 2018. Everything looks correct.

**IV. Next Meeting Date September 13, 2018**

**V. Adjournment**

At 3:45 p.m. Ms. Neil made a motion to adjourn. Motion seconded by Mr. Huber.  
All in favor, meeting adjourned.