

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

JULY 5, 2005

1. Call to Order. The meeting was called to order at 9:01 a.m. by Chairperson Kamin.
2. Pledge of Allegiance was led by Chairperson Kamin.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Approval of Minutes – none
5. Correspondence and Organizational Business
 - 5.1 Correspondence
 - 5.1.1 Jim & Mary Penney wrote a letter regarding their concerns with the one month closure of Lynch Road for culvert repairs.
 - 5.1.2 George Funk submitted information on the North Bay sewer system.
 - 5.1.3 Washington State Department of Community, Trade and Economic Development provided the biennial update of their contracting plans and economic development news.
 - 5.1.4 Notice was received that Cmmr. Jayni Kamin has been appointed to the Washington State Affordable Housing Advisory Board.
 - 5.2 Steve Kutz, Public Health Director, introduced Casey Bingham the new Senior Accounting Technician in the Public Health Department.
 - 5.3 Emmett Dobey , Community Development Director, recognized Shelly Bellisle, clerical support in the Department of Community Development, for outstanding customer service. A letter was received from Janice Edwards commending Ms. Bellisle.
The Commissioners congratulated Shelly and presented her with a Green Star award.
 - 5.4 Dave Loser, Equipment Rental and Revolving Manager, announced that the post for quotes award was made to Tozier Brothers of Shelton for a pull type gang mower for the Parks Department in the amount of \$10,897.54. Authorization was given to post for quotes on June 7, 2005.
6. Open Forum for Citizen Input (5 minutes per person, 15 minutes time limit). There was no public comment.
7. Adoption of Agenda
Cmmr. Ring Erickson/Sheldon moved and seconded to adopt the agenda as published. Motion carried unanimously. RE-aye; S-aye; K-aye.
8. Approval of Consent Agenda:
 - 8.1 Approve our annual agreement with the Thurston/Mason Regional Support Network (TMRSN) for assessment, referral, and early intervention services of mentally ill offenders at the Mason County Jail.
 - 8.2 Approval of the Veterans Assistance Fund application for Martin Triplett in the amount of \$600 for utilities.
 - 8.3 Approval of the interlocal agreement between the City of Shelton and Mason County to provide Fire Marshal services.
 - 8.4 Approval of the Special Occasion liquor license for the North Mason Rotary on August 13, 2005 from 11 a.m. to 7 p.m. at an enclosed area at Belfair Community Park, Clifton Lane, Belfair,
 - 8.5 Approval for the Chairperson to sign the Certification regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - - Lower Tier Covered Transactions for DSHS Contract Number 0463-54822 (IV-D Funding). IV-D funds are available through DSHS Division of Child Support to reimburse counties for time expended on child support cases by the Court Commissioner.
 - 8.6 Approval of a resolution amending Resolution No. 80-96 increasing the filing fee surcharge provided for in RCW 26.12.240 from ten dollars (\$10.00) to twenty dollars (\$20.00) effective

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July 27, 2005. This surcharge is used to assist counties with funding Courthouse Facilitator programs. **Resolution 62-05 (Exhibit A)**

- 8.7 Approval of a resolution authorizing the Superior Court Clerk to assess a two hundred fifty dollar (\$250.00) fee when a party files a request for trial de novo of an arbitration award in cases filed under RCW 7.06. 100% of the revenue generated from this fee will go to the County. **Resolution 63-05 (Exhibit B)**
- 8.8 Approval of the resolution amending the Intergovernmental Agreement with the Mason Conservation District and authorizing up to \$10,000 be paid in 2005 and up to \$10,000 be paid in 2006 from the Skokomish Flood Control Zone District Fund (Fund 687). This is for services provided by the Mason Conservation District related to the Skokomish General Investigation Study. **Resolution 64-05 (Exhibit C)**
- 8.9 Approval to pay up to \$110,000 from the Skokomish Flood Control Zone District Fund (Fund 687) to EES/HDR, Inc, consultant, for work on Task No. 7 that was added to the consulting agreement on 6/28/05. Task No. 7 consists of studies relating to the Channel Migration Zone of the Skokomish River.
- 8.10 Approval to appoint members to the Solid Waste Advisory Committee as follows: Rik Fredrickson, Industry Representative (2 year term); Jeff Heinis, Skokomish Tribe (2 year term); Elrey Simon, citizen (3 year term); Janet O'Connor, citizen (2 year term); Jan Ward, citizen (1 year term); Wendy Ervin, citizen (1 year term).
- 8.11 Approval of the resolution establishing a policy allowing water trail stop-over camping at Walker Park and specifying the conditions of such use. **Resolution 65-05 (Exhibit D)**
- 8.12 Approval to set a public hearing on Tuesday, July 19, 2005 at 9:30 a.m. to take public comment on the 2005 Comprehensive Plan Update Review Proposed 2005-2006 Work Program.
- 8.13 Approval of the resolution authorizing a road closure for a large culvert installation on Schafer Park Road from 8:00 a.m. July 18, 2005 to 5:00 p.m. August 5, 2005 at milepost 1.01 for culvert replacement. **Resolution 66-05 (Exhibit E)**
- 8.14 Approval of the resolution authorizing a road closure for the replacement of two culverts Satsop-Cloquallum Road from 8:00 a.m. August 8, 2005 to 5:00 p.m. September 2, 2005 at approximate mileposts 5.57 and 5.60 for culvert replacement. **Resolution 67-05 (Exhibit F)**
- 8.15 Approval for the Chairperson to execute Supplemental Agreement No. 2 to Intergovernmental Agreement No. 5398 with Oregon Corrections Enterprises to provide additional data services for our Geographic Information Systems. The total cost of this supplement is \$132,300 and is budgeted.

Cmmr. Sheldon/Ring Erickson moved and seconded to approve the Consent Agenda items 8.1 through 8.15 as read. Motion carried unanimously. RE-aye; S-aye; K-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 9.1 Public hearing to consider approval of a 2005 Budget Transfer for the Capital Improvements REET 2 Fund (#351-000-000) to transfer \$475,000 from the Ending Fund Balance and \$295,000 from the MCRA Park Capital Improvements line item, for a total of \$770,000, to the Sandhill Park Capital Improvements line item. Staff: Ione Siegler
Also under consideration is the amendment to the Capital Facilities Element of the Mason County Comprehensive Plan to incorporate these changes. Staff: Emmett Dobey
Ione Siegler, Budget & Finance Director, presented the 2005 Budget Transfer for the Capital Improvements REET 2 Fund (#351-000-000) to transfer \$475,000 from the Ending Fund Balance and \$295,000 from the MCRA Park Capital Improvements line item, for a total of \$770,000 to the Sandhill Park Capital Improvements line item. This is due to a change in the schedule for completing capital improvements in the Parks Department.

Doug Micheau, Utilities & Waste Management/Parks Director, presented the information on the Sandhill Park improvements. This includes relocation of baseball fields four and five to

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accommodate a regulation size outfield of 200 feet. It also includes improvements to the parking area, landscaping, minor field improvements such as dugouts, foul poles, and bull pens, as well as a new restroom and concession building. He stated they are preparing to call for bids to start the Phase I improvements.

Cmmr. Ring Erickson/Sheldon moved and seconded approve a 2005 Budget Transfer for the Capital Improvements REET 2 Fund (#351-000-000) to transfer \$770,000 from the Ending Fund Balance and the MCRA Park Capital Improvements line items to the Sandhill Park Capital Improvement line item. Motion carried unanimously. RE-aye; S-aye; K-aye. (Exhibit G)

Emmett Dobey, Director of Community Development, requested the Board amend the Mason County Capital Facilities Element of the Comprehensive Plan to accommodate this budget transfer.

Cmmr. Ring Erickson/Sheldon moved and seconded to approve Ordinance 68-05 to amend the Capital Facilities Element of the Mason County Comprehensive Plan in order to fund the Phase I improvements to Sandhill Park in 2005 and delay improvements to Mason County Recreation Area as scheduled Motion carried unanimously. RE-aye; S-aye; K-aye. Ordinance No. 68-05 (Exhibit H)

10. Other Business (Department Heads and Elected Officials)
11. Administration
12. Board's Reports and Calendar. The commissioners reported on their appointments from the previous week and announced their schedule for the upcoming week.
13. Adjournment. The meeting adjourned at 9:44 a.m. due to no further business.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Jayni L. Kamin, Chairperson

Lynda Ring Erickson, Commissioner

ATTEST:

Rebecca S. Rogers, Clerk of the Board

Tim Sheldon, Commissioner