

**Mason County Parks and Facilities Department**  
**Union Boat Ramp Design and Engineering**  
**Submittal Date: November 18, 2011**

**Request for Proposal (RFP)**

Mason County Parks and Facilities is requesting proposals for the following project:

**Union Boat Ramp Planning; Funded through the 2011 Boating Facilities Grant**

The Union Boat Ramp Planning Project is funded from Boating Facilities Grant Funds to develop plans, specifications, and obtain permits to renovate the Union Boat Ramp, located in the Town of Union on Hood Canal.

The scope for this project will include architectural design, construction drawings, engineering services and the required permits to renovate the boat launch, incorporate a dock facility, and renovate the parking area. After completion of this phase, the County will have all the materials needed to pursue funding for renovation/reconstruction.

Consultant selection will be based on the following factors

- Relevant Experience of your firm
- Ability to meet schedule — 4 to 6 month time frame for a complete design after consultant selection
- Experience related to the Mason County Area
- Experience of personnel working on this project
- References
- Experience permitting and planning in saltwater aquatic setting

Consultants shall submit 3 copies of the following items:

Letter of Interest (1 Page Limit)  
Project Proposal (5 Page Limit)  
References (1 Page Limit)

**Submit to:**

Mason County Parks and Facilities  
Attn: John Keates  
411 North 5<sup>th</sup> Street  
2100 East Johns Prairie Road (Office Location)  
Shelton, WA 98584  
360-427-9670 #669

**Submittals must be received by Noon: November 18, 2011 at Mason County Parks and Facilities Office via hand delivery or post marked by November 18, 2011.**

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