

RESOLUTION NO. 174-85

WHEREAS, detailed budget preparation will remain an important part of Mason County's management and planning process;

WHEREAS, revenues were carefully reviewed and predicted at a reasonable level;

WHEREAS, revenues to Mason County are predicted to decline in future years;

WHEREAS, the board of Commissioners has adopted a line item budget for 1986 to maintain proper, legal reviews of all County funds and expenditures therefrom;

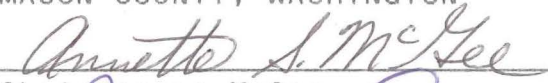
THEREFORE, BE IT RESOLVED, by the Board of County Commissioners in regular session assembled that the following controls be in effect:


1. The Board will continue to follow emergency and supplemental appropriation procedures as prescribed by RCW 36.40.000 and 36.40.140.
2. All county officials and department heads shall be limited to the making of expenditures to the amount of such detailed appropriated lines and shall be individually responsible for not over spending in any line item.
3. Before line item deficits occur, department heads and elected officials shall submit for review, in writing, to the Budget Director, or in her/his absence to the Chairperson of the Board, requests for line item transfers. Upon review the budget director will submit the line item requests to the board for authorization by resolution.
4. Any transfers among appropriation lines that would serve to create a new employee position must be authorized by resolution of the Board.
5. Department Heads/elected officials must have authorization by motion of the Board to hire any person to fill a vacant position that may occur.
6. Each department head and elected official is individually responsible for not overextending the bottom line appropriated amount of the department.

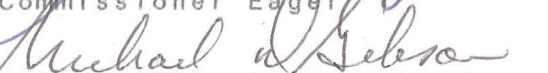
For purposes of planning and review of the annual County budgets and for establishing the controls specified herein, the annual budgets for all County funds and County departments must be submitted with expenditures detailed at the line item level and revenues detailed to the source level, and with such other detail and narratives as requested by the Board and the Administrative Assistant/Budget Director.

DATED this 31st day of December, 1985.

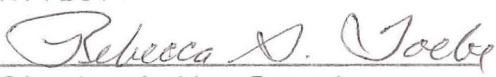
BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON


Chairperson McGee


Commissioner Eager


Commissioner Gibson

ATTEST:


Clerk of the Board

xc: Cmmrs
Department Heads
Elected Officials