Request To Revise An Approved Plan

Permit Number: BLD_____ -_____ Name_____
Parcel Number _____-_____-_____ Phone Number **daytime** (_____) _____
Project Address _____ Mailing Address _____
_____ _____

Please provide a complete, detailed description of the proposed revisions to the approved plans:
_____
_____
_____
_____
_____

Are two sets of the revised plans or addendum indicating the changes included?	☐ Yes	☐ No
Are the approved site plans included?	☐ Yes	☐ No
Are the revisions clearly and accurately identified on the plans or addendum?	☐ Yes	☐ No
Does the plan contain an engineer's or architect's lateral or vertical analysis?	☐ Yes	☐ No
If Yes, Has the engineer or architect approved this revision?	☐ Yes	☐ No
Is a stamped and signed approval included with this request?	☐ Yes	☐ No

(Note: No structural changes to a "designed" plan will be approved without the written consent of the engineer and/or architect of record.)

Does the proposed revision modify the footprint or location of the structure?	☐ Yes	☐ No
If Yes, Is a revised site plan, with all new setback dimensions included with this request?	☐ Yes	☐ No

Additional Information:_____
_____
_____
_____

Applicant's signature_____ Date:_____

Office Use Only Received by: _____

	Date Sent	Assigned To	Approved By	Date
☐ B.				
☐ P.				
☐ E.H.				
☐ P.W.				

Additional Conditions / Comments: _____
_____
_____
_____
_____

Original Valuation: $ _____
Additional Valuation: $ _____
Sq. Ft. _____x $_____ $_____
Sq. Ft. _____x $_____ $_____
Total New Valuation **$_____**

Additional Fees:
Additional Planning Dept. $_____
Additional Plan Review $_____
Additional Building Permit $_____
Additional Plumbing $_____
Additional Mechanical $_____
Additional E. H. Dept. $_____
Other_____ $_____

Total Amount Due: $_____

Amount To Be Paid Up-Front $_____ _____