

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

MAY 6, 2008

1. Call to Order – The Chairperson called the regular meeting to order at 9:02 a.m.
2. Pledge of Allegiance – The flag salute was led by Cathy Gallagher.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Envirotech Engineering expressed their concerns regarding allowing geotechnical reports to be reviewed by a third party.
 - 4.1.2 Cathleen Bailey is seeking appointment to the Mason County Civil Service Commission.
 - 4.1.3 Stephen Hardy is seeking appointment to the Timberland Regional Library Board of Trustees.
 - 4.1.4 Leslie Wing submitted a petition on behalf of the View Ridge Heights Community Association to prohibit the discharge of firearms within the View Ridge Heights community other than for the control of predators or for protection.
 - 4.1.5 The Washington State Liquor Control Board sent notice of a special occasion license application for the Harstine Island Community Club.
 - 4.1.6 Terry Bence is requesting approval of the subdivision road standards specified in the Mason County Code, Title 16, Plats and Subdivisions, to be used on all of the proposed roadways inside and outside of his proposed plat.
 - 4.1.7 The Washington State Department of Fish and Wildlife sent notice of Engrossed Substitute House Bill 2438, an act relating to adding permanency to a pilot project that allows the use of dogs in cougar hunting.
 - 4.1.8 The Washington State Department of Natural Resources sent their projection of income from State forest lands. (Copy to Budget & Finance.)
 - 4.2 Annual Report from the Timberland Regional Library (TRL) – Jodi Reng, TRL Director, introduced the Belfair Library Manager, Victoria Rexford. Mrs. Ring provided the County Commissioners and the news media with a packet which included the annual report for the library. She explained they receive most of their funding from property taxes and spend 60% of their money on direct public services; 16% of the funds are spent on library materials such as books, DVD's, videos, magazines and on-line data bases and administrative costs are kept to 8.5%. She briefly talked about their programs. In 2007 their records showed they checked out over 5 million items over the course of the year.
 - 4.3 Mason County Employee Group Update -- Kelly Frazier reported on activities and programs the Mason County employees participated in the past year. Food Drive – collected 2,000 + pounds for local food banks; donated \$500 to 40 et 8 for food baskets; First annual ginger bread house event; sponsored 29 local children for Christmas gifts; \$500 gas card to Deputy Bill Reed for his daughter who has an unidentified illness; sponsored fairgrounds building information booth; over 50 families were present with Santa Claus; over 80 families at Easter Egg Hunt; donated \$250 to Shelton beautification flower baskets; supported Health Challenge by raising \$600; garage sale coming up; Relay for Life participant; Martha Reed Softball Tournament where they raise funds which have helped support 3 local families to help with the burden of expenses.
 - 4.4 Proclamation - National Physical Fitness and Sports Month -- Vicki Kirkpatrick, Public Health Services Director, read aloud the proclamation for May 2008 to be Physical Fitness and Sports Month in the county. Mason County is currently in the lead for large government organizations in Washington State Foundation challenge.
 - 4.5 Mason County Health Challenge -- Heidi Iyall and Ben Johnson acknowledged the following employees who have participated with the health challenge in Mason County: Getting Started: 3rd place– Trina Thompson Matel; 2nd place - Debbera Coker; 1st place - Michael Luke. Building Up: 3rd place - Cathy Gallagher ; 2nd place - Genie McFarland; 1st place - Margo Otto. Keeping it Rolling: 3rd place– Heidi Brown; 2nd place - Andi Bloomfield; 1st place Glen Shorten - Most Inspirational

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Winners: Becky Story; Jennifer Radcliff; Heidi Brown; Diane Crabtree; Vicki Kirkpatrick; Ginger Brooks. Team Awards: 3rd place 962 total points – Shape Shifters; 2nd 1,025 Hammerheads; 1st Sweat Pistols.

- 4.6 News Release – Board of Equalization -- Betty Wing, Central Operations Director, announced that applications are being accepted until the position is filled.
 - 4.7 News Release -- Vicki Kirkpatrick, Public Health Director, read aloud the news release concerning a Public Health Septic System Maintenance Mailer that is being sent out. The Board suggested that staff consider putting information on the Mason Transit bus. It is an underused opportunity to get the information out.
 - 4.8 Equipment Rental & Revolving Fund Director Dave Loser announced that a purchase order for \$24,810.40 plus tax and shipping was issued to Auto Additions of Lacey, WA for six Digital Ally DVM-500 video camera and recording systems for traffic enforcement vehicles.
 - 4.9 Public Works Director Charlie Butros announced that the County Engineer is adopting the Utility Accommodation Manual, per County Code Chapter 12.24.
 - 4.10 News Release – 2008 Mason County Fair Entertainment --Dawn Twiddy stated this is the 100th anniversary of the Mason County Fair which is scheduled for July 25 – 27, 2008. Country singer/songwriter, Trent Tomlinson is scheduled to perform at this year's fair.
5. Open Forum for Citizen Input
- 5.1 Jim Powers, Mission Lake resident, voiced concern about the Renaissance Fantasy Faire event happening on Bear Creek Dewatto Road. He understood that they are living on site, building and selling tickets for the event. If the County has put a stop work injunction it has been ignored. If the event was approved, he questioned where the public input has been.

Cmmr. Sheldon responded that he represents their district and has been out on the site at Bear Creek Dewatto Road. He has talked with the promoter of the event. There was a meeting in Belfair a couple weeks ago. There are a lot of hoops that the event must go through. There will be public input and there will be strict scrutiny of the proposal. The event is only a proposal at this time. No permits have been granted. The site for the proposed event has a forest land tax classification. Cmmr. Sheldon stated he will be back on the site today. The Washington State Department of Natural Resources staff is looking at the Forest Practices permit. There is no certainty the event will happen. The Mason County Public Works Department, Mason County Public Health Services Department and other departments have met with the promoter in a conference. There are a lot of things that would need to be provided and those directors will have input on the proposal. The Mason County Fairgrounds has two weekends available, for rent, in August. It would be an excellent opportunity for the promoter to take advantage of a developed site with water, power, adequate parking, roads, etc for the Renaissance Fantasy Faire.

- 5.2 Anthony Licorish, Mission Lake resident, also voiced concern about the process. He attended the meeting two weeks ago in Belfair and expressed appreciation for Cmmr. Sheldon coming to the community meeting. He stated he is opposed to this event in his community. He questioned how the process will go with the state and the counties. He understood that some lodging tax money was approved, back in March, for this event.

Cmmr. Sheldon explained the lodging tax money is a proposal from the Lodging Tax Advisory Committee. It was confirmed by the County Commissioners and subsequently a letter was written on behalf of the County to Mr. Cleveland, promoter of the event, that he will not be reimbursed for any advertising unless this event happens. There are a lot of safeguards for the community that must be considered. The process is just beginning. There will be an opportunity for public input. He stated he would like to see a meeting in Belfair so the citizens can access the meeting.

Mr. Licorish asked what the state's input will be in this process.

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Cmmr. Sheldon responded the state's interest is primarily in the forest land. A Department of Natural Resources (DNR) forester will be visiting the site, possibly this week.

Mr. Licorish asked what is Kitsap County's input on this as well.

Cmmr. Sheldon stated he has not heard from them, but they could check to see what their input will be.

6. Adoption of Agenda - **Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried unanimously. G-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Ring-Erickson/Gallagher moved and seconded to approve the regular meeting minutes for April 15 and 22, 2008 and briefing minutes for the week of March 24, 2008. Motion carried unanimously. G-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
 - 8.1 Approval of the resolution establishing the Special Event Camping Policy for the Mason County Parks and Trails Department. **Resolution No. 52-08 (Exhibit A)**
 - 8.2 Approval of the Recreation and Conservation Office (RCO) project agreements for the Mason County Recreation Area improvements for a grant award of \$28,000 and the Sandhill Park Field Renovation project for a grant award of \$44,000.
 - 8.3 Approval to award the bid for the Mason County Recreation Area Maintenance Shop Project to Christiansen, Inc. in the amount of \$218,300.00 and is budgeted in the REET 2 (Real Estate Excise Tax) Fund.
 - 8.4 Approval to appoint James Naismith to the Lodging Tax Advisory Committee to fill the citizen-at-large position.
 - 8.5 Approval of the professional services contract with Integral Leadership, Inc. to provide strategic planning training to the Mason County Public Health Department.
 - 8.6 Approval to set a public hearing on Tuesday, May 20, 2008 at 9:30 a.m. to review the request by South Shore Enterprises to rezone one 2.00 acre parcel at 320 E Dalby Road from Rural Residential 2.5 zone to Rural Commercial 3 zone in the Union Rural Activity Center.
 - 8.7 Approval of the contract between Mason County and the Educational School District 113 to provide outreach and linkage for the Cover All Kids program which is for Medicaid eligible clients.
 - 8.8 Approval of the agreement in the amount of \$19,893 with Assured Home Health and Hospice for HIV/AIDS Case Management.
 - 8.9 Approval of Veterans Assistance Fund applications for: Gary Probert - utilities \$194.25; Ronald Radford (Patricia Holmes) - utilities \$341.88; Robert Rietze - utilities \$205.73; Patricia Fair - utilities \$214.04; Orville Roberts - food \$260.00; Duane Pewo (Marlene) - utilities \$391.80 and food \$208.20; William Hayden - housing \$500.00 and Darrell Krise - food \$300.00; for a total of \$2,615.90 as recommended by the Veterans' Assistance Screening Committee.
 - 8.10 Approval for Public Works to utilize the Small Works Roster for the asphalt-paving project on Belfair Tahuya Road (County Road Number 97500) for the temporary bridge approaches. The contract award will be announced during a regular scheduled Commissioner meeting.
 - 8.11 Approval for Public Works to utilize the Small Works Roster, as needed, and enter into contract for storm related projects on Mission Creek Road (M.P. 0.87 and 1.85), Skokomish Valley Road (M.P. 2.87), and Tahuya River Drive (M.P. 1.75 to 1.79). The contract award will be announced during a regular scheduled Commissioner meeting.
 - 8.12 Approval to set a public hearing on Tuesday, June 3, 2008 at 9:30 a.m. considering franchise agreements for Little Mission Creek Water System, Tahuya River Valley Water District, Island Lake Manor Water System, and Mission Creek Water System; Master Road Use Permit for River Haven

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Water System, and Private Line Utility Occupancy Permits for Franjo Beach Water System, Cady's Cove Water Association, Shorehill Community Club, Inc. and Lonnie Inc.

- 8.13 Approval for the Chair to execute the Project Agreement (Project No. 2308-01) for Capitalization Advance for Mason County from the County Road Administration (CRABoard) of the rural arterial trust account (RATA) funds for December 2007 Storm Disaster related expenses.
- 8.14 Approval to execute project numbers F126 – Sunnyside Road, milepost .87; F119 – Sunnyside Road, milepost 1.02; and project 678 – Tahuya River Drive, milepost 1.17, authorize the Chair to sign all pertinent documents and authorize the Public Works County Engineer to advertise, set bid dates/times, and award each contract. Contracts will be announced during a regular meeting of the Board.
- Resolution No. 53-08 (Exhibit B)**
- 8.15 Approval for Equipment Rental & Revolving Fund Manager to utilize the Post-for-Quotes/Telephone Bid Procedures to procure Installation Services to install Emergency Equipment in six new traffic enforcement vehicles. Approximate cost is \$24,000.
- 8.16 Approval of Warrants
- | | | |
|----------------------|--------------------------|----------------|
| Claims Clearing Fund | Warrant #s 140192-140665 | \$1,093,231.60 |
| Salary Clearing Fund | Warrant #s 1336-1368 | \$ 271,414.99 |
| Direct Deposit Fund | Deposit #s 2151-2583 | \$ 629,159.91 |

No one present requested any item(s) to be removed for further discussion or questions.

Cmmr. Gallagher/Ring Erickson moved and seconded to approve the consent agenda items 8.1 through 8.16. Motion carried unanimously. G-aye; RE-aye; S-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
There are no public hearings scheduled.
10. Other Business (Department Heads and Elected Officials) - None
11. Board's Reports and Calendar – The Board shared highlights of meetings attended the past week (April 29 – May 6) and announced their schedules for the upcoming week through May 13, 2007.
12. Adjournment – The meeting adjourned at 10:17 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Tim Sheldon, Chair

ATTEST:

Lynda Ring Erickson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner