

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 20, 2007

1. Call to Order – The Chairperson called the regular meeting to order at 9:00 a.m.
2. Pledge of Allegiance – The Chairperson led the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Board on Geographic Names is seeking comment on the proposed names Miggie Creek and Viola Creek.
 - 4.1.2 The Port of Shelton provided input for the creation of a Chapter XI to the Mason County Comprehensive Plan. (Copy to Planning.)
 - 4.1.3 The Washington State Department of Ecology answered questions about the BioRecycling Biosolids Treatment Facility at Webb Hill.
 - 4.1.4 Hood Canal Interiors and Tollefson Commercial Properties expressed concerns regarding the current design for the Belfair Bypass and the effect it will have on businesses in the area.
 - 4.1.5 The Mason County Civil Service Commission will discuss their budget at their November 8th meeting and will brief the Board shortly after.
 - 4.1.6 2008 budgets have been received from Mason County Fire Districts #13 and #16 and the Port of Dewatto.
 - 4.1.7 Sebastian Lubers expressed concerns regarding inmate release plans through the Washington State Department of Corrections.
 - 4.1.8 The Washington State Office of Financial Management sent the final 2007 Growth Management Act population projections for the state and counties.
 - 4.1.9 The Washington State Liquor Control Board sent notice of establishments in Mason County with liquor licenses due to expire on February 29, 2008.
 - 4.1.10 Business Development Services submitted comment on the Shelton Urban Growth Area Plan as chapter XI of the Mason County Comprehensive Plan.
 - 4.2 Sheriff Casey Salisbury recommended a Green Star award to Cindy Brehmeyer a Mason County Jail Corrections Officer who received a thank you letter from a citizen who was recently booked into the jail. Chair Ring Erickson then presented a Green Star to Deputy Morini who was thanked, by a citizen, for work on a recent case.

Betty Wing then read a letter into the record from the Skookum Rotary thanking BJ Anderson, Bob Anderson, Kelly Frazier, Curt Simmons, Mike Rutter, Brooke Ogg and Dawn Twiddy for their help at the 2007 Oysterfest. Chair Ring Erickson presented them with Green Star awards.
 - 4.3 Betty Wing read a news release regarding a position that is coming up on the Mason County Civil Service.
5. Open Forum for Citizen Input – There was no public comment.
6. Adoption of Agenda

Cmmr. Gallagher/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; G-aye.
7. Approval of Minutes – regular meeting minutes for ~~July 3, 2007~~ November 6, 2007 and the Skokomish Flood Control Zone District minutes for November 6, 2007.

Cmmr. Sheldon/Gallagher moved and seconded to adopt the regular meeting minutes for November 6, 2007 and the Skokomish Flood Control Zone District minutes for November 6, 2007. Motion carried unanimously. RE-aye; S-aye; G-aye.

Cmmr. Ring Erickson noted that the July 3, 2007 minutes will be resubmitted for approval.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 20, 2007 – Page 2**

8. Approval of Consent Agenda:

- 8.1 Approval to appoint Valerie Johnson to fill a vacant position on the Mason County Historic Preservation Commission.
- 8.2 Approval of a Memorandum of Understanding (MOU) with AFSCME to clarify the beginning month of service for longevity pay.
- 8.3 Approval to authorize Utilities and Waste Management to apply for additional USDA Rural Development funds for the Rustlewood Wastewater Plant Improvements.
- 8.4 Approval to authorize the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with Asphalt Concrete, MC250 (Cold Mix) and/or CSS I Tack Coat for 2008. Date and time of opening to be December 12, 2007 at 9:00 am.
- 8.5 Approval to authorize the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with towing service for the year 2008. Date and time of opening to be December 12, 2007 at 9:30 am.
- 8.6 Approval of the revised resolutions for County Road Project # 1563 – Bear Creek Dewatto Road, M.P. 0.440 to M.P. 2.890 and County Road Project # 1873 - Bear Creek Dewatto Road, M.P. 9.39. Also authorize Public Works to advertise, set bid-opening date, award contract, and authorize the Chair to sign all pertinent documents for the these projects. Award of these projects will be announced at a regular scheduled Commission meeting. **Resolution No. 121-07 (Exhibit A) & Resolution No. 122-07 (Exhibit B)**
- 8.7 Approval of the contract amendment with Robert W. Droll in the amount of \$40,400 to complete construction management for the Latimer's Landing Project. The total cost of the contract is not to exceed \$96,222.40.
- 8.8 Approval to award the contract for Latimer's Landing Project to Quigg Brothers, Inc. in the amount of \$891,038.25.
- 8.9 Approval of Veterans Assistance Fund applications for: Karla Anderson - food \$200.00; Michael Heimbigner (Patricia Ladwig) - burial \$600.00; Patricia Hall - food \$600.00; and Risa Dean - food \$600.00 for a total of \$2000.00
- 8.10 Approval to set a public hearing on Monday, December 3, 2007 at 9:00 a.m. to take public comment on the 2008 Preliminary Budget.
- 8.11 Approval to set a public hearing on Tuesday, December 4, 2007 at 9:30 a.m. to consider the 2006 applications for the Current Use Taxation Program.
- 8.12 Approval of Warrants

Claims Clearing Fund	Warrant #s 131273-131919	\$1,368,799.50
Salary Clearing Fund	Warrant #s 172350-172357	\$ 6,419.23
- 8.13 Approval of a Memorandum of Understanding (MOU) with Teamsters Local 252 to add the classification of Community Health Program Assistant to the current Teamsters Personal Health Services Unit Collective Bargaining agreement.
- 8.14 Approval to set a public hearing on Tuesday, December 4, 2007 at 9:30 a.m. to consider Mason County's Six Year Transportation Improvement Program for years 2008 to 2013 and to consider Mason County's 2008 Annual Construction Program.

Cmmr. Ring Erickson commented on Item 8.14, the Six Year Transportation Program. She thanked Public Works and the TIP CAP for inclusion of Wheelwright Street , Wade Street and Masterson Street as future County roads. They are in the Allyn Sub-Area and will address the growth that is anticipated in that area.

Cmmr. Gallagher/Sheldon moved and seconded to adopt the Consent Agenda Items 8.1 through 8.14. Motion carried unanimously. RE-aye; S-aye; G-aye.

Cmmr. Ring Erickson thanked John Keates for his work on Latimer's Landing.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 20, 2007 – Page 3**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

9.1 Public hearing to take public comment on the proposed 2008 Environmental Health Fee Schedule.

Vicki Kirkpatrick, Public Health Director, presented the staff report. She noted that the Environmental Health Fee schedule has not been increased since 2002 although costs have increased. Inflation itself would dictate nearly a 17% increase, the proposed fee increases are considerably less than that. In an effort to avoid large fee increases in the future, she proposed an automatic annual fee increase, not to exceed 3.5% based on the Metropolitan Olympic CPIU, beginning in 2009. Future fee increases would be brought before the Board and take comment before enacting them. The Board of Health has recommended approval of the fee increases.

Cmmr. Tim Sheldon asked for a review of the changes.

Debbie Riley gave the following review: The Drinking Water Program, private 2 party system, proposing \$75 rather than \$100. Added a water adequacy fee for building permit review with a \$100 (major) and a \$40 (minor) fee. Added \$25 for an additional pool on water recreation facilities. Added to the schedule, the fees that are set by other agencies or departments, such as a SEPA review. The increase for most of the fees is a 10% average since 2000. The food program a bit more because of WA State WAC requirements. Ms. Riley commented that she has received positive comments on the proposed fee schedule.

There was no public comment.

Cmmr. Sheldon/Gallagher moved and seconded to approve the proposed 2008 Environmental Health Fee Schedule to be effective January 1, 2008. Motion carried unanimously. RE-aye; S-aye; G-aye. Resolution No. 123-07 (Exhibit C)

9.2 Public hearing to consider supplemental appropriations to the 2007 Budgets for the Combined Utilities Administration Fund, the Rustlewood Sewer & Water Utility Fund, and the Belfair Wastewater & Water Reclamation Utility Fund. Also to consider a budget transfer from the Ending Fund Balance in the Current Expense Fund to the Sheriff's Department.

Ione Siegler, Budget & Finance Director, presented the budget order for consideration. The supplemental appropriations would be to the 2007 Budgets for the Combined Utilities Administration Fund, \$43,153 for administrative salaries and benefits; the Rustlewood Sewer & Water Utility Fund, \$800,000 for an interfund loan from the Real Estate Excise Tax (REET 2) Fund to provide interim financing for sewer plant improvement needed by the utility; and the Belfair Wastewater & Water Reclamation Utility Fund. \$4,000,000 for an \$800,000 interfund loan from the Rural County Sales & Use Tax (.09) for interim financing and a \$3,200,000 grant from the WA State Department of Community & Economic Development (CTED) for the design and construction of the Belfair Wastewater & Water Reclamation Facility. She also requested the Board approve a budget transfer from the Ending Fund Balance in the Current Expense Fund to the Sheriff's Department to add two new deputies.

Cmmr. Gallagher asked if the \$800,000 supplements the Consent Agenda Item 8.3, USDA Rural Development funds for the Rustlewood Wastewater Plant Improvements.

Ms. Siegler explained the \$800,000 is interim financing until loan and grant monies are received.

Cmmr. Sheldon commented this is an inter-governmental loan that will be paid back.

Cmmr. Ring Erickson understands that Item 8.3 is a request for additional money. What the County is loaning against is a grant that has already been received but is being held in abeyance because of Growth Management challenges which we anticipate being cleared up in December.

There was no public comment.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 20, 2007 – Page 4**

Cmmr. Sheldon/Gallagher moved and seconded to approve the supplemental appropriations to the 2007 Budget for the Combined Utilities Administration Fund in the amount of \$43,153, the Rustlewood Sewer & Water Fund in the amount of \$800,000 and the Belfair Waste & Water Reclamation Fund in the amount of \$4,000,000 and also approve a Budget Transfer from the Ending Fund Balance in the Current Expense Fund to the Sheriff's Department in the amount of \$9,500. Motion carried unanimously. RE-aye; S-aye; G-aye. (Exhibit D)

Cmmr. Ring Erickson noted that the supplement for the Sheriff's office is for the remaining two months of 2007 and these positions will continue into 2008.

9.3 Public hearing to consider the proposed Shelton Urban Growth Area Subarea Plan.

Barbara Robinson asked the Board postpone any action to adopt the Shelton Urban Growth Area Subarea Plan to January 15, 2008 due to a 60 day review required WA State Department of Community, Trade and Economic Development (CTED) which expires 1/15/08. Yesterday, additional comments were received from the Economic Development Council.. Staff has several things they need to go through, they are working with the City and would like to respond to those comments before bringing this forward for action.

Don Arsenout, lives in Tacoma and is the owner of land that was the North 1 Apartments. He explained this area was developed around a former Navy air base. He has worked with Steve Goins at the City of Shelton to make it a commercial-type zoning. He believes this land is suited for this use because it is on Highway 101 with three lanes, has about 1,000 feet of frontage and is about 250 feet in depth. He anticipates the sewer to come through this property and he has water rights. He is working on creating a commercial center. He urged the Board to concur with that zoning designation.

Steve Goins, City of Shelton, stated this process started in 2002 so he doesn't see a problem with waiting a couple more months to bring this to a closure. He stated they have been working with the County and the Port. He is interested in the Board's comments on the City's responses to the Port about the limited development potential at Sanderson Field and the approach to use the Port's master plan as a land use tool to allow the County to regulate in accordance with their plan.

Cmmr. Sheldon expressed concern with the Port of Shelton's Sanderson Field area. He wants it to remain a viable entity because it is a big job generator for the City and the County and he hopes we can accommodate the Port with their master plan and integrate it into the Urban Growth Area.

Cmmr. Ring Erickson agreed the additional time will allow all the comments to be reviewed and considered and she thanked all the participants for their patience and participation.

TJ Martin, Deputy Prosecuting Attorney, suggested the Board continue this hearing to January 15th and accept written comment until January 12, 2008.

Cmmr. Gallagher/Sheldon moved and seconded to continue the hearing on the Shelton Urban Growth Area to January 15, 2008 at 9:30 a.m. and at that time consider the adoption of the proposed Shelton Urban Growth Area Subarea Plan as Chapter XI of the Mason County Comprehensive Plan and take written comment until January 13, 2008. Motion carried unanimously. RE-aye; S-aye; G-aye.

10. Other Business (Department Heads and Elected Officials)

10.1 Consider public comment on the Mason County's On-Site Sewage System Management Plan as required by WAC246-272A and affirm the action taken by the Mason County Board of Health on October 23, 2007.

Cmmr. Ring Erickson noted that the Board of Health accepted the On-Site Sewage System Management Plan but did not approve the Plan.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 20, 2007 – Page 5**

Vicki Kirkpatrick stated the On-Site Plan is required by the WA Administrative Code (WAC). Mason County contracted with Jefferson County to write the plan. The Board of Health held a hearing on October 23, 2007 and testimony was taken. The Plan has been rewritten to include that testimony and staff has done outreach with many of the stakeholders soliciting additional comments. She explained this document will be updated on a regular basis. It represents a five-year work plan for Mason County Public Health and carrying out its responsibilities under the WAC. She stressed it is not the regulation or the Code that govern on-site sewage systems, it is the work plan. Staff will continue to amend and update the Plan.

Steve Bloomfield believes this plan delves into a Planning issue, he recommended the Planning Advisory Commission review the plan before adoption.

Bill Dewey, Taylor Shellfish, stated on-site septic issues are important to the shellfish industry. He appreciates Mason County's efforts. He likes that it is a living document. He hasn't had the opportunity to study it in detail but he will do so and provide comment to staff. He then made the following comments:

Page 8, number of onsite septic systems, it is unclear the number of unknown systems. He stated that typically the unknown septic systems are a problem to the shellfish industry because they are typically older. He encouraged the county to get an accurate assessment and identify them. They are currently found only if they apply for repairs.

He expressed concerns with the assumption that systems prior to 1992 are conventional gravity systems that is not always true.

He asked about the process for the Carmody O&M database. Debbie Riley stated there is a feature so it is flagged for accuracy.

Mr. Dewey then asked about enforcement and referred to Page 12. He feels the failures are dealt with inadequately. Page 24 talks about enforcement and that the County has an inadequate capacity. The Plan should address the inadequacies. He is troubled that sensitive areas are not differentiated. He supports a risk-based approach for operation and maintenance for efficiency of County resources and provides a logical explanation to the homeowners.

Cmmr. Sheldon thanked Mr. Dewey for his comments. With regard to the unknown systems, he believes getting the word out that citizens can report unidentified systems would help. He noted that people are becoming more aware of water quality issues.

Cmmr. Ring Erickson commented that it is more of an expense to repair an area, than to protect it. It is better to identify the problems early on and fix it before much damage is done.

Cmmr. Ring Erickson stated she is not prepared to vote on this document today because she has questions. She realizes it is a living document.

TJ Martin interjected this is not a public hearing, so a vote is not needed today.

Cmmr. Ring Erickson commented it was accepted by the Board of Health and sent on to this Board for approval so believes there will be a vote at some point.

Ms. Kirkpatrick pointed out there is \$100,000 from the WA State Department of Health that the County cannot receive until the On-Site Management Plan is approved. She recognizes the concerns and staff will answer questions and continue to make adjustments.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 20, 2007 – Page 6**

Cmmr. Sheldon/Gallagher moved and seconded to table action until Tues, December 4, 2007 and take additional comment on the On-Site Sewage System Management Plan. Motion carried unanimously. RE-aye; S-aye; G-aye.

McClane Cove Bridge

Charlie Butros reminded everyone of the closure Grapeview Loop Road . It will be closed 8 a.m. on November 26, 2007 until 5 p.m. on July 24, 2008 for the McClane Cove Bridge replacement.

11. Board's Reports and Calendar - The Board reported on meetings attended the past week and appointments for the upcoming week.
12. Adjournment The meeting adjourned at 10:14 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Lynda Ring Erickson, Chair

ATTEST:

Tim Sheldon, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner