

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

OCTOBER 3, 2006

1. Call to Order – The regular meeting was called to order at 9:02 a.m. by the Chairperson.
2. Pledge of Allegiance – The chairperson led the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Correspondence and Organizational Business
 - 4.1 Correspondence
 - 4.1.1 The Enchantment Ridge Citizens expressed their concerns regarding Enchantment Ridge Road improvements. (Copy to Public Works.)
 - 4.1.2 The Department of Community, Trade and Economic Development submitted a letter finalizing the closure of the CDBG Contract No. 01-64021-083. They also sent a new publication: Livable Communities: Managing Washington's Growth for 15 Years. (Copy of contract finalization to Planning, publication on file with the Clerk of the Board.)
 - 4.1.3 The Washington State Auditor's Office sent Financial Statement and Federal Single Audit Report for Mason County, audit period January 1, 2005 through December 31, 2005. (On file with the Clerk of the Board.)
 - 4.1.4 Rosemary Olsen expressed her concerns regarding the Trails End Lake Water District Commission.
 - 4.1.5 Sea Grant Washington respectfully requests a non-departmental budget contribution of \$8,100 to defray operational and program expenses.
 - 4.1.6 The Mason County Fire District #2 Board of Commissioners are seeking financial assistance in the amount of \$6,450 to cover overtime, food and equipment expenses related to the recent fires in their District.
 - 4.1.7 Washington Realtors would like assistance in obtaining and confirming information in Mason County's Comprehensive Plan and codes relating to development regulations. (Copy to Planning.)
 - 4.1.8 Ken Van Buskirk expressed his concerns regarding the proposed revisions to Mason County Development Regulations to include the Educational Learning Center land use as a special permit on Agricultural Resource lands. (Copy to Planning.)
 - 4.1.9 Bob Hoit expressed his concerns regarding Mason County's Current Use Open Space program. (Copy to Planning.)
 - 4.1.10 Irving Gunderson and Ken VanBuskirk are seeking appointment to the Open Space Advisory Committee.
 - 4.1.11 Karlene Zimmerman expressed her concerns regarding garbage and recycling programs in Mason County. (Copy to Utilities and Waste Management.)
 - 4.1.12 The Washington State Department of Natural Resources sent maps of potential "exchange" parcels throughout Washington and in Mason County. (Maps on file with the Clerk of the Board.)
 - 4.1.13 The United States Board on Geographic Names approved the proposal to officially change the name of Shumocher Creek in Mason County to Schumacher Creek at its June 6, 2006 meeting.
 - 4.1.14 Washington State Parks and Recreation Commission acknowledged the County's request to transfer the Harvey Rendsland property at Jiggs Lake and that a recommendation for approval will be submitted for action in November 2006 or January 2007.
 - 4.2 Staff Recognition – Green Stars were awarded to: Ben Johnson, Arlene Hyatt and Heidi Iyall who were recognized for their promotion of the Health Challenge in Mason County and which received recognition in the *Thrive! Fall 2006* publication; Tammi Griffey also received a green star for her part in cleaning up the county with the removal of the old Mill Creek Motel.
 - 4.3 United Way Proclamation -- Betty Wing read aloud the proclamation for October 2006 as United Way Month.

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- 4.4 News Releases– Emergency Preparedness Exercise -- Greg Hering, Human Resources Director, read two news releases relating to an exercise to take place on October 18, 2006; they are seeking volunteers to participate in this activity.
- 4.5 News Release - Fall Cleanup and Free Disposal Vouchers -- Tom Moore read the news release detailing the opportunities for Mason County residents to dispose of yard debris and recyclable metal at no charge during the month of October.
- 4.6 Mason County Housing Coalition Membership --Betty Wing announced that the County is seeking applicants to serve on the Mason County Housing Coalition representing each of the County Commissioner Districts.
- 4.7 Belfair Sewer Project – Betty Wing stated there will be a public information meeting on Wednesday, October 11, 2006; 6 – 8 p.m. at the Theler Center in Belfair.

5. Open Forum for Citizen Input -- None

6. Adoption of Agenda – **Cmmr. Sheldon/Kamin moved and seconded to adopt the agenda as published. Motion carried unanimously. K-aye; RE-aye; S-aye.**

7. Approval of Minutes – **Cmmr. Sheldon/Kamin moved and seconded to approve the regular meeting minutes for September 5 and 19, 2006 and the briefing minutes for the weeks of August 14, 21 and 28, 2006 with one correction on Page 2 of September 19, 2006 meeting minutes at the bottom. Change to “The Board further moved to approve. . .”. Motion carried unanimously. K-aye; RE-aye; S-aye.**

8. Approval of Consent Agenda:
 - 8.1 Approval of contract amendment No. 0663-03239 to an agreement between Mason County Juvenile Court and the Juvenile Rehabilitation Administration for Aggression Replacement Training Clinical Consultation.
 - 8.2 Approval for the Chair to sign a letter to the Department of Ecology requesting Mason County’s SRF Loan, #L0400005 be extended to September 20, 2007. This is for the planning and design of the Belfair & North Shore Sewer and there is no cost for this extension.
 - 8.3 Approval of the resolution establishing lane limits for traffic control on the following four Mason County Bridges: Hliboki Bridge, Gosnell Creek Bridge, Eich Road 1 Bridge and Eich Road Bridge. **Resolution No. 99-06 (Exhibit A)**
 - 8.4 Approval for the Public Works Department to advertise and hire two interns to help inter-departmental areas needing assistance in clerical duties.
 - 8.5 Approval of the resolution establishing the Victim Witness Activities Fund, #114-000-000, to receive revenues and pay specific costs to meet the needs of victims of crime in Mason County. **Resolution No. 100–06 (Exhibit B)**
 - 8.6 Approval of the resolution setting a public hearing on October 17, 2006 at 9:30 a.m. to consider a supplemental appropriation to the Victims Witness Activities Fund 114-000-000 in the estimated amount of \$18,256 and a budget transfer in the Current Expense Fund 001-000-000 in the estimated amount of \$58,542. **Resolution No. 101–06 (Exhibit C)**
 - 8.7 Approval of Veterans Assistance Fund applications for: Vincent C. Webber - food \$400.00 and Joshua Westerfield - housing \$300.00 for a total of \$700.00 as recommended by the Veterans Assistance Fund Screening Committee.
 - 8.8 Approval of Warrants:

Claims Clearing Fund	Warrant #s 111799-112374	\$3,446,706.39
Salary Clearing Fund	Warrant #s 160587-160862	\$ 242,764.00

Cmmr. Sheldon/Kamin moved and seconded to approve Consent Agenda Items 8.1 through 8.8 as read. Motion carried unanimously. K-aye; RE-aye; S-aye.

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9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
9.1 Public hearing to consider the utility franchise application between Mason County and the Washington Water Service Company.

Rick Hirschberg, Project Support Services Manager, noted they have a franchise application for some water lines installed in various locations around the county.

He noted the original utility code was adopted in 1973. Since that time, there have been a couple of revisions with the most recent one in the last 15 years. Beginning approximately 9 months ago they have one staff person who is dedicated half-time to utility inspections. Public Works handles approximately 300 utility permits each year, in addition to individual franchise applications such as this one. The revised draft is almost complete. They will also be reviewing the permit application, franchise application and making recommendation. They have been talking to the major utilities in the county and have generated awareness on behalf of some of the utilities that do not currently have franchise agreements.

Cmmr. Sheldon asked if they purchased a system without a franchise.

Mr. Hirschberg responded their situation is not unique. There are some water systems they own and some water systems they manage on behalf of other owners.

A map was shown of the locations of the utility.

There is a draft provision in the code that within 120 days after adoption, all utilities that occupy the right-of-way that do not currently have a franchise agreement would need to submit an application. This could generate a large amount of activity.

Cmmr. Sheldon stated this is for a 25-year agreement. The state usually has a 50-year agreement.

It was opened for public comment. No comments were received.

Cmmr. Kamin/Sheldon moved and seconded to approve the utility franchise application between Mason County and Washington Water Service Company. Motion carried unanimously. K-aye; RE-aye; S-aye.

- 9.2 Public hearing to consider a Budget Transfer to the 2006 Current Expense Fund Budget in the amount of \$18,520 to reinstate the Emergency Management Manager position.

Ione Siegler, Budget & Finance, stated this will reinstate the Emergency Management Manager position for the period of October 2006 through December 2006. The reason the title needs to become a manager is because it is under a Director. The position will assist Public Works in the transition and transfer of the Emergency Management Program from the Sheriff to the Public Works Department.

The Board questioned if there are changes necessary in the Code to reflect the change in title.

Ms. Siegler responded that it is not necessary to change the code. There is a draft resolution recommended for approval, which deals with the transfer. The code deals with the organizational structure.

This employment position is posted and scheduled to close on October 6, 2006.

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Cmmr. Sheldon/Kamin moved and seconded to approve a budget transfer to the 2006 Current Expense Fund budget in the amount of \$18,320 to reinstate the Emergency Management Manager position. Motion carried unanimously. K-aye; RE-aye; S-aye.

10. Other Business (Department Heads and Elected Officials) – None
11. Board's Reports and Calendar – The Board gave highlights of meetings from the previous week and announced meetings for the upcoming week.
12. Adjournment – The meeting adjourned at 9:56 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Lynda Ring Erickson, Chair

Tim Sheldon, Commissioner

ATTEST:

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner