This Veterans' Assistance Manual has been approved by the Mason County Veterans' Advisory Board during their regularly scheduled meeting on January 15, 2014

Mike Brown, Chairman

DATED at Shelton, Washington this 11th day of March, 2014

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Tim Whitehead, Chief DPA

BOARD OF COUNTY COMMISSIONERS
MASSON COUNTY, WASHINGTON

Terri Jeffreys, Chair

Tim Sheldon, Commissioner

Randy Neatherlin, Commissioner
Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I. Organizational Policies</td>
<td>3</td>
</tr>
<tr>
<td>II. Financial Policies</td>
<td>3-4</td>
</tr>
<tr>
<td>III. Policy Establishing Board</td>
<td>4</td>
</tr>
<tr>
<td>IV. Eligibility Policies</td>
<td>4-5</td>
</tr>
<tr>
<td>V. Referral to Other Services Policies</td>
<td>5</td>
</tr>
<tr>
<td>VI. Appeal and Resolution Policies</td>
<td>5</td>
</tr>
<tr>
<td>VII. Application Procedures</td>
<td>5-6</td>
</tr>
<tr>
<td>VIII. Processing of Packet Procedures</td>
<td>6-7</td>
</tr>
<tr>
<td>IX. Records, Flies, Forms, and Reports</td>
<td>7</td>
</tr>
<tr>
<td>X. Attachments (Att.)</td>
<td>8-42</td>
</tr>
</tbody>
</table>
I. Organizational Policies

a. All RCW’s (Revised Code of the State of Washington) within Chapter 73.08 RCW VETERANS’ RELIEF, with other RCW’s and Mason County RESOLUTION NO. 58-13 will be used and referred to throughout this policy.

b. The purpose of the Mason County Veterans’ Assistance Advisory Board (VAB) is to provide relief as set forth in RCW 73.08.010 (Att.J) to indigent and suffering veterans, their families and the families of deceased indigent veterans.

c. Any honorably discharged veterans or veterans with a General Discharge under honorable conditions or a General Discharge with other than honorable conditions (Administrative Discharge), as outlined in RCW 41.04.005 (Att.O) and RCW 41.04.007 (Att.P), and meeting the criteria in I-b may apply.

d. These policies and procedures are subject to review annually by the VAB.
   1.) If a revision is made, it is so noted and a narrative of revision is put in VAB minutes
   2.) If no revisions are made, the date of review is noted, and put in VAB minutes

e. The VAB will meet the second Wednesday of each month at 10:00am at the Memorial Hall at 2nd and Franklin St., in Shelton, WA

f. A quorum must be met to conduct any business that may come before the board.

g. If a quorum is not met, the Chair may contact other members via phone/text messaging or by e-mail.

h. Upon reaching a member, and member agrees to be part of the meeting, thus creating a quorum, the Chair must remain in contact with the member throughout the meeting.

II. Financial Policies

a. The funds for creating a Veterans’ Assistance Fund (VAF) RCW 73.08.080(1) (Att.M), is generated from a tax levied by the Mason County Commissioners (MCC), use of the fund is governed by same RCW (Att.M).

b. On November 5, 2013 the MCC in Resolution No. 58-13 (Att.Q) set the limit of cash awarded to eligible veterans at six hundred ($600.00) dollars to be spent on specific types of relief as outlined in II-f.

c. This fund may be disbursed to indigent veterans and their families or the families of those deceased in the amount not to exceed six hundred ($600.00) dollars per applicant per calendar year, not to exceed two (2) years, unless the indigent veteran qualifies for additional funds as outlined in II-k.

d. After one year of waiting, the veteran may reapply for further assistance with proof of eligibility.

e. Approval of the six hundred ($600.00) dollars for assistance shall be granted only for the following: 1.) Past Due Rent or Mortgage
   2.) Past Due Utilities; electric, water or Natural Gas
   3.) Needed Food Items
   4.) Needed Fire Wood or Propane

g. Exclusions will include, but not limited to; alcohol, tobacco, lottery tickets, and non-edible food items.
II. Financial Policies - continued

h. Purchases in excess of the amount written on the check is the responsibility of the applicant
i. No cash back will be given to the applicant if purchases are less than the amount written on the check
j. All requests for assistance will be approved by the Veterans Service Officer (VSO), with final approval by the MCC
k. If it is determined an applicant is in need of assistance due to any event, catastrophic illness or other significant change in circumstance which comes in to being unexpectedly and is beyond the applicants' management or control, the VSO may request in writing that MCC consider approval of an amount not to exceed one hundred fifty ($150.00) dollars per applicant in any calendar year
l. The intent of the VAF is not to replace assistance from any other agency, and assistance is granted on a "Case by Case" basis only
m. The VAF is not intended to provide continuing assistance on a routine basis
n. The VAF shall not duplicate other available assistance for the purposes as noted in II-f

III. Policy Establishing Board

a. RCW 73.08.035 (Att.K) states each county must establish a Veterans' Advisory Board (VAB), the board shall advise MCC on the needs of local indigent veterans, the resources available to local indigent veterans, and programs that could benefit the needs of local indigent veterans and their families
b. The VAB is comprised of veterans from the community "at large", and representatives from nationally recognized veterans organizations within Mason County. Per said RCW (ATT.K), no fewer than a majority of the board members shall be members from a nationally recognized veterans' service organization and only veterans are to serve on the board. Service on the board is voluntary.
c. Mason County Resolution NO. 58-13 (Att.Q) allows for appointment of two members residing in Mason County from each National Organizations of Veterans to be appointed to the Veterans' Advisory Board (VAB), and one member"at large"
d. The VAB will consist of a seven (7) member board; members are appointed as follows:
   1.) American Legion (2 members)
   2.) Veterans of Foreign Wars (2 members)
   3.) 40 et 8 (2 members)
   4.) one Mason County resident veteran "at large"
e. Commanders of these organizations will not be members of the VAB
f. Commanders will appoint the members from their organization to serve on the VAB for the purpose of overseeing the VAF

V. These members may be appointed or removed at the discretion of the commanders

h. The first appointment of members shall be three (3) members for a three (3) year term, and four (4) members for a two (2) year term
i. Thereafter all terms will be two (2) year terms
j. The MCC reserves the right to disallow VAB appointee for cause
IV. Eligibility Policies

a. RCW 73.08.005 (Att.1) and other provisions in RCW Title 73 (Att. H) shall govern eligibility assistance to indigent and suffering veterans and/or families.

b. The county defines "indigent and suffering" to mean the current poverty level as defined by the United States Department of Health and Human Services (HHS)(Att. G).

c. Family members entitled to apply for assistance shall be defined as indigent wives or husbands, widows or widowers, and minor children (17 years old or under).

d. Applicants must be a resident of the Mason County for at least ninety (90) days. Applicant must present proof of residency and income.

e. Under the federally-established poverty guidelines, the gross income of the veteran and all members of the household must be at or below 150% of the poverty guidelines established by the HHS(Att. G).

f. Veterans making above the 150% and who do not have an emergency financial situation will not be eligible for assistance.

g. An applicant may have a source of income above the aforementioned 150% and still be considered indigent on an emergency basis.

h. Lack of funds because of bad financial management of an adequate source of income does not make the applicant indigent.

V. Referral to Other Services

a. As per RCW 73.08.070 (Att. L) the county shall assist indigent veterans with burial or cremation costs of three hundred ($300.00) dollars minimum or up to six hundred ($600.00) dollars.

b. The burial assistance is in addition to prior six hundred ($600.00) dollars limitation as outlined in II-f.

china an effort to maximize dollars and provide for as many as possible applicants, and when appropriate, the veteran may be referred by the VSO to other veteran services, and to other community resources for services.

VI. Appeal and Resolution Policy

a. If any applicant knowingly and or unknowingly defrauds or provides false or misleading information or misuses funds, the applicant will be denied from receiving any further assistance services.

b. Applicants who have been denied assistance will be provided with an explanation from the VSO administering the program.

c. If applicant is not satisfied with explanation, they may appeal in writing to the VAB within fifteen (15) days.

d. The appeal will be reviewed by the VAB at the next regular scheduled meeting. A decision will be made no later than the next regular scheduled meeting.

e. Approval or disapproval requires a "Super Majority" vote by the VAB.

f. As a final option, the applicant may file an appeal in writing with the MCC. All decisions in regard to appeal made by the MCC is final.
VII. Application Procedures

a. Upon arriving at the VSO office the applicant will be asked to sign-in

b. The applicant is then screened about their assistance needs, residence, income, and their eligibility, a "Assistance Fund Application and Rental/Mortgage Verification" form must be filled out as part of the packet

c. If the applicant does not have all needed information or documentation, they will be given form Veterans' Assistance Fund Documents Checklist" (Att.B) to help gather the needed information and return form to VSO

d. If an applicant cannot show proof of service, a "Standard Form 180" (Att.E) will be given to them to be filled out and sent in, they can go to the VA at American to get proof of service

e. When an applicant has requested assistance for past due rent or mortgage payment, "Recommendation for Payment" (Att.A) will be forthcoming

f. The applicant will then be given a form "Rental/Mortgage Verification" (Att.C) to be given to the landlord. This form must be filled out by the landlord or lien holder, notarized and sent back or taken to the VSO’s office. The VSO will then verify all information on the form

g. When an applicant has requested assistance for past due utilities (electric, water or natural gas) (Att.2), and has gone through the screening process. The applicant must have a "Past Due" pink slip(s) stating that service will be discontinued.

h. Some utilities companies, i.e. Shelton Utilities, do include garbage within the water bill, in this situation where the bill is "combined", the whole bill is paid

i. The VSO will call the utilities company to verify the correct amount to be paid, and inform them that the veteran has applied for assistance and that a letter of "Recommendation for Payment" (Att.A) will be forthcoming

j. When an applicant requests assistance for firewood or propane, and has gone through the screening process, the VSO will call a vendor to confirm prices and amount needed. The VSO will then inform the vendor that the veteran has applied for assistance and that a letter of "Recommendation for Payment" (Att.A) will be forthcoming

k. The VSO will then fill out a "Purchase Order" (Att.F) to be sent with "Assistance Fund Application" (AFA) (Att.D) for approval from MCC

l. After all needed information and documentation is gathered from the applicant and outside sources, the AFA is then completely filled out and the packet is complete

m. It is the VSO’s responsibility to ensure all information in the packet is correct and verified

n. When the packet is sent on to MCC it will have a copy of "Recommendation for Payment" as a cover sheet (Att.A)

o. The VSO reserves the right to refuse service to disorderly or abusive individuals. Service will be refused to individuals under the influence of alcohol and/or drugs. Applicants who are disorderly or abusive to Mason County employees or volunteers will be not be provided assistance and will be asked to leave the building
VIII. Processing of Packet Procedures

a. Once the packet is received at the MCC office, it is date stamped, and reviewed to ensure all information is correct, and all supporting documentation is there.

b. The MCC office adds a cover sheet along with a list of Vouchers (checks) to be issued, and then it is presented to the MCC for approval.

c. Applications submitted on Monday will be forwarded the same day to the MCC for processing. On Tuesday of the following week they will be reviewed by the MCC. If approved, the vouchers (checks) will be issued the following day, Wednesday (9 days after the applications were completed).

d. Applications submitted on Wednesday will be forwarded the next Monday to MCC for processing. On Tuesday of the following week they will be reviewed by the MCC. If approved, the vouchers (checks) will be issued the following day, Wednesday (15 days after the applications were completed).

e. Applicants who pick up his/her voucher(s) must have proper picture ID, and must sign for voucher(s).

f. Vouchers (checks) are sent out by mail on Thursday.

g. Vouchers (checks) that are issued to food vendors will be stamped with: "For Food Only", "No Cash Back", "No Alcohol or Tobacco".

h. Some delays may result if the MCC do not meet on Tuesday or if legal holidays fall within the period.

i. A weekly list of "Approval of Expenditures" is sent to the VSO office each week.

IX. Records, Files, Forms and Reports

a. It will be the responsibility of the VAB Chair, acting in concert with the VSO's to establish and maintain a record of each applicant requesting and/or receiving assistance from the VAF.

b. The VSO will provide forms and reports of attendants, decisions, and record-keeping for clientele, e.g., forms for vendors, initial applications, and VAB decisions.

c. The VAB, acting in concert with the VSO's shall produce an annual report containing the following information: 1.) The number of requests for assistance received during the calendar year.

2.) The number of requests for assistance for which assistance was given.

3.) The number of requests for assistance for which assistance was not provided and a narrative description of the reasons assistance was not provided.

4.) The total dollar value of assistance provided on a monthly basis.

5.) A narrative description of non-monetary assistance provided by the VAB.

6.) Meeting minutes as an attachment.

7.) A copy of appeals as an attachment.

d. If any section of these policies or procedures is determined to be in conflict with federal, state, or county laws, ordinances or directives then said section will be void and the aforementioned laws, ordinances or directives shall prevail.
### X. Attachments (Att.)

<table>
<thead>
<tr>
<th>Description</th>
<th>Page(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Recommendation For Payment</td>
<td>9</td>
</tr>
<tr>
<td>B. S &amp; S Veteran's Assistance Documents Checklist (S&amp;S form)</td>
<td>10</td>
</tr>
<tr>
<td>C. Rental/Mortgage Verification</td>
<td>11</td>
</tr>
<tr>
<td>D. Assistance Fund Application (AFA)</td>
<td>12-15</td>
</tr>
<tr>
<td>E. Request Pertaining to Military Records (Standard Form 180)</td>
<td>16-18</td>
</tr>
<tr>
<td>F. Mason County Veterans Service Office-Purchase Order</td>
<td>19</td>
</tr>
<tr>
<td>G. Income Guidelines for Mason County (HHS)</td>
<td>20</td>
</tr>
<tr>
<td>H. Chapter 73.08 RCW-Veterans' Relief</td>
<td>21-27</td>
</tr>
<tr>
<td>I. RCW 73.08.005-Definitions</td>
<td>28-29</td>
</tr>
<tr>
<td>J. RCW 73.08.010-Provides Relief for Indigent Veterans</td>
<td>30-31</td>
</tr>
<tr>
<td>K. RCW 73.08.035-Establishment of Veterans' Advisory Board (VAB)</td>
<td>32</td>
</tr>
<tr>
<td>L. RCW 73.08.070-Burial of Indigent Deceased Veterans</td>
<td>33</td>
</tr>
<tr>
<td>M. RCW 73.08.080-Tax Levy Authorized</td>
<td>34-35</td>
</tr>
<tr>
<td>(1) Establishment of Veterans' Assistance Fund (VAF)</td>
<td>34</td>
</tr>
<tr>
<td>N. RCW 73.08.90-Public Assistance Eligibility</td>
<td>36</td>
</tr>
<tr>
<td>O. RCW 41.04.005-&quot;Veteran&quot; Defined for Certain Purposes</td>
<td>37-38</td>
</tr>
<tr>
<td>P. RCW 41.04.007-&quot;Veteran&quot; Defined for Certain Purposes</td>
<td>39</td>
</tr>
<tr>
<td>Q. Mason County Resolution No. 58-13</td>
<td>40-42</td>
</tr>
</tbody>
</table>
Veterans Service Office
Mason County, Washington
206 West Franklin Street
Post Office Box #8, Shelton, WA 98548-0008
Office: 360-426-4546 / Fax: 360-427-4491

"Recommendation For Payment"

Date:

To:

Regarding:

The Veterans' Assistance Fund Screening Committee has recommended to the Mason County Commissioners that they approve payment of $____________ to you against the unpaid account of _______________________. This fund is available to all county veterans who have been determined eligible. Based on the Commissioners' schedule, you may expect to receive your funds on or about ____________________.

If this payment is for rental assistance, the Commissioners will not begin their process until they have received the "Rental/Mortgage Verification" form this veteran has provided to you.

The Veteran, and Staff of this office, and the office of the County Commissioners all appreciate your patience with this process.

Service Officer: _______________________________
Veterans’ Service Office
Mason County, Washington
206 West Franklin Street
Post Office Box #8, Shelton, WA 98584-0008
Office: 360-426-4546 / Fax: 360-427-4491

VETERANS’ ASSISTANCE FUND DOCUMENTS CHECKLIST

VETERANS’ NAME: ..........................................................................................................................................................................................

CONTACT ADDRESS: ........................................................................................................................................................................................................

........................................................................................................................................................................................................

CONTACT PHONE NUMBER(S): ....................................................................................................................................................................................

VSO’s NAME: ___________________________ DATE: ___________________________

The following items are needed by the county to process the application for the above named veteran. Check off items you have. **Write “NA” if not applicable.**

------ DD214 or similar document verifying veteran was honorably discharged.
------ State residency proof for last twelve months
------ County residency proof for last three months, to VSO’s satisfaction.
------ Income proof for last three months for entire household. Examples: Pay Stubs, Bank Deposits. If unemployed: Form “Q01” from WorkSource.
------ Proof of expenses

Proof of Financial Emergency:
------ Food
------ Rent past due: *Rental/Mortgage Verification form filled out, and Notarized.*
Utility Bill(s) past due, if separate:
------ Water Bill
------ Heat (electrical, propane, firewood, etc.)
------ Electricity
------ Phone (If needed for medical reasons)
------ Garbage
------ Other ....................................................................................................................................................................................................

NOTES: ........................................................................................................................................................................................................

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Veterans’ Advisory Board Manual, December 2013
VETERANS’ ASSISTANCE FUND
RENTAL/MORTGAGE VERIFICATION

Date: _______________ (Please Print Clearly)

Veterans’ Name: ___________________________ Phone Number: ___________________________

Address of Property: ___________________________ /Parcel#: ___________________________

Mailing Address of Lease: ___________________________

Name of Landlord/Lien Holder: ___________________________

Phone Number of Landlord/Lien Holder: (area code and number)

Amount of Rent/Payment: ___________________________ WEEKLY SEMI-MONTHLY MONTHLY

Does this amount include any utilities? : ___________Which Ones ___________________________

Amount in arrears as of the date of this form: ___________________________

I, the undersigned, swear or affirm that the answers to the questions hereon are true and correct, and I understand should it be proven false upon investigation, I may forfeit my right to assistance under the Veterans’ Relief Act of the State of Washington and incur such other penalties as may be prescribed by law. I further agree to release any information regarding my case that may be in the possession of other relief agencies. By making application to the relief fund, I permit the investigation officer to make discreet inquiries as may be necessary.

Signature of Landlord/Lien Holder: ___________________________

Verification must be from the owner/mortgage holder only. This form must be notarized by an official notary public.

All payments will be mailed directly to the owner/mortgage holder of said property, unless payment will not stop eviction.

SUBSCRIBED AND SWORN to before me this ___________ day of ___________, 20____

________________________
NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON
Residing at ___________________________
Commissioner Expires: _______________
The Veterans Service Office
In Mason County, Washington
Second and Franklin Streets
Post Office Box 8, Shelton, WA 98584
360-426-4546

Assistance Fund Application

Date __________________________

Client Name __________________________

Address __________________________________________________________

___________________________________________________________________

Phone ________________________________

(E-mail if available) ________________________________

Eligibility

Branch of Service ____________________________________________

SS# __________________________ Service Number ______________________

Date of Entry __________________________

Date of Discharge _________________

Type Discharge ______________________

War Period or Campaign award for participation in armed conflict.
(See RCW 41.04.005)

WWI 4/6/17 – 11/12/18 ___ WWI Russia 4/6/17 – 4/01/20 ___ WWII 12/07/41 – 12/31/46 ___

Korean 6-27-50 –1/31/55 ___ Vietnam 8/05/64 – 5/07/75 ___ Persian Gulf 8/02/90 – ___


State Residency ____________________________

County Residency ____________________________

Page 1 of 4 Pages
Family

Spouse Name __________________________________________________________

Address (if different):
____________________________________________________________________
____________________________________________________________________

Dependents other than spouse
Names, Ages, Addresses (if different)
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

EMPLOYMENT

Veteran  No____ Yes____ Where__________________________________________

How Long___________________________________________________________

Salary________________________ Mo/Hr

Spouse  No____ Yes____ Where__________________________________________

How Long___________________________________________________________

Salary________________________ Mo/Hr

CURRENT NEED:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Page 2 of 4 Pages
### INCOME

**Self, Spouse, Dependents - Previous 90 Days**

<table>
<thead>
<tr>
<th>Source of Income</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full or Part-Time Work</td>
<td>Unemployment</td>
</tr>
<tr>
<td>Public Assistance</td>
<td>Child Support</td>
</tr>
<tr>
<td>VA Comp/Disability</td>
<td>Alimony</td>
</tr>
<tr>
<td>VA Pension/School</td>
<td>State Disability</td>
</tr>
<tr>
<td>Social Security - Total</td>
<td>Retirement</td>
</tr>
<tr>
<td>Veteran</td>
<td>Property</td>
</tr>
<tr>
<td>Spouse</td>
<td>Food Stamps</td>
</tr>
<tr>
<td>Dependents</td>
<td>Other</td>
</tr>
<tr>
<td>Other</td>
<td>Other</td>
</tr>
</tbody>
</table>

**Total Household Income**

**NOTE:** Verification of income is required!!

### Expenses

**Self, Spouse, Dependents - 12 month average**

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rent/Lease/Mortgage</td>
<td>Assessed Value</td>
</tr>
<tr>
<td>Landlord/Lien Holder</td>
<td></td>
</tr>
<tr>
<td>Address to be paid to</td>
<td></td>
</tr>
<tr>
<td>Electric</td>
<td>Child Support</td>
</tr>
<tr>
<td>Gas/Fuel/Oil/Wood</td>
<td>VA Over-payment</td>
</tr>
<tr>
<td>Water</td>
<td>SS Over-payment</td>
</tr>
<tr>
<td>Medicine</td>
<td>Food</td>
</tr>
<tr>
<td>Doctor/Dentist</td>
<td>Transport. (gas)</td>
</tr>
<tr>
<td>Health Ins. Prem.</td>
<td>Car Insurance</td>
</tr>
<tr>
<td>Medicare Prem.</td>
<td>Car Payment</td>
</tr>
<tr>
<td>Garbage</td>
<td>Telephone</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>Cable/Satellite</td>
</tr>
<tr>
<td>Renter’s/Home Ins.</td>
<td>Internet</td>
</tr>
<tr>
<td>Maint. Fees</td>
<td>Credit Cards</td>
</tr>
<tr>
<td>Comm. Club Fees</td>
<td>Student Loans</td>
</tr>
<tr>
<td>Day Care</td>
<td>Other</td>
</tr>
</tbody>
</table>

**Total**

---

**Page 3 of 4 Pages**
Signature of Veteran ____________________________________________

Date ____________________________

*NOTE: By signing this document, I swear that, to the best of my knowledge, the information is true and correct. I further realize that if proven to be a deliberate falsification, I will lose all rights to any future assistance.

Signature of Service Team Member __________________________________

Approve ___________  Disapprove ________________

Please pay the following vendors:

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

We, the undersigned Board of County Commissioners for Mason County, State of Washington, do hereby certify that the merchandise or services herein specified have been received.

__________________________________________________________________ Chairperson
__________________________________________________________________

__________________________________________________________________ Commissioner
__________________________________________________________________ Commissioner

Date ____________________________________________
REQUEST PERTAINING TO MILITARY RECORDS

* Requests from veterans or deceased veteran's next-of-kin may be submitted online by using e VetRecs at http://www.archives.gov/veterans/military-service-records/*

(To ensure the best possible service, please thoroughly review the accompanying instructions before filling out this form. Please print clearly or type.)

SECTION I - INFORMATION NEEDED TO LOCATE RECORDS (Furnish as much as possible.)

1. NAME USED DURING SERVICE (last, first, and middle) 2. SOCIAL SECURITY NO. 3. DATE OF BIRTH 4. PLACE OF BIRTH

5. SERVICE, PAST AND PRESENT

<table>
<thead>
<tr>
<th>BRANCH OF SERVICE</th>
<th>DATE ENTERED</th>
<th>DATE RELEASED</th>
<th>OFFICER</th>
<th>ENLISTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. ACTIVE COMPONENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>b. RESERVE COMPONENT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>c. NATIONAL GUARD</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

5. SERVICE, PAST AND PRESENT

(For an effective records search, it is important that all service be shown below.)

5. SERVICE, PAST AND PRESENT

<table>
<thead>
<tr>
<th>BRANCH OF SERVICE</th>
<th>DATE ENTERED</th>
<th>DATE RELEASED</th>
<th>OFFICER</th>
<th>ENLISTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. ACTIVE COMPONENT</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>b. RESERVE COMPONENT</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>c. NATIONAL GUARD</td>
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</tbody>
</table>

6. IS THIS PERSON DECEASED? If "YES" enter the date of death.

□ NO □ YES

7. IS (WAS) THIS PERSON RETIRED FROM MILITARY SERVICE?

□ NO □ YES

SECTION II - INFORMATION AND/OR DOCUMENTS REQUESTED

1. CHECK THE ITEM(S) YOU ARE REQUESTING:

□ DD Form 214 or equivalent. When was the DD Form(s) 214 issued? YEAR(S):

If more than one period of service was performed, even in the same branch, there may be more than one DD214.

This form contains information normally needed to verify military service. A copy may be sent to the veteran, deceased veteran's next of kin, or other persons or organizations if authorized in Section III, below. An UNDELETED DD214 is ordinarily required to determine eligibility for benefits. Sensitive items, such as, the character of separation, authority for separation, reason for separation, reenlistment eligibility code, separation (SPD/SPN) code, and dates of time lost are usually shown.

An undated copy will be sent unless you specify a deleted copy. Indicate here if you want a deleted copy of the DD Form 214.

The following items are deleted: authority for separation, reason for separation, reenlistment eligibility code, separation (SPD/SPN) code, and for separations after June 30, 1979, character of separation and dates of time lost.

□ All Documents in Official Military Personnel File (OMPF)

□ Medical Records (Includes Service Treatment Records, Health (outpatient) and dental records.) If hospitalized (inpatient), the facility name and date for each admission must be provided:

□ Other (Specify):

2. PURPOSE: (An explanation of the purpose of the request is strictly voluntary; however, such information may help to provide the best possible response and may result in a faster reply. Information provided will in no way be used to make a decision to deny the request.) Check appropriate box:

□ Benefits □ Employment □ VA Loan Programs □ Medical □ Genealogy □ Correction □ Personal

□ Other, explain:

SECTION III - RETURN ADDRESS AND SIGNATURE

1. REQUESTER IS: (Signature Required in #3 below of veteran, next of kin, legal guardian, authorized government agent or "other" authorized representative. If "other" authorized representative, provide copy of authorization letter.) No signature required for Archival records.

□ Military service member or veteran identified in Section I, above

□ Next of kin of deceased veteran: (Relationship)

MUST HAVE PROOF OF DEATH - See item 2a on instruction sheet.

2. SEND INFORMATION/DOCUMENTS TO:

(Please print or type. See item 4 on accompanying instructions.)

Name

Street

City

State

Zip Code

3. AUTHORIZATION SIGNATURE WHEN REQUIRED (See items 2a or 3a on accompanying instructions.) I declare (or certify, verify, or state) under penalty of perjury under the laws of the United States of America that the information in this Section III is true and correct. No signature required for Archival records.

□ Legal guardian (Must submit copy of court appointment.)

□ Other (specify)

Signature Required - Do not print

Date

Daytime phone

Fax Number

Email address

*This form is available at http://www.archives.gov/research/orders/standard-form-180.pdf on the National Archives and Records Administration (NARA) website.*
LOCATION OF MILITARY RECORDS

The various categories of military service records are described in the chart below. For each category there is a code number which indicates the address at the bottom of the page to which this request should be sent. Please refer to the Instruction and Information Sheet accompanying this form as needed.

<table>
<thead>
<tr>
<th>BRANCH</th>
<th>CURRENT STATUS OF SERVICE MEMBER</th>
<th>ADDRESS CODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AIR FORCE</td>
<td>Discharged, deceased, or retired before 5/1/1994</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 5/1/1994 – 9/30/2004</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired on or after 10/1/2004</td>
<td>11</td>
</tr>
<tr>
<td></td>
<td>Active (including National Guard on active duty in the Air Force), TDRL, or general officers retired with pay</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Reserve, retired reserve in nonpay status, current National Guard officers not on active duty in the Air Force, or National Guard released from active duty in the Air Force</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Current National Guard enlisted not on active duty in the Air Force</td>
<td>13</td>
</tr>
<tr>
<td>COAST GUARD</td>
<td>Discharged, deceased, or retired before 1/1/1898</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 1/1/1898 – 3/31/1998</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired on or after 4/1/1998</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Active, reserve, or TDRL</td>
<td>3</td>
</tr>
<tr>
<td>MARINE CORPS</td>
<td>Discharged, deceased, or retired before 1/1/1905</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 1/1/1905 – 4/30/1994</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 5/1/1994 – 12/31/1998</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired on or after 1/1/1999</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Individual Ready Reserve</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Active, Selected Marine Corps Reserve, TDRL</td>
<td>4</td>
</tr>
<tr>
<td>ARMY</td>
<td>Discharged, deceased, or retired before 11/1/1912 (enlisted) or before 7/1/1917 (officer)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 11/1/1912 – 10/15/1992 (enlisted) or 7/1/1917 – 10/15/1992 (officer)</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired after 10/16/1992</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Active enlisted, officers</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>Former National Guard/USAR personnel</td>
<td>14</td>
</tr>
<tr>
<td>NAVY</td>
<td>Discharged, deceased, or retired before 1/1/1886 (enlisted) or before 1/1/1903 (officer)</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 1/1/1886 – 1/30/1994 (enlisted) or 1/1/1903 – 1/30/1994 (officer)</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired 1/31/1994 – 12/31/1994</td>
<td>14</td>
</tr>
<tr>
<td></td>
<td>Discharged, deceased, or retired on or after 1/1/1995</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>Active, reserve, or TDRL</td>
<td>10</td>
</tr>
<tr>
<td>PHIS</td>
<td>Public Health Service - Commissioned Corps officers only</td>
<td>12</td>
</tr>
</tbody>
</table>

ADDRESS LIST OF CUSTODIANS (BY CODE NUMBERS SHOWN ABOVE) - Where to write/send this form

| 1 | Air Force Personnel Center |
|   | HQ AFPC/DPHABR |
|   | 550 C Street West, Suite 19 |
|   | Randolph AFB, TX 78150-4721 |
| 6 | National Archives & Records Administration |
|   | Old Military and Civil Records (NWCTB-Military) |
|   | Textual Services Division |
|   | 700 Pennsylvania Ave., N.W. |
|   | Washington, DC 20408-0001 |
| 11 | Department of Veterans Affairs Records Management Center |
|    | P.O. Box 5020 |
|    | St. Louis, MO 63115-5020 |
| 2 | Air Reserve Personnel Center Records Management Branch (DFTARA) |
|   | 18420 E. Silver Creek Ave. |
|   | Bldg. 390 MS 68 |
|   | Buckley AFB, CO 80011 |
| 7 | US Army Human Resources Command |
|   | ATTN: AHRC-PDR-V |
|   | 1600 Spearhead Division Ave., Dept 420 |
|   | Fort Knox, KY 40122-5402 |
|   | askhr.army waiver/usa.army.mil |
| 12 | Division of Commissioned Corps Officer Support |
|    | ATTN: Records Officer |
|    | 1101 West End Parkway, Plaza Level, Suite 100 |
|    | Rockville, MD 20852 |
| 3 | Commander, Personnel Service Center (PSD-MR) |
|   | M57200 |
|   | US Coast Guard |
|   | 4200 Wilson Blvd., Suite 1100 |
|   | Arlington, VA 22598-7200 |
|   | https://esci.mil/psd/sdm |
| 8 | Reserved. |
| 13 | Reserved. |
| 4 | Headquarters U.S. Marine Corps Manpower Management Support Branch (MMSM-10) |
|   | 2008 Elliot Road |
|   | Quantico, VA 22134-5020 |
| 9 | Reserved. |
| 14 | National Personnel Records Center (Military Personnel Records) |
|    | 1 Archives Dr. |
|    | St. Louis, MO 63138-1002 |
| 5 | Marine Forces Reserve |
|   | 4400 Dauphine St. |
|   | New Orleans, LA 70146-5400 |
| 10 | Navy Personnel Command (PERS-312E) |
|    | 5720 Integrity Drive |
|    | Millington, TN 38055-3120 |
|    | eVetRecs! |
|    | http://www.archives.gov/veterans/military-service-records/ |
1. General Information. The Standard Form 180, Request Pertaining to Military Records (SF180) is used to request information from military records. Certain identifying information is necessary to determine the location of an individual's record of military service. Please try to answer each item on the SF 180. If you do not have and cannot obtain the information for an item, show "NA," meaning the information is "not available." Include as much of the requested information as you can. Incomplete information may delay response time. To determine where to mail this request see Page 2 of the SF180 for record locations and facility addresses.

Online requests may be submitted to the National Personnel Records Center (NPRC) by a veteran or deceased veteran’s next of kin using eVetRecs at http://www.archives.gov/veterans/military-service-records/.

2. Personnel Records/Military Human Resource Records/Official Military Personnel File (OMPF) and Medical Records/Service Treatment Records (STR). Personnel records of military members who were discharged, retired, or died in service less than 62 years ago and medical records are in the legal custody of the military service department and are administered in accordance with rules issued by the Department of Defense and the Department of Homeland Security (DHS, Coast Guard). STR’s of persons on active duty are generally kept at the local servicing clinic, and usually are available from the Department of Veterans Affairs approximately 40 days after the last day of active duty. (See item 3. Archival Records, if the military member was discharged, retired or died in service over 62 years ago.)

a. Release of Information: Release of information is subject to restrictions imposed by the military services consistent with Department of Defense regulations and the provisions of the Freedom of Information Act (FOIA) and the Privacy Act of 1974. The service member (either past or present) or the member’s legal guardian has access to almost any information contained in that member’s own record. An authorization signature, of the service member or the member’s legal guardian, is needed in Section III of the SF180. Others requesting information from military personnel records and/or STR’s must have the release authorization in Section III of the SF 180 signed by the member or legal guardian. If the appropriate signature cannot be obtained, only limited types of information can be provided. If the former member is deceased, surviving next of kin may, under certain circumstances, be entitled to greater access to deceased veteran’s records than a member of the general public. The next of kin may be any of the following: unmarried surviving spouse, father, mother, son, daughter, brother, or sister. Requesters must provide proof of death, such as a copy of a death certificate, newspaper article (obituary) or death notice, coroner’s report of death; funeral director’s signed statement of death, or verdict of coroner’s jury.

b. Fees for records: There is no charge for most services provided to service members or next of kin of deceased veterans. A nominal fee is charged for certain types of service. In most instances service fees cannot be determined in advance. If your request involves a service fee, you will be notified.

3. Archival Records. Personnel records of military members who were discharged, retired, or died in service 62 or more years ago have been transferred to the legal custody of NARA and are referred to as "archival" records.

a. Release of Information: Archival records are open to the public. The Privacy Act of 1974 does not apply to archival records. Therefore, written authorization from the veteran or next of kin is not required. However, in order to protect the privacy of the veteran, his/her family, and third parties named in the records, the personal privacy exemption of the Freedom of Information Act (5 U.S.C. 552(b)(6)) may still apply and preclude the release of some information.

b. Fees for Archival Records: Access to archival records is granted by offering copies of the records for a fee (44 U.S.C. 2116(c)). You will be notified if there is a charge for photocopies of documents contained in the record you are requesting. For more information see http://www.archives.gov/st-louis/archival-programs/military-personnel-archival/ompf-archival-requests.html.

4. Where reply may be sent. The reply may be sent to the service member or any other address designated by the service member or other authorized requester.

5. Definitions and abbreviations. DISCHARGED -- the individual has no current military status; SERVICE TREATMENT RECORD (STR) -- The chronology of medical, mental health and dental care received by service members during the course of their military career (does not include records of treatment while hospitalized); TDRL – Temporary Disability Retired List.

6. Service completed before World War I. National Archives Trust Fund (NATF) forms must be used to request these records. Obtain the forms by e-mail from inquire@nara.gov or write to the Code 6 address on page 2 of the SF 180.

PRIVACY ACT OF 1974 COMPLIANCE INFORMATION

The following information is provided in accordance with 5 U.S.C. 552a(e)(3) and applies to this form. Authority for collection of the information is 44 U.S.C. 2907, 3101, and 3103, and Public Law 104-134 (April 26, 1996), as amended in title 31, section 7701. Disclosure of the information is voluntary. If the requested information is not provided, it may delay servicing your inquiry because the facility servicing the service member’s record may not have all of the information needed to locate it. The purpose of the information on this form is to assist the facility servicing the records (see the address list) in locating the correct military service record(s) or information to answer your inquiry. This form is then retained as a record of disclosure. The form may also be disclosed to Department of Defense components, the Department of Veterans Affairs, the Department of Homeland Security (DHS, U.S. Coast Guard), or the National Archives and Records Administration when the original custodian of the military health and personnel records transfers all or part of those records to that agency. If the service member was a member of the National Guard, the form may also be disclosed to the Adjutant General of the appropriate state. District of Columbia, or Puerto Rico, where he or she served.

PAPERWORK REDUCTION ACT PUBLIC BURDEN STATEMENT

Public burden reporting for this collection of information is estimated to be five minutes per request, including time for reviewing instructions and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to National Archives and Records Administration (NARA), 8601 Adelphi Road, College Park, MD 20740-6001. DO NOT SEND COMPLETED FORMS TO THIS ADDRESS. SEND COMPLETED FORMS AS INDICATED IN THE ADDRESS LIST ON PAGE 3 OF THE SF 180.
Mason County
Veterans Service Office

210 W. Franklin Street
Shelton, WA 98584
Phone: (360) 427-4546
Fax: (360) 427-4491

PO # 2013 -
Date
Ordered By

VENDOR Company Name:
Contact:
Street Address:
City, State, Zip:
Phone:

SHIP TO Customer ID

<table>
<thead>
<tr>
<th>QTY</th>
<th>ITEM #</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>LINE TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
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</tr>
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</table>

Payment Details
☐ Check
☐ Credit Card
☐ Account #

<table>
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<tr>
<th></th>
<th>SUBTOTAL</th>
<th>SHIPPING &amp; HANDLING</th>
<th>SALES TAX</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Notes/Remarks

Approval

Veterans' Advisory Board Manual, December 2013
## 2013 INCOME GUIDELINES FOR MASON COUNTY VETERANS ASSISTANCE FUND (effective 1/24/2013)

<table>
<thead>
<tr>
<th>HOUSEHOLD SIZE</th>
<th>100%*</th>
<th>150%**</th>
<th>150%**</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ANNUAL INCOME</td>
<td>ANNUAL INCOME</td>
<td>MONTHLY INCOME</td>
</tr>
<tr>
<td>1</td>
<td>11,490</td>
<td>17,235</td>
<td>1,436</td>
</tr>
<tr>
<td>2</td>
<td>15,510</td>
<td>23,265</td>
<td>1,939</td>
</tr>
<tr>
<td>3</td>
<td>19,530</td>
<td>29,295</td>
<td>2,441</td>
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<tr>
<td>4</td>
<td>23,550</td>
<td>35,325</td>
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<td>5</td>
<td>27,570</td>
<td>41,355</td>
<td>3,446</td>
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<td>6</td>
<td>31,590</td>
<td>47,385</td>
<td>3,949</td>
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<tr>
<td>7</td>
<td>35,610</td>
<td>53,415</td>
<td>4,451</td>
</tr>
<tr>
<td>8</td>
<td>39,630</td>
<td>59,445</td>
<td>4,954</td>
</tr>
<tr>
<td>For each additional person add</td>
<td>4,020</td>
<td>6,030</td>
<td>503</td>
</tr>
</tbody>
</table>

*The federally-established poverty guidelines issued by the US Department of Health and Human Services [http://aspe.hhs.gov/poverty](http://aspe.hhs.gov/poverty)*

** Allowable income after taxes (per SHB 1169, New Sec. 2, (3) (b))
Chapter 73.08 RCW
VETERANS' RELIEF

RCW Sections

73.08.005 Definitions.

73.08.010 County veterans' assistance programs for indigent veterans and families — Requirements.

73.08.035 Veterans' advisory boards.

73.08.070 County burial of indigent deceased veterans.

73.08.080 Tax levy authorized.

73.08.090 Public assistance eligibility.

Notes:

Soldiers' and veterans' homes and veterans' cemetery: Chapter 72.36 RCW.

Soldiers' home: State Constitution Art. 10 § 3.

73.08.005
Definitions.

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

(1) "Direct costs" includes those allowable costs that can be readily assigned to the statutory objectives of this chapter, consistent with the cost principles promulgated by the federal office of management and budget in circular No. A-87, dated May 10, 2004.

(2) "Family" means the spouse or domestic partner, surviving spouse, surviving domestic partner, and dependent children of a living or deceased veteran.

(3) "Indigent" means a person who is defined as such by the county legislative authority using one or more of the following definitions:

(a) Receiving one of the following types of public assistance: Temporary assistance for needy families, aged, blind, or disabled assistance benefits, pregnant women assistance benefits, poverty-related veterans' benefits, food stamps or food stamp benefits transferred electronically, refugee resettlement benefits, medicaid, medical care services, or supplemental security income;
(b) Receiving an annual income, after taxes, of up to one hundred fifty percent or less of the current federally established poverty level, or receiving an annual income not exceeding a higher qualifying income established by the county legislative authority; or

(c) Unable to pay reasonable costs for shelter, food, utilities, and transportation because his or her available funds are insufficient.

(4) "Indirect costs" includes those allowable costs that are generally associated with carrying out the statutory objectives of this chapter, but the identification and tracking of those costs cannot be readily assigned to a specific statutory objective without an accounting effort that is disproportionate to the benefit received. A county legislative authority may allocate allowable indirect costs to its veterans' assistance fund if it is accomplished in a manner consistent with the cost principles promulgated by the federal office of management and budget in circular No. A-87, dated May 10, 2004.

(5) "Veteran" has the same meaning as defined in RCW 41.04.005 and 41.04.007, and in addition may include, at the discretion of the county legislative authority and in consultation with the veterans' advisory board, any other person who at the time he or she seeks the benefits of RCW 73.08.010, 73.08.070, and 73.08.080:

(a) Has received a general discharge under honorable conditions; or

(b) Has received a medical or physical discharge with an honorable record.

(6) "Veterans' advisory board" means a board established by a county legislative authority under the authority of RCW 73.08.035.

(7) "Veterans' assistance fund" means an account in the custody of the county auditor, or the chief financial officer in a county operating under a charter, that is funded by taxes levied under the authority of RCW 73.08.080.

(8) "Veterans' assistance program" means a program approved by the county legislative authority under the authority of RCW 73.08.010 that is fully or partially funded by the veterans' assistance fund authorized by RCW 73.08.080.

[2013 c 42 § 2; 2011 1st sp.s. c 36 § 17; 2010 1st sp.s. c 8 § 17; 2009 c 35 § 1; 2008 c 6 § 502; 2005 c 250 § 2.]

Notes:

Findings -- Intent -- 2011 1st sp.s. c 36: See RCW 74.62.005.

Effective date -- 2011 1st sp.s. c 36: See note following RCW 74.62.005.

Findings -- Intent -- Short title -- Effective date -- 2010 1st sp.s. c 8: See notes following RCW 74.04.225.

Part headings not law -- Severability -- 2008 c 6: See RCW 26.60.900 and 26.60.901.

Intent -- 2005 c 250: "(1) It is the intent of the legislature that each county establish a veterans' assistance program to benefit indigent veterans and their families. These programs must be funded, at least in part, by veterans' assistance funds. The legislature intends also for each county to establish a veterans' advisory board responsible for advising the county legislative authority on needed and appropriate assistance programs for local indigent
veterans and their families. Recognizing the valuable insight and perspectives that veterans offer, it is the intent of the legislature that each board be comprised entirely of veterans.

(2) The legislature recognizes that ongoing veterans’ relief or assistance programs in some areas of the state have provided meaningful assistance to indigent veterans and family members. The legislature further recognizes that veterans’ service organizations have traditionally been the initial point of contact for indigent veterans and family members seeking assistance. In recognition of these factors, the legislature intends to authorize, upon the satisfaction of certain administrative requirements, existing veterans’ relief or assistance programs to continue providing needed and effective assistance to indigent veterans and their families.

(3) The legislature recognizes that counties respond to the needs of indigent veterans and family members in the manner most appropriate to the needs and resources of the county. The legislature intends for the provisions of this act to facilitate the effective use of assistance funds through efficient model programs that benefit veterans and family members experiencing financial hardships.

(4) It is the policy of the state of Washington that bias shall not play a role in the distribution of the veterans’ assistance fund.” [2005 c 250 § 1.]

73.08.010
County veterans’ assistance programs for indigent veterans and families — Requirements.

(1) For the relief of indigent veterans, their families, and the families of deceased indigent veterans, the legislative authority of each county shall establish a veterans’ assistance program to address the needs of local indigent veterans and their families. The county legislative authority shall consult with and solicit recommendations from the veterans’ advisory board established under RCW 73.08.035 to determine the appropriate services needed for local indigent veterans. Veterans’ assistance programs shall be funded, at least in part, by the veterans’ assistance fund created under the authority of RCW 73.08.080.

(2) The county legislative authority may authorize other entities to administer a veterans’ assistance program or programs through grants, contracts, or interlocal agreements. If the county legislative authority authorizes another entity to administer a veterans’ assistance program or programs, the terms of the grant, contract, or interlocal agreement must, for each program, specify:

(a) The details of the program;

(b) The responsibilities of all parties;

(c) The duration of the program;

(d) The costs and sources of funding;

(e) Any insurance or bond requirements;

(f) The format and frequency of progress and final reports; and
(g) Any other information deemed necessary or appropriate by either party.

(3) If the county legislative authority authorizes another entity to administer a veterans' assistance program or programs, the authorized entity should, to the extent feasible and consistent with this chapter, ensure that a local branch of a nationally recognized veterans' service organization is the initial point of contact for a veteran or family member seeking assistance.

(4) Nothing in this section shall prohibit or be construed as prohibiting a county from authorizing the continued operation of a veterans' relief or assistance program or programs existing on January 1, 2005, if the authorizing legislative authority:

(a) Solicits advice from the veterans' advisory board established in RCW 73.08.035; and

(b) Satisfies the grant, contractual, or interlocal agreement requirements of subsection (2) of this section.

[2005 c 250 § 3; 2002 c 292 § 7; 1983 c 295 § 1; 1947 c 180 § 1; 1945 c 144 § 1; 1921 c 41 § 1; 1919 c 83 § 1; 1907 c 64 § 1; 1893 c 37 § 1; 1888 p 208 § 1; Rem. Supp. 1947 § 10737. Cf. 1935 c 38 § 1.]

Notes:

Intent -- 2005 c 250: See note following RCW 73.08.005.

Soldiers' home and colony: Chapter 72.36 RCW.

Veterans' rehabilitation council: Chapter 43.61 RCW.

73.08.035
Veterans' advisory boards.

(1) The legislative authority for each county must establish a veterans' advisory board. Upon its establishment, the board shall advise the county legislative authority on the needs of local indigent veterans, the resources available to local indigent veterans, and programs that could benefit the needs of local indigent veterans and their families.

(2) The county legislative authority must solicit representatives from either local branches of nationally recognized veterans' service organizations or the veterans' community at large, or both, to serve on the board. No fewer than a majority of the board members shall be members from nationally recognized veterans' service organizations and only veterans are eligible to serve as board members.

(3) Service on the board is voluntary. The county legislative authority may provide for reimbursement to board members for expenses incurred.

[2005 c 250 § 4.]

Notes:

Intent -- 2005 c 250: See note following RCW 73.08.005.
73.08.070
County burial of indigent deceased veterans.

(1) The legislative authority for each county must designate a proper authority to be responsible, at the expense of the county, for the burial or cremation of any deceased indigent veteran or deceased family member of an indigent veteran who died without leaving means sufficient to defray funeral expenses. The costs of such a burial or cremation may not exceed the limit established by the county legislative authority nor be less than three hundred dollars.

(2) If the deceased has relatives or friends who desire to conduct the burial or cremation of such deceased person, then a sum not to exceed the limit established by the county legislative authority nor less than three hundred dollars shall be paid to the relatives or friends by the county auditor, or by the chief financial officer in a county operating under a charter. Payment shall be made to the relatives or friends upon presenting to the auditor or chief financial officer due proof of the death, burial or cremation, and expenses incurred.

(3) Expenses incurred for the burial or cremation of a deceased indigent veteran or the deceased family member of an indigent veteran as provided by this section shall be paid from the veterans' assistance fund authorized by RCW 73.08.080.

[2005 c 250 § 5; 2002 c 292 § 9; 1997 c 286 § 1; 1983 c 255 § 5; 1949 c 15 § 1; 1947 c 180 § 6; 1945 c 144 § 6; 1921 c 41 § 6; 1919 c 83 § 6; 1917 c 42 § 1; 1907 c 64 § 6; 1899 c 99 § 1; 1888 p 209 § 6; Rem. Supp. 1949 § 10757. Formerly RCW 73.24.010.]

Notes:

Intent -- 2005 c 250: See note following RCW 73.08.005.


73.08.080
Tax levy authorized.

(1) The legislative authority in each county must levy, in addition to the taxes now levied by law, a tax in a sum equal to the amount which would be raised by not less than one and one-eighth cents per thousand dollars of assessed value, and not greater than twenty-seven cents per thousand dollars of assessed value against the taxable property of their respective counties, to be levied and collected as now prescribed by law for the assessment and collection of taxes, for the purpose of creating a veterans' assistance fund. Expenditures from the veterans' assistance fund, and interest earned on balances from the fund, may be used only for:

(a) The veterans' assistance programs authorized by RCW 73.08.010;

(b) The burial or cremation of a deceased indigent veteran or deceased family member of an indigent veteran as authorized by RCW 73.08.070; and

(c) The direct and indirect costs incurred in the administration of the fund as authorized by subsection (2) of this section.
(2) If the funds on deposit in the veterans' assistance fund, less outstanding warrants, on the
first Tuesday in September exceed the lesser of the expected yield of one and one-eighth cents
per thousand dollars of assessed value against the taxable property of the county or the
expected yield of a levy determined as set forth in subsection (5) of this section, the county
legislative authority may levy a lesser amount than would otherwise be required under
subsection (1) or (5) of this section.

(3) The direct and indirect costs incurred in the administration of the veterans' assistance
fund must be computed by the county auditor, or the chief financial officer in a county operating
under a charter, not less than annually. Following the computation of these direct and indirect
costs, an amount equal to these costs may then be transferred from the veterans' assistance
fund to the county current expense fund.

(4) The amount of a levy allocated to the purposes specified in this section may be reduced
in the same proportion as the regular property tax levy of the county is reduced by chapter
84.55 RCW.

(5)(a) The amount of a levy allocated to the purposes specified in this section may be
modified from the amount required by subsection (1) of this section as follows:

(i) If the certified levy is reduced from the preceding year's certified levy, the amount of the
levy allocated to the purposes specified in this section may be reduced by no more than the
same percentage as the certified levy is reduced from the preceding year's certified levy;

(ii) If the certified levy is increased from the preceding year's certified levy, the amount of the
levy allocated to the purposes specified in this section may not be less than the base allocation
increased by the same percentage as the certified levy is increased from the preceding year's
certified levy. However, the amount of the levy allocated to the purposes specified in this
section does not have to be increased under this subsection (5)(a)(ii) for the portion of a
certified levy increase resulting from a voter-approved increase under RCW 84.55.050 that is
dedicated to a specific purpose; or

(iii) If the certified levy is unchanged from the preceding year's certified levy, the amount of the
levy allocated to the purposes specified in this section must be equal to or greater than the
base allocation.

(b) For purposes of this subsection, the following definitions apply:

(i) "Base allocation" means the most recent allocation that was not reduced under
subsection (2) of this section.

(ii) "Certified levy" means the property tax levy for general county purposes certified to the
county assessor as required by RCW 84.52.070, excluding any amounts certified under
chapters 84.69 and 84.88 RCW.

(6) Subsections (2), (4), and (5) of this section do not preclude a county from increasing the
levy amount in subsection (1) of this section to an amount that is greater than the change in the
regular county levy.

[2013 c 123 § 2; 2005 c 250 § 6; 1985 c 181 § 2; 1983 c 295 § 6; 1980 c 155 § 6; 1973 2nd
ex.s. c 4 § 5; 1973 1st ex.s. c 195 § 86; 1970 ex.s. c 47 § 8; 1969 c 57 § 1; 1945 c 144 § 7;
1921 c 41 § 7; 1919 c 83 § 7; 1907 c 64 § 7; 1893 c 37 § 2; 1888 p 210 § 7; Rem. Supp. 1945 §
10742. Formerly RCW 73.08.020.]
Notes:

**Intent -- 2005 c 250**: See note following RCW 73.08.005.

**Effective date -- Applicability -- 1980 c 155**: See note following RCW 84.40.030.

**Emergency -- Effective dates -- 1973 2nd ex.s. c 4**: See notes following RCW 84.52.043.

**Severability -- Effective dates and termination dates -- Construction -- 1973 1st ex.s. c 195**: See notes following RCW 84.52.043.

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73.08.090

**Public assistance eligibility.**

The department of social and health services shall exempt payments provided under RCW 73.08.005, 73.08.035, 73.08.010, 73.08.070, and 73.08.080 when determining eligibility for public assistance.

[2005 c 250 § 7.]

Notes:

**Intent -- 2005 c 250**: See note following RCW 73.08.005.
RCW 73.08.005

Definitions.

The definitions in this section apply throughout this chapter unless the context clearly requires otherwise.

(1) "Direct costs" includes those allowable costs that can be readily assigned to the statutory objectives of this chapter, consistent with the cost principles promulgated by the federal office of management and budget in circular No. A-87, dated May 10, 2004.

(2) "Family" means the spouse or domestic partner, surviving spouse, surviving domestic partner, and dependent children of a living or deceased veteran.

(3) "Indigent" means a person who is defined as such by the county legislative authority using one or more of the following definitions:

(a) Receiving one of the following types of public assistance: Temporary assistance for needy families, aged, blind, or disabled assistance benefits, pregnant women assistance benefits, poverty-related veterans' benefits, food stamps or food stamp benefits transferred electronically, refugee resettlement benefits, medicaid, medical care services, or supplemental security income;

(b) Receiving an annual income, after taxes, of up to one hundred fifty percent or less of the current federally established poverty level, or receiving an annual income not exceeding a higher qualifying income established by the county legislative authority; or

(c) Unable to pay reasonable costs for shelter, food, utilities, and transportation because his or her available funds are insufficient.

(4) "Indirect costs" includes those allowable costs that are generally associated with carrying out the statutory objectives of this chapter, but the identification and tracking of those costs cannot be readily assigned to a specific statutory objective without an accounting effort that is disproportionate to the benefit received. A county legislative authority may allocate allowable indirect costs to its veterans' assistance fund if it is accomplished in a manner consistent with the cost principles promulgated by the federal office of management and budget in circular No. A-87, dated May 10, 2004.

(5) "Veteran" has the same meaning as defined in RCW 41.04.005 and 41.04.007, and in addition may include, at the discretion of the county legislative authority and in consultation with the veterans' advisory board, any other person who at the time he or she seeks the benefits of RCW 73.08.010, 73.08.070, and 73.08.080:

(a) Has received a general discharge under honorable conditions; or
(b) Has received a medical or physical discharge with an honorable record.

(6) "Veterans' advisory board" means a board established by a county legislative authority under the authority of RCW 73.08.035.

(7) "Veterans' assistance fund" means an account in the custody of the county auditor, or the chief financial officer in a county operating under a charter, that is funded by taxes levied under the authority of RCW 73.08.080.

(8) "Veterans' assistance program" means a program approved by the county legislative authority under the authority of RCW 73.08.010 that is fully or partially funded by the veterans' assistance fund authorized by RCW 73.08.080.

[2013 c 42 § 2; 2011 1st sp.s. c 36 § 17; 2010 1st sp.s. c 8 § 17; 2009 c 35 § 1; 2008 c 6 § 502; 2005 c 250 § 2.]

Notes:

Findings -- Intent -- 2011 1st sp.s. c 36: See RCW 74.62.005.

Effective date -- 2011 1st sp.s. c 36: See note following RCW 74.62.005.

Findings -- Intent -- Short title -- Effective date -- 2010 1st sp.s. c 8: See notes following RCW 74.04.225.

Part headings not law -- Severability -- 2008 c 6: See RCW 26.60.900 and 26.60.901.

Intent -- 2005 c 250: "(1) It is the intent of the legislature that each county establish a veterans' assistance program to benefit indigent veterans and their families. These programs must be funded, at least in part, by veterans' assistance funds. The legislature intends also for each county to establish a veterans' advisory board responsible for advising the county legislative authority on needed and appropriate assistance programs for local indigent veterans and their families. Recognizing the valuable insight and perspectives that veterans offer, it is the intent of the legislature that each board be comprised entirely of veterans.

(2) The legislature recognizes that ongoing veterans' relief or assistance programs in some areas of the state have provided meaningful assistance to indigent veterans and family members. The legislature further recognizes that veterans' service organizations have traditionally been the initial point of contact for indigent veterans and family members seeking assistance. In recognition of these factors, the legislature intends to authorize, upon the satisfaction of certain administrative requirements, existing veterans' relief or assistance programs to continue providing needed and effective assistance to indigent veterans and their families.

(3) The legislature recognizes that counties respond to the needs of indigent veterans and family members in the manner most appropriate to the needs and resources of the county. The legislature intends for the provisions of this act to facilitate the effective use of assistance funds through efficient model programs that benefit veterans and family members experiencing financial hardships.

(4) It is the policy of the state of Washington that bias shall not play a role in the distribution of the veterans' assistance fund." [2005 c 250 § 1.]
RCW 73.08.010
County veterans' assistance programs for indigent veterans and families — Requirements.

(1) For the relief of indigent veterans, their families, and the families of deceased indigent veterans, the legislative authority of each county shall establish a veterans' assistance program to address the needs of local indigent veterans and their families. The county legislative authority shall consult with and solicit recommendations from the veterans' advisory board established under RCW 73.08.035 to determine the appropriate services needed for local indigent veterans. Veterans' assistance programs shall be funded, at least in part, by the veterans' assistance fund created under the authority of RCW 73.08.080.

(2) The county legislative authority may authorize other entities to administer a veterans' assistance program or programs through grants, contracts, or interlocal agreements. If the county legislative authority authorizes another entity to administer a veterans' assistance program or programs, the terms of the grant, contract, or interlocal agreement must, for each program, specify:

(a) The details of the program;
(b) The responsibilities of all parties;
(c) The duration of the program;
(d) The costs and sources of funding;
(e) Any insurance or bond requirements;
(f) The format and frequency of progress and final reports; and
(g) Any other information deemed necessary or appropriate by either party.

(3) If the county legislative authority authorizes another entity to administer a veterans' assistance program or programs, the authorized entity should, to the extent feasible and consistent with this chapter, ensure that a local branch of a nationally recognized veterans' service organization is the initial point of contact for a veteran or family member seeking assistance.

(4) Nothing in this section shall prohibit or be construed as prohibiting a county from authorizing the continued operation of a veterans' relief or assistance program or programs existing on January 1, 2005, if the authorizing legislative authority:

(a) Solicits advice from the veterans' advisory board established in RCW 73.08.035; and
(b) Satisfies the grant, contractual, or interlocal agreement requirements of subsection (2) of this section.

[2005 c 250 § 3; 2002 c 292 § 7; 1983 c 295 § 1; 1947 c 180 § 1; 1945 c 144 § 1; 1921 c 41 § 1; 1919 c 83 § 1; 1907 c 64 § 1; 1893 c 37 § 1; 1888 p 208 § 1; Rem. Supp. 1947 § 10737. Cf. 1935 c 38 § 1.]

Notes:

Intent -- 2005 c 250: See note following RCW 73.08.005.

Soldiers' home and colony: Chapter 72.36 RCW.

Veterans' rehabilitation council: Chapter 43.61 RCW.
RCW 73.08.035
Veterans' advisory boards.

(1) The legislative authority for each county must establish a veterans' advisory board. Upon its establishment, the board shall advise the county legislative authority on the needs of local indigent veterans, the resources available to local indigent veterans, and programs that could benefit the needs of local indigent veterans and their families.

(2) The county legislative authority must solicit representatives from either local branches of nationally recognized veterans' service organizations or the veterans' community at large, or both, to serve on the board. No fewer than a majority of the board members shall be members from nationally recognized veterans' service organizations and only veterans are eligible to serve as board members.

(3) Service on the board is voluntary. The county legislative authority may provide for reimbursement to board members for expenses incurred.

[2005 c 250 § 4.]

Notes:
Intent -- 2005 c 250: See note following RCW 73.08.005.
RCW 73.08.070

County burial of indigent deceased veterans.

(1) The legislative authority for each county must designate a proper authority to be responsible, at the expense of the county, for the burial or cremation of any deceased indigent veteran or deceased family member of an indigent veteran who died without leaving means sufficient to defray funeral expenses. The costs of such a burial or cremation may not exceed the limit established by the county legislative authority nor be less than three hundred dollars.

(2) If the deceased has relatives or friends who desire to conduct the burial or cremation of such deceased person, then a sum not to exceed the limit established by the county legislative authority nor less than three hundred dollars shall be paid to the relatives or friends by the county auditor, or by the chief financial officer in a county operating under a charter. Payment shall be made to the relatives or friends upon presenting to the auditor or chief financial officer due proof of the death, burial or cremation, and expenses incurred.

(3) Expenses incurred for the burial or cremation of a deceased indigent veteran or the deceased family member of an indigent veteran as provided by this section shall be paid from the veterans' assistance fund authorized by RCW 73.08.080.

[2005 c 250 § 5; 2002 c 292 § 9; 1997 c 286 § 1; 1983 c 295 § 5; 1949 c 15 § 1; 1947 c 180 § 6; 1945 c 144 § 6; 1921 c 41 § 6; 1919 c 83 § 6; 1917 c 42 § 1; 1907 c 64 § 6; 1899 c 99 § 1; 1888 p 209 § 6; Rem. Supp. 1949 § 10757. Formerly RCW 73.24.010.]

Notes:

Intent -- 2005 c 250: See note following RCW 73.08.005.

RCW 73.08.080
Tax levy authorized.

(1) The legislative authority in each county must levy, in addition to the taxes now levied by law, a tax in a sum equal to the amount which would be raised by not less than one and one-eighth cents per thousand dollars of assessed value, and not greater than twenty-seven cents per thousand dollars of assessed value against the taxable property of their respective counties, to be levied and collected as now prescribed by law for the assessment and collection of taxes, for the purpose of creating a veterans' assistance fund. Expenditures from the veterans' assistance fund, and interest earned on balances from the fund, may be used only for:

(a) The veterans' assistance programs authorized by RCW 73.08.010;

(b) The burial or cremation of a deceased indigent veteran or deceased family member of an indigent veteran as authorized by RCW 73.08.070, and

(c) The direct and indirect costs incurred in the administration of the fund as authorized by subsection (2) of this section.

(2) If the funds on deposit in the veterans' assistance fund, less outstanding warrants, on the first Tuesday in September exceed the lesser of the expected yield of one and one-eighth cents per thousand dollars of assessed value against the taxable property of the county or the expected yield of a levy determined as set forth in subsection (5) of this section, the county legislative authority may levy a lesser amount than would otherwise be required under subsection (1) or (5) of this section.

(3) The direct and indirect costs incurred in the administration of the veterans' assistance fund must be computed by the county auditor, or the chief financial officer in a county operating under a charter, not less than annually. Following the computation of these direct and indirect costs, an amount equal to these costs may then be transferred from the veterans' assistance fund to the county current expense fund.

(4) The amount of a levy allocated to the purposes specified in this section may be reduced in the same proportion as the regular property tax levy of the county is reduced by chapter 84.55 RCW.

(5)(a) The amount of a levy allocated to the purposes specified in this section may be modified from the amount required by subsection (1) of this section as follows:

(i) If the certified levy is reduced from the preceding year's certified levy, the amount of the levy allocated to the purposes specified in this section may be reduced by no more than the same percentage as the certified levy is reduced from the preceding year's certified levy;

(ii) If the certified levy is increased from the preceding year's certified levy, the amount of the
levy allocated to the purposes specified in this section may not be less than the base allocation increased by the same percentage as the certified levy is increased from the preceding year’s certified levy. However, the amount of the levy allocated to the purposes specified in this section does not have to be increased under this subsection (5)(a)(ii) for the portion of a certified levy increase resulting from a voter-approved increase under RCW 84.55.050 that is dedicated to a specific purpose; or

(iii) If the certified levy is unchanged from the preceding year’s certified levy, the amount of the levy allocated to the purposes specified in this section must be equal to or greater than the base allocation.

(b) For purposes of this subsection, the following definitions apply:

(i) "Base allocation" means the most recent allocation that was not reduced under subsection (2) of this section.

(ii) "Certified levy" means the property tax levy for general county purposes certified to the county assessor as required by RCW 84.52.070, excluding any amounts certified under chapters 84.69 and 84.68 RCW.

(6) Subsections (2), (4), and (5) of this section do not preclude a county from increasing the levy amount in subsection (1) of this section to an amount that is greater than the change in the regular county levy.

[2013 c 123 § 2; 2005 c 250 § 8; 1985 c 181 § 2; 1983 c 295 § 6; 1980 c 155 § 6; 1973 2nd ex.s. c 4 § 5; 1973 1st ex.s. c 195 § 86; 1970 ex.s. c 47 § 9; 1969 c 57 § 1; 1945 c 144 § 7; 1921 c 41 § 7; 1919 c 83 § 7; 1907 c 64 § 7; 1893 c 37 § 2; 1888 p 210 § 7; Rem. Supp. 1945 § 10742. Formerly RCW 73.08.020.]

Notes:

Intent -- 2005 c 250: See note following RCW 73.08.005.

Effective date -- Applicability -- 1980 c 155: See note following RCW 84.40.030.

Emergency -- Effective dates -- 1973 2nd ex.s. c 4: See notes following RCW 84.52.043.

Severability -- Effective dates and termination dates -- Construction -- 1973 1st ex.s. c 195: See notes following RCW 84.52.043.
RCW 73.08.090
Public assistance eligibility.

The department of social and health services shall exempt payments provided under RCW 73.08.005, 73.08.035, 73.08.010, 73.08.070, and 73.08.080 when determining eligibility for public assistance.

[2005 c 250 § 7.]

Notes:
Intent -- 2005 c 250: See note following RCW 73.08.005.
RCWs > Title 41 > Chapter 41.04 > Section 41.04.005

41.04.003 << 41.04.005 >> 41.04.007

**RCW 41.04.005**

"Veteran" defined for certain purposes.

(1) As used in RCW 41.04.005, 41.16.220, 41.20.050, 41.40.170, and *28B.15.380* "veteran" includes every person, who at the time he or she seeks the benefits of RCW 41.04.005, 41.16.220, 41.20.050, 41.40.170, or *28B.15.380* has received an honorable discharge, is actively serving honorably, or received a discharge for physical reasons with an honorable record and who meets at least one of the following criteria:

(a) The person has served between World War I and World War II or during any period of war, as defined in subsection (2) of this section, as either:

(i) A member in any branch of the armed forces of the United States;

(ii) A member of the women's air forces service pilots;

(iii) A U.S. documented merchant mariner with service aboard an oceangoing vessel operated by the war shipping administration, the office of defense transportation, or their agents, from December 7, 1941, through December 31, 1946; or

(iv) A civil service crewmember with service aboard a U.S. army transport service or U.S. naval transportation service vessel in oceangoing service from December 7, 1941, through December 31, 1946; or

(b) The person has received the armed forces expeditionary medal, or marine corps and navy expeditionary medal, for opposed action on foreign soil, for service:

(i) In any branch of the armed forces of the United States; or

(ii) As a member of the women's air forces service pilots.

(2) A "period of war" includes:

(a) World War I;

(b) World War II;

(c) The Korean conflict;

(d) The Vietnam era, which means:

(i) The period beginning on February 28, 1961, and ending on May 7, 1975, in the case of a veteran who served in the Republic of Vietnam during that period;
(ii) The period beginning August 5, 1964, and ending on May 7, 1975;

(e) The Persian Gulf War, which was the period beginning August 2, 1990, and ending on the date prescribed by presidential proclamation or law;

(f) The period beginning on the date of any future declaration of war by the congress and ending on the date prescribed by presidential proclamation or concurrent resolution of the congress; and

(g) The following armed conflicts, if the participant was awarded the respective campaign badge or medal: The crisis in Lebanon; the invasion of Grenada; Panama, Operation Just Cause; Somalia, Operation Restore Hope; Haiti, Operation Uphold Democracy; Bosnia, Operation Joint Endeavor; Operation Noble Eagle; southern or central Asia, Operation Enduring Freedom; and Persian Gulf, Operation Iraqi Freedom.

[2005 c 255 § 1; 2005 c 247 § 1. Prior: 2002 c 292 § 1; 2002 c 27 § 1; 1999 c 65 § 1; 1996 c 300 § 1; 1991 c 240 § 1; 1984 c 36 § 1; 1983 c 230 § 1; 1982 1st ex.s. c 37 § 20; 1969 ex.s. c 269 § 1.]

Notes:

Reviser's note: "(1) RCW 28B.15.380 was amended by 2005 c 249 § 2 and no longer applies to veterans. For later enactment, see RCW 28B.15.621.

(2) This section was amended by 2005 c 247 § 1 and by 2005 c 255 § 1, each without reference to the other. Both amendments are incorporated in the publication of this section under RCW 1.12.025(2). For rule of construction, see RCW 1.12.025(1).

Severability -- 2005 c 247: "If any provision of this act or its application to any person or circumstance is held invalid, the remainder of the act or the application of the provision to other persons or circumstances is not affected." [2005 c 247 § 3.]

Effective date -- 2005 c 247: "This act is necessary for the immediate preservation of the public peace, health, or safety, or support of the state government and its existing public institutions, and takes effect immediately [May 3, 2005]." [2005 c 247 § 4.]

Effective date -- 1983 c 230: "This act is necessary for the immediate preservation of the public peace, health, and safety, the support of the state government and its existing public institutions, and shall take effect July 1, 1983." [1983 c 230 § 3.]

Effective date -- Severability -- 1982 1st ex.s. c 37: See notes following RCW 28B.15.012
"Veteran" includes every person, who at the time he or she seeks the benefits of RCW 46.18.212, 46.18.235, 72.36.030, 41.04.010, 73.04.090, or 43.180.250 has received an honorable discharge or received a discharge for medical reasons with an honorable record, where applicable, and who has served in at least one of the following capacities:

(1) As a member in any branch of the armed forces of the United States, including the national guard and armed forces reserves, and has fulfilled his or her initial military service obligation;

(2) As a member of the women's air forces service pilots;

(3) As a member of the armed forces reserves, national guard, or coast guard, and has been called into federal service by a presidential select reserve call up for at least one hundred eighty cumulative days;

(4) As a civil service crewmember with service aboard a U.S. army transport service or U.S. naval transportation service vessel in oceangoing service from December 7, 1941, through December 31, 1948;

(5) As a member of the Philippine armed forces/scouts during the period of armed conflict from December 7, 1941, through August 15, 1945; or

(6) A United States documented merchant mariner with service aboard an oceangoing vessel operated by the department of defense, or its agents, from both June 25, 1950, through July 27, 1953, in Korean territorial waters and from August 5, 1964, through May 7, 1975, in Vietnam territorial waters, and who received a military commendation.

[2013 c 42 § 1; 2010 c 161 § 1105; 2007 c 448 § 1; 2006 c 252 § 2. Prior: 2005 c 251 § 1; 2004 c 216 § 7; 2002 c 292 § 2.]

Notes:

Effective date -- Intent -- Legislation to reconcile chapter 161, Laws of 2010 and other amendments made during the 2010 legislative session -- 2010 c 161: See notes following RCW 46.04.013.
RESOLUTION NO. 58-13
A RESOLUTION AMENDING RESOLUTION NO. 92A-05
VETERANS ADVISORY BOARD

WHEREAS, Mason County has established a levy per RCW 73.08.080 for the purpose of creating the Veterans' Assistance Fund for the relief of honorably discharged veterans or for veterans discharged for physical reason with an honorable record;

WHEREAS, RCW 73.080.010 allows for the appointment of two members residing in Mason County from each National Organization of Veterans. Commanders of these organizations in Mason County will not be a member of the board, but will appoint the members from their organization to serve on the Veterans Advisory Board for the purpose of overseeing the Mason County Veterans Funds. These members may be appointed or removed at the discretion of the Commanders;

WHEREAS, on September 7, 2004 the Board of Mason County Commissioners set the limit of cash award from the Mason County Veterans' Assistance Fund to eligible veterans at six hundred ($600.00) dollars to be spent on specific types of relief as noted in #4;

WHEREAS, RCW 73.08.010 provides for the relief of indigent and suffering veterans and their families or the families of those deceased veterans, who need assistance;

NOW THEREFORE, BE IT RESOLVED by the Board of Mason County Commissioners that, the Veterans Advisory Board will consist of seven (7) members;

1. Two appointed members of each of the following Mason County National Veterans' Organizations:
   American Legion
   Veterans of Foreign Wars
   40 et 8
   One Mason County resident Veteran

   The first appointment of members shall be three members for a three-year term and four members for a two year term. Thereafter all terms will become two-year terms.

2. Members of the Veterans' Advisory Board shall be appointed and notification shall be given to the Board of County Commissioners along with the annual report required by RCW 73.08.040 during the month of October. The Board of County Commissioners reserves the right to disallow committee members for cause.

3. The Veterans' Assistance Fund may be disbursed to indigent veterans and their families or the families of those deceased in the amounts not to exceed six hundred ($600.00) per applicant per calendar year, not to exceed 2 years, unless the indigent Veteran qualifies for additional funds under # 6 below. After one calendar year of waiting, the veteran may
Resolution No. 58-13
Page 2 of 3

reapply for further Veteran's Assistance Funds with proof of eligibility.

4. Approval of the six hundred ($600.00) dollar assistance shall be granted only for past due
   rent, mortgage, or utilities:
   a. Utilities include electric, water, firewood, natural gas and/or propane.
   b. Food (not to include tobacco and alcoholic beverages).

5. Veteran Assistance funds shall not duplicate other available assistance for the purposes
   stated in #4.

6. If any Veterans' Assistance Committee determines an applicant is in need of assistance
   due to any event, catastrophic illness or other significant change in circumstance which
   comes into being unexpectedly and is beyond the applicant's management or control, the
   Committee may request in writing that the Board of Mason County Commissioners
   consider approval of an amount not to exceed one hundred fifty ($150.00) dollars per
   applicant in any calendar year.

7. All requests for funding shall be approved by the Veterans' Service Officer and the Board
   of Mason County Commissioners.

8. RCW 41.04.005 and other provisions of RCW Title 73 shall govern eligibility assistance to
   veterans and/or families.

9. The County defines "indigent and suffering" to mean the current poverty level as defined
   by the United States Department of Health and Human Services, for a period of time:
   previous 90 days or average of previous year.

10. As per RCW 73.08.070, the County shall assist indigent veterans with burial or cremation
    costs of ($300.00) minimum or up to six hundred ($600.00) dollars. This is
    in addition to prior six hundred ($600.00) dollar limitation above in #4.

11. If any applicant knowingly and or unknowingly defrauds or provides false or misleading
    information, or misuses funds, the applicant will be barred from receiving any further
    assistance.

Effective this _______ day of ________ 2013.
Resolution No. 58-13
Page 3 of 3

ATTEST:

Clerk of the Board

APPROVED AS TO FORM:

Tim Whitehead, Chief DPA

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Randy Neatherlin, Chair

Tim Sheldon, Commissioner

Terri Jeffreys, Commissioner

c: Auditor
American Legion
Veterans of Foreign Wars

Nw 40 et 8