

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

DECEMBER 18, 2007

1. Call to Order – The Acting-Chairperson Tim Sheldon called the regular meeting to order at 9:00 a.m.
2. Pledge of Allegiance – Cmmr. Gallagher led the flag salute.
3. Roll Call - Cmmr. Dist. 1 – Lynda Ring Erickson was absent; Cmmr. Dist. 2 – Tim Sheldon and Cmmr. Dist. 3 – Ross Cmmr. Gallagher were present.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Department of Community, Trade and Economic Development announced that Mason County's Homeless Grant Assistance Program application has been conditionally approved.
 - 4.1.2 The Columbia-Pacific Resource Conservation and Economic Development District sent a renewal notice for Mason County's 2008 membership. (Copy to Budget and Finance)
 - 4.1.3 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on March 31, 2008 and notice of assumption for Belfair Market.
 - 4.1.4 Ken VanBuskirk is seeking appointment to the Transportation Improvement Program Citizens Advisory Program.
 - 4.1.5 Joseph Fillo is seeking legal documentation of ownership of the westerly half of Fifth Street adjacent to Tracts 23 and 46 of Block 11 and tract 23 of Block 12 of Lakewood Plat A. (Copy to Public Works.)
 - 4.1.6 The National Association of Counties is offering a cost free national program to assist counties with their energy efficient needs.
 - 4.2 Lisa Frazier, Mason County Treasurer, read aloud letters of appreciation for her staff and recommended they receive Green Star awards. Cmmr. Sheldon presented Green Stars to Teri Hunter, Brittany Pearson, Linda Thompson, Dawna Woodruff, and Judy Mikesell and thanked them for their great work.
 - 4.3 John Keates presented a news release regarding grants for Mason County Parks & Trails.
 - 4.4 Cmmr. Sheldon noted that FEMA has designated Mason County as a disaster area for public roads and facilities and for residential purposes. The FEMA office will be open in Belfair at the Theler Center.
5. Open Forum for Citizen Input

Shirley Willeiksen, Mason Lake Drive, Grapeview, spoke about the proposed aquatic center in the northeast area of the county that the members intend to create a metropolitan park district. Ms. Willeiksen stated the residents of Mason and Benson Lake want to disengage from the proposed boundaries. They are not against their effort to build the center, but are concerned with the financial impact on the residents. The estimated cost is \$19 to \$20 million dollars. She believes it should be funded from private dollars. She asked if a petition is brought to the County Commissioners for this Metropolitan Park District to be placed on the ballot, that the Commissioners deny the request. She submitted a petition that states the petitioners do not support the taxing plan to finance the proposed North Mason Aquatic and Wellness Center.

Ken VanBuskirk, Belfair, stated he is very impressed with the clean up crews from the LDS Church and the county's efforts in the storm damage clean up effort that was organized this past weekend.
6. Adoption of Agenda – **Cmmr. Gallagher/Sheldon moved and seconded to adopt the agenda as published. Motion carried. RE-absent; S-aye; G-aye.**
7. Approval of Minutes – regular meeting minutes for December 4, 2007.
Cmmr. Gallagher/Sheldon moved and seconded to approve the regular meeting minutes for December 4, 2007. Motion carried. RE-absent; S-aye; G-aye.

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8. Approval of Consent Agenda:

- 8.1 Approval of Veterans Assistance Fund applications for: Steven Avery - housing \$600.00; Kelly Green - food \$50.00; Michael Cline - food \$600.00; Charles Belander - utilities \$179.12; John Dankulich - food \$600.00; Byron Smith - utilities \$245.08 and food \$354.92; Orville William Roberts - utilities \$101.26 and food \$198.74 for a total of \$2,929.12 as recommended by Veterans' Screening Committee.
- 8.2 Approval of the tax refunds for a total amount of \$318,580.24. This is authorized by Substitute Senate Bill #5866 which allows the County Treasurer to present, by the first Monday in January of each year, a report to the County Legislative Authority a list of all refunds made under this section during the previous year.
- 8.3 Approval of the resolution for cancellation of warrants, as recommended by the Mason County Treasurer. This is for warrants that are outstanding for more than one year, pursuant to RCW 39.56.040. **Resolution No. 138-07 (Exhibit A)**
- 8.4 Approval to award \$200,000 from the Mason County Rural County Sales & Use Tax Fund (.09) to the Mason County Public Health Department for the Oakland Bay Shellfish protection District Action Plan.
- 8.5 Approval of the following resolutions for the 2007 property tax levies:
Current Expense: Approve two resolutions setting the 2008 Current Expense Property Tax Levy at \$8,176,979 which is 1% greater than the previous year. **Resolution No. 139-07 & 140-07 (Exhibit B & C)**
Road: Approve two resolutions setting the 2008 Road Property Tax Levy at \$8,840,659 which is 1% greater than the previous year. **Resolution No. 141-07 & 142-07 (Exhibit D & E)**
Skokomish Flood Control Zone District: Approve two resolutions setting the 2008 Skokomish Flood Control Zone District Property Tax Levy at \$61,575 which is 1% greater than the previous year. **Resolution No. 143-07 & 144-07 (Exhibit F & G)**
- 8.6 Approval to accept all bids received to provide Mason County with Asphalt Concrete Class B and Class G, MC250 (cold mix) and/or CSS 1 (undiluted tack coat) for the calendar year 2008. However, Mason County does not guarantee a minimum purchase of these materials.
- 8.7 Approval to award the bid for 2008 towing services, auto/light truck bid for all zones and jump start bid to Tommy's Towing of Shelton and heavy truck bid for all zones to Bethel Towing of Port Orchard.
- 8.8 Approval to award Husky Trucks, LLC of Seattle, WA, the bid to furnish Mason County with two new Volvo VHD Cab and Chassis with 10/12 yard dump bodies, plows and sanders for Public Works. Cost for two trucks: \$343,980.00 including trade in allowance and tax as offered, plus accept the option of the engine mounted hydraulic pump for \$1,764 per vehicle.
- 8.9 Approval of a contract between Mason County and Turning Pointe and a change order to consolidate the funds into a single line item for Community Facilities. This is for the Domestic Violence Shelter in Mason County.
- 8.10 Approval of amendment to contracts between Mason County and four geotechnical/engineering consulting firms for consulting assistance on review of engineered plans used in permit reviews. Each contract ends December 31, 2008. The consultants are Alkai Consultants, LLC; Jerome W. Morrissette & Associates Inc., P.S.; RH2 Engineering, Inc; and Vector Engineering, Inc.
- 8.11 Approval of Warrants
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|----------------------|--------------------------|--------------|
| Claims Clearing Fund | Warrant #s 132770-133587 | \$849,777.67 |
| Salary Clearing Fund | Warrant #s 173159-173166 | \$ 4,346.52 |
- 8.12 Approval of the contract to supply the Membrane Biological Reactor (MBR) system to Enviroquip of Austin, TX for the Belfair Sewer Project.

Ray Hanson asked that Items 8.5 and 8.10 be removed for discussion.

Cmmr. Gallagher/Sheldon moved and seconded to approve the Consent Agenda with the exception of Items 8.5 and 8.10 which are removed for discussion. Motion carried. RE-absent; S-aye; G-aye.

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Mr. Hanson, in regards to Item 8.5, asked if the total property tax increase will be 2%.

Cmmr. Sheldon stated it is a 1% increase total per levy.

Mr. Hanson then referred to Item 8.10 and asked how much the contracts were increased.

Bob Fink explained the contracts are not being increased, these amendments allow additional work to be performed.

Cmmr. Gallagher/Sheldon moved and seconded to approve Consent Agenda items 8.5 and 8.10. Motion carried. RE-absent; S-aye; G-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

9.1 Public hearing to consider an emergency appropriation to the 2007 Budget for the Current Expense Fund/Superior Court.

Todd Barr presented the Budget Order for the Superior Court budget in the amount of \$51,350. The cost of jury trials is greater than budgeted - \$48,350 for jury fees and \$3,000 for Bailiff fees.

Judge Sawyer presented an analysis of the history of the jury fee budget which has steadily increased.

Cmmr. Sheldon noted that the legislature authorized certain counties to pay a higher jury fee as a pilot project.

Judge Sawyer noted those counties did see an increase in juror response. He hopes if this is permanently enacted by the legislature, the State provides the funds.

Cmmr. Gallagher/Sheldon moved and seconded to approve the emergency appropriation to the 2007 budget for the Current Expense/Superior Court in the amount of \$51,350. Motion carried. RE-absent; S-aye; G-aye. (Exhibit H)

9.2 Public hearing to consider the revised fee schedule for the Mason County Fairgrounds.

Dawn Twiddy, Fair Manager, explained the fee increases are strictly for the vendor booth fees. This is in response to offering a free gate for the 2008 Mason County Fair. She estimates this will generate an additional \$3,000. She noted the fees have not increased since 2003.

Cmmr. Sheldon noted 2008 is the 100-year celebration for the Mason County Fair.

There was no public testimony.

Cmmr. Gallagher/Sheldon moved and seconded to approve the resolution increasing the fair vendor fees for the Mason County Fairgrounds. Motion carried. RE-absent; S-aye; G-aye. Resolution No. 145-07 (Exhibit I)

9.3 Public hearing to consider utility franchise applications between Mason County and Merrimont Water System Inc., Star Lake Water System, and Boldoc Association Water System and to approve a private line utility occupancy permit between Mason County and Taylor Shellfish.

Rick Hirschberg, Public Works, requested the Board approve the four franchise agreements for water systems. The Taylor Shellfish water line has a small impact on the county road right of way and the fees are adjusted.

There was no public comment.

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Cmmr. Gallagher/Sheldon moved and seconded to approve Utility Franchise Applications between Mason County and Merrimont Water System Inc., Star Lake Water System, and Boldoc Association Water System and to approve a private line utility occupancy permit between Mason County and Taylor Shellfish. Motion carried. RE-absent; S-aye; G-aye.

9.4 Public hearing to consider adoption of a new fee schedule for building and planning/land use permit fees for the 2008.

Barbara Robinson requested the Board adopt the adjusted fee schedule which has been adjusted by 5% for all building and land use permit fees to keep up with the cost of providing these services. She stated a committee was established last year to discuss how to improve the services provided. She has been in contact with the Master Builders Association who asked that staff not be reduced.

Cmmr. Sheldon confirmed that Community Development is self supporting from fees. He noted permits are down and asked what is the average amount of wait time for a building permit to be issued.

Ms. Robinson stated that for a basic building permit, it is a two to three week wait, if no additional reviews are needed.

Cmmr. Sheldon pointed out that he does receive complaints on the geo-tech report requirements but after the storms, he believes it supports these requirements.

There was no public comment.

Cmmr. Gallagher/Sheldon moved and seconded to approve an ordinance to approve the proposed fee increase of approximately 5% for building construction and planning/land use permit fees as submitted by staff, effective January 1, 2008. Motion carried. RE-absent; S-aye; G-aye. Resolution No. 146-07 (Exhibit J)

10. Other Business (Department Heads and Elected Officials)
No business was reported.

11. Board's Reports and Calendar - The Board shared highlights from the past week's calendars and announced meetings for the upcoming week.

Betty Wing announced the holiday Commission meeting schedule. The Commissioners will be meeting on December 26th and January 2nd at 9 a.m.

12. Adjournment - The meeting adjourned at 10:02 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Lynda Ring Erickson, Chair

Tim Sheldon, Commissioner

ATTEST:

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner