



## Mason County TIP-CAP Sample Agenda

**Meetings:** 2<sup>nd</sup> Tuesday of each month  
**Time:** 5:30 -7:30 pm  
**Location:** Mason County Public Works, Conference Room A  
100 W Public Works Drive  
Shelton, WA 98584

1. Roll Call 5:30
2. Welcome, Guest comments and Introductions 5:31
3. Minutes from prior meeting & Agenda 5:40
  - a. Review and Adopt minutes
  - b. Review and Adopt Agenda
4. Mason County Info & reports & Action items 5:45 – 6:15
  - a. Culverts
  - b. Roads
  - c. Bridges
  - d. Revenue
  - e. Impacts
5. Old Business & Follow-Up Items 6:15 – 6:45
6. New Business & Special Projects 6:45 – 7:00
7. Member Reports 7:00 – 7:15
8. Items for Next Meeting 7:15 – 7:30
9. Close meeting 7:30

***Contact Mason County Public Works E&C at (360) 427-9670 ext. 460  
for meeting topic details or additional information.***