

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

JUNE 3, 2008

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – The flag salute was led by Sue Chaplin.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 The Washington State Department of Ecology has approved the Mason County Water Conservancy Board in accordance with the resolution adopted by the Mason County Board of Commissioners.
    - 4.1.2 The Washington State Liquor Control Board has sent notice of a new liquor license application for Tobacco World in Belfair and notice of a special occasion liquor license application for the Washington Renaissance Faire.
    - 4.1.3 The Timberland Regional Library Board is in the process of soliciting the concurrence of the county commissioners in Grays Harbor, Lewis, Pacific and Thurston counties for the appointment of Stephen Hardy.
    - 4.1.4 Steve Helt, Director of the Saint's Pantry Food Bank, gave an update of the food bank's current activity.
    - 4.1.5 Broadstripe submitted a revised rate schedule that will be communicated to customers in the coming days.
    - 4.1.6 Donald M. Reid is seeking appointment to the Mason County Board of Equalization.
    - 4.1.7 The Pacific Coast Shellfish Growers Association is interested in learning what action Mason County plans to take to restore and protect local shellfish resources after the recent downgrade of North Bay and Pickering Passage. (Copy to Environmental Health.)
    - 4.1.8 Mrs. Fiaer Licorish expressed concerns regarding the proposed Washington Renaissance Fantasy Faire.
    - 4.1.9 The Port of Shelton Commission submitted for consideration a Memorandum of Understanding establishing a joint policy agreement concerning regulatory oversight of the Shelton Urban Growth Area.
  - 4.2 Staff Recognition for Mason County Sheriff's Office & Facilities Staff -- Sheriff Salisbury/Betty Wing briefly shared stories related to the recognition of the following:  
Above and Beyond Award: Facilities & Grounds Staff -- Curtis Simmons, BJ Anderson, Robert Case, Kelly Frazier, Dale Jones, and Mike Rutter; and Officer Cindy Brewer and Officer Todd Robbins and Officer Trevor Severance  
Green Star Recipients: Deputy Jeff Rhoades; Chaplain George Albertson; Chaplin Maury Jenkins; Detective Noyes and Detective Sergeant Borcharding; Detective Bill Adam; Undersheriff Jim Barrett, Deputy Jason Sisson  
20 Year Plaque: Corrections Officer Teresa Bennett
  - 4.3 Proclamation – National Trails Day on Saturday, June 7, 2008 -- John Keates, Parks Director, read aloud the proclamation for the National Trails Day.
  - 4.4 News Release – Planning Advisory Commission Vacancies -- Barb Robinson, Community Development Director, announced the county is seeking two applicants to fill vacant positions. Applications will be accepted until July 3, 2008.
  - 4.5 News Release - Mason County Housing Authority Board Opening -- Betty Wing, Central Operations Director, read the news release seeking applicants to fill a vacant position. Applications will be accepted until the position is filled.
  - 4.6 Public Works Director Charlie Butros read the announcement of bid award for CRP 1872 – Island View Road for the Hiawata Creek culvert replacement project to RV Associates, Port Orchard, WA at \$407,553.05.

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- 4.7 Equipment Rental & Revolving Fund Director Dave Loser announced the award for the installation of emergency equipment in six new traffic enforcement vehicles. The award was to: Systems for Public Safety, Inc. of Lakewood, WA at a purchase order for \$18,007.49.
  - 4.8 Announcement of award for a new steam cleaner for the Public Works Wash Facility in the amount of \$5,744.12 to NW Environmental & Equipment, Inc. of Fife, WA.
  - 4.9 A News Release was read aloud by Charlie Butros for the Workshop for the Hoodspout Rural Activity Center Stormwater Plan scheduled for Thursday, June 19, 2008; 6:00 – 7:30 p.m.
  - 4.10 An Update on the December 2007 Storm Damage was provided by Charlie Butros, Public Works Director. Between December of 2007 and April 2008 Public Works spent \$2,167,975.18 on storm damage repairs.
  - 4.11 News Release – Salary of Prosecuting Attorney – Cmmr. Tim Sheldon acknowledged a news release clarifying issues regarding the Mason County Prosecuting Attorney's salary.
5. Open Forum for Citizen Input  
Allan Tahja presented a letter to the Board dated June 3, 2008 regarding the Mason County Resource Ordinance 17.01.100 Landslide Hazard Ordinance. He asked that the geotechnical documents be considered valid and acceptable for a minimum of 3 years instead of the six month time currently implemented by the Planning Department. He asked that Edward Wiltsie, PE be removed from the consultant reviewer list.
- Cmmr. Sheldon stated the County staff is making some changes to the ordinance. Those changes are going to legal review right now.
6. Adoption of Agenda – **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as presented. Motion carried unanimously. G-aye; -RE-aye; S-aye.**
  7. Approval of Minutes – **Cmmr. Gallagher/Ring Erickson moved and seconded to approve the regular meeting minutes for May 20, 2008 and briefing minutes for the week of April 14, 2008. Motion carried unanimously. G-aye; RE-aye; S-aye.**
  8. Approval of Consent Agenda:
    - 8.1 Approval of the resolution with the Washington State Recreation and Conservation Office (RCO) for Truman Glick County Park improvements. **Resolution No. 62–08 (Exhibit A)**
    - 8.2 Approval of the resolution adopting the Comprehensive Economic Development Strategy (CEDS) Project List for 2008-2009 as recommended by the Mason County Economic Development Council.
    - 8.3 Approval to appoint Donald Reid to the Mason County Board of Equalization to complete a term that will end May 31, 2009.
    - 8.4 Approval to set a public hearing on Tuesday, July 1, 2008 at 9:30 a.m. to review the request by Vern Nelson / Fair Harbor Marina to rezone three parcels (2.00 ac. total) at 5052 E Grapeview Loop Rd. from Rural Residential 5 zone to Rural Commercial 3 zone, as a corrective rezone in the Grapeview Hamlet.
    - 8.5 Approval of the Department of Community Development's 2008 Work Program and 2008 Work Plan.
    - 8.6 Approval for the Department of Utilities and Waste Management to utilize the post for quotes process for a 40 horsepower rotary blower and motor assembly for the Water Reclamation Facility in Allyn.
    - 8.7 Approval of the resolution authorizing the road closure on Bear Creek Dewatto Road (County Road Number 79800) at M.P. 9.39 to facilitate a culvert replacement project. The closure will be from 8 a.m., Monday, July 14<sup>th</sup> to 5 p.m., Friday, October 24, 2008. **Resolution No. 63–08 (Exhibit B)**
    - 8.8 Approval to execute the public dedication/use restriction document for the Grapeview Loop wetland mitigation site that was created in 2007 as part of County Road Project 1380.
    - 8.9 Approval for Public Works to advertise and hire an administrative intern and a survey intern.

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- 8.10 Approval of Warrants
- |                      |                          |                |
|----------------------|--------------------------|----------------|
| Claims Clearing Fund | Warrant #s 141483-142096 | \$2,619,267.48 |
| Salary Clearing Fund | Warrant #s 1441-1470     | \$ 272,151.34  |
| Direct Deposit Fund  | Deposit #s 3061-3494     | \$ 635,579.68  |
- 8.11 Approval of the WA State Water Pollution Control Revolving Fund Loan No. L08000017 for the Belfair Water Reclamation Facility Design. This is for 48% of the approved \$3.3 million dollars.
- 8.12 Approval to voice objections to the Special Occasion Liquor License #090680 for the Washington Renaissance Faire in August 2008 in Belfair. Mason County requests this license be held in abeyance until all Mason County permits are approved.

Cmmr. Ring Erickson asked that Item 8.2 be held. She wanted to make sure it had been available to anyone that would have wanted it. Also she asked that Item 8.5 be removed for further discussion.

Mrs. Wing noted that the CEDS list is available and anyone interested in a copy could receive one immediately following the public meeting as it is a public record.

Cmmr. Sheldon stated that Item 8.12 was added to the agenda for special occasion liquor license for the Renaissance Faire. An objection would be voiced to the Liquor Control Board. He did not believe it would make sense to recommend granting the license without proper local permits in place.

**Cmmr. Ring Erickson/Gallagher moved and seconded to table Items 8.2 and 8.5 and remove from consent agenda. Motion carried unanimously. G-aye; RE-aye; S-aye.**

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve the consent agenda Items 8.1, 8.3-8.4; and 8.6 – 8.12. Motion carried unanimously. G-aye; RE-aye; S-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
- 9.1 Public hearing to consider Franchise Agreements for Little Mission Creek Water System, Tahuya River Valley Water District, Island Lake Manor Water System, and Mission Creek Water System, the Master Road Use Permit for River Haven Water System, and Private Line Utility Occupancy Permits for Franjo Beach Water System, Cady's Cove Water Association, Shorehill Community Club, Inc. and Lonnie Ince.

Rick Hirschberg, Public Works, reported there are nine applications that are before the Board for consideration of water systems currently located on various county roads throughout Mason County. They span the range of three different types of agreements that were used to grant utility rights on county roads. There are four which are being proposed under a Private Line Utility Occupancy Permit. There are four franchise agreements for larger systems which grant the right for the water system to be located on the right-of-way or under the road as well as outlines some conditions which the utility works on the water system. The last is called a master road use permit. This is for systems that do not require the county's permission to be located on the right-of-way but are still subject to county control over how they do work on their water system. Typically this is for community developments where the roads were built and the water system was installed prior to the roads becoming county roads.

Public Comments

Ken Nelson, Cady's Cove Water Association, stated there are five permanent residents and three residents are vacation people within the association. They first had a line in the 1920's on the hillside above and down to the beach properties. The current line was put in between 1987 and 1989 and a permit was taken out by Tyee Well and Drilling Co. which was approved by the county at that time. That is the present system with compliance to the design. He asked for approval of their franchise agreement.

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Cmmr. Sheldon asked if it is a Class B System.

Mr. Nelson responded the size of the system determines if it is Class A or B. He was uncertain, but there are just five families.

**Cmmr. Ring Erickson/Gallagher moved and seconded to approve the franchise agreements for Little Mission Creek Water System, Tahuya River Valley Water District, Island Lake Manor Water System, and Mission Creek Water System, The Master Road Use Permit for River Haven Water System, and Private Line Utility Occupancy Permits for Franjo Beach Water system, Cady's Cove Water Association, Shorehill Community Club, Inc. and Lonnie Ince. Motion carried unanimously. G-aye; RE-aye; S-aye.**

9.2 Public hearing to consider adoption of the revised Grading Permit Fees.

Mark Core, Permit Center Manager, explained that the Mason County Grading Permit fees were last increased with the adoption of the 1997 Uniform Building Code in July 1998. They would like to bring the fees in line with the 2008 standards. They polled seven neighboring counties. They could see Mason County's fee schedule is substantially lower. A copy of the comparison chart was sent to the Olympia Master Builders with no comment.

He recommended the County adopt the proposed fees which are still somewhat lower than neighboring counties.

There was no public comment.

**Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the revised grading permit fees. Motion carried unanimously. G-aye; RE-aye; S-aye. Ordinance No. 64-08 (Exhibit C)**

10. Other Business (Department Heads and Elected Officials)

10.1 News Release – Belfair Wastewater and Water Reclamation Facilities Team present joint Public Meeting with Mason County Commissioners – Emmett Dobey, Utilities & Waste Management Director, announced the upcoming meeting on Monday, June 9, 2008; 5:30 p.m. at the Theler Community Center. Project staff will be present to answer any questions.

11. Board's Reports and Calendar – The Board gave reports of meetings attended the past week (May 29 – June 3) and announced their upcoming meeting schedule for June 3 – 10, 2008.

12. Adjournment – The meeting adjourned at 10:19 am

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

\_\_\_\_\_  
Tim Sheldon, Chair

ATTEST:

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Lynda Ring Erickson, Commissioner

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Rebecca S. Rogers, Clerk of the Board

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Ross Gallagher, Commissioner

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