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H1N1 Provider Pre-Registration **for Vaccine Administration Sites in Washington State**

The federal government is planning to provide H1N1 (swine flu) vaccine to the Washington State Department of Health for Washington residents who wish to be voluntarily vaccinated. The department, working with local health department, is pre-registering licensed health care providers interested in providing H1N1 vaccine. **Offices that currently receive Vaccine For Children (VFC) state-supplied vaccine do not need to pre-register.** At this time we do not yet have the enrollment information, forms or procedure completed, please do not call us at this time. When it is time to actually enroll in the program, you will be contacted by your local health jurisdiction.

Pre-Registration Key Points

- There is no cost to pre-register.
- Pre-registered providers are not obligated to order vaccine once it is available.
- Providers will be required to sign an H1N1 Vaccine Provider Agreement outlining the final terms before vaccine can be ordered.
- Pre-registration is not a guarantee that you will receive H1N1 vaccine. Final decisions on which providers will receive vaccine will be made by each local health jurisdiction.
- Pre-registered providers will receive periodic e-mail updates with H1N1 vaccine information.
- Providers will work with their local health jurisdiction to submit vaccine orders once vaccine becomes available.

Why Pre-Registration?

Pre-registration is the first step to becoming an approved H1N1 vaccine provider. Before you pre-register, please review the pre-registration checklist at the beginning of the pre-registration form to be sure you meet the suggested requirements. Final federal requirements may be different. Final terms will be included in the H1N1 Vaccine Provider Agreement, which will require a signature. Shipping and contact information is being collected for vaccine ordering planning and will be used to assign provider identification numbers for providers who pre-register.

What to Expect When Vaccine is Available

When vaccine is available, the department will e-mail or blast fax the required H1N1 Vaccine Provider Agreement to pre-registered providers who are approved by local health jurisdictions. Vaccine will be ordered only for providers who have a signed agreement on file at both the local health jurisdiction and the department. Providers will be required to notify their local health jurisdiction immediately if the vaccine delivery address, shipping days, or shipping time information changes. No guarantees will be made about the timing or size of individual vaccine shipments.

Providers will agree to regularly report the following information to local health department:

- Number of doses administered.
- Number of doses still on hand.
- Any requests for additional doses.

Subsequent orders will be filled based on this information. Provider orders will be reviewed and possibly limited by local health department because of how much vaccine is allocated to the state.

To pre-register, log on to the website <http://www.doh.wa.gov/swineflu/h1n1reg.htm>