

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 3, 2004

1. Call to Order – The meeting was called to order at 9:02 a.m. by Chairperson Wesley E. Johnson.
2. Pledge of Allegiance – The Chairperson led the flag salute.
3. Roll Call – Present: Cmmr. Dist. 1 – Herb Baze; Cmmr. Dist. 2 – Wesley E. Johnson; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Approval of Minutes – **Cmmr. Kamin/Baze moved and seconded to approve the briefing minutes of July 26, 2004. Motion carried unanimously. B-aye; J-abstain (absent at 7/26/04 meeting); K-aye.**
5. Board's Calendar for week of August 3 – 10, 2004.
6. Correspondence and Organizational Business
  - 6.1 Correspondence
    - 6.1.1 Washington State Department of Ecology Water Quality Program announced that the Public Health Services water quality project did not rate high enough to receive funding for FY 2005.
    - 6.1.2 Veterans of Foreign Wars Post 1694 wrote clarifying that the National Code for the American flag states that the national colors will be raised before other programs take place.
    - 6.1.3 The Western Conference of Teamsters Pension Trust gave notice that the collective bargaining agreement with the Personal Health Services effective July 1, 2004 through December 31, 2006 has been accepted by the Trust.
    - 6.1.4 Mason County Fire Protection District (FPD) #2 Board of Commissioners requested assistance to assure that fire and life safety code violations found by FPD #2 code inspector and that the Mason County Fire Marshal provide a report on the progress and anticipated compliance.
  - 6.2 Post for quotes award for hay removal on county property located in Skokomish Valley -- Mike Rutter, Parks & Recreation Director, announced that the award for the post for quotes is to Joseph Bourgault. The bid amount is 60 cents per bale.
  - 6.3 Post for quotes award for three 6,250 gallon above-ground storage tanks for road de-icer storage -- Bill Tabor, Public Works Director, stated that Public Works would be awarding to Spray Center Electronic, Inc. in the amount of \$12,608.08. Three quotes were received ranging from the low bid to \$17,680.00.

The Board asked if the price is per tank or the total of three tanks.

Mr. Tabor responded that they anticipated the cost would be \$4,000 per tank. Instead, the price is approximately \$6,000 each. Public Works is only going to purchase two tanks and the price is for two tanks. The tanks will allow them to take bulk delivery and travel to Puyallup to pick it up.
7. Open Forum for Citizen Input - None
8. Adoption of Agenda – **Cmmr. Baze/Kamin moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye K-aye.**
9. Approval of Consent Agenda:
  - 9.1 Approval of resolution setting a public hearing on Tuesday, September 7, 2004 at 9:30 a.m. to consider Road Vacation #331 as petitioned by Graciela Velasco for a portion of Fir Street in Union. **Resolution No. 67-04 (Exhibit A)**
  - 9.2 Approval of Consolidated Contract Amendment #10 between Mason County Department of Health Services and Department of Health for the period of July 2003 through December 2004 in the amount of \$101,508.

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- 9.3 Approval of the Municipal Services Contract between Mason County Department of Health Services and Thurston County in the amount of \$10,400 for the purpose of funding the Department's planning for public health preparedness and response to terrorism.
- 9.4 Approval of Contract No. 0463-52766 (County Program Agreement Workfirst) between Department of Social and Health Services and Mason County Department of Health Services for the purpose of providing Public Health Nursing evaluation of children with special medical, developmental or behavioral problems. This is a fee for service contract with a \$250 payment for the initial evaluation and \$150 for each child who receives a follow-up evaluation.
- 9.5 Authorize the Department of Public Works to select and hire a contractor from the current Small Works Roster for the construction of a Wetland Mitigation site for CRP 1235, Crestview Drive.
- 9.6 Approve the Veterans Assistance Fund application for: Scott A. Coffman – utilities \$408.00 and Larry M. Tunno – utilities \$200.00 for a total amount of \$608.00 as recommended by the Veterans Assistance Fund Screening Committee.
- 9.7 Approval of the park attendant contract for Truman Glick Memorial Park with Joy Smith and Byron Smith in the amount of \$160 per month for the period of April 1, 2004 through September 30, 2004.
- 9.8 Approval of the park attendant contract for Sandhill Park with Jill Lowe in the amount of \$160 per month for the period of June 25, 2004 through July 31, 2004.
- 9.9 Approval of \$1,479.38 to the Mason Conservation District from the Hotel/Motel Funds for printing and mailing costs of the 2004 Mason County Farm Map as recommended by the Lodging Tax Advisory Committee.
- 9.10 Approval to appoint Fred Barrett as the Chairperson of the SR3 Special Road Project Advisory Committee.

Steve Kutz, Public Health Services Director, spoke to consent agenda items 9.2 – 9.4. He noted that the first contract is a consolidated contract amendment #10. It is a contract, which pulls together some miscellaneous pieces throughout the year. The first part of the contract is for \$20,350 Tobacco Settlement account; \$3,950 for Youth Tobacco Prevention Account; \$3,750 Tobacco CDC program. The tobacco programs in the new contract would begin on July 1, 2004; Local Capacity Development Program increased by \$30,924 for July 2003 – June 2004 and \$30,924 from July 2004 through December 2004. Lastly, the addition of \$11,610 for the Water Recreation Beach program for May 15, 2004 – December 2004. The County conducts bacteria and monitoring at sample sites specified on a beach list and utilizes the results to determine whether it is safe to swim at those beaches. This is a new contract. The total amount of the increase in the contract is \$101,508.

He requested that Consent Agenda Item 9.3 be removed. The contract was to provide an additional \$10,400 for bio-terrorism planning. The money was to support work that the Health Department is already doing. Thurston County had some additional money and they gave \$400 for staff to attend the risk management training conducted the last two weeks. He called Thurston County because the money for bio-terrorism planning from the state will not be fully spent and Mason County expects to return some. It was suggested this contract be cancelled because the work can be billed to the state rather than Thurston County.

The last item 9.4 is a renewal of the WorkFirst contract. It is fee for service contract. It pays for the Health Department to evaluate children with developmental needs for mothers who are required under WorkFirst to go to work. If they have children with special needs or considerations, DSHS requests the Health Department to do an evaluation of the child and family and send a report to them. The initial fee of \$250 is reimbursed to the County and then any follow-up evaluation is reimbursed at \$150 each.

Cmmr. Kamin commented on consent agenda item 9.9, the farm map. She explained that this is a joint effort of the Mason Conservation District and Washington State Extension. They developed a brochure to promote agri-tourism in the county. The brochure lists all the different farms throughout the county

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and the products as well as different festivals and events within the County related to locally grown agriculture products.

**Cmmr. Baze/Kamin moved and seconded to approve consent agenda items 9.1, 9.2 and 9.4 – 9.10. Motion carried unanimously. B-aye; J-aye; K-aye.**

10. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 10.1 Public hearing to consider a supplemental appropriation to the 2004 Budget for the Current Expense Fund in the amount of \$29,819.

Ione Siegler, Budget & Finance Director, explained that the Auditor's office received unanticipated revenue in the amount of \$28,319 from the Washington State Secretary of State to help fund the 2004 primary election costs. The revenue will be used for extra help in the amount of \$9,000 and miscellaneous election costs \$19,319. Also, cooperative Extension received an unanticipated \$1,500 in private donations for their Natural Resource Education Program. This revenue will be used to help fund the stipend paid youth enrolled in the Summer Forestry Leadership Program.

Chairperson Johnson asked why the Auditor's office received additional funds.

Ms. Siegler explained the \$28,319 was from the Secretary of State's office to help fund the 2004 primary election costs.

**Cmmr. Kamin/Baze moved and seconded to approve a supplemental appropriation to the 2004 budget for the Current Expense Fund in the amount of \$29,819. Motion carried unanimously. B-aye; J-aye; K-aye. Order (Exhibit B)**

11. Other Business (Department Heads and Elected Officials)

- 11.1 Bid award for the aluminum culvert supply for Tahuya River Drive, CRP 1771-R & CRP 1828. Bids were opened on July 30, 2004 and the recommendation is to award to the apparent low bidder, Contech Construction Products, Inc.; Olympia, WA in the amount of \$95,400.

Bill Tabor, Interim Public Works Director, noted that three bids were received for the supply and delivery of two large aluminum culverts. Bids ranged in price from the low bid of \$95,400 to \$131,340.

It was questioned when the construction would begin.

Mr. Tabor anticipated they would start construction in September.

**Cmmr. Baze/Kamin moved and seconded the board award this contract to the apparent low bidder, Contech Construction Products, Inc. at their bid amount of \$95,400.00. Motion carried unanimously. B-aye; J-aye; K-aye.**

12. Administration - None

13. Adjournment - The meeting adjourned at 9:40 a.m.

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BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

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Wesley E. Johnson, Chairperson

ATTEST:

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Jayni L. Kamin, Commissioner

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Rebecca S. Rogers, Clerk of the Board

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Herb Baze, Commissioner