

February 7.1

**BOARD OF MASON COUNTY COMMISSIONERS  
DRAFT MEETING AGENDA  
Commission Chambers – 9:00 a.m.  
411 North Fifth Street, Shelton WA 98584  
TUESDAY, February 7, 2012**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Correspondence and Organizational Business
  - 4.1 Correspondence
  - 4.2 News Release - Latimers Landing Boat Launch Temporary Closure – Staff: John Keates
  - 4.2 Announcement of award to WSU Extension Office – Staff: Bob Simmons
  - 4.3 News Release – Mental Health & Substance Abuse Advisory Committee. Staff: Vicki Kirkpatrick
5. Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit)

If you wish to address the Commission, raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Mason County Commission is committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the Board at a later time on the agenda by contacting the Clerk of the Board at least 24 hours prior to the meeting.)
6. Adoption of Agenda

Items appearing on the agenda after “Item 9. Public Hearings”, may be acted upon before 9:30 a.m.
7. Approval of Minutes – December 19 and January 9 briefing meeting minutes; January 10 and 24 regular meeting minutes.
8. Approval of Action Agenda: All items listed under the “Action Agenda” may be enacted by one motion unless a Commissioner or citizen requests an item be removed from the Action Agenda and considered as a separate item.
  - 8.1 Approval to declare the January 16<sup>th</sup> -23<sup>rd</sup>, 2012 severe winter storm as a declared emergency.
  - 8.2 Approval of the contract with Thurston County for health officer services for 2012.
  - 8.3 Approval to set a public hearing on Tuesday, March 6, 2012 at 9:30 a.m. amending Ordinance #149-01, Gambling Tax Rate for Punch Boards and Pull Tabs, to consider additional options to aid in the collection of the gambling taxes. There are no proposed changes to the amount of tax charged.
  - 8.4 Approval to accept Department of Ecology Coordinated Prevention Grant No. G1200379 in the total amount of \$164,165.33, including \$123,124 in Ecology grant funds and \$41,041.33 in local match funding from the County's solid waste fund - #402 Mason County Landfill Fund and authorize the Chair to execute the agreement.
  - 8.5 Approval for the Utilities & Waste Management Department to call for bid proposals for the trucking of sewage between the Belfair and North Bay Wastewater Treatment

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If special accommodations are needed, contact the Commissioners' office at ext. 419, Shelton #360-427-9670; Belfair #275-4467, Elma #482-5269.

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- Facilities as may become necessary. The bid opening is 3:00 p.m. on Thursday, February 23, 2012.
- 8.6 Approval of Contract Amendment 3 to SMA Grant G1100004 between the Department of Ecology and Mason County for the Shoreline Master Program (SMP) update. This is for an additional grant amount of \$46,000 with no match requirement.
  - 8.7 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with towing service for the year 2012. Date and time of opening to be Wednesday February 29, 2012 at 9:30 am.
  - 8.8 Approval for the Equipment Rental & Revolving (ER&R) Fund Manager to call for bids to furnish Mason County with Hot Mix Asphalt, MC250 Cold Mix and/or CSS I Tack Coat for 2012. Date and time of opening to be February 29, 2012 at 9:00 am.
  - 8.9 Approval for the Chairperson to sign the Interlocal Agreement with the Washington State Department of Enterprise Services.
  - 8.10 Approval for the ER&R Manager to utilize the Post for Quotes/Telephone Bid Procedures to purchase a Two Post Vehicle Lift for the Central Shop. Estimated cost \$8,000.00.
  - 8.11 Approval for the ER&R Manager to utilize the Post for Quotes/Telephone Bid Procedures to purchase a 36" excavating bucket, fixed thumb grapple and two hydraulic kits for equipment #616 and #617. Estimated cost is \$30,000.
  - 8.12 Approval of the resolution amending the departments reporting to the Board of Mason County Commissioners to combine the *Facilities, Parks, and Trails* and ~~Facilities~~ Department; delete the Budget & Finance Department; combine Risk Management with the Human Resources Department and update the name of the Public Health Department to Public Health and Human Services. ~~and Housing Department.~~
  - 8.13 Approval for Public Works to select and hire from the County MRSC Small Works Roster to replace the four overhead doors at the Public Works Belfair Shop. Award will be announced at a regular scheduled Commission meeting.
  - 8.14 Approval for the Chair to sign all pertinent documents for the service contract for routine paint striping for 2012 and for the County Engineer to advertise, set bid date/time, award, and sign the service contract. The contract award will be announced during a regular Commission meeting.
  - 8.15 Approval of the Veterans Assistance Fund application for: Allan B. Brownawell – Utilities \$497.32 & Food \$102.68; Craig D Donelson – Utilities \$117.96; Douglas Drinkall – Housing \$600.00; Cheryl Gurley – Housing \$600.00; Cecelia A. Johnson – Utilities \$230.70; Kimberly Mougous – Utilities \$123.57; James Mustain – Housing \$600.00; John K. Ward Housing - \$600.00; and John A. Worsley – Food \$150.00 for a total of \$3,622.23 as recommended by the Veterans Assistance Fund Screening Committee.
  - 8.16 Approval of the resolution amending the 2011-2012 Comprehensive Economic Development Strategy (CEDS) Project list to add the Johns Prairie Wholesale Water Connection project in the amount of \$350,000 as requested by the Port of Shelton.
9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
    - 9.1 Public hearing to take public testimony in consideration of an application by Mason County to the State of Washington Department of Commerce for a Community Development Block Grant (CDBG) for a project on behalf of Faith in Action for a Center for Seniors Facility in Belfair. This grant would be administered by the Department of Community Development. Staff Barbara Adkins
10. Other Business (Department Heads and Elected Officials)
    - 10.1 Discussion of Lodging Tax Grant Applications for General Tourism Management: Shelton Mason County Chamber of Commerce and Olympic Broadcasting.
    - 10.2 Discussion of proposed interim changes in the organizational structure of the Utilities & Waste Management (U&WM) Department.

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11. Board's Reports and Calendar

12. Adjournment