

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 14, 2006

1. Call to Order – The regular meeting was called to order at 9:00 a.m. by the Chairperson.
2. Pledge of Allegiance – The chairperson led the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 Michelle Stevie is seeking appointment to the Mason County Open Space Advisory Committee.
 - 4.1.2 Sherri Boatman is requesting a road name change of Vista Place in Tahuya. (Copy to Public Works.)
 - 4.1.3 Wave Broadband is seeking a four year extension of their franchise agreement, which would take the franchise to a September 5, 2011 expiration date.
 - 4.1.4 Millennium Digital Media announced a rate increase effective in December 2006 billing statements.
 - 4.2 Announcement that the Public Works Department has selected Geometrix Surveying Inc. of Puyallup for right of way consulting services from the 2006 Consultant Roster.
 - 4.3 News Release – Civil Service Commission Vacancy -- Betty Wing, Central Operations Director, announced applications are being accepted until December 8, 2006.
5. Open Forum for Citizen Input - None
6. Adoption of Agenda – **Cmmr. Kamin/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. K-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Sheldon/Kamin moved and seconded to approve the briefing minutes for week of September 18, 2006. Motion carried unanimously. K-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
 - 8.1 Approval to authorize the Chair to sign a letter to the Washington State Department of Ecology requesting an extension of loan agreement L060011, Hartstene Pointe Outfall Relocation.
 - ~~8.2 Approval of the resolution authorizing and directing the Prosecuting Attorney to commence condemnation proceedings, when found to be necessary, for the county road projects listed in the attachment to the resolution. REMOVED~~
 - 8.3 Approval for the Mason County Department of Public Works to advertise for submittals from interested qualified firms/individuals to provide consulting services for year 2007.
 - 8.4 Approval of County Road Project No.1895 Satsop Cloquallum, culvert replacement at milepost 1.5 and authorize the Chair to sign all pertinent documents. **Resolution No. 113-06 (Exhibit A)**
 - 8.5 Approval to expand the Consultant Agreement between Mason County and Aspect Consulting allowing Aspect Consulting to provide soils investigations for various upcoming projects and authorize Bill Tabor, County Engineer, to sign any pertinent documents.
 - 8.6 Approval to set a public hearing on Monday, December 4, 2006 at 9:00 a.m. to consider adoption of the 2007 budget for Mason County.
 - 8.7 Approval of the professional services contract for legal services with Buck & Gordon, LLP for legal and planning services related to compliance with the Growth Management Act.
 - 8.8 Approval of the resolution setting the salary for the Prosecuting Attorney, the Sheriff and the Coroner for 2007 and future years. **Resolution No. 116-06 (Exhibit B)**
 - 8.9 Approval for the Equipment Rental & Revolving Manager to purchase a flatbed, plow and sander from the Washington State contracts to be installed on vehicle #213 for Public Works.
 - 8.10 Approval of warrants:

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 14, 2006 - PAGE 2**

Salary Clearing Fund Warrant #s 162152 \$800.00

Cmmr. Kamin/Sheldon moved and seconded to approve Consent Agenda Items 8.1 – 8.11 as read. Motion carried unanimously. K-aye; RE-aye; S-aye.

The Board recessed at 9:19 a.m. until 9:30 a.m.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
9.1 Public hearing to consider revisions to the Mason County Stormwater Management Ordinance No. 141-97 and Chapter 14.48 of the Mason County Code implementing the small parcel stormwater site plan.

Charlie Butros , Public Works Director, stated they are proposing some minor changes to the stormwater ordinance to expand the review of the permits and applications to include best management practices for stormwater. They are already included in the ordinance for parcels that exceed 5,000 sq. ft. of new impervious surface and they are recommending that be extended to include the developments for between 2,000 and 5,000 sq. ft. for residential development.

Adjacent lots are being developed that had not been previously developed. Inadequate consideration for stormwater was taken. Some of the runoff from that development has had adverse affects on adjacent properties. They are looking to request that developments of small parcels have with the permit package that is submitted for review a small parcel drainage plan. To reduce the impact on the developers, the contractors, or property owners, they have provided general best management practices in the way of recommendations so the owners or contractors will not need to go to intricate development, engineered type of plans. The goal is to protect water quality, reduce the runoff, through retention detention and infiltration, and prevent erosion and impact on adjacent properties. They are not increasing fees or imposing any changes that are very substantial. The types of applications that they are looking at are dry wells and french drains, infiltration trenches and driveway dispersions, as well as dispersion of water through typical practices that disperse the water over vegetated areas.

They are proposing the minor changes would take effect January 1, 2007.

Cmmr. Sheldon questioned if the chapter on minimum requirements is not adopted.

Mr. Butros concurred that is correct and is consistent with what the current ordinances reflect. There has not been a change and they are still under the 1992 version of the Dept. of Ecology manual. They have a consultant that is assisting them with review and analysis of the ordinance against the more current standards. That is an ongoing process. They are not adopting a minimum requirement of Dept. of Ecology.

The staff has been working on this process for approximately two years. They are trying to establish a way to reduce the impacts without having an onerous impact.

Cmmr. Kamin asked if someone is going to build a garage would they have to complete a stormwater plan for their entire property.

Mr. Butros responded they would need to develop a stormwater plan as part of the package that they submit for their permit. If they were adding a garage that exceeded 2,000 sq. ft. of impervious surface, they would be required to submit a small parcel drainage plan, in addition to all the plans that they would submit under the current requirements. A plan would need to be required to demonstrate how the runoff from that portion of the construction would be dealt with.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 14, 2006 - PAGE 3**

Cmmr. Sheldon/Kamin moved and seconded to approve the revision to the Mason County Stormwater Management Ordinance No. 141-97 and Chapter 14.48 of the Official Code of Mason County. Ordinance No. 114-06 (Exhibit C)

- 9.2 Public hearing to consider revisions to the Mason County Utility Code, Chapter 12.24.

Rick Hirschberg, Public Works, explained the proposed changes represent the first change to the utility code since 1973. They started a review process about six months ago to take a look at some of the gaps in the existing ordinance. For example, there are utilities in the state that are not required to have a franchise agreement. The county retains the authority to control activities in the right-of-way. They have provided for an expanded utility manual which gets into the detail of how utilities do their work, restore the road to a certain standard, and there will be individual residents that need to get a utility alongside or across the road.

The biggest area of review was the permit fee schedule. They have not been revised since 1973. They started looking at what it was costing the county to administer the program. They now have a utility inspector who spends 70% of his time looking at utility permits. They handle approximately 300 permits per year. They looked at the cost information from the middle of May to the end of July and reviewed 86 permits that were applied for. The proposed fee increase represents what the cost study indicated should be the fee level.

They met with the 7 utilities that do the bulk of the business within the county and of those 7 there were two (Qwest and PUD #3) that represent 90% of the business they do. Both businesses acknowledged that the fees are in line with what they are seeing in other jurisdictions.

Joel Meyer, Mason County PUD #3, stated they reviewed the proposed ordinance. They appreciated there is a mechanism in the ordinance that allows for public notice when fee changes occur in the future. They would like to be involved in the development of the utility standards. They appreciate sharing GIS information so they know where all the facilities are located.

Cmmr. Kamin/Sheldon moved and seconded to approve the revision to the County Utility Code, Chapter 12.24 of the Mason County Code. Motion carried unanimously. K-aye; RE-aye; S-aye. Ordinance No. 115-06 (Exhibit D)

- 9.3 Public hearing to consider the utility franchise application between Mason County and Island Hide-a-Way Homeowners Association.

Charlie Butros, Public Works Director, the Homeowners Association has a water line that passes underneath the Stretch Island Road. It crosses the county road and right-of-way so therefore they need a franchise agreement.

Cmmr. Sheldon/Kamin moved and seconded to approve the Utility Franchise Application between Mason County and Island Hide-A-Way Homeowners Association. Motion carried unanimously. K-aye; RE-aye; S-aye.

10. Other Business (Department Heads and Elected Officials) – None
11. Board's Reports and Calendar – The board gave highlights of meetings attended the previous week and announced their calendars for the upcoming week.
12. Adjournment - The meeting adjourned at 9:57 a.m.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
NOVEMBER 14, 2006 - PAGE 4**

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Lynda Ring Erickson, Chair

ATTEST:

Tim Sheldon, Commissioner

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner