

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

February 9, 2010

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – Andrew Graham led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 3 – Ross Gallagher. Absent: Commissioner District 2 – Tim Sheldon.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 Ruth Coats is seeking appointment to the Lewis-Mason-Thurston Area Agency on Aging Advisory Council.
    - 4.1.2 Terry Oliver is seeking appointment to the Lodging Tax Advisory Committee.
    - 4.1.3 The Washington State Department of Natural Resources submitted their projection of income from State Forest Lands.
    - 4.1.4 The Washington State Department of Archaeology and Historic Preservation announced that Schafer State Park is being reviewed for nomination to the National Register of Historic Places.
  - 4.2 News Release – Mason County Historic Preservation Commission vacancy. Barbara Adkins presented the news release.
  - 4.3 Recognition from Capitol Land Trust. Commissioner Gallagher announced that Mason County was recognized by the Capitol Land Trust for work on the Decker Creek project.
5. Open Forum for Citizen Input – There was no citizen input.
6. Adoption of Agenda - **Cmmr. Ring Erickson/Gallagher moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; G-aye; S-absent.**
7. Approval of Minutes – January 25, 2010 briefing minutes, February 2, 2010 regular meeting minutes and January 29 Council of Governments meeting minutes.

Cmmr. Ring Erickson noted a correction to the January 29, 2010 Council of Governments minutes. Cmmr. Sheldon's late attendance should be noted at the top, in addition to the notation in the body of the minutes.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve the January 25, 2010 briefing minutes, February 2, 2010 regular meeting minutes and January 29, 2010 Council of Governments meeting minutes with the noted correction. Motion carried unanimously. RE-aye; G-aye; S-absent.**

8. Approval of Consent Agenda:
  - 8.1 Approval to appoint Commissioner Ross Gallagher to serve as the Chair of the Mason County Lodging Tax Advisory Committee, pursuant to Mason County Code Chapter 2.96.030.
  - 8.2 Approval of the contract amendment to the Interagency Contract #0663-99184-04 between the Mason County Juvenile Court and the State of Washington Juvenile Rehabilitation Administration (JRA). This is a decrease of \$1,200 due to a misinterpretation of when the grant increase will take effect. Probation Services has adjusted their work program for the decrease. The increase will take effect in the next grant renewal period, which begins July 1, 2010.
  - 8.3 Approval to reappoint Llyn DeDanaan to the Mason County Historic Preservation Commission for a three-year term ending November 2012.

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- 8.4 Approval of the Veterans Assistance Fund applications for: John Peters, Jr. – Housing \$572.00; Kimberly Mougous – Housing \$498.00 for a total of \$1,070.00 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.5 Approval for Public Works to select Construction Project and Bridge Inspectors from the 2010 Letters of Interest Roster and enter into a letter of agreement/contract for Construction Project and Bridge Inspector Services for 2010.
- 8.6 Approval for the Chair to execute Supplemental Agreement No. 1 to Personal Service Agreement No. 2010-2 with Kenyon Disend, PLLC to continue to provide on-call services as related to land use, permitting, and utility franchise/permit issues, not to exceed \$10,000 for 2010.
- 8.7 Approval for the Chair to execute the Road Levy Certification for 2010. The County Road Administration Board (CRAB) annually requests that every county legislative authority submit a certification showing the amount of the road levy fixed and the amount, if any, budgeted, in accordance with RCW 36.33.220 for traffic law enforcement, and/or any other purpose from diverted road levy.
- 8.8 Approval for Public Works to advertise and enter into an agreement for on-call right of way appraisal services, as needed, during 2010. When a Consultant selection has been made, Public Works will announce the selection during a regular scheduled Commissioner meeting.
- 8.9 Approval for Utilities & Waste Management staff to solicit a Statement of Qualification for a consultant to provide services in developing options to finance the Stormwater Utility projects and programs. The cost is estimated to be \$35,000 to \$50,000 and will be fully funded through a Department of Ecology grant.
- 8.10 Approval to appoint Cathleen Bailey to the Mason County Planning Advisory Commission to fill a vacant position. The term will expire July 31, 2013.
- 8.11 Approval of Warrants
- |                      |                          |                |
|----------------------|--------------------------|----------------|
| Claims Clearing Fund | Warrant #s 168410-169651 | \$2,746,983.18 |
| Salary Clearing Fund | Warrant #s 3242-3286     | \$283,423.12   |
| Direct Deposit Fund  | Deposit #s 18427-18798   | \$526,470.83   |
- 8.12 Approval to sign a contract with Engineering Services Associates, Inc. (ESA) of Belfair, Washington to provide technical assistance and comprehensive mapping services for the construction of side sewers for the Belfair sewer project. The cost is \$102,865 and will be grant funded.

Emmett Dobey asked that item 8.12 be removed from the consent agenda.

Sandy Tarzwell asked what constitutes a letter of interest for item 8.5. She wanted to know if it is a monetary contract.

Charlie Butros explained that letters of interest are added to the consultant roster. This item indicates that Public Works will be selecting consultants from the consultant roster. Every year they ask consultants that want to continue on the list or be added to the list to submit a letter of interest.

Bob Thuring added that they are looking for consultants with construction inspection experience. The consultants would just be paid through the construction period if they were selected from the roster.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve consent items 8.1 through 8.11. Motion carried unanimously. RE-aye; G-aye; S-absent.**

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9. 9:30 a.m. Public Hearings and Items Set for a Certain Time – There were no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) –
  - 10.1 Sheriff Salisbury announced that the first annual polar plunge for emergency services took place last Saturday. He also noted that he spent a lot of time at the legislature last week. He reported on several bills that were passed that were important to law enforcement. Finally, he encouraged the Board to continue to work with the Deputies' Guild regarding settling their contract.
  - 10.2 Charlie Butros, Public Works, announced the bid award for County Road Project 1904-1. Old Castle Pre-Cast Inc. was awarded the low bid.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 9:39 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

\_\_\_\_\_  
Ross Gallagher, Chair

ATTEST:

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Lynda Ring Erickson, Commissioner

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Shannon Goudy, Clerk of the Board

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Tim Sheldon, Commissioner