

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

JUNE 21, 2005

1. Call to Order – The meeting was called to order at 9:02 a.m. by Chairperson Jayni Kamin.
2. Pledge of Allegiance – The flag salute was led by the Chairperson.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Approval of Minutes – **Cmmr. Ring Erickson/Sheldon moved and seconded to approve the regular meeting minutes of June 7, 2005 and briefing minutes of March 2, 2005. Motion carried unanimously. K-aye; RE-aye; S-aye.**
5. Correspondence and Organizational Business
  - 5.1 Correspondence
    - 5.1.1 Washington State Department of Ecology has identified the Hartstene Pointe Wastewater Treatment Plant and the Rustlewood Wastewater Treatment Plant for a 2004 “Outstanding Wastewater Treatment Plant” award.
    - 5.1.2 Evergreen Freedom Foundation submitted a copy of their Voter Integrity Project Special Report on Vote-by-Mail: Convenience vs. Security.
    - 5.1.3 Great Peninsula Conservancy notified the Commissioners they will be contacting them to enlist leadership and public support for the mission of Great Peninsula Conservancy which is to protect lands and waters within Kitsap, Pierce and Mason Counties.
    - 5.1.4 Mason County Historical Society and Mason County Yesteryear Car Club is asking for support with the fourth annual car show, pie-ice cream social, and museum open house scheduled for June 26, 2005.
    - 5.1.5 United States Department of the Army, Seattle District, Corps of Engineers, has announced that Skokomish General Investigation Study will be funded in the amount of \$50,000 over two years.
    - 5.1.6 Crisis Clinic Resource Network has invited the Board to attend the Washington Information Network 2-1-1 (federally designated telephone number for information and referral for health and human resources) application review committee.
    - 5.1.7 Shared Strategy for Puget Sound has extended an invitation to the board to attend the Celebration event marking the transmittal of the Puget Sound region’s draft salmon recovery plan to federal resource agencies.
    - 5.1.8 EMS & Trauma Council Representatives: City of Shelton Primary Member: Wanda Richardson; Alternate Member: Tim Smith
    - 5.1.9 Planning Advisory Commission Applicant: Leroy Robbins
  - 5.2 Kelly Susewind & Patricia Bailey of Department of Ecology presented awards for Hartstene Pointe Wastewater Treatment Plant & Rustlewood Wastewater Treatment Plant to Tom Fischer and Matt McNiben as the operators of Hartstene Pointe and Rustlewood Wastewater Treatment Plants. The State checks annually for plants that have a perfect record to present awards. The Commissioners also recognized the staff with green stars as showing exemplary service: Tom Fischer & Matt McNiben, operators; and Steve Cole and Tom Moore as support staff.
  - 5.3 Proclamation – Declare the week of June 21 – 27, 2005 as Amateur Radio Week. Mark Henderson, President of Amateur Radio Club, extended an invitation to the Amateur Radio Field Day on Saturday, June 25, 2005. The event is free and open to the public. It is located at the Guard Station just past Camp Govey on Forest Road 23. Board signed the proclamation.
  - 5.4 Dave Loser, Equipment Rental & Revolving Fund Manager, announced that a purchase order for \$11,922.25 was issued to Gillis Auto Center of Shelton, WA for a used 2000 Ford Explorer for the Sheriff’s Department/Traffic Education Officer. Post for quotes was authorized on June 7, 2005. This vehicle will be paid for with grant funds.
  - 5.5 ~~Announcement of award for a 12’ pull type rotary gang mower for the Parks Department. Post for quotes was authorized on June 7, 2005. Staff: Dave Loser~~

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6. Open Forum for Citizen Input
  - 6.1 Ralph Lartz, North Mason Community Voice, informed the Board that they have finished their work on proposed articles of incorporation, bylaws and other information to form a non-profit corporation. They are working on plans for a town meeting later in the summer.
7. Adoption of Agenda – **Cmmr. Sheldon/Ring Erickson moved and seconded to adopt the agenda as presented. Motion carried unanimously. K-aye; RE-aye; S-aye.**
8. Approval of Consent Agenda:
  - 8.1 Approval of the office lease agreement between Mason County and Mike & Debbie Kirk effective July 1, 2005 for a two-year term. This is for space at N. 150 Lake Cushman Road, Hoodsport, WA to be used for a Visitor Information Center. The first year lease payment shall be \$1,200 per month and effective July 1, 2006 the lease payment shall be \$1,260 per month. This will be paid from the lodging tax.
  - 8.2 Approval of the resolution updating and revising the Mason County Bomb Threat Procedures to Emergency Evacuation Procedures. **Resolution No. 53-05 (Exhibit A)**
  - 8.3 Approval to designate Robert Deans as the Mason County Microsoft Agency Coordinator, David Loser as Backup Coordinator, and authorize the Chairperson to execute the Microsoft Products Purchase Agreement with the Department of Information Services.
  - 8.4 Approval of the resolution authorizing application for funding assistance for a continuing project of education and enforcement of Off Road Vehicle (ORV) laws to the Interagency Committee for Outdoor Recreation (IAC) as provided by Off-Road and Non-Highway Vehicle Act. **Resolution No. 54-05 (Exhibit B)**
  - 8.5 Approval of Veterans Assistance Fund applications for: Lars E. (Mary) Christensen – utilities \$195.37; Kenneth O. Johnson – burial \$385.00; Alan D. Reynolds – utilities \$544.31; Larry M. Tunno – utilities \$129.33; Larry D. Spencer – housing \$390.00 for a total of \$1,644.01.
  - 8.6 Approval of Warrants

Salary Clearing Fund	149012-149268	\$213,645.00
Claims Clearing Fund	90564-91062	\$431,808.79
  - 8.7 Approval of a resolution amending the water and sewer rates for Hartstene Pointe Water and Sewer service. The rates were recently amended and upon examination of the computations, an error was identified and corrected. The rates required to support the utility have been recalculated and the proposed 2005 rates can be extended through 2008. **Resolution No. 55-05 (Exhibit C)**
  - 8.8 Approval to advertise, interview and hire for the Receptionist/Operator position for Mason County. Applications can be obtained at the Human Resources Department and will be accepted until July 8, 2005.
  - 8.9 Approval of the resolution authorizing a road closure for a large culvert installation for CRP 1731 – Lynch Road (County Road No. 15500). Road closure from 8:00 a.m. July 6, 2005 to 6:00 p.m. August 2, 2005, from milepost 0.72 to 0.82. **Resolution No. 56-05 (Exhibit D)**
  - 8.10 Approval for Public Works to select from the 2005 Consultant Roster to hire an architectural planning firm to update the Mason County Public Works Maintenance Facility Master Plan.
  - 8.11 Approval of the joint resolution between Mason County and Mason County PUD 1 to work together to develop and advance a utility model to manage water, wastewater, and stormwater within the county. **Resolution No. 57-05 (Exhibit E)**
  - 8.12 Approval for Public Works to hire two summer interns for the Public Works Engineering Department.
  - 8.13 Approval to authorize the Chairperson to execute the Intergovernmental Agreement between Mason County and the Squaxin Island Tribe for archeological monitoring and professional staff services related to CRP 1380 – Grapeview Loop Road culvert project.

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Cmmr. Sheldon referred to Item 8.8 which is for a new receptionist/operator position for Mason County to give a human voice when you dial the county number.

He also noted that the County is working to foster a relationship with PUD #1 on community water systems and infrastructure issues within the County.

Cmmr. Ring Erickson referred to Item 8.7 that allows the county to keep rates at an even base and get rid of potential increases at Hartstene Pointe Water & Sewer.

Also, Item 8.11 noted that in the sixth whereas on the resolution, it was recommended to include "stormwater" after "water" so it is consistent throughout the document.

Cmmr. Kamin talked about the visitor information center at Hoodspoint. The Shelton-Mason County Chamber of Commerce opened this on May 31, 2005 and has been working hard to get staff of volunteers trained.

**Cmmr. Sheldon/Ring Erickson moved and seconded to approve consent agenda items 8.1 – 8.13 with the addition of "stormwater" in the sixth whereas on the resolution for PUD #1. Motion carried unanimously. K-aye; RE-aye; S-aye.**

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time
10. Other Business (Department Heads and Elected Officials)
  - 10.1 Equipment Rental & Revolving Fund Manager Dave Loser presented a report on approval of the bid award for one new 2,000 gallon Asphalt Distributor for Public Works. Bid opening date was June 17, 2005 at 9:00 a.m. The recommendation is to award to Western Power & Equipment of Auburn, WA at a cost of \$57,548.67 including trade-in.  
  
**Cmmr. Ring Erickson/Sheldon moved and seconded the Board of Commissioners award to Western Power & Equipment of Auburn, WA the bid to furnish Mason County with one new 2000 gallon asphalt distributor. Total cost including trade in is \$57,548.67. Motion carried unanimously. K-aye; RE-aye; S-aye.**
11. Administration - None
12. Board's Reports and Calendar – The Board reported on meetings they attended since the last Commissioners' meeting and also shared their calendar for the upcoming week.
13. Adjournment – The meeting adjourned at 9:52 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

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Jayni L. Kamin, Chairperson

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Lynda Ring Erickson, Commissioner

ATTEST:

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Rebecca S. Rogers, Clerk of the Board

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Tim Sheldon, Commissioner

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