

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

JANUARY 11, 2005

1. Call to Order – The meeting was called to order at 9:00 a.m. by Chairperson Jayni L. Kamin.
2. Pledge of Allegiance – The flag salute was led by the Chairperson.
3. Roll Call - Present: Cmmr. Dist. 1 – Lynda Ring Erickson; Cmmr. Dist. 2 – Tim Sheldon; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Approval of Minutes – Regular meeting minutes of December 14 & 21, 2004 and January 4, 2005; and special meeting minutes of December 6, 22 & 30, 2004. (Cmmr. Kamin was absent on December 14, 2004) Minutes stand approved pending signature of Cmmrs. Baze and Johnson in the absence of corrections.
5. Correspondence and Organizational Business
 - 5.1 Correspondence
 - 5.1.1 2004 year end report from Disabled American Veterans (DAV) provided by DAV Transportation Coordinator, James Lambert.
 - 5.1.2 Letter from Gerald G. Richert concerning a construction yard site for the proposed Hood Canal Bridge and the SR 520 Bridge constructions. Comment letters are accepted to WSDOT by January 10, 2005.
 - 5.1.3 The Port of Shelton expressed appreciation for the interim compliance agreement for water use at the Port of Shelton's Johns Prairie Industrial Park.
 - 5.1.4 Comcast gave notice of an upgrade, which was to take place on Sunday, January 9, 2005.
 - 5.1.5 Ferry County Correctional Facility has inquired about level of interest from outside agencies for use of bed space at their facility for housing of inmates sentenced from 30 – 365 days.

Cmmr. Ring Erickson commented she left a message for Sheriff Whybark on this matter.

- 5.2 Press Release – Mason County Transfer Station Holiday Schedule -- Doug Micheau, Director of Utilities/Waste Management/Parks, announced the closure of the transfer station on the upcoming holiday of Martin Luther King Jr. Day. This is different from past years but is being proposed to align the transportation closures with recognized county holidays and to reduce annual operating costs.

Cmmr. Sheldon questioned if there are some people that have not been reached and may show up this next Monday to use the transfer station. He questioned if it would be possible to wait another holiday to give more notice.

Mr. Micheau stated that they could wait. They typically don't get many customers on the holidays and it costs the county double time. They will provide postings at all the facilities.

Cmmr. Ring Erickson asked if there is more that can be done to notify the public if they had more time.

Mr. Micheau responded it would be the same notice to the local newspaper and radio. It would mean there could be an additional week.

Cmmr. Ring Erickson noted there are still people they would potentially miss. Maybe the same groups of people if they deferred it to the next holiday.

Mr. Micheau stated, yes potentially. It is their experience that if they give more than two weeks notice people will forget. If they give one week notice it is fairly short notice.

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Cmmr. Kamin expressed appreciation for the concerns; however, the closure will happen no matter what and the people will need to get use to the change. Hopefully there won't be a lot of people wanting to make trips to the landfill on the holiday.

Cmmr. Ring Erickson concurred with Cmmr. Kamin in appreciation for the efficiency in not having to pay double time for the holiday. It appears the number of people using the sites on holidays is relatively small. She also asked for report following the holiday if there were comments and/or complaints.

- 5.3 Letter of Appreciation – Betty Wing, Interim Dept of Community Development Director, read a letter from Mike Ryan of Port Orchard expressing appreciation for the courtesy and professionalism of the staff concerning his permit.

6. Open Forum for Citizen Input

- 6.1 Bob Harris, Belfair – 1) Brought copies of the Village Voice from Belfair; 2) Expressed his concern regarding the structure of Mason County Advisory Committees. He felt that the controversy could have been diminished if the Belfair SubArea Advisory Committee structure was different. He suggested that all advisory committees be reviewed for by-laws, rules of order, chairman chosen by the committee and not appointed by the County Commissioners, county officials should only be ex officio members, also render written advice to the County Commissioners. He felt that membership on advisory committees should represent different aspects or parts of a community. Continued membership should be based on attendance.

He expressed concerns that the Belfair SR 3 Special Road Advisory Committee is waiting to hear from Perteet. He understood that Perteet was told not to look at any aspect of the Belfair Bypass. Also, they were told to emphasize the sewer from Allyn as opposed to the stand alone sewer. The committee has no bylaws or rules of order, an appointed chairman by the commissioners.

Cmmr. Kamin asked when they last met.

Mr. Harris responded there was a meeting scheduled in December and it was cancelled by Perteet.

Cmmr. Kamin asked if they have regular meeting times.

Mr. Harris stated, yes, they normally meet 5:30 p.m. on the second Monday of the month

There is no ex officio member on the committee.

Cmmr. Ring Erickson stated she understood the scope of work is only to look at SR 3 as it is currently structured through Belfair and not to look at an alternative route. It was also to look at putting together the two sewer systems between Allyn and Belfair and not look at free standing systems as an alternative.

The Board thanked him for his comments and noted that he has raised a good point that needs to be looked into.

- 6.2 Randy Neatherlin – Gave the Board a handout concerning Commission meetings and how they are run. He stated he spoke with the deputy prosecutor and was told the County has not adopted Roberts Rules of Order.

Mr. Neatherlin stated it is not something the County would adopt, it is the parliamentary procedure used throughout the state. If the County uses another parliamentary procedure he would like to see that. He

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found a breakdown about Roberts Rules of Order and a survival tip. He stated a motion can be adopted and still not be final. Almost every motion that is adopted can be un-adopted or annulled. Rescind, repeal or annul – Any vote taken by an assembly, except those mentioned further on may be rescinded by a majority vote, provided notice of the motion has been given at the previous meeting or in a call for the meeting. It may be rescinded without notice by 2/3 vote or vote of the majority of the entire membership. It can be expunged completely from the record with a majority of the vote of full membership or 2-3 vote. For state it takes 90 days to come into effect. He was told by the Prosecutor's office there is nothing that can be done today. He asked that the Board give attention and rescind the motion for the Belfair Subarea Plan so they can put something in place for all of the people.

Mr. Nienaber stated that he met Mr. Neatherlin prior to the meeting. He was courteous in introducing his materials, which he claimed applied to the County Commission. He stated the WAC he received, for some reason, was missing all the RCW references. The WAC 30-08 applies to the Washington State Arts Commission.

Cmmr. Sheldon concurred there are rules that bodies follow. In Olympia they follow Reeds Rules of Order. He suggested that the Prosecutor's office could take a look at the issues Mr. Neatherlin is raising regarding rescinding or approving resolutions and see what options are.

Cmmr. Ring Erickson concurred with Cmmr. Sheldon to receive an opinion from the Prosecutor's office.

- 6.3 Ken VanBuskirk, Belfair – He asked for three things from the north end of the County. 1) Traffic relief on SR 3 and consider putting bypass or alternate route back on six year transportation improvement plan; 2) He did not believe the North Mason Chamber of Commerce's vision is necessarily all of the citizens at the north end of the county. He asked for consideration of some type of community advisory council for North Mason County; 3) Facilitate an evening meeting of the commission once a month in Belfair or bi-monthly.

Cmmr. Kamin thanked him for his suggestions. The alternate route being put back on the TIPCAP is something she advocates but not sure about the other two commissioners. TIPCAP will be meeting tomorrow and she will be addressing that group. If the other commissioners are agreeable that would be a recommendation she would make.

Cmmr. Ring Erickson voiced that she is a strong advocate of looking for an alternative route and good long term transportation decisions for the Belfair area. With regard to community councils, there are two differing opinions on whether they can move meetings outside of the county seat. Whether they can declare them special meetings or not, she will recommend to have some meetings in other parts of the county that have an interest.

Cmmr. Kamin stated there is nothing that would prevent a community from forming a community club or council.

Cmmr. Ring Erickson noted that Kirkland and Bellevue call these groups community councils and Thurston County calls them neighborhood associations.

- 6.4 Louis Cofoni – Asked if the landfill transfer closure news release will be advertised on KMAS.

He felt strongly the commissioners should make sure any decision they make goes with what Olympia wants with the GMA. The County has been out of compliance and now the County is in compliance. Since the county is in compliance, businesses can and should be encouraged to come to Mason County. He was concerned that if someone wants a higher paying job they have to commute 30 minutes or more.

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Cmmr. Kamin stated that she hears his passion regarding economic development in the community. It is something the Board shares and is willing to take leadership. One way the county is proposing is through the update of the comprehensive plan to be looking at an economic component. The County is looking at something to allow in its planning efforts to make sure consideration is given to the impact the planning decisions will have and the ability to attract businesses to the area. Another issue to look into is developing a joint marketing committee along with possibly the City of Shelton and Chambers of Commerce and different port districts to come together with a common theme, message, logo, or plan for marketing the county.

Cmmr. Ring Erickson stated she is not contemplating anything that would take the County out of compliance with Growth Management. She felt that quality of life begins with a job and they want to not only retain our own talented youth, but attract other families that want to make a long term commitment to the community by offering good jobs and good living and working environment.

Cmmr. Sheldon stated the Economic Development Council is a county-wide organization that meets on the 2nd Friday of the month. He suggested getting on their newsletter list.

Cmmr. Kamin stressed that education is a high priority in the economic development of the County. The County is looking at what can be done to enhance opportunities for our kids such as four year schools, trades, or vocational.

- 6.5 Troy Matheny – Stated that he appeared before the prior Board of Commissioners with regard to his employ. He explained that he was employed until December 14, 2004 with Public Works/GIS Division. He was released during his probationary period because he did not have a valid driver's license.

He has turned down a couple of job opportunities while working for the County. He stated that he is a family person and would like to remain locally. He asked that the Commissioners look into this because he had divulged he was not a valid driver during the hiring process.

Cmmr. Kamin stated she spoke to Mr. Matheny earlier in the week and there has been no change. They are restructuring the GIS division and it does stand they need someone with a valid driver's license in that position.

Darren Nienaber, Deputy Prosecutor, interjected the two new commissioners have had a lot of things to go through the last two weeks. He recommended this matter be discussed with the Human Resources Department.

7. Adoption of Agenda – **Cmmr. Ring Erickson/Sheldon moved and seconded to adopt the agenda as presented. Motion carried unanimously. K-aye; RE-aye; S-aye.**

8. Approval of Consent Agenda:

- 8.1 Approve and sign contract amendment #4 between Mason County Department of Health Services and Amelia Cobb to extend the period of the contract from January 1, 2005 through December 31, 2005.
- 8.2 Approval of Veterans Assistance Fund application for: Allan H. Doney – housing \$300.00 & food \$300.00; Daniel Harris – utilities \$250.95 & housing \$349.05; Randy D. Wimbley - housing \$600.00; Charles P. Sharpe - utilities \$388.94; James E. Depo – utilities \$210.19; Billy Ray (Mrs. Edith) Smith – housing \$600.00; Virgil R. Vant – utilities \$233.66; and Michael G. Cline – utilities \$280.00 & food \$320.00 for a total of \$3,832.79 as recommended by the Veterans Assistance Fund Screening Committee.
- 8.3 Approval of Warrants
- | | | |
|----------------------|--------------------|------------|
| Claims Clearing Fund | 83427; 83558-83561 | \$3,140.27 |
|----------------------|--------------------|------------|
- 8.4 Approval of resolution adopting the Mason County Hazard Mitigation Plan. **Resolution No. 02-05 (Exhibit A)**

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- 8.5 Approval of the three agreements for computer access between Mason County and Land Title company, Mason County Title Company and First American Title Insurance Company
- 8.6 Approval for the Equipment Rental and Revolving Fund Manager to replace the vehicles and equipment as listed by ER&R from the Washington State contracts.
- 8.7 Approval for the Chairperson to execute an Inter-Governmental Request and Agreement for Reimbursable Work by Mason Conservation District to provide environmental services, as needed, for calendar year 2005.
- 8.8 Approval for Public Works to re-advertise for letters of interest for 2005 for: Construction Project Inspector Services; Contract/Fee Appraisers, Negotiators and Title Research Services; Geotechnical Lab Services.
- 8.9 Approval for the Chair to sign a contract between Mason County and Washington State Community, Trade, and Economic Development for the Growth Management Act Update Grant of \$60,000 to Mason County to assist the county in its urban area planning, capital planning, and code review for Belfair and Allyn.

Bob Harris asked for more information on Item 8.9

Mr. Nienaber responded this is a grant the Planning Department applied for from CTED. It took a long time for CTED to pull their funding sources together. This is specifically for urban planning in Allyn and Belfair. It is a great resource to help fill the gap for the County.

Cmmr. Sheldon/Ring Erickson to approve the consent agenda as presented. Motion carried unanimously. K-aye; RE-aye; S-aye.

9. 9:30 a.m. Public Hearings and Items Set for a Certain Time - None

10. Other Business (Department Heads and Elected Officials) - None

11. Administration

- 11.1 Bid award for the Culvert and Precast Concrete Barrier supplies for 2005. Bid opening was January 7, 2005. The recommendation is to accept the bids received from Peterson Brothers of Sumner, WA to provide Mason County with Precast Concrete Barriers for 2005 and reject all bids for culvert. Mason County does not guarantee a minimum purchase of these materials.

Dave Loser, ER&R Director, they attempted to provide an indefinite delivery contract for culverts and jersey barriers. They received six bids; two were only for barriers and four were only for culverts. The two bids for the barrier were very clear. He recommended the board reject the bids for the culverts and have Public Works come up with a list of needs for 2005.

Cmmr. Sheldon/Ring Erickson moved and seconded to award the bid received from Peterson Brothers of Sumner, WA to provide Mason County the precast concrete barriers for calendar year 2005 and to reject all bids for culverts. Motion carried unanimously. K-aye; RE-aye; S-aye.

12. Board's Calendar and Reports

Cmmr. Ring Erickson reported it has been a very interesting week. The Board has had a number of meetings with the Department Heads. She had a briefing from a group interested in a performing arts center in the Harstine Island area. The Board of Health met and they had a number of interesting reports. Mostly, on the clean up of meth labs in the County.

Cmmr. Kamin commented they had a meeting at the Civic Center with the Council of Governments. It was a very enthusiastic group. They hope to meet quarterly. They talked about a lot of different issues such as ways

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to collaborate on economic development, transportation, and tourism issues. They talked about speaking with one voice and how powerful that can be for the County, especially when they come before the state requesting money on transportation projects and other regional issues.

Cmmr. Ring Erickson concurred it was a very productive meeting and the part about seeking state funding for transportation.

13. Adjournment - The meeting adjourned at 10:15 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:

Jayni L. Kamin, Chairperson

Rebecca S. Rogers, Clerk of the Board

Lynda Ring Erickson, Commissioner

Tim Sheldon, Commissioner