

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

FEBRUARY 21, 2006

1. Call to Order – The regular meeting was called to order at 9:03 p.m. by the Chairperson.
2. Pledge of Allegiance – The chairperson led the flag salute.
3. Roll Call - Present: Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Correspondence and Organizational Business
  - 4.1 Correspondence
    - 4.1.1 Congressman Norm Dicks sent an email from one of his constituents, Mrs. Helen Sherburne, concerning her allegation that Mason County ordinances are being violated by the property owners at 40 NE Davy Jones Pl in Belfair. (Copy given to Health Services)
    - 4.1.2 Bob Robinson is seeking appointment to Timberland Regional Library Board of Trustees.
    - 4.1.3 Shelton-Mason County Chamber of Commerce reported the progress of the Hood Canal Visitor Center in Hoodspport.
    - 4.1.4 Mason County Historical Society requested funding for improving their office machine capacity.
    - 4.1.5 Peggy Johnson is seeking appointment to Timberland Regional Library Board of Trustees.
    - 4.1.6 Millennium Digital Media Systems, L.L.C. ("MDM") announced that MDM, Summit Cablevision L.P., CP NW1, L.L.C., and CP NW2, L.L.C. have reached an agreement with WaveDivision Holdings, L.L.C. for an affiliate of Wave to purchase those assests which comprise the franchise to operate CATV system within the County of Mason.
    - 4.1.7 Washington State Liquor Control Board sent notice of an application for Special Occasion Licenses for Jerry Hofstatter, Faith in Action West Sound.
    - 4.1.8 The Mason County Forest Festival Committee Members thanked the Commissioners for their lodging tax award and asked for reconsideration on a few issues.

- 4.2 Staff recognition – Sheriff's Department. Sheriff Steve Whybark presented Sergeant Dave Peterson with a retirement plaque and thanked him for his dedication and service to Mason County.

The Board presented Sergeant Peterson with an engraved book clock and thanked him for his years of service to Mason County. They wished him a great retirement. Mr. Peterson is retiring after 20 years and six months of service.

5. Open Forum for Citizen Input

Ms. Debi Harvey, representing Mason County Forest Festival, informed the Board that she thought they had been misinformed by the Lodging Tax Advisory Committee (LTAC). The LTAC minutes suggested the Forest Festival was a city festival. Ms. Harvey stated the festival was more of a Western Washington event. She said the Forest Festival was seen on CNN as a major event for the year. The festival brings in many people to Mason County and the parade float goes to twelve other parades outside of the county. The fun run that was held last year brought runners from King and Pierce County to participate.

Mr. Darrel Andrews, representing Mason County Forest Festival, requested that the Board reconsider the Lodging Tax award amount and grant additional funding to support the Forest Festival. Mr. Andrews pointed out several parts of the October and November 2005 Lodging Tax meeting minutes. Mr. Andrews stated the Mason County Forest Festival has been an annual event for the past 62 years and is one of the longest festivals in Western Washington. He spoke of the events that were added last year and the addition of the baseball tournament at MCRA this year. He said the event is the largest and most successful event in Mason County and brings more people from out of town than any other event in the county. The main financial burden of the festival is the expenditures relating to the float.

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Cmmr. Sheldon asked Mr. Andrews the difference between how much money was requested and how much was awarded.

Mr. Andrews stated the amount requested was \$5,000 and the amount awarded was \$1,000.

Cmmr. Kamin, who sits on the LTAC as Chair, told the Forest Festival people that it was not their intent to downplay the festival. The committee is striving to create a countywide tourism program and in order to do that they had to reserve some of the resources. A countywide tourism program would allow support to all of the events in the county and not just the ones that apply for funding. The intent of the committee was to work with the festival and find ways to help it grow. Commissioner Kamin stated she would talk with the committee and see if there are ways to offer support or additional funding.

Cmmr. Ring Erickson offered to arrange a meeting with the Forest Festival Committee and informed them that the Commissioners would review their request. She asked Mr. Andrews if the Forest Festival applied and received money from the City of Shelton's Hotel/Motel tax funds, and if so how much were they awarded.

Mr. Andrews replied the Forest Festival did apply and was awarded \$5,000 from the City of Shelton's Hotel/Motel tax funds.

Mr. Bill Valley, representing Mason County Forest Festival, stated he participated in the first Forest Festival parade. He has designed the floats for many years. The money they receive from the Hotel/Motel tax money provides the seed money to build and design the floats. The float represents the county and is taken to many parades all over Washington State. The \$1,000 that was awarded this year would not be enough money to make a nice float that represents the county.

6. Adoption of Agenda – **Cmmr. Sheldon/Kamin moved and seconded to adopt the agenda as published. Motion carried unanimously. K-aye; RE-aye; S-aye.**
7. Approval of Minutes – **Cmmr. Kamin/ Sheldon moved and seconded to approve the briefing minutes for December 5, 12, 19, 2005 and week of January 30, 2006 as published. Motion carried unanimously. RE-aye; S-aye; K-aye.**
8. Approval of Consent Agenda:
  - 8.1 Approval of the resolution amending the Comprehensive Economic Development Strategy (CEDS) Project List to add the Belco Water line project. **Resolution No. 09-06 (Exhibit A)**
  - 8.2 Approve a resolution to amend Mason County Code Chapter 2.96, Lodging Tax Advisory Committee. **Resolution No. 10-06 (Exhibit B)**
  - 8.3 Approval to cancel the March 7, 2006 Commission meeting due to the National Association of Counties (NACO) Conference.
  - 8.4 Approval of the 2006 agreement with the Mason County Economic Development Council to provide the County with economic development services in the total amount of \$23,200.
  - 8.5 Approval of Amendment #6 to contract between Mason Matters and Mason County Department of Health Services for 2006 in the amount of \$25,000.
  - 8.6 Approval of the Consolidated Contract Amendment Number 7 between Mason County Department of Health Services and Washington State Department of Health in the amount of \$7,495.
  - 8.7 Approval of Agreement 0663-89022 between Department of Social & Health Services (DSHS) Medical Assistance Administration (MAA) and Mason County Department of Health Services for the period of Jan 1, 2006 through June 30, 2006 in the amount of \$19,974. This is to provide Public Health Nursing services to the Alternative Response System and Early Intervention program.

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- 8.8 Approval to authorize the Director of Public Works to sign the Service Agreement for 2006 between Mason County Public Works and the Washington State Patrol to provide traffic control and safety patrol during maintenance and construction projects.
- 8.9 Approval of the following County Road Projects (CRP) for AC Paving and BST Paving: CRP 1867, Johns Prairie Road, milepost 0.51 – 1.02; CRP 1868, Johns Prairie Road, milepost 1.77 – 2.50; CRP 1869, Old Belfair Highway, milepost 1.58 – 2.18; CRP 1870, Belfair Street, milepost 0.00 – 0.11; CRP 1871, Rasor Road, milepost 0.00 – 2.36. **Resolution No. 11-06 (Exhibit C)**
- 8.10 Approval of Veterans Assistance Fund applications for: George W. Roberts - housing \$550.00; Rodney L. Gorm - housing \$600.00; Roy W. Bailey - utilities \$ 150.50; Lars E. Christensen - utilities \$221.65; and Charles Lee Manning - housing \$600.00 for a total of \$2122.15.
- 8.11 Approval of Warrants
- |                      |                          |              |
|----------------------|--------------------------|--------------|
| Claims Clearing Fund | Warrant #s 101633-102014 | \$846,633.99 |
| Salary Clearing Fund | Warrant #s 155085-155348 | \$228,255.00 |

Cmmr. Sheldon requested a discussion of items 8.1, 8.8 and requested item 8.4 be removed and postponed for one week to allow him time to review the contract.

**Cmmr. Sheldon/Kamin moved and seconded to adopt the consent agenda items 8.2, 8.3, 8.5, 8.6, 8.7, 8.9, 8.10 and 8.11. Motion carried unanimously. K-aye; RE-aye; S-absent.**

The board discussed item 8.1, 8.8, and remove item 8.4 for further review.

Cmmr. Sheldon requested the date be changed on the Comprehensive Economic Development Strategy (CEDS) project list from 2005 to 2006. The Belco Water Line project that has been added into the CEDS project list will have an estimated cost of \$400,000. The anticipated contributions are \$80,000 by the Port of Shelton, \$120,000 by the county and \$200,000 by the State of Washington Community Economic Development Board. The Belco Water Line will be connected to the City of Shelton's Regional Water and Wastewater Facilities project.

Cmmr. Ring Erickson noted the Belco Water Line project contributes to job stability and job growth in Mason County.

**Cmmr. Sheldon/Kamin moved and seconded to adopt the consent agenda item 8.1. Motion carried unanimously. K-aye; RE-aye; S-aye.**

Cmmr. Sheldon requested removing item 8.4 from the consent agenda in order for him to review the contract prior to the approval. He requested the Mason County Economic Development Council contract for \$23,200 be put on the February 28, 2006 consent agenda for approval.

The Board agreed they would all like to review the contract for another week.

**Cmmr. Sheldon/Kamin moved and seconded to table the decision for consent agenda item 8.4 until the next meeting. Motion carried unanimously. K-aye; RE-aye; S-aye.**

Cmmr. Sheldon requested clarification from Mr. Butros on consent item 8.8. Commissioner Sheldon asked if the if the money used to pay for the Washington State Patrol traffic control and safety patrol during maintenance and construction projects were from the diversion funds. The diversion funds can be used for safety services for road projects. He questioned if the money in the past had gone to the county's Sheriff's Department.

Mr. Butros stated the money would come directly from the Public Works Fund rather than the Diversion Funds. Originally he had proposed that the money that was given to the Sheriff's Office be

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used for the Washington State Patrol's contract. The Washington State Patrol contract is intended to be used as a supplement to the services that the Sheriff provides, recognizing that the Sheriff's Department is understaffed. He had discussed the proposal with Sheriff Whybark. The additional supplement is an interim step until Sheriff Whybark's staff could provide the services themselves.

**Cmmr. Kamin/Sheldon moved and seconded to approve consent agenda item 8.8. Motion carried unanimously. RE-aye; S-aye; K-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 9.1 Public hearing to consider a supplemental appropriation and budget transfers in the 2006 Current Expense Fund Budget in the total amount of \$190,227. Ms. Ione Siegler, Budget & Finance Department Head, stated the proposed Current Expense Fund budget amendment is for the following: \$91,423 transfer from Lodging tax (Hotel/Motel) award to Mason County Fairgrounds/Convention Center for tourism promotion; \$88,957 transfer from Ending Fund Balance to Parks & Trails to add a Program Manager II and a Parks Maintenance I position; \$9,847 transfer from Ending Fund Balance to Superior Court for an unanticipated excess compensation benefit payment (balloon payment) to the WA State Retirement System for a PERS 1 employee who retired.

Cmmr. Kamin questioned Ms. Siegler about the Fairgrounds budget transfer. It was her understanding that the money was already budgeted and approved.

Ms. Siegler replied the money couldn't be transferred into the budget until it was approved by the Lodging Tax Advisory Committee and awarded by the Commissioners, which has been done. The last step is the public hearing to transfer the money into the budget.

Cmmr. Ring Erickson questioned the unanticipated retirement payment. It was her understanding that the state retirement deposits were done each time payroll was processed to accrue the retirement money.

Ms. Siegler replied Mason County allows a higher allowance to be accrued in annual and sick leave. It only effects PERS 1 because those amounts, up to two years accrual, are considered compensation. Because the county's threshold is higher than what the actuarial system has calculated for retirement, a balloon payment is necessary.

There was no public comment.

Cmmr. Ring Erickson stated she would like to table the approval of the Fairgrounds budget transfer for one week in order to review the budget detail proposed.

**Cmmr. Sheldon/Kamin moved and seconded to approve the \$88,957 transfer from Ending Fund Balance to Parks & Trails to add Program Manager II and a Parks Maintenance I position and \$9,847 transfer from Ending Fund Balance to Superior Court for an unanticipated excess compensation benefit payment (balloon payment) to the WA State Retirement System for a PERS 1 employee who retired and to table the \$91,423 Lodging tax (Hotel/Motel) award to Mason County Fairgrounds/Convention Center for tourism promotion for one week. Motion carried unanimously. K-aye; RE-aye; S-aye.**

- 9.2 Public hearing to consider revisions to the 2006 Annual Construction Program to reflect ACP Overlay changes to John's Prairie Road (milepost 0.51-1.02 and 1.77-2.50) and old Belfair Highway (milepost 1.58-2.18). Staff: Charlie Butros **Resolution No. 12-06 (Exhibit D)**

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Mr. Bill Tabor, County Road Engineer stated the public hearing was necessary in order to make revisions to the Annual Construction Program for 2006. The proposal would remove the Brockdale Road (milepost 4.81-5.48) project and the Shelton Springs Road (milepost 0.00-0.89) project and add the John's Prairie Road (milepost 0.51-1.02 & 1.77-2.50) project and the Old Belfair Highway (milepost 1.58-2.18) project. The reason for the revisions are the Brockdale Road and the Shelton Springs Road both have previously received preventative maintenance chipseal a few years ago, and there was also an additional amount of revenue received from the County Arterial Preservation Program, which is designated for paving projects.

Cmmr. Sheldon asked if the John's Prairie Road project would blend well with the Belco water line project since it would be in the right of way.

Mr. Tabor replied he was not sure but would make sure the effort was coordinated.

Public Comment was opened.

Mr. Bob Roberts, Shelton Port Commissioner, stated the Port Commissioners have seen a substantial enhancement in the relationship between the Port and the County, specifically with the Public Works Department. He requested a coordinated effort on the John's Prairie Road project. He offered financial support to assist in two specific areas of the road project that would benefit the Port.

Public comment was closed.

**Cmmr. Sheldon/Kamin moved and seconded to approve Resolution No. 12-06 and execute the revision to the 2006 Annual Construction Program to reflect ACP Overlays to John's Prairie Road (Mile Post 0.51-1.02 and 1.77-2.50) and Old Belfair Highway (Mile Post 1.58-2.18). Motion carried unanimously. RE-aye; S-aye; K-aye.**

10. Other Business (Department Heads and Elected Officials) – None
11. Board's Reports and Calendar – The Board shared highlights on some of the meetings attended the previous week and announced their calendar for the upcoming week.
12. Adjournment – The meeting adjourned at 9:59 a.m.

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BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

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Lynda Ring Erickson, Chairperson

ATTEST:

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Tim Sheldon, Commissioner

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Rebecca S. Rogers, Clerk of the Board

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Jayni L. Kamin, Commissioner