Mason County Investigation Report Form

Parcel Number: _____________________________

Violation Site Address: ____________________________________________________________

Property Owner(s): ___________________________ Phone #: ____________________________

Mailing Address: ___________________________________________________________________

Tenant/Contractor/Operator on site: _____________________________________________________

Directions to Site: __________________________________________________________________

Description of Concern: __________________________________________________________________

Under the provisions of the Public Disclosure Law, RCW 42.56.240, the complainant may indicate a desire for disclosure or non-disclosure of their identity. If non-disclosure is chosen, this portion of this form will not be released to the public unless this case is filed in court. If filed, your name will be disclosed if you are a witness in the case.

Mason County investigates possible violations on a complaint basis only. Therefore, the name of the person filing the complaint should be provided.

Please check one of the following:

☐ Please do not disclose my identity. I understand that disclosure may be required by court order or if this matter goes to court.

☐ You may disclose my identity.

Name (please print): ___________________________ Phone: ( ) __________________

Address:

Street _____________________________________________________________________________

City ___________________________________________ State ____________ Zip ____________

Signature of Complainant: ___________________________ Date: __________________

THIS SECTION FOR MASON COUNTY USE ONLY

Complaint Received by: ___________________________ Date: _________________

Complaint Received by: ☐ Phone ☐ Email ☐ Web Site ☐ In Person

Department of Concern: ☐ Building ☐ Planning ☐ Fire ☐ Public Works

Environmental Health: ☐ Solid ☐ On-site ☐ Wells ☐ Food ☐ Other

Investigation Date and Findings: __________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

__________________________________________________________________________________

Date Closed: ________ Reason Closed: _________________________________________________ Initials: ______