

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 24, 2004

1. Call to Order – The meeting was called to order at 6:00 p.m. by Chairperson Wesley E. Johnson.
2. Pledge of Allegiance – The flag salute was led by the Chairperson.
3. Roll Call – Present: Cmmr. Dist. 1 – Herb Baze; Cmmr. Dist. 2 – Wesley E. Johnson; Cmmr. Dist. 3 – Jayni L. Kamin
4. Approval of Minutes – **Cmmr. Kamin/Baze moved and seconded to approve the briefing minutes of August 16, 2004. Motion carried unanimously. B-aye; J-aye; K-aye.**
5. Board's Calendar for week of August 24 – September 7, 2004.
6. Correspondence and Organizational Business
 - 6.1 Correspondence
 - 6.1.1 Washington State Department of Natural Resources submitted the quarterly report on the projection of income from state forest board lands in Mason County. (Copy forwarded to Budget & Finance)
 - 6.1.2 The Veterans Service Office for VFW Post 1694 & American Legion Post 31 recommended that the level of assistance for veterans be increased to \$600.00 to reflect the increase in the cost of living. Also, they submitted a recommendation on the interpretation of gross income for the eligible veterans in Mason County.
 - 6.2 Post for quotes award for purchase of a 6 ft. by 60 ft. squashed oval culvert for a culvert replacement project on Balmoral Way. Bill Tabor, Acting-Public Works Director, announced the award is being made to Washington Culvert of Arlington, WA in the amount of \$6,779.00 plus tax.
 - 6.3 Recognition of 4-H Forestry Leadership Program – Bob Simmons, Washington State University/Cooperative Extension, introduced the 4-H Forestry Leadership Program and participants. Some of the projects included expanded trail system at Truman Glick Memorial Park; develop trail system at Southside Elementary School 1.25 in wooded area; designed/installed landscape for Habitat for Humanity home; assisted with local watershed planning unit providing education activities for youth at the Mason County Fair. Certificates of Recognition were presented to the participants: Amanda Anderson; Melissa Campbell; Jake Delaney; Amber Dugger; Eli Elliott; Sergio Gajosa; Angelisa Hall; Ashlee Harris; Gene Lauria; Reid Lusignan, Sage MacCracken; Melissa Monroe; Marcy Pearson; Anna Smith; Tara Spear. The youth spent five weeks in the program, which was in partnership with U.S. National Forest Service; Green Diamond Resources and Port Blakely. Also partners: Truman Glick Memorial Park Advisory Board; Mason County Parks; Guy Lusignan, retired forester.
7. Open Forum for Citizen Input
 - 7.1 Cathy Morrow voiced her concern as a citizen that the Sheriff's Department is short staffed. She noted that this is a very big priority with her. She was worried the Sheriff's Department deputies responsibilities are stretched too thin and are unable to do the job necessary.

The Board explained that the Sheriff is an elected position. The Sheriff manages that department in the best way he sees fit. In the last four years, four deputies and six jailers were added. There are 39 deputies. The deputies do a good job. They are stressed and are working to provide public safety in the County.

Law enforcement and criminal justice is a high priority in the budget. The last time when there was reduced revenue to fund all the departments. The last place the County wanted to cut was in the criminal

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justice system, including the Sheriff's office. Positions were added in the Sheriff's Department and 5.5 FTE staff positions were cut elsewhere.

The Board thanked her for coming in and stressed that public safety is #1 with the County. Being responsive and responsible to the constituents is important and they are doing the best they can to balance the entire county budget. The criminal justice budget also includes judges and prosecutors and they all work together.

8. Adoption of Agenda – **Cmmr. Baze/Kamin moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.**

9. Approval of Consent Agenda:

- 9.1 Approval of Warrants
Claims Clearing Fund 76429-76686 \$1,059,948.56
Salary Clearing Fund 141628-141877 \$196,636.16
- 9.2 Approval of Veterans Assistance Fund application for: Epifanio (Mrs. Mary) Longoria – housing - \$161.00.
- 9.3 Amend Resolution No. 62-03 by amending the purpose of the Reserve for Accrued Leave Fund by including cashing out banked holiday time for specific Sheriff's Department employees. **Resolution No. 70-04 (Exhibit A)**
- 9.4 Approval of resolution giving unrestricted departmental budget authority for the Coroner for the 2004 budget. **Resolution No. 71-04 (Exhibit B)**
- 9.5 Approval of Interlocal Joint Purchasing Agreement with the City of Bellevue.
- 9.6 Approval of Interlocal Agreement with Grays Harbor County for reimbursable work performed by County Public Works and/or for rental of county equipment.
- 9.7 Authorization to set a public hearing on September 14, 2004 at 9:30 a.m. to consider the Squaxin Island Tribe utility franchise application to install and maintain utilities along county roads: Whitener Road; Old Olympic Highway, Taylor Road, Blackwelder Road, and Kamilche Point Road.
- 9.8 Approval of the "Notification of Final Cost" of County Road Construction completed in 2003 that was performed by Day Labor.
- 9.9 Approval for ER&R Manager to surplus specific vehicles that are old or excess and miscellaneous computer equipment and machinery that is obsolete or failed.
- 9.10 Approval of amendment #11 to Consolidated Contract between Washington State Department of Health and Mason County Department of Health Services for the period of July 2003 through December 2004 in the amount of \$17,503.
- 9.11 Approval of Amendment #3 to Washington State Dept. of Ecology Grant #G0300126.
- 9.12 Approval to set hearing on Tuesday, September 21, 2004; 9:30 a.m. to consider adoption of the management and disposal of county-owned real and personal property and leases.
- 9.13 Approval of two Web Services Agreements with the Association of O & C Counties through November 6, 2006, at no cost to the county: 1) to provide information about the Youth Forestry Education programs on a national website; and 2) to use a national website to assist the County in the development of a Community Wildfire Protection Plan.

Cmmr. Kamin/Baze moved and seconded to approve consent agenda items 9.1 through 9.13 as presented. Motion carried unanimously. B-aye; J-aye; K-aye.

10. 6:30 p.m. Public Hearings and Items Set for a Certain Time

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11. Other Business (Department Heads and Elected Officials)

- 11.1 Bid award for the replacement of a culvert under Tahuya River Drive located at M.P. 1.17 (CRP 1828). Bids were opened on August 20, 2004. Bill Tabor, Acting-Public Works Director recommended the Board award the project to the apparent low bidder, Scarsella Bros., in the amount of \$271,272.50.

The engineer's estimate was \$284,904.00. It was noted that the work will begin a couple weeks after the contract is signed.

Cmmr. Baze/Kamin moved and seconded to award the contract for CRP 1828, Tahuya River Drive, to Scarsella Bros., Inc. for their bid amount of 271,272.50, and authorize the Chairperson to execute the contract and all other pertinent documentation. Motion carried unanimously. B-aye; J-aye; K-aye.

- 11.2 Bid award for the improvement of a culvert on Satsop-Cloquallum Road at M.P. 6.32 (CRP 1720). Two bids were opened on August 20, 2004. Bill Tabor, Public Works Director, recommended the Board award to the apparent low bidder, JX Construction, LLC, in the amount of \$136,649.75. The engineer's estimate was \$113,530.00. One of the major reasons for the difference in price was the estimate for the cost of asphalt on the project was \$50/ton. However, because the project is small the price of the asphalt doubled per ton. He anticipated the road would be closed for this project.

Cmmr. Kamin/Baze moved and seconded to award the contract for CRP 1720, Satsop-Cloquallum Road, to JX Construction, LLC, for their bid amount of \$136,649.75, and authorize the Chairperson to execute the contract and all other pertinent documentation. Motion carried unanimously. B-aye; J-aye; K-aye.

- 11.3 Bid award of the purchase of one used 1990 Gradall 660E excavator for Public Works. Bids were opened on August 13, 2004. Equipment Rental & Revolving Fund Manager Dave Loser presented the recommendation to award to Michael Cantrell of Ashland, Oregon in the amount of \$16,300 plus tax.

It was questioned how the machine would get delivered to Mason County.

Mr. Loser replied that the bidder would deliver the equipment to Mason County as that was part of the bid.

Cmmr. Baze/Kamin moved and seconded the Board of County Commissioners award Michael Cantrell of Ashland, Oregon the bid to furnish Mason County with one used year 1990, Gradall 660E Excavator for Public Works. Total cost: \$16,300.00 plus tax. Motion carried unanimously. B-aye; J-aye; K-aye.

12. Administration - None

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13. Adjournment- The meeting adjourned at 6:57 p.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Wesley E. Johnson, Chairperson

ATTEST:

Jayni L. Kamin, Commissioner

Rebecca S. Rogers, Clerk of the Board

Herb Baze, Commissioner