

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 4, 2008

1. Call to Order – The Chairperson called the regular meeting to order at 9:03 a.m.
2. Pledge of Allegiance – The meeting began with the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 FEMA is working on identifying options and methods communities can use to minimize harm to endangered species and their habitats during floodplain development.
 - 4.1.2 The Washington State Liquor Control Board sent a correction to Hood Canal Grocery's application and notice that the Woodshed Bar & Grill has withdrawn their application.
 - 4.1.3 Harstene Pointe Water-Sewer District will proceed with the transfer of assets and liabilities of the Harstene Pointe water and sewer systems to their newly formed district.
 - 4.1.4 The Washington State Noxious Weed Control Board sent their 2007-2009 biennial report. (On file with the Clerk of the Board.)
 - 4.1.5 Mason County Fire Protection District #13 submitted their 2009 budget per RCW 84.52.020
 - 4.2 Staff Recognition – Department of Community Development - Mark Core, Permit Assistance Center Manager, introduced Michael Luke who received an unsolicited compliment from the public for service provided. Mike was given a Green Star by the County.
 - 4.3 Proclamation – Veterans Day -- Cmmr. Ring Erickson read aloud the proclamation for November 11, 2008 as Veterans Day in Mason County to recognize the contributions and sacrifices of the people that protect American values and preserving democracy for the world.
 - 4.4 Proclamation – Washington Statehood --- The proclamation was read by Cmmr. Gallagher for November 11, 2008 as Washington Statehood Day in Mason County to encourage citizens to take pride in the state and participate in activities that will provide a continued healthy and prosperous future for all Washingtonians.
 - 4.5 News release – Commission Meeting Schedule for November & December -- Betty Wing, Central Operations Director, announced the Commissioners will not be holding their regular briefing or commission meetings the week of November 11th due to the holiday and also the Washington Association of Counties conference. The meeting on the 5th Tuesday in December will be canceled and instead the board will hold a meeting on December 16th at 6:00 p.m. at the Port of Allyn. The December 23rd meeting will be at 9:00 a.m. rather than 6:00 p.m.
 - 4.6 News Release – Public Works' New Location -- Charlie Butros, Public Works Director, announced the move into the new location at 100 W. Public Works Drive starting on Wednesday, November 5, 2008.
 - 4.7 News Release - Latimers Landing Boat Launch Temporary Closure - John Keates stated there will be a temporary closure of the Latimer's Landing Boat Launch on November 24 and 25 for float adjustments. It will be open for public use on Wednesday, November 26, 2008.
 - 4.8 Proclamation – America Recycles Day -- David Baker, Utilities Manager, made a presentation on the America Recycles Day of November 15, 2008, theme of It All Comes Back to You for Mason County.
5. Open Forum for Citizen Input - None
6. Adoption of Agenda – **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. G-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Ring Erickson/Gallagher moved and seconded to approve the regular meeting minutes for October 7, 2008 with a correction on page 2, Item 4.5, second paragraph to add (payment in lieu of taxes) to clarify the alternative tax; also approve briefing minutes for the week of October 27, 2008 with a correction under the No Shooting Zones that the Board discussed developing a**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 4, 2008 - PAGE 2**

process to ensure citizens may petition for a no shooting zone. Motion carried unanimously. G-aye; RE-aye; S-aye.

8. Approval of Consent Agenda:

- 8.1 Approval of the Certification of Sponsor Match form with the Washington State Recreation and Conservation Office (formerly the IAC) for the grant applications for the Latimers Landing Planning Improvements, \$35,000 cash and \$5,000 labor, and the Mason Lake Park Boat Launch Improvements, \$277,607 cash, equipment \$2,000 and labor \$5,000. This is budgeted in the Real Estate Excise Tax (REET) 2 fund.
- 8.2 Approval of Amendment 12 to Consolidated Contract C14956 with the Mason County Public Health Department to increase the maximum consideration by \$182,421 to a total of \$1,304,986. \$131,894 of this increase is for the Maternal and Child Health program and the remaining \$50,527 is for ongoing work in Public Health Emergency Preparedness program.
- 8.3 Approval of the Veterans Assistance Fund applications for: Randolph Parker - food \$200.00; Anthony Waltz - housing \$600.00; and Richard Munoz - housing \$600.00 for a total of \$1400.00 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.4 Approval of Warrants
- | | | |
|----------------------|--------------------------|--------------|
| Claims Clearing Fund | Warrant #s 149293-149604 | \$938,933.91 |
| Salary Clearing Fund | Warrant #s 1922-1958 | \$273,812.85 |
| Direct Deposit Fund | Deposit # 7430-7856 | \$623,524.91 |
- 8.5 Approval to set a public hearing on Tuesday, December 2, 2008 at 9:30 a.m. to consider supplemental appropriations to the 2008 budget for the Sheriff's Department in the Current Expense Fund in the estimated amount of \$133,452. **Resolution No. 115-08 (Exhibit A)**
- 8.6 Approval to set a public hearing on Tuesday, December 9, 2008 at 9:30 a.m. to review the submitted request by David G. Berry to rezone one parcel (17.11 ac. area) within the Rural Area from Rural Residential 20 zone to Rural Residential 10 zone.
- 8.7 Approval to set a meeting date of November 18, 2008 following the regularly scheduled Board of County Commissioners' meeting, at approximately 11:00 a.m., to be held in the Commission Chambers. The purpose of the meeting will be to appoint members to the Oakland Bay Clean Water District Advisory Committee and to receive the first report on the implementation of the Oakland Bay Action Plan.
- 8.8 Approval to set a public hearing on Monday, December 1, 2008 at 9:00 a.m. to consider the 2009 preliminary budget for Mason County.
- 8.9 Approval of the Mason County Emergency Communications (MACECOM) Governing Agreement providing 9-1-1 emergency communication support for Mason County and City of Shelton law enforcement and the fire districts **and two tribes**.
- 8.10 Approval of the resolutions to affirm Mason County's election to receive National Forest Related Safety—Net Payments under P.L. 106-393 and to designate 20% of the Safety Net Full Payment amount to be allocated to local projects. **Resolution No. 116-08 (Exhibit B) and Resolution No. 117-08 (Exhibit C)**

Cmmr. Ring Erickson/Gallagher moved and seconded to approve Items 8.1– 8.8 and 8.10. Motion carried unanimously. G-aye; RE-aye; S-aye.

Item 8.9 Further Discussion

Approval of the Mason County Emergency Communications (MACECOM) Governing Agreement providing 9-1-1 emergency communication support for Mason County and City of Shelton law enforcement, fire districts **and the two tribes**

City of Shelton Police Chief Terry Davenport thanked all those involved in bringing this matter to this point. He noted the voters last November passed the 1/10 of 1% communication tax. There has been some problems getting the money transferred to the City. The dispatch center needs to be a separate

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 4, 2008 - PAGE 3**

stand alone government entity. The proposed governing agreement establishes a legislative board made up of elected officials that will deal with the finances to have a stand alone entity. He recommended the Commissioners approve the agreement.

Cmmr. Ring Erickson/Gallagher moved and seconded to approve Item 8.9 for the Mason County Emergency Communications (MACECOM) Governing Agreement providing 9-1-1 emergency communication support for Mason County and City of Shelton law enforcement and the fire districts and tribal emergency. Motion carried unanimously. G-aye; RE-aye; S-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

9.1 Public hearing to consider supplemental budget appropriations to the 2008 Current Expense Fund Budget and the Community Support Services Fund Budget.

Ione Siegler, Budget & Finance Director, presented the staff report recommending approval of the budget appropriations. These supplemental appropriations would add \$25,000 for Community Development from Washington State Department of Community Trade and Economic Development (CTED) for development of a future roads map for the Belfair Urban Growth Area. The Mason County Homeless Shelter received \$164,059 from the Washington State CTED homeless grant assistance program. The local shelter will be able to provide rental assistance to reduce homelessness. The shelter cannot receive funds directly from the Washington State Department of Community Trade and Economic Development (CTED) and are therefore processing these funds through the county. Parks & Trails has received additional donations in the amount of \$4,813.00 from the Jay Henderson Estate. This will be used for further development in the Truman Glick Park.

Cmmr. Gallagher/Ring Erickson moved and seconded to approve the supplemental appropriations to the 2008 budget for the Current Expense Fund in the estimated amount of \$29,813 and the Community Services Support Fund in the estimated amount of \$164,059. Motion carried unanimously. G-aye; RE-aye; S-aye.

9.2 Public hearing to modify Ordinance 90-07 to correctly identify the "Southern Connection" as the long-term Urban Growth Area (UGA) zone. This ordinance governs the development of property in Belfair to protect Hood Canal water quality.

Emmett Dobe, Utilities & Waste Management Director, reported that this hearing is to rectify a text error that occurred as they developed the Development Code for the Belfair Urban Growth Area (UGA). The Belfair area was divided into four sections. The initial connection zone; Old Belfair Highway zone; Newkirk Road Connection area and the southern connection. In the text, the Southern Connection was identified as a long-term growth boundary. That is the area where septic tanks and drainfields were allowed to occur in lots greater than five acres in size. The error was not caught until after they went to the Growth Management Hearings Board. They needed to rectify this matter. There are about 80 parcels that would have been allowed to use the Newkirk Connection area septic tanks and drainfields. That was contrary to the planning they had done in developing the sewer master plan. This would modify the ordinance to identify the long term southern connection. It is a minor text change. There was one letter received from Ken VanBuskirk indicating he is not in opposition to this amendment, but suggesting the old Belfair Highway connection should be the last phase of development.

Cmmr. Ring Erickson/Gallagher moved and seconded to adopt the ordinance amending Mason County Code Section 17.03.031 correctly identifying the "Southern Connection" as the long-term UGA zone. Motion carried unanimously. G-aye; RE-aye; S-aye. Ordinance No. 118-08 (Exhibit D)

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 4, 2008 - PAGE 4**

9.3 Public hearing to consider adoption of the Hoodspport Rural Activity Center Stormwater Management Plan.

Charlie Butros, Public Works Director, introduced Dr. Joe Simmler, Program Mgr. for Otak, Inc. Otak put together the stormwater plans for the County. Mason County received a grant, approximately two and a half years ago, for putting together some stormwater plans from Washington State Dept. of Ecology. That grant was for plans for Hoodspport and Belfair. They subsequently added Allyn to the scope because the county needed to put together a plan for that UGA as well. They have been moving forward. The County Commissioners adopted the plans for Allyn and Belfair some time ago. They have been putting together the plan for Hoodspport since then and working on the county wide stormwater program description as well. They hope to bring this before the Board some time next month.

He briefly described the Hoodspport Stormwater Plan. They put together the plan much like they had put together or formatted the Allyn and Belfair plans. There was quite a bit of comment received on those plans. They made some changes to approaches from those comments and have included the changes in the Hoodspport Plan. It is consistent with the way they intend to move forward in those areas. Many of the questions received at the time related to how they intended to manage the county-wide program. They put in some information which is also in the Hoodspport Plan related to the sequence and transition steps intended to take on how they adopt updated regulations, how they apply those to areas and how they prioritize the areas to which they apply them. With the actions the Board took last June to establish a stormwater utility and update the regulations and adopt a low impact development ordinance, those are the initial steps that they needed to take this year in moving forward on the plan to update the regulations county wide. They will be continuing to adopt areas of the county over a period of five years into the stormwater utility and apply the more current regulations to those areas.

Dr. Simmler gave a presentation on the details of the stormwater plan for Hoodspport. There has been a lot of progress made by the county in developing the strategy and implementation for county wide stormwater management program. The Hoodspport Stormwater Management Plan fits well into that strategy. Over the five-year sequence the Rural Activity Centers and the stormwater plans associated with Hoodspport will be implemented at that time. That will be approximately 2012.

He shared an overview of the Hoodspport project and recommended plan. The study balanced the regulatory compliance needs with local drainage problems and issues. There is an approach with emphasis on capital projects as well as maintenance to avoid localized flooding. As well as a strategy for enhancing drainage activities in the area to comply with Puget Sound Water Quality Management Plan and pending phase II national pollution discharge elimination system permit coming up in the next few years.

Dr. Simmler commented that the area is fairly steep with a number of ravines. Almost every ravine has a stream, some of which are seasonal in nature, some are supported by springs. Others have a fairly large drainage area, such as Finch Creek and there is an established drainage system and network within that watershed. Most of the drainage facilities are along the highway or along county roads and they consist primarily of culverts with a combination of ditches. This system works fairly well, but there were some points of constriction that needed some enhanced conveyance capacity. There was an emphasis of maintenance in a few areas. Those have been brought out in the plan and identified so they can be brought into annual maintenance. The four projects recommended for conveyance enhancements have to do with North Hill drainage improvement; North School House Road ditch improvement, along Finch Creek to replace an 18" culvert and also adding some water quality treatment devices to enhance water quality of Hood Canal. There is treatment of existing run off prior to going into the saltwater system. The capital improvement projects generally average \$70,000 a

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 4, 2008 - PAGE 5**

year over the next 4 – 5 years. That is balanced with the programmatic side of stormwater management which is composed of a number of activities including such as public education involvement, focusing on illicit discharges, enhancing development standards, beefing up maintenance, looking at annual water quality reporting as well as funding and monitoring. A lot of these are existing activities that the county is doing. Some will be new to make sure compliance is achieved with the existing and pending regulatory requirements. They came up with a recommended program that balanced both the programmatic needs with the capital maintenance needs. Roughly it is \$70,000 a year for each. The average annual program is approximately \$140,000. They looked at a series of funding options. At this time, they have not allocated specific revenue amounts for the different sources. There will be more definition given to these funding opportunities. The stormwater utility is a cornerstone of a lot of the funding for the area. There was an extensive public review process which started with a public survey to everyone in the area about drainage problems and how they felt the system was performing. There was a great response which helped to focus attention to the areas that had problems. There were a number of opportunities to work with the community as well as to receive comment. This is the culmination with the hearing.

Cmmr. Ring Erickson noted there was talk about water quantity and in passing there was mention of water quality. She felt water quality is an important aspect of what they need to be addressing. She asked that he talk about the quality enhancement issue, the terra device and how it will impact the quality.

Dr. Simmler stated these devices are located primarily at major runoff points of discharge into Hood Canal. The concept is to capture runoff from the freeway system as well as local land development and treat it before it goes into the Hood Canal. This was part of the larger program recommended by DOE to retrofit existing drainage systems and treat the runoff from Hoodport, Allyn, Belfair, Union and other developed areas, prior to discharge. This does not deal with all the discharges, but it is a beginning. There is water quality monitoring and a placement of water quality treatment devices to help the pollutant loading .

Cmmr. Sheldon understood this to be a management plan. It does not impose new regulations.

Dr. Simmler responded the new regulations will go into effect approximately 2012 for the Hoodport area.

Cmmr. Sheldon added it is a challenge because of the steep slopes in Hoodport.

Cmmr. Gallagher under the six year capital improvement costs. He asked if these are at today's prices or six years from now.

Dr. Simmler replied it is at today's prices.

No one was present to give public testimony.

Cmmr. Ring Erickson/Gallagher moved and seconded the Board of County Commissioners execute the ordinance adopting the Hoodport Rural Activity Center Stormwater Management Plan. Motion carried unanimously. G-aye; RE-aye; S-aye. Ordinance No. 119-08 (Exhibit E)

10. Other Business (Department Heads and Elected Officials)
 - 10.1 Debbie Riley, Public Health Services Director, clarified November 18, 2008 is the Oakland Bay Clean Water District Board of Directors meeting immediately following the County Commissioners' regular meeting.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 4, 2008 - PAGE 6**

- 10.2 Cmmr. Ring Erickson thanked the fire district staff for opening the fire halls through Fire Protection District #5 for community meetings the past three years.
11. Board's Reports and Calendar – The Board gave reports on meetings attended the past week, October 28 – November 4, 2008 and also shared their calendars through November 18, 2008.
12. Adjournment – The meeting adjourned at 10:04 a.m. The next meeting will be on Tuesday, November 18, 2008.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Tim Sheldon, Chair

ATTEST:

Lynda Ring Erickson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner