

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

SEPTEMBER 5, 2006

1. Call to Order – The regular meeting was called to order at 9:00 a.m. by the Chairperson.
  2. salute.
- Pledge of Allegiance – The chairperson led the flag
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Correspondence and Organizational Business
    - 4.1 Correspondence
      - 4.1.1 The Washington State Department of Community, Trade and Economic Development requested Program Income Reports on all CDBG projects that earned Program Income for the years 2003 through 2005. (Original to Community Development Accounting.)
      - 4.1.2 The Washington State Department of Health sent the organizational consultation report for the Mason County Health Department which was based on interviews conducted June 28-29, 2006. (Copy to Health Services.)
      - 4.1.3 The United States Board on Geographic Names, at its May 11, 2006 meeting, approved the proposal to make official the name Sweetwater Creek for a stream in Mason County.
      - 4.1.4 The Department of Natural Resources sent their projection of state forest land revenues in Mason County, which represent an increase of \$1.4 million from their projection in the April 2006 report.
      - 4.1.5 Julia Patterson, King County Board of Health Chair, would like to know if there is an interest in forming a State Association of Local Boards of Health. (Copy to Health Department and Clerk of the Board of Health.)
      - 4.1.6 Congressman Norm Dicks would like assistance in addressing the concerns raised by a constituent regarding threatening neighborhood dogs.
      - 4.1.7 The Port of Allyn wanted to reaffirm its commitment to the Mason County Tourism Memorandum of Understanding and increase its cash donation for Phase 2 of the project to match that of the Port of Hoodspport not to exceed \$2,500.
      - 4.1.8 James and Katherine Sisson expressed their concerns regarding a speed bump on Schoolhouse Hill Road in Hoodspport. (Copy to Public Works)
      - 4.1.9 The City of Shelton recommends approval for the SHB 2060 Application Request from Turning Pointe.
    - 4.2 Proclamation – Chehalis Basin Watershed Week of September 17 – 23, 2006. Grays Harbor County Cmmr. Bob Beerbower was present for the adoption of the proclamation. Mason County has been a member of the watershed since it was started.
    - 4.3 Proclamation – National Alcohol and Drug Addiction Recovery Month. Presenters: Thurston/Mason County Drug & Alcohol Coordinator, Donna Bosworth/Kristi Strup, Prevention Specialist presented a proclamation for the month of September.
    - 4.4 2007 Departmental Budget Requests. Presenters: Al Brotche, Mason County Auditor/Theresia Ehrich, Chief Accountant presented the 2007 preliminary budget.
    - 4.5 News Release – Mason County Open Space Advisory Committee -- Barbara Adkins announced that applications are being accepted through October 13, 2006.
    - 4.6 News Release – Northwest Parks Foundation -- John Keates read aloud the news release that Mason County Parks and Trails Department and the Northwest Parks Foundation enter into an agreement establishing a Parks Safety Net Fund.
    - 4.7 Charlie Butros – Declaration of Emergency – Dewatto Fire – It was announced that the declaration was made over the weekend and Public Works provided additional staffing to assist the firefighters and volunteers.
  5. Open Forum for Citizen Input
    - 5.1 Mr. Christy – Hartstine Island, expressed concerns about the condition of Plantation Drive.

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Cmmr. Ring Erickson responded that she could meet with Mr. Christy along with the Public Works Director.

6. Adoption of Agenda – **Cmmr. Sheldon/Kamin moved and seconded to adopt the agenda as discussed. Motion carried unanimously. K-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Kamin/Sheldon moved and seconded to approve the regular meeting minutes for July 11 and July 18, 2006 as published. Motion carried unanimously. K-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
  - 8.1 Approval of Amendment #1 between Mason County and Mason Matters to extend the Period of Performance to December 31, 2006 to support activities associated with the Mason County Homeless Plan – Phase 2.
  - 8.2 Approval of Amendment #4, to the Agreement between Financial Consulting Solutions Groups, Inc and Mason County for financial analysis services related to North Bay/Case Inlet Sewer System in the amount of \$92,150.
  - 8.3 Approval to set a public hearing on Tuesday, September 19, 2006 at 9:30 a.m. to consider the 2006 applications for the Current Use Open Space and Timber Land taxation program.
  - 8.4 Approval of a resolution establishing a Mason County Open Space Advisory Committee. **Resolution No. 93-06 (Exhibit A)**
  - 8.5 Approval to authorize the Equipment Rental & Revolving Fund Manager to surplus and dispose of certain vehicles and computer equipment at the Washington State Surplus Sale.
  - 8.6 Approval for the Deputy Director/County Road Engineer to execute Adopt A Road Agreement 2330LEED sponsored by The Leeders for East Leeds Drive, Valley Rose Road and Hillcrest Drive.
  - 8.7 Approval for the Equipment Rental & Revolving Fund Manager to recruit, via the Mason County High Schools, and hire, one part-time shop assistant for the Central Shop.
  - 8.8 Approval for the Chair to sign the Rural Arterial Program Final Prospectuses for road projects on the following roads: Pickering Road, North Island Drive, Trails Road, Matlock Brady Road and Arcadia Road.
  - 8.9 Approval to reauthorize Title III funds for WSU Extension 4-H Forestry Leadership program to conduct an after school forest education program in 2007.
  - 8.10 Approval of Veterans Assistance Fund applications for: Robert A. Bacon - utilities \$180.31; William Wooden - food \$75.00; Stanley B. Palms - utilities \$88.88 and food \$200.00; Larry Webster - food \$200.00; William A. Crall - food \$200.00; Meyrick Cantleberry - housing \$600.00; Robert Cox (Iris) - burial \$600.00 and food \$600.00; and Billy Emerson - food \$400.00 for a total of \$3,144.19 as recommended by the Veterans Assistance Fund Screening Committee.
  - 8.11 Approval that there are no objections to the Special Occasion Liquor License application for: Mason County Democrats at the Skokomish Grange on September 9, 2006 from 7 p.m. to 10 p.m.
  - 8.12 Approval to appoint Katie Sandridge to fill a vacated position on the Mason County Historic Preservation Commission.
  - 8.13 Approval of Amendment No. 5 to Ecology Agreement No. C9400139 for the well delegation program between the Department of Ecology and Mason County.
  - 8.14 Approval of Warrants:

Claims Clearing Fund Warrant #s 110665-111161	\$ 1,289,424.68
Salary Clearing Fund Warrant #s 160065-160584	\$ 1,438,977.21
  - 8.15 Approval to cancel the September 26, 2006 Commission meeting due to a Washington State Association of Counties conference.

**Cmmr. Sheldon/Kamin moved and seconded to approve Items 8.1 through 8.15, with the exception of 8.2 for further discussion. Motion carried unanimously. K-aye; RE-aye; S-aye.**

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8.2 – Approval of Amendment #4, to the Agreement between Financial Consulting Solutions Groups, Inc. and Mason County for financial analysis services related to North Bay/Case Inlet Sewer System in the amount of \$92,150.

Cmmr. Kamin noted this is not just the North Bay Case Inlet. She asked for clarification of what will be included.

Emmett Dobeý stated it would be a financial review of each of the utilities to determine the financial status of the utility and determine if there is a need for any rate increases. North Bay is a small part of the analysis. It is a comprehensive review of all of the utilities and the possibility of combining them into a single utility to improve funding.

**Cmmr. Sheldon/Kamin moved and seconded to approve Items 8.2. Motion carried unanimously. K-aye; RE-aye; S-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

9.1 Public hearing to obtain input from Mason County citizens, and to answer questions those citizens might have regarding the proposed Turning Pointe Shelter for victims of domestic violence.

Ione Siegler, Director of Budget & Finance, noted that Mason County is acting as lead agency for a pass through grant from the Community Development Block Grant in the amount of \$437,423. Handouts were distributed as required for the CDBG.

Lyle Harris, Housing Developer for Common Ground and a consultant for Turning Pointe Shelter was present. He briefly highlighted the shelter program and noted there is a small schematic design available. The shelter is a project that has been ongoing in development for the past couple of years to provide safe haven housing for victims of domestic violence and their children. The project is designed to provide 12 independent living units with bedrooms and shared kitchen and bathrooms for up to a 90-day stay period.

Turning Point will provide on-site counseling and advocacy services and referrals for all of the victims and children. The total cost of the project is \$2.9 million. The CDBG funding is an administrative pass through in Mason County. Mason County also contributed with 2060 funds in the amount of \$222,000. Washington State Housing Trust Fund has committed \$1.2 million; public, private, local businesses and foundations have provided approximately \$350,000 and other sources also provided funding. It is anticipated the project will begin construction in the spring of 2007 and be complete in the fall.

Rob Wilson Hoss, President of Board of Directors of Turning Pointe, stated from a business perspective they have grown appropriately. They have tried to be able to keep up with the programs they undertake. He asked that the commissioners continue to help in the future. They have committed to being very careful and need to know where all the dollars are going.

The comment period was closed.

9.2 Public hearing to consider a budget transfer and supplemental appropriations to the 2006 Mason County Budget.

Ione Siegler, Budget Director, explained the coroner is in need of \$2,400 for increase in the Equipment Rental & Revolving Fund vehicle rates for their department vehicle. This would be a transfer within Current Expense Fund from the ending fund balance. Supplemental Appropriations are \$22,630 fees for services; Washington State Dept. of Ecology Grants \$175,645; and Washington State Community,

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Trade & Economic Development Grant \$25,000 to be used for professional services and the fire warden; Cooperative Extension private donations \$5,750 to be used for 4-H Afterschool Program & the Natural Resources Program; Sheriff \$190,239 for Homeland Security Grant to be used for machinery & equipment for a total of \$419,264 for supplemental appropriations.

**Cmmr. Kamin/Sheldon moved and seconded to approve a budget transfer to the Current Expense Fund in the amount of \$2,400 and Supplemental Appropriations to the Current Expense Fund, in the total amount of \$419,264. Motion carried unanimously. K-aye; RE-aye; S-aye.**

- 9.3 Public hearing to consider clarifying eight road name discrepancies as recommended by Public Works staff.

Charlie Butros, Public Works Director, noted they are continuing to review the road logs against the address logs and the ShelCom road information and continuing to try to correct discrepancies between the different logs. The action being proposed for changes on 8 road names is as a result of that review.

They are proposing to change Olympic Drive to Boundary Road; Benson Lake Road to Benson Lake Drive; Collins Lake Road to Collins Lake Drive; Shore Hill Estates to Brook Drive; Pirates Grove Road to Pirates Drive; Dartmoor Road to Dartmoor Drive; Sealford Road to Sleaford Road; Sealford Court to Sleaford Court; and Vaughan Road to Vaughan Place. They wanted to have consistencies and what the roads were referred to by citizens that lived on the roads.

**Cmmr. Sheldon/Kamin moved and seconded to execute the Resolution renaming East-West portion of Olympic Drive (60990) to Boundary Road; Benson Lake Road (62130) to Benson Lake Drive; Collins Lake Road (77040) to Collins Lake Drive; Shore Hill Estates (80130) to Brook Drive; Pirates Grove Road (63930) to Pirates Drive; Dartmoor Road (52740) to Dartmoor Drive; Sealford Road (53990) to Sleaford Road; Sealford Court (54080) to Sleaford Court; and Vaughan Road (25850) to Vaughan Place. Motion carried unanimously. K-aye; RE-aye; S-aye. Resolution No. 94-06 (Exhibit B)**

10. Other Business (Department Heads and Elected Officials) - None
11. Board's Reports and Calendar – The Board highlighted calendar items since the last commissioner meeting and announced their upcoming schedule.
12. Adjournment - The meeting adjourned at 10:19 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

\_\_\_\_\_  
Lynda Ring Erickson, Chair

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Tim Sheldon, Commissioner

ATTEST:

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Rebecca S. Rogers, Clerk of the Board

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Jayni L. Kamin, Commissioner