

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

FEBRUARY 26, 2008

1. Call to Order – The Chairperson called the regular meeting to order at 6:02 p.m.
2. Pledge of Allegiance – The flag salute was led by Emmett Dobe, Director of Utilities & Waste Management.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 Dennis Rohn submitted his resignation from the Mason County Civil Service Commission effective February 15, 2008.
    - 4.1.2 Herman Nelson submitted his resignation from the Mason County Board of Equalization effective February 12, 2008.
    - 4.1.3 The Washington State Liquor Control Board sent notice that the Hungry Bear Cafe in Lilliwaup has discontinued sales and service of liquor as of September 30, 2007.
    - 4.1.4 The Port of Shelton concurs with the intent to partially fund the Allyn Pump Station Upgrade project with .09 monies.
    - 4.1.5 The Bremerton Housing Authority supports the Cold and Hungry Coalition's intent to pursue the development of a general access shelter to be located at 1515 W Franklin in Shelton.
    - 4.1.6 The Pacific Rally Group formally requests the use of certain public roads for a performance rally race event to be held on April 19 and 20, 2008.
    - 4.1.7 The Mason County Auditor submitted a Certificate of Sufficiency for a petition for the formation of a Hartstene Point Water-Sewer District.
5. Open Forum for Citizen Input - None
6. Adoption of Agenda – **Cmmr. Gallagher/Ring-Erickson moved and seconded to adopt the agenda as presented. Motion carried unanimously. G-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Ring-Erickson/Gallagher moved and seconded to approve the regular meeting minutes for February 12, 2008. Motion carried unanimously. G-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
  - 8.1 Approval to set a public hearing on Tuesday, March 18, 2008 at 9:30 a.m. to consider adoption of the Mason County Regional Trails Plan.
  - 8.2 Approval for Chair to sign the Nomination Agreement for Purchase of Real Property to acquire 2.34 acres adjacent to Latimers Landing County Park (Boat Launch).
  - 8.3 Approval to expand the scope and request an extension of the existing State Revolving Fund Loan for the design and construction of the Hartstene Pointe Outfall Extension to include pre-design, design, construction and construction management of needed collection system infiltration and inflow repair work.
  - 8.4 Approval of the resolution establishing a new debt service fund – Mason County Public Works Facility Bond '07 Fund #205-000-000. **Resolution No. 22-08 (Exhibit A)**
  - 8.5 Approval of the resolution establishing a new debt service fund – Mason County Limited Tax GO Bond 2008 Fund #250-000-000. **Resolution No. 23-08 (Exhibit B)**
  - 8.6 Approval of the agreement with Lake Cushman Maintenance Company for the Mason County Sheriff to provide enhanced law enforcement services in the Lake Cushman development for the period of March 1, 2008 through March 1,2009. The Lake Cushman Maintenance Company will reimburse the County on a quarterly basis, not to exceed \$75,000 annually.
  - 8.7 Approval to schedule a public hearing on Tuesday, March 18, 2008 at 9:30 a.m. to consider amending the Mason County Development Regulations, Chapter 17.02.062 (6), Uncertainty of Boundaries, to comply with the Growth Management Act.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS  
FEBRUARY 26, 2008 - PAGE 2**

- 8.8 Approval of Amendment #1 to the contract with the Mason County Shelter, extending the contract to March 30, 2008, to complete one element identified in the approved Mason County Homeless Plan, Phase Two.
- 8.9 Approval to schedule a public hearing on Tuesday, March 11, 2008 at 9:30 a.m. to consider rescinding Ordinance 91-07 and adopt revisions to the County's Development Regulations to manage sewage disposal.
- 8.10 Approval of a budget transfer in the amount of \$33,654 from a Clerk salary line item to a Financial Assistant Salary line item in the Sheriff's Administration Budget.
- 8.11 Approval to set a public hearing to consider a budget transfer in the Current Expense Fund from the Ending Fund Balance to Transfers Out, Parks, Juvenile Probation, and Auditor/Financial Services in the total amount of \$490,410. **Resolution No. 24-08 (Exhibit C)**
- 8.12 Approval of Warrants  
Claims Clearing Fund Warrant #'s 136733-137084 \$1,312,926.03
- 8.13 Approval of the resolution to dissolve the Mason County Water Conservancy Board, as petitioned by the Washington State Department of Ecology. **Resolution No. 25-08 (Exhibit D)**
- 8.14 Approval of CH2Mhill amendment #1 for Scope of Work Phase II, Design and Other Services for the Belfair Water Reclamation Project.
- 8.15 Approval to set a public hearing on Tuesday, March 11, 2008 at 9:30 a.m. to consider the formation of a water-sewer district to serve Hartstene Pointe.

The following Items were asked to be removed for further discussion: Items 8.2, 8.3, 8.4, 8.5 and 8.14.

**Cmmr. Ring-Erickson/Gallagher moved and seconded to approve Items 8.1 and Item 8.6 through 8.13 and Item 8.15 on the consent agenda. Motion carried unanimously. G-aye; RE-aye; S-aye.**

Item 8.2

Approval for Chair to sign the Nomination Agreement for Purchase of Real Property to acquire 2.34 acres adjacent to Latimers Landing County Park (Boat Launch).

John Keates, Parks & Trails Department, explained that the County is purchasing a 2.34 acre parcel adjacent to Latimer's Landing County Park. The purchase price is \$479,000 of which the County has received a state grant in the amount of \$363,750 to offset the purchase price. This is a unique opportunity for the County to purchase property adjacent to Latimer's Landing boat launch. Acquisition of the property will allow, in the future, to expand the park to provide more parking for the boating public and also better access for the general public. This type of project was identified in the Mason County Park Plan. The public desire was for water access. The County was able to partner with Cascade Land Conservancy to help with the acquisition.

The Commissioners complimented Mr. Keates for obtaining the grant. It was clarified that the County's portion of contribution was budgeted out of the Real Estate Excise Tax (REET) fund. The REET fund is for limited use. They could not have used the funds for some other general purpose.

Item 8.3

Approval to expand the scope and request an extension of the existing State Revolving Fund Loan for the design and construction of the Hartstene Pointe Outfall Extension to include pre-design, design, construction and construction management of needed collection system infiltration and inflow repair work.

Cmmr. Ring Erickson stated she understood this is an expansion of the scope of work to repair Infiltration & Inflow (I & I) and is beyond the outfall extension which has been completed and that the county is not repeating work or failed to do what they said they would several years ago.

Mr. Dobey, Utilities & Waste Management, explained the County completed the Hartstene Pointe Outfall project in December 2007. It extended the outfall about 1000 feet into the bay. At the conclusion of the

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS  
FEBRUARY 26, 2008 - PAGE 3**

project there was approximately \$1,000 in loan money. The Capital Facilities Plan projected a need to start looking at Inflow & Infiltration (I & I) at Harstine Island. They petitioned the state to consider expanding the contract from the outfall project to include the inflow/infiltration work to study and start work. This would allow the County to begin work on the project.

Item 8.4 and 8.5

Approval of the resolution establishing a new debt service fund – Mason County Public Works Facility Bond '07 Fund #205-000-000.

Approval of the resolution establishing a new debt service fund – Mason County Limited Tax GO Bond 2008 Fund #250-000-000.

Ione Siegler, Budget & Finance Director, stated that Item 8.4 is a resolution to set up a new debt service fund 205-000-000 Mason County Public Works Facility Bond '07 Fund. This provides for the Mason County Treasurer to receipt resources and pay costs of the 2007 Public Works Facility Bonds. It is a requirement of the Washington State Budgeting, Accounting, Reporting System (BARS) to be paid out of a debt service fund. The Public Works Department obtained their financing through the Washington State Treasurer. These are 20-year bonds in the total amount of \$15,365,000 at the rate of 4.503%.

The debt service fund 250-000-000 Mason County Limited Tax GO Bond 2008 Fund is to pay the costs of the 2008 Mason County Limited Tax General Obligation Bonds in the amount of \$3,170,000. The funds will be used to acquire and remodel the property at 3<sup>rd</sup> & Pine in Shelton.

It was anticipated that the rate for the second debt service fund will be below 5%.

Item 8.14

Approval of CH2Mhill amendment #1 for Scope of Work Phase II, Design and Other Services for the Belfair Water Reclamation Project

Mr. Dobby stated they have had difficulty moving forward with the design of the Belfair system because of non-compliance in Growth Management. They have been able to access certain monies. They are trying to finish the design work. Attachment 2 totals all the work necessary to finish the design work for Phase II in the amount of \$5,625,200. The actual contract is in the amount of \$3.2 million which is money from Washington State Community Trade and Economic Development in 2005. They also have a \$3,030,000 loan from Washington State Dept. of Ecology that they can only access 45%.

They are approximately \$2 million over the originally proposed budget in the Facility Plan which was approved by the Washington State Dept. of Ecology. 1) Budget costs were in 2006 and did not bring it forward to 2008 and 2009; 2) When they started the design of the project they found they had to add an additional pump station with additional costs for design; 3) They did geological work looking at the spray field. They will be creating reclaimed water at the bioreactor and spray it on an area of timber. They found the infiltration of that area was not as great as they had expected or as the facility plan had indicated. They had to go back and redesign an infiltration gallery which is a smaller facility before it goes to the spray irrigation. It had to be over designed to make sure they can put water back into the ground. They caught the potential overage early and CH2M Hill has assured the County they will bring the project in on budget and on time. It is a continuation of the work started earlier this year and keeps the project on schedule.

**Cmmr. Ring-Erickson/Gallagher moved and seconded to approve Items 8.2, 8.3, 8.4, 8.5 and 8.14. Motion carried unanimously. G-aye; RE-aye; S-aye.**

9. 6:30 p.m. Public Hearings and Items Set for a Certain Time  
No public hearings scheduled

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS  
FEBRUARY 26, 2008 - PAGE 4**

10. Other Business (Department Heads and Elected Officials) - None
11. Board's Reports & Calendar – The Board reported on meetings attended the past week and announced their calendars for the upcoming week.
12. Adjournment – The meeting adjourned at 6:37 p.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

---

Tim Sheldon, Chair

ATTEST:

---

Lynda Ring Erickson, Commissioner

---

Rebecca S. Rogers, Clerk of the Board

---

Ross Gallagher, Commissioner