

Minutes
Mason County Historic Preservation Commission
May 10, 2018
Mason County Department of Health Meeting Room
415 N. 6th Street
Shelton, WA 98584

Members Present: Steve Rose, Stephanie Neil, Rick Calvin, Patricia Jerrells, and Lorilyn Rogers

Members Excused: Ed Huber

County Staff: Michael MacSems and Marissa Watson

Guest: Blair Humes

I. Call to order

Roll Call- Mr. Calvin called the meeting to order at 2:01 p.m.

Review and Approve Minutes from April 12, 2018 – Ms. Neil made a motion to approve the April 12, 2018 minutes as amended. Mr. Rose seconded the motion, all in favor, motion carried.

Correspondence-

- April 2018 This Place (WA Trust for Historic Preservation)
- Thank You card (WA Trust for Historic Preservation)
- Thank You card from Marty Harrell
- April 2018 Mason County Historical Society Newsletter
- E-mail from Bonnie Grundy regarding the need for a Certificate of Appropriateness for some new restoration work to Sargent Oyster House floor

II. New Business

Announcements – Mr. MacSems said that Susan Stanley applied for a seat on the HPC, the Board of County Commissioners had not agreed to approve her application under the current circumstances. Ms. Stanley would be writing several grants this year to bring to the HPC and the Commissioners were concerned about the appearance of a conflict of interest if she had a seat on the HPC. The HPC members, present, discussed past members recusing themselves from topics such as grant approvals when they had a conflict of interest. Mr. Calvin suggested that her application could be re-reviewed with some clarification to the BOCC.

Mr. Calvin mentioned he had stopped by the Matlock Old Timers fair, there was a good turnout. He also mentioned that the work Mr. MacSems and Ms. Rogers completed on the Building 1 display case looked very nice.

Other (if Any) – Mr. Rose talked about a feature in the Mason County Journal’s Annual Guild to Mason County as incorrect. The feature was a listing of the County Historic Registry which was described as the “Shelton” Historic Register and was not up to date.

Mr. Rose introduced his guest Blair Humes [sp?] as a videographer and business owner. Mr. Rose talked about the County Historic Registry and the idea of producing videos for the sites with commentary from people connected to the sites, and possibly DAHP professionals. He thought that this would be a good way to get the community and visitors interested in the history of the County and make the history more accessible.

Mr. Humes talked about his background and residence in the County. He talked about the HPC list of Historic Registry as a way to drive interest, communicate the purpose of each site, and draw donations towards such projects whether monetary or volunteer work. He talked about how videography could capitalize on the spectacular aspect of each site combining aerial and ground video with interviews. The videos may encourage more people to volunteer since online video streaming has become an important method for information to be disseminated. Video would enhance the sites on the registry, modernize the website, and encourage more people to nominate additional sites to the Registry.

Ms. Neil agreed that the Registry and web site did need modernization. This type of project would require an RFP contract and bid process. They would also have to look at the HPC’s budget to see what money they had to back it up. Mr. Rose mentioned there might be more money available through grants. Mr. Calvin noted that the idea really encompasses education and it would fit into the purpose of their charter to educate about the historic register. Heritage Grant money could be used for contracts in such a case. He also noted that this would be a good topic to bring up at the Mason County Historic Preservation Month Round Table, coming up on May 19th.

Mr. Humes noted that the scope of the project was important to set, sometimes ideas get too big to be handled as quickly and efficiently when a scope isn’t set, this also helps to determine the costs. Ms. Neil noted that the Sargent Oyster House videography cost a couple thousand.

Mr. Calvin asked the HPC if they should establish a Committee to investigate the videography project.

Ms. Neil made a motion to establish an Education Initiative Committee and to appoint Mr. Rose to the Committee. Motion seconded by Ms. Rogers, all in favor, motion carried.

Mr. Calvin and Ms. Neil noted that there should be an outline and budget. They also noted that today was just a conversation on the topic and no commitments to any parties were made.

Mr. Calvin explained to the new members what a committee formed by the HPC could and couldn't do.

Mr. MacSems brought up the letter from Bonnie Grundy concerning the Sargent Oyster House. Mr. MacSems explained that the letter noted that they were getting ready to replace the floor system and that they had structural drawings and engineering almost ready for submittal. Ms. Grundy was inquiring what process they needed to go through before submitting to the County. The HPC talked about a Certificate of Appropriateness for the work before submitting for a building permit. They discussed the revisions to the Certificate of Appropriateness form that Ms. Neil had made and what they would like to see from the Oyster House project with submittal. Ms. Neil asked if this project had been presented to DAHP yet. Mr. MacSems said that he would advise Ms. Grundy to contact Nicholas Vann at DAHP.

Mr. Calvin mentioned adding this topic to next month's agenda and Mr. MacSems will respond to Ms. Grundy with the HPC's current discussion on the topic and addition of the topic on next month's agenda.

Old Business

Historic Preservation Month Round Table Planning – Mr. Calvin mentioned the agenda was revised, he had a current estimate of thirty people for attendance, food and supplies are set, and the estimated cost for the event is \$350 which is much less than they budgeted. Mr. Calvin talked about the outline for the event. Mr. MacSems will read the News Release this coming Tuesday May 15, 2018 and it should be in the Thursday's Mason County Journal.

Ms. Rogers had to depart, 3:34pm.

Historic Preservation Month Display Case Update – Mr. Calvin had mentioned earlier that the case looked very well put together and thanked Mr. MacSems and Ms. Rogers for their work.

Status of County Historic Preservation Ordinance Update (if any) – None.

Discuss the Inventory of County Owned Historic Properties (if any) – None. Mr. Rose had touched on the topic in New Business with the idea of videography and historic County owned properties.

\$6,830.47 Memorial Hall Refund Status – Mr. Calvin noted that he had sent a letter to Mr. Pinter and had received a response, the refund should show in their financial statement by the end of June.

Other (if any) – Ms. Neil asked if the HPC members could use the webinar links that had been provided in a DAHP email recently. Mr. MacSems answered that members should be able to use them, and if not to let him know.

Mr. MacSems asked Ms. Jerrells is she had been contacted by Support Services for Public Records training, Mr. MacSems will send her the link.

III. Other Commission Discussion

Financial Statement- HPC reviewed the statement for April 2018. They discussed what Heritage Grants had been reimbursed so far and which ones had not submitted for their reimbursement. There was discussion that Heritage Grant Funding may be less in the upcoming cycles.

IV. Next Meeting Date June 14, 2018

V. Adjournment

At 3:47 p.m. Ms. Neil made a motion to adjourn. Motion seconded by Mr. Rose. All in favor, meeting adjourned.