

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**

**FEBRUARY 10, 2009**

1. Call to Order – The Chairperson called the regular meeting to order at 9:05 a.m.
2. Pledge of Allegiance – The flag salute was led by Port of Shelton Commissioner Jack Miles.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 Rhodila Allred expressed concerns regarding traffic and development on Riverhill Road.
    - 4.1.2 The Washington Coast Sustainable Salmon Partnership is seeking regional collaboration on common issues surrounding salmonid recovery along the coast.
  - 4.2 Betty Wing read a news release regarding Commissioner Ring Erickson's upcoming community meetings.
5. Open Forum for Citizen Input – There was no citizen input.
6. Adoption of Agenda - **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.**
7. Approval of Minutes – special meeting minutes for December 1, 2008, regular meeting minutes for February 3, 2009 and briefing minutes for the weeks of January 26 and February 2, 2009.

Cmmr. Gallagher noted several typographical errors on the December 1, 2008 special meeting minutes.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve the special meeting minutes for December 1, 2008 with noted corrections, regular meeting minutes for February 3, 2009 and briefing minutes for the weeks of January 26 and February 2, 2009. Motion carried unanimously. RE-aye; S-aye; G-aye.**

8. Approval of Consent Agenda:
  - 8.1 Approval of an Interfund Loan from the Equipment Rental & Revolving (ER&R) to the Current Expense Fund for a period of 1 ½ years in the amount of \$2,000,000 with interest at 1.2%.  
**Resolution No. 09-09 (Exhibit A)**
  - 8.2 Approval to enter into project agreement with the Recreation and Conservation Office (RCO) to consolidate the Mason Lake County Park Planning Project and the Mason Lake County Park Development Project into one project agreement for a total RCO amount of \$782,311.04.
  - 8.3 Approval of the Resolution approving the Fees and Charges Policy for Mason County Parks and Trails Department. **Resolution No. 10-09 (Exhibit B)**
  - 8.4 Approval of the resolution reclassifying the Chief Civil Prosecuting Attorney position to Chief Deputy Prosecutor from Range 43 on the Non-Union Salary Matrix to Range 45.  
**Resolution No. 11-09 (Exhibit C)**
  - 8.5 Approval to amend the resolution establishing the budgetary/accounting fund for the Emergency Communications Systems (911) Sales & Use Tax Revenue allowing the Mason County Treasurer to transmit all sales & use tax revenue received by Mason County for Emergency Communications Systems (911) to MACECOM. **Resolution No. 12-09 (Exhibit D)**
  - 8.6 Approval to set a public hearing on March 3, 2009 at 9:30 a.m. to consider 2009 budget amendments for the following: Supplemental Appropriations to the 911 Communications Sales & Use Tax Fund in the amount of \$596,000 and the Current Expense Fund in the amount of \$1,767; a Budget Reduction in the Employee Appreciation Fund in the amount of (\$2,000); and Budget Transfers in the Current Expense Fund in the total amount of (\$4,500). **Resolution No. 13-09 (Exhibit E)**

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- 8.7 Approval to extend the repayment of the interfund loan from the Reserve for Accrued Leave Fund to the Emergency Communications System (911) Sales & Use Tax Fund in the amount of \$186,000 by one year to 2010. **Resolution No. 14-09 (Exhibit F)**
- 8.8 Approval to authorize the Chair to sign the County Road Administration Board Rural Arterial Program project agreement for the North Shore Road at milepost 11.59 to 11.61 in the amount of \$178,028.
- 8.9 Approval for the Chair to sign the Road Levy Certification for 2009 for the County Road Administration Board.
- 8.10 Approval of the Veterans Assistance Fund applications for: Thomas Page - Housing \$600.00; Tommy W. Thombs - Utilities \$505.17; George F. Valent - Housing \$600.00; Samuel Risher - Utilities \$162.10; Michael A. Barlet - Utilities \$600.00; Francis Diamante - Food \$200; Arthur Stephens - Housing \$289.23; Kenneth R. Suchocki - Food \$200.00 for a total of \$3,156.50 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.11 Approval for the Facilities & Grounds Manager to call for bids for Courthouse exterior renovations. Funding will be from a Washington State Department of Archeology and Historic Preservation grant which has been awarded for up to \$900,000 with a 50% match that will be funded from the Real Estate Excise Tax 1 Fund (REET 1). Bid opening to be March 19, 2009 at 11:00 a.m.
- 8.12 Approval of Warrants
- |                      |                           |                |
|----------------------|---------------------------|----------------|
| Claims Clearing Fund | Warrant #s 152999A-153417 | \$1,385,267.95 |
|----------------------|---------------------------|----------------|

Cmmr. Sheldon commented on item 8.11. The Courthouse exterior renovations will be paid for from REET funds and grant money. He thanked the staff for their hard work on the project.

Cmmr. Ring Erickson commented on item 8.6. The budget reduction in the Employees Appreciation Fund was suppose to take place on the original 2009 budget, but was missed.

Gary Bureson, Prosecutor, noted that item 8.4 was brought about by the early retirement of Chief Criminal Prosecutor Reinhold Schuetz.

**Cmmr Ring Erickson/Gallagher moved and seconded to approve Consent items 8.1 through 8.12. Motion carried unanimously. RE-aye; S-aye; G-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 9.1 Public hearing to consider a supplemental budget appropriation to the Department of Community Development Archival Fund and a budget reduction in the Department of Community Development/Current Expense Fund.

Ione Siegler, Budget and Finance Director, stated this is a supplemental budget appropriation that would add a grant from the Washington Secretary of State for archiving the Department of Community Development records. They have already used part of the grant. This would add the remaining amount of \$15,752. Additionally there is a proposed budget reduction for the Department of Community Development. In January they completed a thorough analysis of projected revenue for 2009 and they are reducing expenditures accordingly. The reduction would be for \$72,000.

There were no questions for staff or public testimony.

**Cmmr. Gallagher/Ring Erickson moved to approve a supplemental budget appropriation to the Community Development Archival Fund for \$15,752 and a budget reduction in the Department of Community Development/Current Expense Fund of \$72,000. Motion carried unanimously. RE-aye; S-aye; G-aye. Budget Order (Exhibit G)**

10. Other Business (Department Heads and Elected Officials) –

- 10.1 Debbie Riley, Environmental Health Manager, presented statistics for Mason County's Oral Health Program for 2008.

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11. Board's Reports and Calendar - The Commissioners reported on meetings attended the past week and announced their upcoming weekly meetings.
12. Adjournment - the meeting adjourned at 9:35 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

\_\_\_\_\_  
Tim Sheldon, Chair

ATTEST:

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Lynda Ring Erickson, Commissioner

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Shannon Goudy, Clerk of the Board

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Ross Gallagher, Commissioner