

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 6, 2007

1. Call to Order – The Chairperson called the regular meeting to order at 9:00 a.m.
2. Pledge of Allegiance – The Chairperson led the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson;; Cmmr. Dist. 3 – Ross Gallagher; Absent: Dist. 2 – Tim Sheldon
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Liquor Control Board sent notice of application in lieu of current privilege for Lil' Moe's Saloon in Belfair and notice of a special occasion permit application for Mason General Hospital Foundation.
 - 4.1.2 The Skokomish Tribal Council is seeking appointment as the formal fiscal agent for the Skokomish Tribe, Mason County and PUD Tri-Party Consortium.
 - 4.1.3 The Washington State Department of Fish and Wildlife would like to offer their assistance to achieve a proactive response to imminent flooding. (Copy to Public Works.)
 - 4.1.4 Comcast will be adjusting rates on their video products beginning November 15, 2007.
 - 4.1.5 Kenneth Martig responded to a letter dated October 15, 2007 regarding Mason County's permitting process.
 - 4.1.6 The Washington State Department of Archaeology and Historic Preservation will review the Dalby Waterwheel for nomination to the Washington Heritage Register. (Copy to Historic Preservation Commission.)
 - 4.1.7 The City of Shelton is requesting a letter of support for the Shelton Wastewater Treatment Plant Upgrade project.
 - 4.1.8 Pierce County Public Works and Utilities are requesting a designation of a point of contact for communicating and tracking on the Puget Sound Partnership's efforts to develop an Action Agenda as it pertains to South Puget Sound.
 - 4.1.9 The Economic Development Council of Mason County submitted their third quarter report.
 - 4.1.10 Ken Koivisto would like the County to begin maintaining Homer Adams Road. (Copy to Public Works)
 - 4.1.11 The Washington State Department of Natural Resources sent their projection of income from State forest lands. (Copy to Budget and Finance.)
 - 4.1.12 Valerie Johnson is seeking appointment to the Mason County Historic Preservation Commission.
 - 4.1.13 Jay Hupp submitted comments on the On-Site Sewage System Management Plan. (Copy to Health)
 - 4.1.14 The United States Environmental Protection Agency congratulated the Tri-party Consortium members on successfully getting STAG funds earmarked for Hood Canal renamed through Federal Congressional Approval.
 - 4.1.15 Washington Sea Grant is requesting a non-departmental budget contribution of \$10,000 to defray WSG operational and program expenses in Mason County. (Copy to Budget and Fianance.)
 - 4.1.16 The Port of Allyn Board of Commissioners clarified the reasons for their request to remove the recycle bins from Port property and extended the deadline for removal to February 1, 2008. (Copy to Utilities and Waste Management.)
 - 4.1.17 Robert Wilson-Hoss is seeking assistance with a permitting matter on behalf of his client Jamie Bisi. (Copy to Planning.)
 - 4.1.18 Stevens County Commissioner, Merrill J. Ott, is seeking support for the 2008 election of WSAC Secretary-Treasurer.
 - 4.1.19 Allyn residents submitted a petition to the Port of Allyn Commissioners to keep Mason County's recycle bins on Port property. (Copy to Utilities and Waste Management.)

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDING
NOVEMBER 6, 2007 - PAGE 2**

- 4.1.20 Robert and Janet Bonnett expressed their concerns regarding the development of a neighboring property.
 - 4.1.21 Skookum Rotary Club recognized several County employees for their outstanding efforts in helping to complete a successful 2007 Oysterfest.
 - 4.1.22 The Washington State Department of Community, Trade and Economic Development have released funds pertaining to the CDBG program for Mason County's approved project.
 - 4.1.23 William S. Walker submitted comments on the revised rates for the Rustlewood Water System
 - 4.2 Charlie Butros presented a news release for Geographic Information System (GIS) Day 2007 which will be Wednesday, November 14th at the Civic Center.
 - 4.3 Mr. Butros recognized Rick Brush and Cathe Bennett with Green Star Awards.
 - 4.4 Greg Hering presented a Certificate of Appreciation to Bonnie Cap.
 - 4.5 John Keates read a news release regarding a contribution in the amount of \$72,288.27 from the estate of Jonathon Henderson to the Truman Glick Park.
 - 4.6 Charlie Butros announced the bid for the McLane Cove Bridge project has been awarded to Five Rivers Construction Inc. of Longview, WA in the amount of \$1,409,500.76.
5. Open Forum for Citizen Input
- Louis Coffoni reported he recently attended a Public Disclosure Commission (PDC) hearing and commented on a recent ruling regarding untruths during a campaign. He urged the PDC to ask the Supreme Court for a consideration of further clarification.
6. Adoption of Agenda
- Cmmr. Gallagher/Ring Erickson moved and seconded to adopt the agenda as published. Motion carried. RE-aye; S-absent; G-aye.**
7. Approval of Minutes – regular meeting minutes for October 23, 2007 and briefing minutes for the week of September 24, 2007.
- Cmmr. Gallagher/Ring Erickson moved and seconded to approve the regular meeting minutes for October 23, 2007 and briefing minutes for the week of September 24, 2007. Motion carried. RE-aye; S-absent; G-aye.**
8. Approval of Consent Agenda:
- 8.1 Approval to set a public hearing on Tuesday, November 20, 2007 at 9:30 a.m. to consider a revised 2008 Environmental Health Fee schedule.
 - 8.2 Approval of contract 0763-28777 between the Washington State Department of Social and Health Services with the Mason County Public Health Department in the amount of \$8,025 for the linking of Medicaid eligible children to Medicaid medical services.
 - 8.3 Approval of contract 019EM-07-071 between Thurston County Emergency Management and Mason County Public Health Department to provide \$20,000 to develop a Medical Reserve Corps in Mason County.
 - 8.4 Approval to set a public hearing on November 20, 2007 at 9:30 a.m. to consider supplemental appropriations to the 2007 Budget for the Combined Utilities Administration Fund in the amount of \$43,153, the Rustlewood Sewer & Water Fund in the amount of \$800,000, and the Belfair Wastewater & Water Reclamation Fund in the amount of \$4,000,000, and to also consider a Budget Transfer from the Ending Fund Balance in the Current Expense Fund to the Sheriff's Department in the amount of \$9,500. **Resolution 115-07 (Exhibit A)**
 - 8.5 Approval of the professional services agreement with Assured Home Health and Hospice in the amount of \$19,893 for the HIV/ADIS Case Management.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDING
NOVEMBER 6, 2007 - PAGE 3**

- 8.6 Approval of a resolution for an interfund loan from the Real Estate Excise Tax (REET 2) Fund to the Rustlewood Sewer & Water Utility Fund in the amount of \$800,000. This loan will be for one year at 4.96% and will be used for interim financing. **Resolution No. 116-07 (Exhibit B)**
- 8.7 Approval of a resolution for an interfund loan from the Rural County Sales & Use Tax (.09) Fund to the Belfair Wastewater & Water Reclamation Utility Fund in the amount of \$800,000. This loan will be for one year at 4.96% and will be used for interim financing. **Resolution No. 117-07 (Exhibit C)**
- 8.8 Approval of a resolution to establish the new Belfair Wastewater & Water Reclamation Utility Fund 413-000-000. **Resolution No. 118-07 (Exhibit D)**
- 8.9 Approval of Veterans Assistance Fund applications for: Kelly Joe Green - food \$50.00; Wayne W. Kallio Jr. - utilities \$400.00 and food \$200.00 and Orville Roberts - food \$300.00 for a total of \$950.00 as recommended by the Veterans' Assistance Screening Committee.
- 8.10 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with one new Kubota L39 Utility Tractor with Backhoe and Loader for the Department of Utilities and Waste Management. Date and time of opening to be November 21, 2007 at 9:00 am.
- 8.11 Approval to authorize the ER&R Manager to surplus the certain listed vehicles and computer equipment and authorize the ER&R Manager to dispose of them at the Washington State Surplus Sale.
- 8.12 Approval to accept the two \$75,000 Local Government Stormwater Grants from the Department of Ecology for stormwater management and water quality protection in Oakland Bay and Annas Bay Shellfish Protection Districts and allow the Director of Public Works to sign both grant agreements.
- 8.13 Approval to accept the \$130,000 Flood Control Assistance Account Program (FCAAP) grant from the Department of Ecology, sign the Local Government Agreement, and have the money deposited into the Skokomish Flood Control Zone District Fund for the Skokomish River Corps of Engineers General Investigation (GI) Study.
- 8.14 Approval for Public Works to award the Small Works Project for County Road Project 1873, Bear Creek Dewatto culvert replacement project, for the pre-casting of slab girders to Wilbert Precast Manufacturing in the amount of \$76,594.80.
- 8.15 Approval to enter into a contract for professional services between Outlook Writing & Design and Mason County for the production of a newsletter to be distributed county-wide. The cost is not to exceed \$1,100 not including printing or postage fees.
- 8.16 Approval to set a public hearing on Tuesday, December 4, 2007 at 9:30 a.m. to review the request by Clint and Kelly Shumaker to rezone one parcel totaling 1.20 acres in the Belfair Urban Growth Area, from Residential 3 zone to Mixed Use zone; and possible change of the Belfair Urban Growth Area Zoning Map.
- 8.17 Approval of Warrants

Claims Clearing Fund	Warrant #s 130769-131272	\$1,199,981.32
Salary Clearing Fund	Warrant #s 171841-172349	\$1,487,698.00
- 8.18 Approval to set a public hearing on Tuesday, November 20, 2007, 9:30 a.m. to consider adopting the Shelton Urban Growth Area Subarea Plan.
- 8.19 Approval of the resolution authorizing the road closure on Grapeview Loop Road (County Road Number 96140) between approximate M.P. 2.45 to 2.55 for construction of the McLane Cove Bridge starting 8 a.m. on Monday, November 26, 2007 until Friday, July 24, 2008. **Resolution No. 119-07 (Exhibit E)**
- 8.20 Approval to award the bid for the Latimers Landing project to Quigg Brothers, Inc. in the amount of \$891,038.25.

Cmmr. Gallagher/Ring Erickson moved and seconded to approve the Consent Agenda Items 8.1 through 8.20 as presented. Motion carried. RE-aye; S-absent; G-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDING
NOVEMBER 6, 2007 - PAGE 4**

9.1 Public hearing to consider changes to the Hearing Examiner fees.

Bob Fink, Planning Manager, presented the staff report. Based on the experience with the cost of the Hearing Examiner's review of permits during 2007, there is a need to raise the fees to meet the costs of review. Fees are based on the average cost of the reviews.

There was no public comment.

**Cmmr. Gallagher/Ring Erickson moved and seconded to approve the proposed ordinance for the revised Hearing Examiner fees. Motion carried. RE-aye; S-absent; G-aye.
Ordinance No. 120-07 (Exhibit F)**

9.2 Public hearing to consider revised rates for the Rustlewood Water System.

Tom Moore, Utilities & Waste Management, presented the staff report. The Rustlewood Water System has not had a rate increase since 1992. The system has experienced significant increases in operating costs since that time due to inflation and increased regulatory compliance requirements. There is also the need for a small water system plan that will identify system deficiencies with the plan to correct those deficiencies.

Cmmr. Gallagher asked if there is an on-going maintenance plan.

Mr. Moore replied they have a water system schedule to respond to problems, they monitor the system every day and provide regular maintenance.

Cmmr. Ring Erickson asked for clarification if it is a state requirement for water meters and a water system plan.

Mr. Moore explained the water system plan isn't required but to seek outside funding, they need a plan. The water meters are a requirement of the state. He noted the water meters will not only identify deficiencies, but will encourage water conservation.

Cmmr. Ring Erickson asked what type of public notice was done for this hearing.

Mr. Moore stated a notice was mailed to each customer and was posted in the community club. In past meetings that have been held on the Rustlewood sewer system, Mr. Moore had stated that the water system will have to be addressed.

Gene Bush, President of Rustlewood Community Assoc., agreed with Tom's staff report and noted they have received great support from staff. They do feel they need a water system plan. He understands there has not been a rate increase since 1992 and this will be viewed as a significant increase by some. He asked for a public meeting in their area.

Cmmr. Gallagher/Ring Erickson moved and seconded to continue the public hearing to December 11, 2007 at 9:30 a.m. Motion carried. RE-aye; S-absent; G-aye.

10. Other Business (Department Heads and Elected Officials)

Vicki Kirkpatrick, Public Health Director, wanted to remind everyone the Board of Health approved the Environmental Health On-site Plan which is a guidance plan and forwarded to the Commissioners. The Commissioners will take additional comment at the November 20th Commission meeting. The revised document will be available on the County's website – www.co.mason.wa.us

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDING
NOVEMBER 6, 2007 - PAGE 5**

11. Board's Reports and Calendar - The Board reported on meetings attended the previous week and announced upcoming meetings.
12. Adjournment - The meeting adjourned at 10:13 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Lynda Ring Erickson, Chair

ATTEST:

Tim Sheldon, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner