

Minutes

Mason County Historic Preservation Commission

January 12, 2017

Mason County Department of Health Meeting Room

**415 N. 6th Street
Shelton, WA 98584**

Members Present: Steve Rose, Rick Calvin, Ed Huber, Stephanie Neil

Excused Members: Marty Harrell and David Willard

County Staff: Michael MacSems and Marissa Watson

I. Call to order

Roll Call- Mr. Calvin called the meeting to order at 2:02 p.m.

Review and Approve Minutes from December 8th – Ms. Neil and Mr. Huber take a few minutes to look over the minutes. Ms. Neil asked that a few sentences concerning the Kamilche Cemetery be edited. Mr. Huber noted under the section titled *Continuing Review of Mason County Historic Preservation Ordinance and Review Mason County Historic Preservation Commission Bylaws*, he had made a comment about buildings being inventoried and that it should say “forty-five” not “forty” years. Ms. Neil made a motion to approve minutes as amended, Mr. Huber seconded, all in favor, motion carried.

Correspondence-

- December 2016 Historical Society Newsletter
- Email from Kristin Fabry regarding MCHS reimbursement
- Winter Edition of Columbia
- Simpson Roundhouse Article (Mason County Journal)
- Email from John McDonald regarding the Old Belfair Cemetery.

II. New Business

Announcements - Mr. MacSems announces that Mason County Community Services has a new logo. Discussion about HPC's specific logo. Mr. MacSems will look into the logo topic and determine if the HPC can use their unique current logo or will use the Community Services Department logo.

Discuss revenue sharing with Mason County Historical Society - Mr. MacSems mentions that no reply has been received from the BOCC regarding Rick Calvin's letter about revenue sharing. HPC members have a general discussion about the percentages involved in the current sharing with the City of Shelton.

Discussion of Winter 2016-17 Heritage Grant - Ms. Neil asked Mr. MacSems if he would review the applications for completeness. Mr. Calvin mentioned that it would be advantageous to have the review completed by the February meeting of the HPC.

Review Heritage Grant Completion Report for MCHS – Ms. Neil inquired about the \$5,000 for the film conversion using Light Press. Mr. MacSems referred to the email from Kristin Fabry that includes an invoice and an image of the check MCHS issued to Light Press. Ms. Neil made a motion to release the \$5,000 for reimbursement to MCHS. Mr. Huber seconded the motion. All in favor, motion carried.

Other (if any) – Voting on Chair and Vice Chair – Group discussion regarding who was willing to Chair. Mr. Calvin mentioned again that he would be willing to Chair, if no one else came forward. There was discussion about Ms. Harrel's mention, at the last meeting, that she is willing to serve as Vice Chair again. Ms. Neil made a motion to approve Mr. Calvin as Chair and Ms. Harrell as Vice Chair of the HPC. Mr. Rose seconded the motion. All in favor, motion carried.

Old Business

Continued Memorial Hall Discussion- Mr. MacSems mentions that they are still waiting on the lists from Mr. Vrabel. Mentioned that they were still gathering receipts. There was continued discussion about the best method of breaking down the costs and presenting it to the HPC. Mr. Calvin reiterated that grouping by project would be best, i.e. floor, roof, etc. The group agreed that it was important to obtain this information about projects funded by the HPC in order to provide feedback to the BOCC in the future.

Kamilche Cemetery Update- Mr. Calvin reiterates his position concerning a letter of support from HPC for Ms. Foster's mention of encroachment and DAHP's authority to enforce on. Mr. Huber and Ms. Neil agree to wait until there has been further action before writing this letter.

Continuing Review Mason County Historic Preservation Ordinance and Review Mason County Historic Preservation Commission bylaws- Mr. Calvin mentioned section 2H under the Ordinance and possibly crafting the wording a bit more. He asks HPC members if they are ready to edit or finalize the draft. Mr. MacSems needs a strike out copy showing the before and after of the edited Ordinance to schedule with the BOCC Agenda. Mr. Huber mentions the DAHP protection act should say that they document buildings at 45 years. That it is a recommendation from the DAHP on the built environment. Mr. Calvin says he will add the 45 year stipulation to the Ordinance. Concerning the ByLaws, they may want to consider the verbiage for the Ad Hoc Committee a little more. Mr. Rose had no changes to add from his copy. Mr. MacSems mentions that he may have a modified copy of

the ByLaws and that he will send a copy to HPC members. Also mentions that the Bylaws do not have to go through the BOCC for approval.

Comprehensive Plan Update- No news of HPC suggestions going before the BOCC.

Website Update (if any) – Mr. MacSems talked about updating the Meet The Members page on the HPC's website, this would involve taking new pictures of everyone.

Other (if any) – CLG Training – Ms. Neil brings up the CLG Training. Mr. Calvin reminds everyone, and those who weren't at the last meeting, that he talked about taking an on-line survey from CLG before the January meeting of the HPC. Ms. Neil talks about the Agenda and the cost of the training. All members present agree they need to get a number of who is going or not. Ms. Neil, Mr. Huber, and Mr. Calvin express their desire to go. The deadline to register was mentioned, February 3, 2017. Mr. Rose also expresses his desire to go to the CLG Training. Mr. MacSems mentions emailing Ms. Harrel to inquire if she wants to attend. They discussed the \$35 registration fee, what it covered, as well as transportation and parking. Ms. Neil made a motion to send up to 5 HPC members, at the \$35 registration fee/per member, to the CLG Training. Mr. Rose seconded the motion. All in favor, motion carried.

III. Other Commission Discussion

Financial Statement- None

IV. Next Meeting Date February 9, 2017

V. Adjournment

At 2:59 p.m. Mr. Huber made a motion to adjourn. Motion seconded by Ms. Neil. All in favor, meeting adjourned.