

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 5, 2008

1. Call to Order – The Chairperson called the regular meeting to order at 9:01 a.m.
2. Pledge of Allegiance – The flag salute was led by Mike Rutter.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Olympic Peninsula Travel Association (OPTA) is requesting Mason County participate (\$8,400) in a special campaign branded as OlyFEST'08 to promote Olympic Peninsula communities and events during the months of July through December 31, 2008.
 - 4.1.2 Doug & Michel Topp expressed their positive experience with staff: Kell McAboy, Doug Ellingson and Genie McFarland.
 - 4.1.3 Washington State Department of Health has filed draft rules to redefine the term "rural" for eligibility for Health System Resources grants which would increase the number of areas in the state eligible for funding from Health Systems Resources grant program. Written comments are accepted and a public hearing will be held on August 26 in Tumwater.
 - 4.1.4 Washington State Liquor Control Board gave notice that Lupita's Tienda Mexicana's new application is being withdrawn.
 - 4.1.5 U.S. Board on Geographic Names gave notice that they approved the name Irene Creek to an unnamed stream in Mason County.
 - 4.1.6 Washington Finance Officers Association (WFOA) announced that Karen L. Dowling has earned the "Professional Finance Officer Award" for the state of Washington from the WFOA.
 - 4.1.7 Comcast advised of additions to their channel line-up (on our Sports Entertainment Tier) that will be effective on or shortly after August 27, 2008.
 - 4.1.8 Mel Williamson wrote urging the County to continue efforts to obtain funding for the US 101/Lynch Road intersection and correct the dangerous situation.
 - 4.1.9 William Bell wrote concerning traffic issues on Noble Glen Drive.
 - 4.1.10 Washington State Dept. of Natural Resources submitted the projection of income from state forestlands in Mason County.
 - 4.1.11 North Mason Fiber Company wrote concerning their composting business and zoning in the county.
 - 4.2 Staff Recognition – The following individuals received green stars for acknowledgement from customers: Department of Community Development: Bryan Adams and Mindi Brock; Utilities: David Baker; Fair Staff: Brooke Ogg, Sheila Homan, and Shanaye Torgramsen; Facilities & Grounds: Curt Simmons, Kelly Frazier, and BJ Anderson
 - 4.3 News Release – Mason County Historic Preservation Commission -- Barbara Robinson announced the position opening for applications until August 27, 2008.
 - 4.4 2008 Mason County Fair Report -- Dawn Twiddy/Mike Rutter shared the record breaking attendance of 35,000 as compared to last year's attendance of 12,000. The increase in attendance was due to the free attendance and the 100-Year Celebration. The revenue for the Fair is \$74,417 this year as compared to last year's revenue of \$65,767. The total number of vendors in 2008 was 118 of which 52 were new this year. Rodeo attendance was 1494 on Saturday and 952 on Sunday. The hours logged in by the trustees and supervised by Facilities & Grounds staff was over 1,000.
 - 4.5 Bid award announcement for County Road Project 1901 - Bill Tabor noted the project has been awarded to the apparent low bidder, Ace Paving, in the amount of \$211,358.05. The project is anticipated to start in October.
5. Open Forum for Citizen Input

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- 5.1 Mike Cline, Mason Lake, voiced concern about illegal alien immigrants that come to the area. It does affect the school system. The effect has been for the immigrants to push for jobs with higher wages. He is concerned about items being stolen.
6. Adoption of Agenda – **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. G-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Ring Erickson/Gallagher moved and seconded to approve the regular meeting minutes for June 17, 2008 and briefing minutes for the week of July 14 and 21, 2008. Motion carried unanimously. G-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
- 8.1 Approval of the Hearing Examiner recommendation to grant the vacation of the right-of-way as petitioned for a portion of Maple Street and Fifth Street In Lakewood Plat A as petitioned by Steve, Diane and Nancy Zugschwerdt, subject to the conditions contained in the Findings, Conclusions and Recommendations of the Hearing Examiner.
- 8.2 Approval of the Hearing Examiner recommendation to grant the vacation of a Dedicated Public Access Area between lots 45 and 46 in the plat of Mason Lake Estates, known as lot 72.
- 8.3 Approval for the Equipment Rental & Revolving Fund Manager to utilize the Post-for-Quotes/Telephone Bid Procedures to purchase one new Konica Minolta MS6000 Microfilm scanner printer for the Mason County Clerk. The approximate cost is \$9,000 and is budgeted.
- 8.4 Approval of the “Notification of Final Cost” of County Road Construction completed in 2007 that was performed by Day Labor. The total Day Labor expenditures are \$243,229 for 2007.
- 8.5 Approval for Public Works to select a Strategic Planning Consultant from the Letters of Interest Roster – 2008 and enter into a personal services agreement/contract for services.
- 8.6 Approval for the Chair to sign the Power of Attorney document applying for grant funding for a culvert replacement project on Tahuya River Road at Milepost 1.23 and authorize the Deputy Director/County Engineer, William J. Tabor, to conduct all negotiations and sign all documents associated with participation in the Wildlife Habitat Incentive program that is administered by United States Department of Agriculture Natural Resources Conservation Service on real estate owned or operated by the undersign.
- 8.7 Approval of Veterans Assistance Fund applications for: Richard L. Noll - housing \$450.00 and food \$150.00; Byron W. Smith - utilities \$347.53; Merrill Perkins - food \$200.00 and utilities \$89.88; Patricia Fair Clayton - utilities \$100.58; Louis J. Smith - food \$400.00; Arthur R. Smith - food \$200.00; Jonathan D. Garza - utilities \$80.99; Michael Frank - utilities \$486.93 and food \$113.07; Gary G. (Donna) Coma - funeral \$600.00 for a total of \$3,218.98 as recommended by the Veterans’ Assistance Screening Committee.
- 8.8 Approval of Warrants
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| Claims Clearing Fund | Warrant # 144094 -145036 | \$3,043,995.08 |
| Salary Clearing Fund | Warrant # 1613-1644 | \$ 286,478.83 |
| Direct Deposit Fund | Warrant # 4820-5255 | \$ 642,499.23 |
- 8.9 Approval to call for bids to re-roof the Mason County building at 322 North Third Street, Shelton. Bid opening date is 3 p.m. on Thursday, August 28, 2008 and the estimated cost is \$35,000 to \$50,000.

Item 8.4 Removed for Discussion:

Approval of the “Notification of Final Cost” of County Road Construction completed in 2007 that was performed by Day Labor. The total Day Labor expenditures are \$243,229 for 2007.

A question was raised as to the definition of day labor.

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Mr. Tabor, County Engineer, explained day labor refers to their maintenance staff. By law they can only do a certain amount of construction work using their maintenance staff. They are required to report on that to the County Road Administration Board.

Cmmr. Gallagher/Ring Erickson moved and seconded to approve consent agenda Items 8.1 through 8.9. Motion carried unanimously. G-aye; RE-aye; S-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
There are no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials)

10.1 Cmmr. Ring Erickson thanked the staff at Department of Community Development/Planning Division for working on a survey with citizens in the Allyn area.
11. Board's Reports and Calendar
The Board announced meetings attended the past week and announced their calendar for the upcoming week.
12. Adjournment - The meeting adjourned at 9:52 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Tim Sheldon, Chair

ATTEST:

Lynda Ring Erickson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner