

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

OCTOBER 28, 2008

1. Call to Order – The Chairperson called the regular meeting to order at 6:02 p.m.
2. Pledge of Allegiance – The flag salute was led by Steve Grout.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Mason Transit is requesting a letter of support for a transportation grant application.
 - 4.1.2 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on January 31, 2009.
 - 4.1.3 Mason County Fire Protection District #4 is changing their Primary representative to the Mason County EMS Council to Bob Burbridge and their Alternate representative to Greg Seals.
 - 4.1.4 Mason County Fire Protection District #1 submitted their 2009 budget per RCW 84.52.020.
5. Open Forum for Citizen Input
 - 5.1 Terry Davenport, Chairperson of the Mason County Communications Emergency Center, referred to an interlocal agreement proposal from the governing board. He understood the County Commissioners had some issues as far as the fiscal piece of the document. He stated he met earlier with Cmmr. Sheldon and discussed some alternatives. He submitted a three-page proposal. The first issue is for the governing board, as it currently stands, to remain intact. They believe the leadership on the board has been tremendous. It is a recognized board within the county from all the fire districts and the tribal police agencies and fire districts. The proposed language meets the fiscal piece. A legislative board would be established consisting of five (5) elected officials. 1) A Mason County Commissioner; 2) A City of Shelton Commissioner; 3) A Mason County Fire Protection District Commissioner (elected by the Mason County Fire District Commissioners); 4) A Squaxin Island Tribal Council Member; 5) A Skokomish Tribal Council Member.

There is some language that deals with election of a chairperson pro tem. A quorum necessary for the transaction of business shall be three voting members. The legislative board shall have quarterly meetings at a minimum. The Director of MACECOM or his/her designee shall act as Secretary of the Legislative Board.

The functions of the Legislative Board are proposed: 1) Budget modifications and approval; 2) Review and approval of expenditures; 3) Approval for new equipment; 4) Delegation of authority as authorized.

Cmmr. Sheldon stated he felt comfortable with what is proposed. There is approximately \$580,000 being collected per year from the 1/10 of 1% tax. He felt it is important that the elected officials have the ultimate authority to write the budget and spend the money. The idea of a Governing Board is really an operating board to make the operating decisions. The Legislative Board is really a policy board. He understood the group would hire the director and make the ultimate decisions. The policy board would have the ultimate authority to resolve disputes. He suggested that Mr. Davenport and Betty Wing meet to finalize the agreement. He felt comfortable with the concept of a policy board and operating board. It has never been the county commissioners intent to hold anything up. There were two commissioners that had not participated in the ongoing process and had not seen the document. There needed to be clarification.

Cmmr. Ring Erickson asked if Mr. Davenport had a chance to talk with his other colleagues about the agreement and if it is something that works for them as well.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
OCTOBER 28, 2008 - PAGE 2**

Mr. Davenport replied he did have discussion with some board members and ad hoc committee and they feel strongly on the director's position. The current language in the interlocal agreement is that the governing board shall contract with the City for the director's position. One of the reasons for that is so the director would maintain health care insurance. The Board's discussion earlier was who better to supervise than the governing board. They would have constant contact with the director. They know what is going on within the dispatch center and feel it is appropriate for that responsibility to remain with the governing board.

Cmmr. Sheldon noted the selection of the individual would be up to the legislative/policy board to decide who will get the job.

Mr. Davenport stated if the current director for some reason decides to leave, it would still go through the City of Shelton's Human Resources process with interviews by the Governing Board who would make a recommendation. His Board will meet on Thursday to discuss this matter. He will see no issues if the Governing Board made a recommendation to the legislative Board and the legislative board would be the ultimate.

Cmmr. Gallagher added he enjoyed the continuity. He wholeheartedly embraced this, everybody has been waiting and it is nice they have something they can all live by.

Cmmr. Sheldon noted it is a tough job to put together an agreement with 18 signatures.

Cmmr. Ring Erickson stated she had not seen this agreement until a week ago. People that spend taxpayers dollars need to be able to answer to the voters. She felt this body rises to the test. In terms of the operating board she felt they are doing a great job.

Cmmr. Sheldon mentioned that all meetings would be subject to the Open Public Meetings Act. (OPMA) and would be held in Mason County.

Steve Grout, Fire Protection District #6 Commissioner, they discussed in detail the Director and who that position would report to. They were all in agreement that it would be cumbersome not to have an onsite supervisor rather than having to dial 9 board members. He would like to emphasize it would be less cumbersome to have the governing body do that rather than the operating body. He felt the document would be well received.

Bob Burbidge, spoke on behalf of the county Fire Chiefs, he expressed thanks for all the time involved in this process.

Sheriff Casey Salisbury also voiced his thanks to Chief Davenport who has held this matter together. He also thanked the Commissioners.

6. Adoption of Agenda – **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. G-aye; RE-aye; S-aye.**
7. Approval of Minutes – Cmmr. Ring Erickson/Gallagher moved and **seconded to approve the briefing minutes for the week of October 13, 2008 with a correction on page 2; par. 8 “Tone has continued working with Current Expense Departments to try to find further reductions to the 2008 level of funding.” and the regular meeting minutes for September 2 and October 21, 2008. Motion carried unanimously. G-aye; RE-aye; S-aye**

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
OCTOBER 28, 2008 - PAGE 3**

8. Approval of Consent Agenda:

- 8.1 Approval of the agreement with Robert Droll to assist Mason County Parks and Trails Department with the development of the Jacoby Park (also known as Shorecrest Park) Master Plan. The cost of the agreement is not to exceed \$20,000 and is budgeted in the Real Estate Excise Tax (REET) II funds.
- 8.2 Approval of an agreement between Mason County and the Mason County Shelter to formalize their relationship as contractor/sub-contractor under RCW 43.185C, the Homeless Housing and Assistance Act, as requested by the WA State Department of Community, Trade and Economic Development (CTED).
- 8.3 Approval to set a public hearing on Tuesday, November 18, 2008 at 9:30 a.m. to consider nominating 15 historic places in Mason County to the Mason County Historic Register.
- 8.4 Approval of the Veterans Assistance Fund applications for: Merrill Perkins - utilities \$129.00 and Frank Eslick - housing \$500.00 for a total of \$629.00 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.5 Approval to set a public hearing on Tuesday, November 18, 2008 at 9:30 a.m. to consider adopting an updated fee schedule for the Department of Community Development. The new fees ordinance would become effective January 1, 2009.
- 8.6 Approval to set a public hearing on Tuesday, November 18, 2008 at 9:30 a.m. to consider changing the speed limit on Public Works Drive from 25mph to 35mph (Milepost 0.00-0.50, County Road Number 40100).
- 8.7 Approval of an Interagency Agreement between the State of Washington Department of Ecology and Mason County Public Health to allow Mason County to administer and enforce the well sealing, tagging and decommissioning portions of the water well construction program. Ecology shall pay Mason County 50% of the water well and decommission notification fees collected. An annual amount of \$18,000 has been budgeted.
- 8.8 Approval for the Chair to sign the lease with Pinnacle Towers, LLC for a repeater location on Gold Mountain to improve the radio system coverage.
- 8.9 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with two new Cab and Chassis with 10/12 yard dump bodies, plows and sanders for Public Works. Date and time of opening to be November 19, 2008 at 9:00 am.
- 8.10 Approval of Warrants
Claims Clearing Fund Warrant #s 148959-149292 \$805,193.94

Cmmr. Sheldon commented on Item 8.5 about setting a hearing to consider an updated fee schedule and noted he is not inclined to raise the building fees at this time during the economic climate.

Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the consent agenda as presented for items 8.1 – 8.10. Motion carried unanimously. G-aye; RE-aye; S-aye.

9. 6:30 p.m. Public Hearings and Items Set for a Certain Time

There are no public hearings scheduled.

10. Other Business (Department Heads and Elected Officials)

- 10.1 Public Works Director Charlie Butros announced the tentative plans for the upcoming move to the new facility. He reported they are nearing the end of the construction. They intend to have a brief ribbon cutting ceremony later this week and will start moving in next week and occupying the new facility. The work activity at Building 8 will formally transfer to the new building effective, Wednesday, November 5, 2008. They have some inspections tomorrow and are proposing some time in early December to have a celebration with an open house.
- 10.2 Parks & Trails Director John Keates stated a first draft of the Bike and Recreation Map is complete. This has been done in cooperation with the Mason Transit Authority, Capital Bike Club, two chambers of commerce, and geographic Information System (GIS) Public Works. It will be on the website soon

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
OCTOBER 28, 2008 - PAGE 4**

for comment. When it is complete it will be approximately 18" X 24" and will cover biking, hiking, recreation, parks and places to scuba dive. The plan is to initially print approximately 10,000 – 15,000.

- 10.3 Public Health Services Director spoke about flu vaccinations. She announced the Health Department/Community and Family Health Division has flu vaccines available until February. People are welcome to stop by and receive their vaccine. There are other areas around the county where vaccines are also available. She stressed it is important for people to get the flue vaccines as it does reduce and limit the impact of the disease.
11. Board's Reports & Calendar - The Board reported on meetings attended the past week, October 21 – 28 and announced their calendar for October 28 – November 2, 2008. – 6:32 pm.
12. Adjournment – The meeting adjourned at 6:46 p.m. The next regular meeting will be on November 4, 2008.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Tim Sheldon, Chair

ATTEST:

Lynda Ring Erickson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner