

BOARD OF MASON COUNTY COMMISSIONERS
2010 BUDGET WORKSHOP
DRAFT MINUTES
411 North Fifth Street, Shelton WA 98584
Week of October 5, 2009

Monday, October 5, 2009

9:00 A.M. Auditor – Karen Herr

Opening remarks by Commissioner Sheldon, Gallagher and Ring Erickson.

Cmmr. Sheldon – Stated he wants public involvement and he will try to keep the briefings within the timeframe.

Overview of the Auditor’s Office by Karen Herr and noted they have state and federal compliance issues.

- 1) Recording – Mandatory equipment (not supplied by ER&R)
- 2) Licensing – Contract with D.O.L.
Non – Mandated - 3 for tabs
Mandated - 4 for title
Subagents/subcontracts doing work with D.O.L.
Work with Thurston County (No number on revenue) since last 3 months
- 3) Elections – Grant money helps to transition from cards to opti-scan (not supported by GR-12); extra help increased
- 4) Financial Services – Deals with 26 taxing districts; purchases supplies for all county billings; in 2008 had 16.5 FTE, now have 13 FTE. Some staff has agreed to do “leave without pay” but has resulted in overtime as there is not enough staffing. Pays for all postage for the county for services provided by their department; 2010 less than 2009 level.

Question from Public - Can postage be delegated from each department back to your budget?

Karen Herr– That is up to Board of County Commissioners since it goes back into Current Expense, indirect costs are not reimbursed by Current Expense.

Al Brotche – Stated the County will lose revenue if licensing is delegated. Could the county get by without having ER&R charge each department?

Cmmr. Ring Erickson stated they are looking at it but we already have a \$2 million loan from ER&R.

Theresa Ehrich - We log asset management; ER&R charges over 1 million from county departments

Brenda Hirschi - Were the departments all fairly cut in 2009? Average expenditure?

Karen Herr - Still discrepancy to some departments. Need to step up and reduce to balance the budget. Our department has cut, tried to save and tried to make our office as efficient as possible. Several general elections cost money so it is not a straight-line budget.

Question - Have departments went over budget? Did Auditor’s office warn Board of County Commissioners of decline?

Theresa Ehrich_ - Started in April 2008 to provide financial information to Board of County Commissioners.

Cmmr. Sheldon - Some departments under Board of County Commissioners have went over budget.

Question - Is overtime compensated?

Karen Herr - Yes, but with time off (not paid overtime).

Question- Excise and sales tax has gone down; when was it discussed?

Cmmr. Sheldon – I started talking about it in 2007. County decline mirrors state.

Question – For 2010, what is your staffing needs?

Karen Herr – Need to get 2 employees back.

Question– What is pattern of property taxes?

Theresa Ehrich – They have not gone up, only gradual increase in collections.

Question - Are you looking at reducing duplicate services and addressing pay disparity? (consolidation)

Karen Herr - Are looking into possible consolidation.

Question (Greg Skinner) – In April 2007, \$5 million in 2006 to 2007, where did the money go?

Karen Herr – Budget balanced by using reserves.

Question – One-time transfers (supplements), what is projected for 2009?

Karen Herr – Asked not to submit.

Theresa Ehrich – Normally only supplement for unforeseen items.

Cmmr. Sheldon – Possible labor costs and unemployment costs.

Question – (Al Brotche) Is O & M money being used to pay for cross training?

Karen Herr - Can't supplant. Only for specific projects.

Brenda Hirschi – Referred to Risk Management. \$461,000 paid to Risk Pool. Is that the same number for 2010?

Cmmr. Sheldon – Hope to be at or around the same amount.

Theresa Ehrich – Risk Management is currently \$39,000 over budget.

Cmmr. Sheldon – No emergency fund, used ending fund balance.

Brenda Hirschi – Wants to note her questions have not been answered.

Karen Herr – Looking at a financial system at a cost of \$250,000 - \$350,000.

Cmmr. Ring Erickson – Willing to have additional budget workshops.

9:50 A.M. Treasurer – Lisa Frazier

Overview by Treasurer . Her budget didn't change much but included \$2 million loan. Trying to comply with 2009 budget so 2010 did not increase.

Cmmr. Sheldon – Anything outstanding for 2009?

Lisa Frazier – AFSCME expires in 12/09. Labor for 2010, not aware of any expenditures outstanding.

Question - Bottom line request for 2010?

Lisa Frazier - \$717,000 with \$2 million loan repayment.

Question_– Taxes collected in 2009 vs. 2008 & 2007.

Lisa Frazier – 96% collection rate

Question – Do you anticipate higher foreclosure?

Lisa Frazier – Property tax foreclosures have higher chance.

Question – How much staff?

Lisa Frazier – 7.2 (lost 2) resulting in delays in filling daily tasks. Two2 cashier positions have been eliminated.

There was a discussion on revenues including the Criminal Justice Fund and sales tax. There are banking fees.

Question – For the \$2 million loan, what is the interest?

Lisa Frazier – 18-month loan set at 1.6% interest with interest due 08/2010. The \$36,000 in interest to be paid to ER&R.

Cmmr. Gallagher – Only \$178,000 spent of it thus far

Cmmr. Sheldon – Waiting for property tax to be paid, will cover \$2 million loan monies taken.

There was discussion on the conservation fees. The Treasurer’s office is still collecting the fee but not spending it. The appeal is still pending.

Brenda Hirschi – Asked if revenue projections leveled out?

Lisa Frazier – I don’t believe we’ve balanced out yet.

Al Brotche – Can’t you reduce county budgets to cover ER&R interest?

Cmmr. Ring Erickson – agreed it is worth looking at.

Brenda Hirschi – streamline tax mitigation?

Lisa Frazier – Mason County doesn’t qualify for state mitigation.

Cmmr. Ring Erickson – Some counties get mitigation but Mason County didn’t.

Lisa Frazier – noted that mitigation is different than sales tax.

Cmmr. Sheldon – State recession has not ended, will be shaped like a “U” not a “V” with economy improving

Question_– Explain professional services.

Lisa Frazier – Custody fees, printing, Compu Tech (\$5,000 flat fee).

Brenda Hirschi – There is a drop in ending fund balance. Where did the money go? Is the information available to the public?

Lisa Frazier – There is a record of supplemental requests done by Board of County Commissioners.

Cmmr. Sheldon – Shouldn’t have to do public records request. We were spending more than we were bringing in.

Cmmr. Ring Erickson – Money not new to Sheriff’s office for FTE’s.

Cmmr. Sheldon – We have a better handle on supplementals now. Elected officials are personally responsible for going over budget.

Greg Skinner – How has supplemental stopped with DCD getting \$200,000?

Cmmr. Gallagher – People still want office to function. If not \$200,000, 8 positions would have been lost and the department wouldn’t function.

Cmmr. Ring Erickson – We have to have that service. Enforcement actions are not calculated in, now a full cost recovering model.

Question_– What does DCD want?

Cmmr. Gallagher – Cmmr. Sheldon wants it to be an enterprise fund. Planning should be from Current Expense. Growth Management is mandated. We get revenue for permitting.

Greg Skinner – Asked if Ms. Frazier is confident in 2010 request based on projections?

Lisa Frazier – Hope not to come in with supplemental request, but can’t guarantee.

Question_– How long can county go without being balanced?

Cmmr. Sheldon – Mason is 2nd fastest growing county in the state, cut services, but not the mandated services. No increased fees or taxes, then sewer has to be cut.

Cmmr. Ring Erickson – The State has assisted some counties, so there is no bankruptcy.

Cmmr. Sheldon – Commented on consolidating offices, etc. to cut costs.

Question_– Weren’t employees willing to cut?

Cmmr. Sheldon – Offer made outside of the union’s purview.

10:30 A.M. Assessor – Dixie Smith

Overview of the Assessor’s office by Dixie Smith. She has 15 employees (down by 3 clerical) -9 appraisers and 4 clerical and noted it is difficult keeping up. Terra Scan is being implemented. The unions are Teamsters for Appraisers; AFSCME for Clerical.

Cmmr. Sheldon – Confirmed the budget request is less than June 30, 2009.

Question – Is overtime being kept track off?

Cmmr. Ring Erickson - Not aware of calculations.

Dixie Smith – Flex time, not paid time (comp time per pay period).

Cmmr. Sheldon –Pointed out a memo was sent by the Commissioners stating no overtime accrual.

Terry Bowes – There is no overtime.

The question of volunteers came up and Ms. Smith noted that is problematic if taking union jobs.

Cmmr. Sheldon – Any unanticipated 2010 costs from 2009?

Dixie Smith – May lay off appraiser to bring back clerical to keep up. Terra Scan is still in progress.

Question – Are Appraisers mandated?

Dixie Smith – ¼ of county looked at each year and it is mandated by 2014 for annual review each year.

Question – Outsourced to private company?

Terry Bow – Union is involved, some municipalities have done it.

Question – Declining revenues – what % of county property is federal, city, federal forest, reservation.

Dixie Smith – ½ of state parcels are exempt.

Question – Discounted parcels?

Dixie Smith – 2,200 seniors exemptions, federal exempt.

Open Space was discussed. It is appraised 1 in 4 years. Terry Bow covers the Open Space program and Commissioners make the final decision. Their office is looking at agriculture evaluations.

Greg Skinner – What is gain to property owner for reclass?

Terry Bow – Less than 200 “open space – open space” parcels among 55,000 county parcels.

Brenda Hirschi – Professional services, only \$96 spent of \$10,000 in 2009.

Dixie Smith – CompuTech services to come in and assist GIS mapping, There of something comes up Terra Scan not paid since not yet working.

There was discussion on the Board of Equalization. Ms. Smith pointed out the number of appeals has been overwhelming. The BOE process starts mid-July.

Al Brotche – Staffing at counters is inadequate. 45 minutes to 1 hour standing in line.

11:00 A.M. Prosecuting Attorney – Gary Burleson

2010 Budget/Operations statement made by Gary Burleson.

Rolled functions for next year into Prosecutor line from Drug Court.

Budget’s total cost 1.53 million; correction: 1,475,234
2009 total \$1,523,451; \$50,000 less cost in operations for 2010
16 employees (8 attorneys) lost civil deputy and did not fill it.

There was a discussion on Drug Court. It is in 2010 budget but no money. It was rolled into Prosecutor’s side of budget. It is a non-mandated service which Mr. Burleson supports.

Question - Explain legal mandates and process with Commissioners.

Prosecutor is a constitutional office that cannot be eliminated, services are minimum. Beyond that, statutory issues/duties legally ordered. Negotiates service costs with Commissioners.

Question - Unanticipated costs for 2010?

Mr. Burleson – yes based on 30 years -i.e. 2 murder cases. Typically enough resources unless death penalty conclusion with appeals costs.

Greg Skinner – Costs all by Prosecutor or General Fund?

Gary Burleson – For an extraordinary event, still must come up with the money. Cost escalates on defense side considerably during death penalties. Public defender comes out of general funds.

Brenda Hirschi – Administration costs \$50,000 cut? – partial funding from state for child support. Admin/Indirect costs associated with it paid by county/non state. Didn't spend administration costs in 2008 but you're asking for \$29,000?

Gary Burleson – spend what is needed and will use it at end of year if needed for small tools.

Question - Travel/training?

Mr. Burleson - Every year required training \$6,000 - \$7,000 typical cost; Extra \$3,000 for witness, etc. Training also shows as expenditure at end of year.

Greg Skinner – Asked about Workshops vs. Briefing. Why changed to workshop today?

Cmmr. Sheldon - To get interactions from public.

Brenda Hirschi – Doesn't understand why it's not a hearing.

Mr. Burleson – Because no action will be done due to revenue issues forecast. Not sensible at this time to have hearings. Best to pass budget in December.

Question - How early could hearing be done?

Gary Burleson - Will look into hearing requirements/laws.

11:30 A.M. Facilities & Grounds – Mike Rutter

Overview by Mike Rutter and Dawn Twiddy. Written response to questions posed by League of Women Voters provided.

Mike Rutter – Facilities include new Public Works building. Sheriff Substation in Belfair, Jail, downtown sector. He has seven FTE, 2 PTE. He keeps all buildings and campus in compliance with various regulations. Staff deals with fire systems, fire suppression, alarm systems, and chemicals.

Cmmr. Sheldon – confirmed the Facilities budget has not increased for 2010.

Question – Is Veterans' Building maintained (Memorial Hall)?

Mike Rutter – Yes, and costs there have gone up

There was a discussion on the fairgrounds. The buildings have been rented and is in the fairgrounds budget. The 2010 budget does not include the fairgrounds.?

Cmmr. Sheldon – Savings by removing Fairgrounds?

Dawn Twiddy – \$170,000 - \$180,000 needed for operations \$287,000 operating fair budget, out of Current Expense

Question – Future of the Fair?

Dawn Twiddy – Recent lease to Port of Shelton (Possible private lease with Shelton Port with outside group)

Brenda Hirschi – Do you assess excess buildings?

Mike Rutter- Public Works is now one stop shopping. Public Health is no longer 3 buildings; just one building.

Brenda Hirschi – Do you keep records per office? Utilities, etc. extra office?

Dawn Twiddy – That can be figured out.

Mike Rutter – Closing buildings down saved money and selling one building but is there an opportunity to sell buildings in this economy?

Cmmr. Ring Erickson – asked about prior dentist office space in Building 7.

Mike Rutter – Looking at safety, especially with courts.

Cmmr. Sheldon – REET (real estate, excise tax)?

Mike Rutter – Bond payments need to come from REET 1, not Current Expense

Dawn Twiddy - \$350,000 of REET 1 this year has been spent on projects.

Question – Are there excess dollars in his 2009 budget?

Mike Rutter – Hope not to spend all that is budgeted, but depends on weather, i.e. wind storms, snow, make costs go up as well as population visiting courts and jail inmates. We are being more frugal with money - not fixing things, if not needed. We have cut costs as Board of County Commissioners has asked.

Al Brotche – Do you get a private vehicle? Emergencies?

Mike Rutter – Believe it is justified to have a vehicle. My hours go on through the evening. Alarms and water lines break that need me to respond.

Question_ Expense of the vehicle?

Dawn Twiddy_ Vehicles in budget is \$25,000 total per year. Per month \$2,550 per vehicle.

Mike Rutter – Sheriff to go into new facility by the end of the month. Court looking at more storage.

There was a discussion on the Catholic Church property. The seller will tear the building down and the rectory will be vacated.

Cmmr. Ring Erickson – Asked about a briefing with the Coroner’s office.

Dawn Twiddy – That will be scheduled, just an oversight.

Question – Did not get questions answered due to time cut off . Look forward to cost savings associated with the Extension Office, if it is closed and relocated.

Noon Break

1:15 P.M. Sheriff’s Office – Sheriff Salisbury

Overview by Sheriff Salisbury. He reviewed what they have accomplished in 2009 and what has happened most recently. He noted the deputies have not had a contract for 3 years .

Cmmr. Sheldon – Is the request budget for 2010 about the same as 2009? Anything unanticipated for 2010?

Sheriff – Goals for 2010 should answer questions (8 goals) ‘Maintain current level of service.’ (Policing, jail coverage, etc.)

Cmmr. Ring Erickson – Cost of polygraph program?

Undersheriff_– No cost for 2010.

Cmmr. Ring Erickson – Accreditation cost?

Undersheriff_- \$500 for 2010 – per inspection, a nominal cost.

Question – New building - any 2010 costs for remodeling.

Sheriff_– covered in 2009, minor only in 2010

Undersheriff – Security lighting of one parking lot will be covered by grant.

Question – Optimum number of deputies like other counties?

Sheriff – 1 deputy per 1,000 population and we are below that.

Question – How will BOCC or will Sheriff absorb?

Cmmr. Sheldon – Not a great reserve of cash.

Sheriff – We have received a \$600,000 grant that can be used for employee retention and will use the money to keep the three newest people. It won’t cover the new contract.

Question – Are more layoffs coming?

Sheriff – Likely, yes. Large increases would mean losing people to pay the contract.

Question – How do we compare with other counties?

Sheriff – Deferred to staff; 4 deputies lost; 3 at Squaxin Island now; 44 deputies now for 55,000 population.

Cmmr. Sheldon – 46,000 is unincorporated population

Sheriff_– No backup in many areas of the county

Question – Cost accounting of layoffs and overtime vs. no layoffs

Sheriff_– No numbers. Our calls don’t cut back, if fewer staff there is more O.T.

Undersheriff – Overtime as in jail, goes up with less staff in the summer.

Brenda Hirschi – O.T. shouldn’t be more than laying off. Benefits are already high. What improvements has made your department made to be more efficient?

Sheriff – Belfair computer saved travel. Voice recorder saves money in writing statements. Cell phones save travel time in outlying areas. Now have a traffic deputy with Lake Cushman and they pay part of salary for a deputy. North office lease is free. Safeway office is funded by corporation. Jail is cut back, with no coffee, Inmates pay to use the phones. No more “live rounds” in training. We’re down to nothing now and there is no more to cut. Narc office doesn’t pay rent. Mileage stretched out on patrol cars.

Brenda Hirschi – Asked about administration costs.

Sheriff_– Two employees - M.J. and a payroll clerk; No supplemental requests in many areas.

Sheriff – Cut by \$1.1 million since becoming Sheriff. No continuing rate of service if employees are cut.

Cmmr. Sheldon – Any unmandated services you are still providing? Animal control?

Sheriff – Animal control is the only one.

Undersheriff – If no animal control then deputies have to cover and not respond to 911 calls.

Al Brotche – Liability for O.T. by County?

Mary Jean Hrbacek – It changes, regarding O.T., medical can only be spread over time. People need time off.

Sheriff – Many organizers want deputies there for events however deputies get tired and want to be home. We're running short all the time.

Undersheriff – Best practices we would need 52 total deputies (8 more)

Question – Can auxiliary do some of their tasks?

Sheriff – Want to bring back reserve deputy sheriff program. Now, training standards are the same for regular deputies, including training costs, etc. There are huge liability issues.

Mary Jean Hrbacek – Regarding efficiencies, they have received a \$77,000 grant that will be putting computers in the patrol cars. Saves time in reporting but efficiencies cost money. \$2,500 per car for license to get computers in each software.

Sheriff – If we lose bodies, we lose programs, teams, we go back 3 years.

Question – Cash in overtime at the end of the year?

Sheriff – Can put it on comp time.

Undersheriff_– Cap in comp time to be paid out at retirement. Payout has to be made.

Al Brotche – 480 hours comp time accrual.

Undersheriff – Unanticipated NIBRS requirement included in 2010 budget, \$40,000 by county.

Question – Why doesn't county do big events to get tourist money?

Cmmr. Sheldon – Large events hire private security or reserve deputies.

Brenda Hirschi – Pending contract – still complying with past contract?

Sheriff_– Correct, still following that contract.

Cmmr. Sheldon – Nothing in budget for 2010 increase?

Mary Jean Hrbacek – Correct, only step longevity increases.

Cmmr. Sheldon – Sheriff budget within June 30, 2009, budget of less than \$8 million.

Question_– Will contract come out of Sheriff's budget?

Cmmr. Sheldon – Will fund mandated services first then go from there.

Question_– Levy shift - Is BOCC looking at it still as a part of the arbitration?

Cmmr. Sheldon – That is still out there.

Undersheriff – Following old contract “Morality” of retro pay – need to do what’s right. The right thing to do since working in good faith.

Cmmr. Ring Erickson – These are unusual times. I want to find a way to the finance the contract without going into Sheriff’s budget.

Question – Adhering to old contract, the pay stays the same but medical costs have gone up? Yes, answered by deputy.

Question – Will Lake Cushman costs go up?

Sheriff – Cost will go up, but hopefully not a lot.

Question – Work with City of Shelton on 3/10 of 1%?.

Cmmr. Gallagher – Stated that was shut down by the Sheriff.

Sheriff – I wanted the 3/10 of 1% a few years ago. Now, with economy down, I don’t think public support is there.

Cmmr. Gallagher – We need to do 3/10 of 1%, but sheriff says “no” . We need to serve the citizens.

Cmmr. Ring Erickson – I support 3/10 of 1%; shifts burden off of property taxpayers.

Cmmr. Sheldon – I would support 3/10 going on the ballot. Watch for initiative going on the ballot by Eyman.

Sheriff – The community has been supportive. The job they do is for everyone’s safety.

2:15 P.M. Superior Court Clerk – Pat Swartos

Pat Swartos discussed her budget shortage issues for 2009 and 2010. She distributed documents.

- 1) Expenditures for unemployment compensation. Questioning amount to budget.
- 2) Estimated 2010 unemployment amount without TJ’s recommendation and 2nd option if we follow \$1800/employee, which increases the budget request.
- 3) Publishing costs – not sure how to pay. Will be funded and placed in Clerk’s budget per Cmmr. Sheldon – adjust up \$10,000 because it is mandated by WA State for dependency hearings. Pat believes it would be less – she wants \$5,000 for 2010.

Ms. Swartos reviewed the documents. The supplemental request is for archiving/extra help that is currently performed by court staff. She also compared the 2006 budget to her 2009 adjusted budgeted and the 2010 proposed budget. She discussed cuts. Also included was Cowlitz’s County Superior Court analysis of court-mandated functions and resources needed and it is comparable to Mason County.

Cmmr. Sheldon– referred to summary pages 8-9. In Current Expense, no increases except 3% with Clerk and WSU, which has a small increase for the food program.

Ms. Swartos – AFSCME increases and steps and longevity which is +\$10,000 above.

Theresia Ehrich_– The total budget is \$664,710, which is actually less than 2009. O & M is only supplemental per Ms. Swartos.

Cmmr. Ring Erickson requested a running figure.

Pat Swartos will talk with Theresia later to clarify figures.

Cmmr. Sheldon- Mandated function vs. non-mandated

Ms. Swartos – Passport services are not mandated, but generates revenue.

Cmmr. Ring Erickson asked the cost of passport services.

Ms. Swartos – 10 – 20 minutes, 3 or 4 per day; other clerks offices in other counties are considering dropping it too. There are no other passport services in County and it makes money.

Cmmr. Ring Erickson – Brought up the comp time issue and asked if it could be reduced.

Ms. Swartos - Collections are non-mandated; possible collections company – but costs more and this brings in money as is. Court ordered fees and fines statute gets distributed accordingly.

Cmmr. Ring Erickson – Would like it broken down as to who gets what from collections.

Ms. Swartos – Only one person currently performing this function.

Brenda Hirschi – Asked which line is for collections.

Ms. Swartos - Distributed throughout revenue: (i.e. DNR, warrants, crime, crime lab, jury criminal cost, juvenile (pg 21) She did a 2010 adjustment showing more revenue.

Cmmr. Sheldon – Asked if the Clerk’s 2009 budget is over?

Ms. Swartos - Close to budget but more supplies need to be figured in, that are mandated. She asked what else could be cut. In 2010, the Chief deputy reduced and clerk position that is now reduced back to FTE in 2010.

Cmmr. Sheldon – Asked about moving to the first floor. Don’t plan on anything new – do with what they have.

Cmmr. Gallagher – Any irregular years in case loads, or do you think it’s average?

Ms. Swartos - Every year there is more, i.e. foreclosures are up this year.

3:00 P.M. Superior Court – Judge Sheldon & Judge Finlay

Bob Sauerlender, Harris Haertel, Geri Burt, Judge Sheldon, Judge Finlay in attendance.

Judge Sheldon – Explained that Superior court must hear all cases, any type, felony matters and all other criminal cases, civil cases, juvenile crimes and dependency, truancy cases, diver and related actions/domestic matter appeals, motions.

Other functions:

Manage arbitration – mandatory. Juvenile detention and other juvenile issues; adult drug court. Facilitator program; family law facilitator – assists individuals. G.A.L. programs; provisions – interpreters; court records/court reporters. They save money and provide revenue source by using our employees for official court recorders.

Mandates – 3 mandated sources - state constitution, RCW and court rule.

2010 forecasted to be worse; list distributed of all mandated functions.

Question – Dividing line between mandates? Yes, per Judge Sheldon but sometimes does not matter which rules and some are different time frames.

Judge Sheldon - Supplemental funds to avoid problems such as violation of court rule.

Cmmr. Gallagher – Is there a need for 3rd judge?

Yes per Judge Sheldon; Currently use a court commissioner, but he can't do trials of criminals. Willing to discuss a 3rd judge to get more flexibility.

Al Brotche – Can judges be shared?

No, unless there is a judicial district.

Question - Juvenile Court Commissioner only? Yes, but not totally dedicated – only about ½ time juvenile cases. Not cost effective to start juvenile cases with commissioners and ending with judge for criminal charges.

Question - federal and state revenue sources expect to go up in 2010? Yes, per Judge Sheldon was \$8,000/year for reimbursements. Changed billing method resulting in an increase.

Cmmr. Sheldon– Cannot anticipate filings and not resolvable during budget hearings.

Cmmr. Gallagher – Expenditures for extra help court security, does Sheriff provide?

Yes, under contract with Sheriff but cannot do any more via Sheriff so negotiated 4 weeks of services and Court will pay their wages until worked out with Commissioners for domestic violence docket.

Question -_Are Drug Court and truancy mandated ?

Yes, truancy court is mandated. Drug court not mandated for Superior Court.

Question – Status of Mental Health fund? Taken a cut, leaving \$80,800.

Judge Sheldon – Next step to see what regional support is available for matching money.

Question - If it is not reduced, what are possible uses?

Judge Sheldon – Mental Health court.

Cmmr. Sheldon_ Is unemployment budgeted?

Judge Sheldon – Submitted last year's figure at \$2,000 for the department until more information is received on predicting reserves for self-funded (reimbursable accts). They were not ready to amend to \$1800/person and lose one person in the department.

Cmmr. Sheldon – Is the arbitration contract factored in to Superior Court budget.

No, per Judge Sheldon but made estimates for costs (Probation and Detention) absorbing that to the bottom line will affect personnel cuts. Their actual unemployment budget is \$2,080 and didn't use any in 2009, they had no layoffs.

Cmmr. Sheldon – Why does Superior Court handle probation and juvenile?

Harris Haertel – Per state statutes. Drug Court reduced recurring offenders and that's why we were looking at mental health court.

Judge Sheldon – 18 month to 24-month program after pleading guilty. Then charges dropped at end of program. There would be sentencing if not finished.

Question – Is there adult drug court only?

Judge Sheldon – Yes, excludes juveniles and dependency drug courts but would like to change that.

3:45 P.M. District Court – Judge Meadows

Judge Meadows provided brief review including 1995 District Court budget (1st year as judge). The 2010 is zero expense to the county. No cut to staffing, just reductions. Fines are based on appropriateness, not economics of person, the nature of the offense determines fine amount. They are not self-funded and the Court does generate revenue. However, they are not able to collect all fines. They now offer payment by debit and master card.

The projected expenses are \$854,000 (primarily for salaries) with \$166,000 for operating expenses.

They have two public defender contracts and travel in 2009 is \$510, it's usually \$3,500.

Their travel expenses are limited and there are no cell phones budgeted.

Cmmr. Gallagher – Are they subject to public records request?

Judge Meadows – Referred that question to the Prosecutor . She noted if there is a reduction in law enforcement officers that results in less fine monies collected.

Cmmr. Ring Erickson – If Parks and WSP are reduced, would that also mean less revenue.

Judge Meadows – Likely, yes.

Cmmr. Sheldon – The State may consolidate law enforcement services to reduce state deficit.

Judge Meadows – Revenue collection is above predictions.

Question – Revenue from Parks?

Judge Meadows – Fines derived from county parks (drinking in parks, etc.)

Cmmr. Sheldon – Do costs include labor and unemployment costs?

Patsy Robinson – Yes

Question - Number of employees.

Judge Meadows – For District Court, the Judge + 8 employees; for Probation there are 1.5 employees. Also handles civil action and small claims. The filing fee is set by statute. There have been 11,000 infractions and 2,500 criminal charges which take majority of courts time.

Judge Meadows – Noted their hearings are open to the public. We make a difference in people's lives and it's not about locking people up.

6:00 P.M. Parks & Trails Department – John Keates

John Keates provided brief overview of 2010 proposed budget and a handout in response to League of Women Voters questions. His goals are to hold the line and keep parks in operation while providing superior customer services. Mr. Keates reviewed 2009 accomplishments.

Cmmr. Ring Erickson – The cost of turf maintenance?

John Keates – It could be thousands of dollars if turf is not kept up. He stated boat launch fees likely at Latimers Landing, Mason Lake, etc. to keep service up.

Cmmr. Sheldon – The request was to keep the 2010 budget the same amount as June 30, 2009 and the 2010 is \$29,000 over.

John Keates – Explained Truman Glick Park has a one-time \$22,000 donation . Skate Park donation is \$7,000 and would need to get \$29,000 or else cut expenditures. The boat launch fees are in but very conservative at this point. There are no fees in 2009 for boat launches, the public hearing is set for October 15th.

Question – are these “net” fees or offset with expenditures.

John Keates – Not a huge cost with unattended payment canisters.

Cmmr. Sheldon – Asked about unemployment and labor costs.

Mr. Keates – Part time labor has not been put in.

Cmmr. Gallagher – REET money budgeted?

Mr. Keates – Mason Lake could use REET money. Grant would pay for 75% of the project however.

Question – \$45,000 for extra help?

John Keates – \$45,000 is amount paid out for part time help (park aides)

Question – Eplanation of RCO

John Keates – The Recreation and Conservation Office is a state office. Mason Lake funding is approved; MCRA – there is not a grant; Oakland Bay is a maybe.

Mr. Keates explained the \$720,000 budgeted is for Mason Lake and includes boat launch with 25% coming from REET money.

Cmmr. Gallagher – Can REET be used for operating expenses?

Mr. Keates – That is still unknown.

Cmmr. Sheldon – Noted the state day use fees in the past for state. Will Parks be able to collect fees?

Mr. Keates – Stated it will be an experiment of sorts. The boat launch season passes will be a main source of income. Commercial and recreational permits would be needed. Also an admission fee to MCRA. There could also be permanent passes.

Question (Hirschi) – To balance expenditures, \$460,000 would be needed?

Mr. Keates – It is \$465,000.

Audience – There is \$123,000 in revenue so Current Expense would need to make up the difference.

John Keates – Pointed out there are 22 parks with only 3 employees.

Brenda Hirschi – Parks are not mandated.

Question – Remodeling of the office?

Mr. Keates – Proposing to converting old maintenance building so it meets ADA compliance (stairwell to access parks upstairs office).

Question – Requested ER&R vehicle rental explanation for \$31,000.

Mr. Keates – Includes trucks, mowers, and computers, etc.

Cmmr. Sheldon – Questioned the \$123,000 in revenue.

Mr. Keates – The labor reimbursed by REET for capital improvements.

6:45 P.M. WSU Extension Office – Bob Simmons

Brief overview by Bob Simmons – Answers to League of Women Voters provided and the Noxious Weed Board was also present. The County provides \$130,000 through Current Expense; WSU \$157,000 pays salaries and wages. \$400,000 brought in through outside grants and donations for a \$810,000 total budget. – good value for rate of return. 4H is a service and agriculture operations are on-going in Mason County which generate \$37 million, mostly from the shellfish industry. 20 people work in WSU (11 FTE – 3.5 Ameri Corp; 13.5 Part Time)

Cmmr. Ring Erickson – County pays for half of Noxious Weed Board?

Bob Simmons – Yes, need money to match and that comes from the General Fund.

Cmmr. Gallagher – June 30, 2009 shows you have \$55,000 surplus in expenditures?

Bob Simmons – That is not actual, but a snapshot.

Question – Food & Family Program , not a Public Health program and reduced?

Bob Simmons – Food worker card training contract with state and \$3,000 of revenue is generated by courses. School nutrition program receives grant funds (USDA fed).

Al Brotche – Is county mandated to provide \$260,000 to WSU?

Bob Simmons – We wouldn't exist if county doesn't support us since WSU would match. Water quality, etc. would not exist.

There was a discussion about the building where the Extension Office is located. The building costs are in the Facilities & Grounds budget.

Question – the Noxious Weed program budget was questioned. An increase in 2009, which Mr. Simmons explained is for grants received. Part of the salaries is covered by the grants. They could be relocated and the building sold.

Cmmr. Ring Erickson – Pointed out there is a Capital Facilities Plan.

Bob Simmons – It would be nice to be here in the county. He has no reservations on moving. He pointed out they receive \$810,000 of grants based on \$130,000 matching money from the county.

Cmmr. Ring Erickson – Is the Weed Board mandated?

Bob Simmons – Yes, due to threat of lawsuit from Pierce County.

Brenda Hirschi – Programs in multiple offices? Where to go?

Bob Simmons – Effective use of services would not have Public Works hiring educators so we do the educating (to coordinate efforts) we deal with the educational realm.

Cmmr. Ring Erickson – Division of project to ensure others do not need to be hired when tasks can be handled between the various county departments.

Question – Any increase in the 4-H program?

Bob Simmons – “At Risk Youth” overall numbers have improved.

Question – How important is the fairgrounds to WSU?

Bob Simmons – Important, but still could monitor a 4-H Fair somewhere. Will still save 4-H Youth Food Bank garden. 2,500 pounds taken to the food bank annually.

Question – When did board decide to pull out of lease of the fairgrounds?

Cmmr. Sheldon – 3 years left in the 50-year lease. The lease payment is 5% of gross revenue for events , about \$7,500 - \$8,000 per year. There would also be a savings in insurance.

Cmmr. Ring Erickson – No decision has been reached. She pointed out the costs to operate the fairgrounds exceed the revenues. It is rented at a deficit each year.

Cmmr. Sheldon – If the county cancels lease, the fair will still go on. The Port can contract to run the fair on a smaller scale.

Question – Who is the private entity?

Cmmr. Sheldon – Rachel Hansen who organized the Port Celebration. Might be a private group.

Cmmr. Ring Erickson – Stated it is on Consent Agenda

Cmmr. Gallagher – Stated four meetings have been held on the fair and Grange wants to be involved

Brenda Hirschi – Supports pulling out of lease. However, she doesn’t believe the process was sufficient for the public.

Roslyn Reed – Agreed, it is not the proper procedure.

Cmmr. Sheldon – Would disagree on not being proper procedure . He believes this is not a surprise to people.

Cmmr. Gallagher – The history goes back to 1990. The Port adjusted the Comp Plan for airplane hangers.

Cmmr. Ring Erickson – We can’t anticipate the Port’s future actions.

Audience – Fair should continue until a plan can be organized by the community.

A few more comments were made on the fairgrounds and Cmmr. Sheldon pointed out the fairgrounds is not an agenda item.

Tuesday, October 6, 2009

Commission Chambers

10:00 A.M. Central Operations – Diane Zoren/Dawn Twiddy – **Rescheduled to the 19th**
Commissioners

10:30 A.M. Human Resources – TJ Martin – **Rescheduled to the 19th**

11:15 A.M. Community Development – Barbara Adkins/Mark Core

Commissioners Sheldon, Gallagher and Ring Erickson were in attendance.

Brief Overview by Barbara Adkins regarding 2010 budget: Two Sections: Planning and Building. Need compliance with GMA (Growth Management Act).

Brief overview by Mark Core regarding permitting side of DCD (fee supported) includes life safety support
Introduction by Kathy Nelson.

Question – Long Range planning – Fire Marshal left out in calculation on long range.

Mark Core – Confirmed that wages and benefits are largest cost.

Question (Wendy) – Suggested that all septic tank inspections be privatized and do away with on-site inspections.

Cmmr. Sheldon – Asked if mortgage companies don't do inspections.

Constance Ibsen – Develop coordinated water system, will other departments contribute?

Barbara Adkins – It is in discussion but nothing has been solved. It will involve the PUD's.

Constance Ibsen – Shoreline Master Plan?

Barbara Adkins – Aiming for 2013 at a cost of \$650,000.

Constance Ibsen - Asked if DCD is sharing the health grant for on-site septic counting.

Mark Core – Health grant is strictly for health.

Question (Wendy) – Commented on tourism and closing the fairgrounds. Cmmr. Sheldon pointed out this is not subject to this workshop.

Question – Asked why are there two directors? How much are both of you making? No impact?

Barb Adkins – There were four management positions last year. We maintain the same salaries. The Planning Manager was laid off. We don't get director salaries and we've absorbed other responsibilities.

There was discussion on budget for benefits. Kathy Nelson clarified there are 17.5 FTE's and the expenditures.

Brenda Hirschi – \$81,500 not budgeted in Public Health but included in preliminary budget request. Which is the same amount for the Fire Marshal.

Question – Requested 2007 - 2010 salaries and wages of directors.

Cmmr. Sheldon – Regarding revenue projections. You believe things have stabilized. Does budget include unemployment and labor costs.

Kathy Nelson – explained she did a 6 month comparison from 2009 - 2008. They used projections based on past revenue and are very comfortable with revenue figures.

Roslyn Reed – Asked about school impact fees.

Barb Adkins – In GMA compliance, expect school district to come back to request impact fees.

Question – Fire Marshal – How do we make it up?

Mark Core – There is no discussion to eliminate the position. The Fire Marshal has prior duties, i.e. pre-apps, fire inspect, fire investigation. Arson and fatalities are covered by the Sheriff's Dept. There are also volunteers within the various fire districts.

Question – Will the long-range position be eliminated?

Barb Adkins – No, just taken out to look at fee supported positions.

Question – 2.75 positions in long range planning?

Barb Adkins – Yes, no reduction in services.

Constance Ibsen - \$650,000 grant for shoreline?

Barbara Adkins - Not in our budget since contract is not yet signed.

Brenda Hirschi – Asked about any management controls that are in place for when revenue falls off.

Barb Adkins – We look at revenues each month. DCD has had five cuts so far. We meet with the Board each week. She has started working with grants this past year.

There was discussion about residential stormwater permits. There is a \$250 fee and a coordinator position will be hired that is grant funded.

Chris Brotche – To Cmmr. Gallagher - are you ok with subsidizing this department?

Cmmr. Gallagher – Current Expense money given in 2009, if it doesn't balance out, we need to do something.

Cmmr. Sheldon – Stated he doesn't agree with subsidizing DCD with the abatement fund since we are still losing money. We could furlough people if there's no work.

Matt Matyoshi – where will impact fees fall into?

Barb Adkins – Likely falls under long range planning for GMA compliance.

Cmmr. Sheldon – Likely impact fees on developers who aren't developing.

Matt Matyoshi – DCD should pursue grants with CTED, etc.

Question – Single Family homes permitting?

Mark Core – Permits in general have leveled out at 30% down

Question (Wendy) – A lot of money goes to Skillings Connelly . Why isn't work done in-house?

Brenda Hirschi – Noted she didn't get her questions answered.

Noon Break

1:15 P.M. Public Works Department – Charlie Butros

Commissioners Sheldon and Gallagher were in attendance. Cmmr. Ring Erickson was absent due to a medical appointment.

Brief overview by Charlie Butros with the ER&R portion covered by Dave Loser. The primary function is the county's transportation system. They also deal with stormwater & GIS and Emergency Management. December storm of 2007 greatly impacted 2008-2009 projects, same projects have been deferred. Road surface is also critical. They have a list of projects but is not all-inclusive.

Cmmr. Sheldon – Is there another bridge in the Skokomish Valley still under construction?

Charlie Butros – No, just two – Hunter; Weaver Creek bridge. Stormwater management is funded through grants and managed by Emmett Dobey. Staffing – includes managers to staffing ratio 5:1 with managers still performing work functions.

Cmmr. Ring Erickson arrived at the meeting.

Dave Loser talked about ER&R. They take care of anything that is not a building. They do not get Current Expense money or Road money and is self-sustaining. Replaces equipment when needed. Covers desktops, computers, etc. (Does not cover auto cad or “Office”). Discussed ER&R/IS Organizational structure – 14.65 FTE - 13.25 FTE’s requested for 2010. Not budgeting any capital replacements for next year (2010). There is no computer depreciation next year.

Charlie Butros – Explained road budget items can be found under special funds section.

Question (Jane) - Is there any plan to update the accounting system?

Dave Loser – There have been several meetings to look at other programs. However, the price is \$350,000 - \$400,000 range currently. They need to figure out how to fund it. Compu Tech is still in place and has not been improved

Charlie Butros – ER&R interest split into technology fund that recently went to Terra Scan. With interest rates so low, we’re not getting enough money to replace it. A funding source is needed.

There was discussion about funding. The Auditor is looking at a recent system. It is unknown who is still using CompuServe in the State. It is \$50,000 to replace the hardware, but no money for the software.

Question (Jane)- Asked about the \$2 million loan.

Cmmr. Sheldon – We could repay a million this year with a line of credit – pay interest only when you need the money.

Dave Loser – Half of the interest goes to the Tech Fund.

Brenda Hirschi – If the county doesn’t make payment (\$ 1 million) for vehicles, phones, etc. then what?

Dave Loser – Revenue is almost \$3 million for next year. If not paid, it could last a year then go broke.

Charlie Butros – Payments are 2- parts 1) on-going operations 2) hardware – equipment.

Brenda Hirschi - \$2.3 million loaned, if 2 million repaid could you reduce expenditures?

Charlie Butros_– Only reduce the replacement fund, not operational costs.

Dave Loser – We have extended the life of vehicles and computers.

Cmmr. Ring Erickson_– We have to cover for equipment, particularly with the Sheriff’s Department’s vehicles.

Charlie Butros – We have a multitude of grants. 2 part grant (retrofit) 75/25 - REET II transferred from 3 year through 2011. Other grants for other road projects come from road – fuel tax allocations. 65% of projects are funded through those grants. Discussion of grant match – matches come from different places. Grants have a lot of complexity.

Cmmr. Sheldon – Levy Shift workshop is scheduled on the 13th, Tuesday at 1:30 p.m. Public Works will lead.

Question – (Jane) Consent agenda needs further discussion of grants.

Question – Will a new computer system pay for itself?

Cmmr. Ring Erickson – Commented that computers have costs with savings, but hesitant to make such statements.

Question – Plan for what equipment will be repaired?

Charlie Butros – There is a 6 year plan and annual budget includes projects. Projects include plan, permits, design and construction. There is also the TIPCAP which is made up of members of the community who provide feedback on annual and six year list of projects to help to determine which ones go first.

Cmmr. Ring Erickson – Doesn't catastrophic events take priority?

Charlie Butros – Six Year Plan as adopted in 2007 , but storm shifted them in priority. Road slides pose safety issues and take precedent at those with a lesser priority.

Question (Jane) – Asked about federal stimulus money.

Charlie Butros – They have applied for stimulus money. It was a moving target, \$42 million requested in projects. We were eligible for \$1.3 million - \$350,000 allocated to a lighting improvement project and a repaving project.

Question (Jane) – Meeting with Cng Norm Dicks?

Cmmr. Sheldon – Settlement with Skok Tribe for Lake Cushman.

Question – Road paving and solar lighting?

Charlie Butros - \$150,000 for 12 intersections, which were a safety concern.

Question – Car Insurance?

Dave Loser – Self Insured; liability under Risk Pool.

Question_– Departments paying into ER&R; How do you track?

Dave Loser – Computers are on a 3-year life used as a model up until now. Each computer is tracked; hardware is tracked.

Brenda Hirshi – Noted her questions were not answered.

2:15 P.M. Public Health – Vicki Kirkpatrick

Vicki Kirkpatrick gave an Overview Handout of their 2010 Budget. \$2.6 million is the approximate budget, with \$442,887 from Current Expense. Net directly is \$100,000 (\$95,988) that stays with department ; Grants and contracts are \$226,752.

Brenda Hirschi – Couldn't there be savings with overhead with regionalized services reduce costs? i.e. with Thurston County.

Ms. Kirkpatrick - Multi-county jurisdiction usually breaks apart because services are spent in larger county. Jointly funding overhead wouldn't be desirable with larger counties (i.e. vehicles, computers).

Brenda Hirschi – Memo of Understanding possibly?

Appears more administration role and consolidation would seem reasonable to avoid expenses.

Cmmr. Ring Erickson – Counties would end up with a bill but no say in how it operates unless a Commissioner is on the Health Board. May end up with larger services and larger bill.

League – Confused with report. What is anticipated revenue, that you're confident in receiving?

Ms. Kirkpatrick - \$2.6 million minus \$442,000 for county money plus ending fund balance equals other revenues projected. Grants are not budgeted until received. Right now we budget on what we think we'll get from contracts (i.e. DSHS)

League – Do you require departments to stay within budgets?

Cmmr. Ring Erickson – answered , yes.

Brenda Hirschi – If you approve her budget, then \$442,000 will be given to her department?

Cmmr. Sheldon – answered, yes.

League – Any non-mandated programs?

Ms. Kirkpatrick –Yes, most paid by grant money except nurse family – partnership program which county elected to provide. Direct costs are paid not including overhead, by grants.

League – I695 eliminated excise tax for public health services, now backfilled by state and will continue until legislature changes it.

League – Scattered programs – responsible for mental health?

Cmmr. Sheldon – No, contract with Thurston County for services.

Ms. Kirkpatrick – Added that we don't have resources, not enough revenue to bring in to maintain necessary staffing.

League – Questioned how programs are administered.

Ms. Kirkpatrick – Money comes from feds and state local government to address needs of the community.

There was discussion on the Oakland Bay Shellfish Protection District. The revenue is used to assist with the Oakland Bay program. Cmmr. Sheldon commented they need to find other funding.

The Health Department provides food safety services with the City because we are the health department for all Mason County.

Brenda Hirschi – cell phones and travel, copiers expenditures?

Ms. Kirkpatrick – Talked about the cell phone and vehicle cost and that one copier will be eliminated in 2010. For travel, they have not used any Current Expense money; paid from grants or associated with other revenues that are related to travel i.e. attending association meetings.

There are two employees in accounting.

League – Questioned professional services cost.

Ms. Kirkpatrick – They don't have staffing for grants/funding (i.e. recruit & org. volunteers for emergencies and paid by FEMA) and interpretation services must be contracted per mandate due to insufficient staff with other languages.

Cmmr. Sheldon – Will department continue to pay DCD for clerical support for permits?

Ms. Kirkpatrick - No, that will be absorbed internally by Health Dept clerical. However, they must re-visit when building increases again.

3:00 P.M. Utilities & Waste Management – Emmett Dobey

Commissioners Ring Erickson and Gallagher were in attendance. Commissioner Sheldon was absent.

Emmett Dobey provided a brief overview of department and discussed each utility including the landfill, Beards Cove and Belfair Sewer. They have 90% funding in grants, only 2 matching grants. Staff 1:6 supervisory to staff. Utilities costs now must cover future utility development.

Cmmr. Gallagher – asked about the Ed Cebron study for Hartstene Pointe and if the rates would be higher?

Emmett Dobey – We could reduce the rates but would like to revisit it.

Cmmr Gallagher – Are Belfair and Hartstene a wash?

Emmett Dobey – Yes, \$87 per month and want to keep rates the same.

Constance Ibsen – Stormwater utility, any money from grants?

Emmett Dobey – Yes, from Public Works through a grant. Focus on improvement, possible utility credit.

Constance Ibsen – Asked about coming to one utility?

Emmett Dobey – We have small utilities with a small number of hook ups. Consolidation results in a larger customer base.

Roslyn Reed – Preliminary design?

Emmett Dobey – Potlatch and Hoodsport to a later date; only ½ secured for Skokomish.

Question – Questioned the cost of Belfair sewer.

Emmett Dobey - \$47 million, was \$24 million based on 2004 dollars. Disposal area soil was poor and 26 acres. They estimate 19 months for Belfair Sewer construction.

Tom Moore – Good product from our engineering team. A lot of unknowns when putting pipe in the ground.

Question - 12 foot deep trench, PUD has deferred capital improvements.

Tom Moore – Contractor must repair if not marked properly.

Emmett Dobey - \$4 million contingency for any mishaps of the \$42 million.

Brenda Hirschi where is \$300,000 loan?

Emmett Dobey – Is for 2009. They need to do supplemental for this year to repay.

Brenda Hirschi – Determining utilities sets % for charge and size of the system. Asked about control on keeping expenses down.

Tom Moore – Add up all administration and other expenses and look at utilities to draw from number of connections and even make subjective estimates based on “level of effort” (add up hours) in order to bill system.

Emmett Dobey – Capital and operational needs are covered first in determining utility costs. There are no plans to hire anyone.

Brenda Hirschi – Asked the number of utilities?

Tom Moore – 1) Beards Cove; 2) Belfair; 3) Rustlewood; 4) North Bay (combine water and sewer for economy of scale).

Question – Asked about water meters.

Tom Moore – They are in Rustlewood & Beard’s Cove, as mandated.

Brenda Hirschi – Requested explanation of what “management controls” there are.

Roslyn Reed– Asked about Hoodsport Sewer.

Emmett DobeY – There are no expenses for 2010.

Brief overview by Emmett DobeY of the Water Conservancy Board. There is a \$100,000 request to look for water adequacy for Johns Prairie. Information is pending. Study to be conducted and is an important project.

Cmmr. Ring Erickson – Can the money be budgeted. 09 Fund?

Emmett DobeY – Will look into since it relates to economic development.

Question – Do you have the proposal?

Emmett DobeY – Need to see how much water is in the aquifer hydrology review.

Mr. DobeY noted that 25% of Vicki Cluver’s work is paid by Board of Equalization, but doing more like 80% for BOE. Likely to increase her salary.

Cmmr. Ring Erickson – BOE use to be funded under Commissioners budget, under Betty Wing.

Emmett DobeY – Clarified that they want the \$100,000 in Water Conservancy Board, not Board of Equalization.

The workshop was adjourned.

Respectfully submitted,

Diane Zoren, Assistant to the Commissioners

BOARD OF MASON COUNTY COMMISSIONERS

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