

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

MAY 1, 2007

1. Call to Order – The regular meeting was called to order at 9:00 a.m. by the Chairperson.
2. Pledge of Allegiance – The chairperson led the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Ross Gallagher.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Washington State Liquor Control Board sent notice of a Special Occasion license application for Shelton-Mason County Chamber of Commerce on May 16, 2007 in Shelton.
 - 4.1.2 The Pacific Northwest Salmon Center provided further information on their proposed environmental learning center project.
 - 4.1.3 Jim Connolly submitted his resignation from the Mason County Historic Preservation Commission.
 - 4.2 Sheriff Casey Salisbury recognized and appointed Jan Alvord as Chief Civil Deputy.
 - 4.3 Barbara Adkins, Planner, announced there will be a workshop for Allyn Zoning Code on May 10, 2007 from 6:00 – 8:00 pm at the Port of Allyn.
 - 4.4 John Keates, Mason County Parks, explained they are working on an Interest Survey, in conjunction with the Planning Department, to develop a Mason County Trails Plan.
 - 4.5 Mason County Parks Director John Keates read aloud the News Release in celebration of National Trails Day in Mason County on Saturday, June 2.
5. Open Forum for Citizen Input
 - 5.1 Mary Jean Hrbacek suggested that Mason County consider or investigate the idea of creating a Mello Roos District. In 1982, the Mello-Roos Community Facilities Act was adopted to provide an alternative method of financing needed improvements and services in California. It allowed local agencies (including counties) to establish a community facilities district which allows for financing of public improvement and services.
6. Adoption of Agenda – **Cmmr. Gallagher/Sheldon moved and seconded to adopt the agenda. Motion carried unanimously. G-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Sheldon/Gallagher moved and seconded to approve the regular meeting minutes for February 13, 2007 and briefing meeting minutes for the weeks of March 19 and March 26, 2007. Motion carried unanimously. G-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
 - 8.1 Approval of an extension and addendum #6 to services agreement between Sound Resolutions, consultants, and Mason County to provide WRIA 16 meeting facilitation and management. This addendum cost is \$2,000 and is grant funded.
 - 8.2 Approval of Veterans Assistance Fund applications for: James Williams - housing \$300.00, food \$100.00 and utilities \$138.33; Richard Deakins - housing \$600.00; and Gil Ruiz (Mariana) - utilities \$224.35 and food \$175.00 for a total of \$1,537.68 as recommended by the Veterans Assistance Fund Screening Committee.
 - 8.3 Approval to purchase from Terra Scan the Assessor/Treasurer Computer Assisted Mass Appraisal, Assessment and Tax Administration System and REET software to replace the current Property Tax Administration System and sign any necessary paperwork. This is funded from Technology Funds.
 - 8.4 Approval of the resolution setting a public hearing on Tuesday, May 15, 2007 at 9:30 a.m. to consider a budget transfer in the Current Expense Fund/Sheriff's Office in the estimated amount of \$14,335.
Resolution No. 45-07 (Exhibit A)

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- 8.5 Approval for the Chair to sign the agreement with Parametrix Inc. to perform groundwater sampling and analysis for the Mason County Landfill.
- 8.6 Approval for the Equipment Rental & Revolving Fund Manager to purchase a new Cab and Chassis from the Washington State vehicle contracts and to utilize the Post-for-Quotes/Telephone Bid Procedures to purchase and install the auger system on the vehicle. Approximate cost, \$35,000.
- 8.7 Approval of Warrants
Claims Clearing Fund Warrant #s 121991-122293 \$739,092.89
- 8.8 Approval for the Facilities & Grounds Manager to call for bids for the Fairgrounds Building #3 Stage replacement. Bid opening to be May 22nd at 3:00 p.m. This stage was damaged in the windstorm and funding will be from the County's insurance, Real Estate Excise Tax (REET) 1 Fund and FEMA.

Cmmr. Gallagher/Sheldon moved and seconded to approve the consent agenda as read. Motion carried unanimously. G-aye; RE-aye; S-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 9.1 Public hearing to consider a supplemental budget appropriations and a budget transfer to the 2007 budget for the Current Expense Fund and to establish a new Capital Facilities Fairgrounds Fund.

Ione Siegler, Budget & Finance Director, explained that a \$101,341 supplemental appropriation is requested for Planning in the Current Expense Fund to budget unanticipated revenue from fees and charges that will be used for professional services and software and a \$68,000 grant from the Washington State Department of Ecology would be used for the monitoring of Webb Hill.

A \$58,000 supplemental appropriation is requested to establish a new Capital Facilities Fairground for the planning, designing, and construction of the new Fairgrounds Facility. \$50,000 from Lodging Tax, \$7,500 from Real Estate Excise Tax (REET 1) and donations would be used for the preliminary planning and design work.

A \$18,300 budget transfer is recommended from Ending Fund balance in the Current Expense Fund to be used to fund a seasonal landscape aide in Facilities & Grounds.

It was discussed that the current Fairgrounds is leased property from the Port of Shelton. The lease will end approximately 2013. The property is located at the corner of SR 101 and SR 102.

Cmmr. Sheldon/Gallagher moved and seconded to approve a supplemental appropriation to the Current Expense Fund in the amount of \$169,341, a supplemental appropriation to the Capital Facilities/Fairgrounds Fund in the amount of \$58,800; and a budget transfer within the Current Expense Fund in the amount of \$18,300. Motion carried unanimously. G-aye; RE-aye; S-aye. Order (Exhibit B)

10. Other Business

- 10.1 Wes Stockwell, Coroner, gave a brief history of his involvement with the Mason County Coroner office beginning in 2005 when he was appointed after the death of the then Coroner Martha Reed followed by being elected in last year's election. Prior to his position he worked with the Washington State Patrol for 27 years and retired last August. He explained the job of Coroner in Mason County. He is required to determine the manner and cause of death for the deaths that occur under their jurisdiction. A Coroner or Medical Examiner has jurisdiction over any unnatural death (homicide, suicide or accident). If there is a natural death in someone's home. They go to initially establish whether there is a crime involved and determine if the death is natural or unnatural. About 120 times a year they find cases they need to investigate further to determine whether it is natural or unnatural death. Coroner offices use forensic pathologists to perform autopsies. Mason County has a forensic pathologist on retainer who works with three other counties (Grays Harbor, Kitsap and Thurston

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Counties). There are two deputy coroners that assist. He is working on a mass fatality plan. He is also working with the Sheriff on a chaplancy program for the county which would come in useful to help in making notification to people when their loved ones have died and also coordinate the things that need to be done after the notification has taken place. Mason County is one of three counties in the state that has gone to an electronic death certificate system. He is working on getting the office accredited through a national program for a coroner's office that does not have their own morgue facility.

11. Board's Reports and Calendar – The Board shared highlights from meetings attended the past week and announced their schedule for the upcoming week.
12. Adjournment – The meeting adjourned at 9:52 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Lynda Ring Erickson, Chair

ATTEST:

Tim Sheldon, Commissioner

Rebecca S. Rogers, Clerk of the Board

Ross Gallagher, Commissioner