

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

January 19, 2010

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – Deputy Sergeant led the flag salute.
3. Roll Call – Present: Commissioner District 1 - Lynda Ring Erickson; Commissioner District 2 – Tim Sheldon; Commissioner District 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor license due to expire on April 30, 2010.
    - 4.1.2 Belfair Water District #1 submitted their Resolution 09-9 approving the annexation of Clifton Ridge.
    - 4.1.3 Cathleen Bailey is seeking apointment to the Planning Advisory Commission.
    - 4.1.4 Ken VanBuskirk commented on the Belfair Water District #1's annexation of Clifton Ridge.
  - 4.2 Staff Recognition for Utilities & Waste Management, Community Development, Public Works.

Emmett Dobe, Utilities and Waste Management, introduced Frank Kenny, who read a letter he wrote regarding Tom Moore's work on the Belfair Sewer project. Commissioner Gallagher presented Mr. Moore with the Green Star Award.

Mark Core, Department of Community Development, read a letter from a constituent regarding Larry Waters' outstanding service. Commissioner Gallagher presented Mr. Waters with the Green Star Award.

Charlie Butros, Public Works, read letters from constituents regarding two of his employees. Commissioner Gallagher presented Vicki Grover and Amy Braakman with Green Star Awards.
5. Open Forum for Citizen Input –
  - 5.1 Randy Churchill stated he has been a citizen of Mason County his entire life. Lately he has been hearing a lot about deficits, layoffs and budget problems in the County. He heard Ms. Hirschi speak last week and he thought she had some important questions. He also read an article in the Journal regarding the County not paying a loan for the Belfair Wastewater Reclamation project. This is a problem. Commissioner Gallagher and Sheldon mentioned several times that this is turning into a town hall meeting and there isn't time for that in a Commissioner meeting. He would like to call a town hall meeting where the entire public can come and get their questions answered regarding the budget and the deficit. Mason County is heading in a difficult direction. He has heard of County Commissioners proposing cut backs and layoffs to the Sheriff's department, Court System and the Department of Corrections. He wants to see a plan from the Commissioners to pull the County out of this. He would like the Board to get back to him with three possible dates for a meeting and he will set up everything so the public can get their questions answered.
6. Adoption of Agenda - **Cmmr. Ring Erickson/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.**

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7. Approval of Minutes – Briefing meeting minutes for week of January 4, 2010.

**Cmmr. Sheldon/Ring Erickson moved and seconded to approve the briefing meeting minutes for week of January 4, 2010. Motion carried unanimously. RE-aye; S-aye; G-aye.**

8. Approval of Consent Agenda:

- 8.1 Approval of the part-time Court Commissioner employee agreement between Richard Adamson and Superior Court for 2010 in the annual amount of \$72,690.32. The compensation and duties remain the same as 2009 and it is budgeted.
- 8.2 Approval of Amendment No. 2 to loan agreement L0800017 with the Department of Ecology (DOE) that extended the contract to December 31, 2009 to allow additional time to complete unanticipated work associated with the design of the Belfair Wastewater Reclamation Project. The \$3,033,500 loan amount remains the same.
- 8.3 Approval to set a public hearing on Tuesday, February 2, 2010 at 9:30 a.m. to consider the resolution submitted by the Belfair Water District #1 regarding the annexation of Clifton Ridge Homeowner's Association and the Villas on Clifton Ridge Homeowners into the Belfair Water District #1.
- 8.4 Approval of the Veterans Assistance Fund applications for: Loyd W. Ball – Food \$200.00; Charles W. Belander – Utilities \$247.08; Rhonda L. Brackett – Utilities \$197.91; Chris R. Greiner – Food \$200.00; Scott E. Kaylor – Food \$200.00; Kathleen McFarlane – Housing \$600.00; Duane (Marlene) Pewo – Utilities \$487.99; Byron Smith – Utilities \$419.50; David Stucke – Food \$200.00 for a total of \$2,752.48 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.5 Approval to execute County Road Project Number 1941, Shelton Matlock Road, authorizing the Chair to sign all pertinent documents and authorize the Public Works County Engineer to advertise, set bid dates and times, and award the contract. The contracts will be announced during a regular meeting of the Board. **Resolution 04-10 (Exhibit A)**
- 8.6 Approval to award the bid for Towing Services for 2010 to the following: Auto/Light truck Zone 1 to North Shore Towing of Belfair; Auto/Light truck Zone 2 and 3 to Jim's Towing; Heavy Truck Zone 1 and 2 to Bethel Towing of Port Orchard and Heavy Truck Zone 3 to Jim's Towing of Shelton.
- 8.7 Approval of Amendment #5 to the professional services contract between Mason County Public Health and Eunice Santiago for maternity support services for 2010. The contract is \$55,000 and is reimbursable from Medicaid.
- 8.8 Approval of Consolidated Contract C14956 Amendment 20 to increase the maximum consideration of the contract by \$189,146 to a total of \$2,432,283. The changes are in the following programs: \$19,222 increase in Child Profile; \$63,980 increase in Local Capacity Development Funds and \$105,944 increase in Blue Ribbon Local Health Funds. This contract is for the period of 2007-2011.
- 8.9 Approval of Warrants

Claims Clearing Fund Warrant #s 168276-168409	\$396,957.19
Salary Clearing Fund Warrant #s 3234-3241	\$9,948.29

Brenda Hirschi had questions regarding item 8.2.

Annette McGee had questions regarding item 8.5.

Sandy Tarzwell had questions regarding items 8.7 and 8.8.

Greg Skinner had questions regarding item 8.3.

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Cmmr. Ring Erickson had questions regarding item 8.1.

Item 8.1

Cmmr. Ring Erickson asked if this contract stayed within the budgeted amount last year or if it went into the hourly amount.

Judge Toni Sheldon replied that she didn't have the budget from last year. She would need to check to see which amounts are in the contract and which are off contract. Richard Adamson is contracted for a little less than 4 days per week and if there is any time over and above that he is paid off contract just like the other 3 Court Commissioners.

Cmmr. Ring Erickson asked if he was paid beyond that contract limit last year.

Judge Sheldon stated that he was paid over and above the contract amount on occasion. For example, if his Juvenile Court day goes all day long he doesn't have enough time to read the case files for his docket for the next day. He comes in at night to read those case files and he is paid off contract for those extra hours. If there are two jury trials on a Monday and he comes in to do the Civil docket he is also paid off contract.

Cmmr. Ring Erickson stated she would like to know how much that comes to.

Judge Sheldon replied that it is a separate line item in the budget. There is a line item for the contract and a line item for Court Commissioners off contract.

Item 8.2

Mr. Dobey stated this was the first amount of money the department received from the Department of Ecology to start the Belfair project. It was an administrative oversight that it wasn't approved before the end of the year. The money has already been spent and this item just recognizes that the contract was extended through December of last year.

Ms. Hirschi asked when a workshop on this project would be held so all of the revenues and expenditures can be put into context.

Cmmr. Gallagher replied that the Board would work with Mr. Dobey to come up with a date.

Ms. Hirschi was concerned that the budget documentation on this project is incomplete.

Cmmr. Sheldon noted that if there is a workshop it will be preferable to hold it in Belfair.

Item 8.3

Mr. Skinner asked if the Board was aware of the controversy surrounding this annexation and if it is appropriate to set a hearing on a subject with this background.

Cmmr. Gallagher replied that the Board has to respond with a hearing within 30 days of this being presented.

Cmmr. Sheldon added that he is disturbed about what he has heard and read about this issue. There are a lot of questions that will need to be answered and a lot of issues that are outstanding. Hopefully the public hearing will clear up those issues.

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Cmmr. Ring Erickson noted that since this is a public hearing, any comment prior to hearing testimony would be inappropriate.

Item 8.5

Ms. McGee asked when the Commissioners started allowing the County Engineer to award contracts.

Mr. Butros explained that some time ago Public Works proposed this process to the County Commission to reduce the iterative process. Previously they had come to the Commissioners to get authorization for a project, authorization to solicit for bids and then authorization to award the bids. Each step required an authorization from the Commissioners. What was proposed about 3 or 4 years ago was to consolidate the process for efficiency. At the time the project was authorized by the Commission they would also give authorization to do all of the steps and bring the Commission the announcement of the award to the appropriate low bidder.

Ms. McGee commented that she understands why this would be done but it takes the public out of the realm of asking questions and commenting. The public should hear the number of bids that came in, the amount of money and the reasons for the bid award. She thinks the Board is giving away their duty.

Item 8.7

Ms. Tarzwell asked what the maternity support services were and if this was in the 2009 budget.

Ms. Kirkpatrick explained that this was part of the First Steps program, which is a legislatively authorized program for moms and infants that meet the qualifications. This contract was in the 2009 budget. It has been in the budget for quite some time. This person provides the services to the Hispanic community on behalf of the County. Staff in the Health Department provides other maternity support services but this is specific outreach to the Hispanic community.

Ms. Tarzwell asked if this included family services in addition to maternity services.

Ms. Kirkpatrick clarified that it is only for prenatal and immediately postnatal care.

Item 8.8

Ms. Tarzwell asked if this increase was considered during any of the budget reductions.

Ms. Kirkpatrick responded that it is an increase because it represents the 2010 allocation from the State Department of Health. The contract is a multi year contract and it is amended several times. This amendment comes from the State Department of Health for the 2010 allocations. It is included in the 2010 budget.

**Cmmr. Sheldon/Ring Erickson moved and seconded to approve Consent items 8.1 through 8.9. Motion carried unanimously. RE-aye; S-aye; G-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time. – There were no public hearings scheduled.

10. Other Business (Department Heads and Elected Officials) –

10.1 Judge Sheldon provided the numbers for the off contract figures for item number 8.1 on the Consent Agenda. The figures include all of the Court Commissioners. For 2009 it was \$13,237. In 2008 it was \$14,680 and 2007 was \$13,250.

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- 10.2 Sheriff Salisbury announced that the Sheriff's office has completed about 80% of their move to their new location.
- 10.3 Cmmr. Gallagher reported that he met with the Sheriff Deputies' Guild representation regarding holiday pay and uniform allotment. He was hoping the Commission could act on this item now.

Cmmr. Sheldon and Ring Erickson agreed that they didn't have enough information to act on this.

Cmmr. Ring Erickson added that she thought the Board already took all of the action they needed to take. The officers need to be paid in a timely manner. She is very uncomfortable with this. The Board has already authorized the use of outside help to get this done.

- 10.4 Emmett Dobey announced that Utilities and Waste Management will start work on the Belfair project this Wednesday. Some of that work will be preformed at night to keep two lanes of State Route 3 open. This work will take 90-120 days.
11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment – The meeting adjourned at 10:03 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

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Ross Gallagher, Chair

ATTEST:

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Lynda Ring Erickson, Commissioner

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Shannon Goudy, Clerk of the Board

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Tim Sheldon, Commissioner