

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

JULY 27, 2004

1. Call to Order – The meeting was called to order at 6:01 p.m. by Chairperson Wesley E. Johnson.
2. Pledge of Allegiance – The flag salute was led by the Chairperson.
3. Roll Call – Present: Cmmr. Dist. 1 – Herb Baze; Cmmr. Dist. 2 – Wesley E. Johnson; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Approval of Minutes – **Cmmr. Kamin/Baze moved and seconded to approve the regular meeting minutes of July 13, 2004 and briefing minutes of July 14 and 19, 2004. Motion carried unanimously. B-aye; J-aye; K-aye.**
5. Board's Calendar – for week of July 27 – August 3, 2004.
6. Correspondence and Organizational Business
 - 6.1 Correspondence
 - 6.1.1 A letter was received from Justin App concerning the availability of a comment box at the County also concerns regarding the jail. (Copy forwarded to the Mason County Sheriff)
 - 6.1.2 Dave O'Connell wrote a letter asking the Board to deny the road vacation request for a portion of Moore Ave. (Copy forwarded to Public Works)
 - 6.1.3 A SR3 Belfair Special Road Projects Advisory Commission application was received from Valerie McLeod.
 - 6.1.4 A letter from Michael J. Tate, Dean and Director of Washington State University (WSU) Extension, that he has accepted a temporary appointment as interim Vice-President for Equity & Diversity at WSU. Dr. Linda Kirk Fox will serve as interim dean and director. The interim appointments will begin on September 1.
 - 6.1.5 Washington Counties Insurance Pool informed Mason County that all claims incurred on behalf of the county's employees have been reported and paid as of June 30, 2004. The expenses did not exceed the premium paid by the County.
 - 6.2 Doug Micheau, Utilities & Waste Management, announced that the post-for-quotes award for the purchase of ultraviolet light bulbs and outer sleeves for the Utilities & Waste Management Department, as authorized on July 6th is to Advanced UV Systems in the amount of \$3,952 plus applicable taxes.
7. Open Forum for Citizen Input - No public comments.
8. Adoption of Agenda – Cmmr. Kamin asked to add Consent Agenda Item 9.13 Appointment of Valerie McLeod to the Belfair SR 3 Special Road Projects Advisory Board.

Cmmr. Baze/Kamin moved and seconded to adopt the agenda as noted with addition of Consent Agenda Item 9.13. Motion carried unanimously. B-aye; J-aye; K-aye.
9. Approval of Consent Agenda:
 - 9.1 Approval of Resolution to establish a Construction Project Change Order Policy for Public Works, Utility & Waste Management and Facilities & Grounds/Parks Department. **Resolution No. 65-04 (Exhibit A)**
 - 9.2 Approval of Veterans Assistance Fund application for: Claude (Elder) Harley - housing \$400.00; Robert J. Stevens – housing \$315.00; Epifanio (Mrs. Mary) Longoria – food \$200.00; Chris R. Greiner – utilities \$63.76 & food \$336.24 = \$1,315.00

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- 9.3 Approval of Warrants
- | | | |
|----------------------|---------------|--------------|
| Claims Clearing Fund | 74908-75137 | \$220,940.24 |
| Salary Clearing Fund | 140888-141137 | \$193,785.16 |
- 9.4 Approval to set a public hearing for August 17, 2004 at 9:30 a.m. to consider changing speed limits on all, or portions of, the following Mason County roads:
- | | | | |
|----------------|---------------|---------------|---------|
| Haven Way | 30 MPH 40 MPH | 0.00 – 2.40 | All |
| Cloquallum Rd. | 35 MPH 45 MPH | 17.00 – 18.92 | Portion |
| Agate Rd. | 45 MPH 35 MPH | 0.00 – 1.00 | Portion |
- 9.5 Approval for Public Works to secure telephone and/or written quotes to purchase a 6' X 60' squashed oval culvert for a culvert replacement project on Balmoral Way for an approximate total cost of \$6,779.00.
- 9.6 Approval to set a bid opening date and time of Friday, August 20, 2004 at 9:00 a.m. for CRP 1828, Tahuya River Drive.
- 9.7 Approval to set a bid opening date and time of Friday, August 20, 2004 at 9:10 a.m. for CRP 1720, Satsop-Cloquallum Road.
- 9.8 Approval of the resolution authorizing the closure of Old Olympic Highway at MP 0.42 for the Skookum Creek Bridge replacement. The closure shall be from 6:00 a.m. August 2, 2004 to 6:00 p.m. December 3, 2004. **Resolution No. 66-04 (Exhibit B)**
- 9.9 Approval for the Facilities & Grounds Department to call for bids for re-roofing Mason County Building I, 411 North 5th Street, Shelton. Bids will be received until Thursday, August 12, 2004 at 3:00 p.m.
- 9.10 Approval for the Facilities & Grounds Department to post for quotes, per Resolution No. 93-94, for new work counters in the Treasurer's office. Quotes will be accepted until August 12, 2004 at 3:15 p.m.
- 9.11 Approval to reappoint Wendy Ervin and appoint Tim Wing to the Planning Advisory Committee to serve four year terms ending July 31, 2008.
- 9.12 Approval of contract amendment #2 with Parametrix, Inc. for professional engineering services regarding the Beard's Cove Water System in the amount of \$3,600, for a combined total contract amount not to exceed \$36,071.
- 9.13 Appointment of Valerie McLeod to the Belfair SR3 Special Road Projects Advisory Board.

Doug Micheau, Director of Utilities & Waste Management, spoke to Consent Agenda Item 9.12 the amendment to the existing contract with Parametrix. The original contract was to develop the Beard's Cove Water System plan. In developing the plan and assessing the infrastructure it was determined a resurfacing was needed of the interior of the tank at Beard's Cove in addition to drilling an additional well to supplement the water supply during the warmer seasons in the year. They are just finishing up the design for well #5, which is the additional well. In doing so, staff noted it would be beneficial to have a second starter motor added to the electrical design for well #5. This required additional electrical engineering work. During the contract work they were trying to address pressure issues in the upper zones around the existing tank. It took the contractor beyond the originally planned scope. The county agreed to compensate for a portion of the work.

Cmmr. Kamin referred to Consent Agenda Item 9.8 and questioned about the closure of Old Olympic Highway. People will be using the Bloomfield Road for getting out.

Bill Tabor, Interim Public Works Director, explained that the Skookum Creek Bridge will be gone. Traffic will have to come in the other end of Old Olympic Highway and get out to Kamilche Point Road.

Cmmr. Kamin noted that there were concerns earlier regarding emergency vehicle access.

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Mr. Tabor stated that in the past the fire district station and emergency vehicle in the area would be ready to go if there is an emergency.

The Board questioned if there are any traffic mitigations going on with the added traffic to the intersection.

Mr. Tabor stated there is no mitigation being done.

The Board stated they are asking the residents forbearance as this improvement is being done.

Bill Bullock, Public Works, interjected that the reroute of the traffic will add approximately 1200 cars per day to the Bloomfield Road. It will bring it up to 1600 cars per day, which should be negligible impact on the intersections at Highway 101 or Hurley Waldrip Road.

Cmmr. Kamin/Baze moved and seconded to approve Consent Agenda Items 9.1 – 9.13 as presented. Motion carried unanimously. B-aye; J-aye; K-aye.

RECESS – The Board recessed at 6:25 p.m. until 6:30 p.m.

10. 6:30 p.m. Public Hearings and Items Set for a Certain Time

10.1 Public hearing to consider Road Vacation #329, vacate a portion of Moore Avenue off of Northcliff Road, Shelton as requested by Martin Greig.

Bill Bullock, Public Works, read the staff report into the record recommending the petition as vacated be approved as requested, subject to any existing easements of record and existing utilities.

Also a letter was read into the record from Dave O'Connell asking the Board give further review for a path in the area.

Mr. Bullock stated that he has done some further investigation. He displayed photographs of the area petitioned for vacation. Northcliff Road runs along an 8 – 12% grade through this area. Off to the side of the road and immediately after the sidewalk there is a 67 – 79% grade depending upon where you are located on the slope. It is unbuildable for a road. At the bottom of the slope there are houses with their back yard right on the toe of the slope.

He has not talked directly with Mr. O'Connell but has exchanged messages by phone.

The Board expressed concern and the possible confusion of the city's signed Moore Street versus the platted Moore Avenue.

No public comments were received.

The Board closed the public comment portion at this time.

Cmmr. Baze/Kamin moved and seconded to continue the hearing to August 10, 2004 at 9:30 a.m. Motion carried unanimously. B-aye; J-aye; K-aye.

10.2 Public hearing to consider Road Vacation #330, vacate a portion of an alley within the Plat of Arkada in the vicinity of Arcadia Point as requested by Samuel & Margaret Ross.

Bill Bullock, Public Works, presented the Engineer's Report recommending the Board approve the request, subject to any existing easements of record and existing utilities. The petitioner would like the right-of-way vacated as it would make their property more suitable for development.

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Kevin Cronquist has been helping the Ross' in the vacation process. The four lots are small. By eliminating the right-of-way someone can build on the property and put in a well.

Mr. Perlis stated they would like to combine four lots and sell as one.

Cmmr. Johnson noted that the map are listed as 50' X 100'. If the vacation were approved they would have a block of property 100' X 220'.

Bill Perlis explained that Sam Ross is his father-in-law. He is now 94 living at Alpine Way and getting rid of his property and going to cash. This has been a difficult piece to sell with the alley. It shouldn't affect anyone by landlocking them. There is a little cabin on the lot that was built years ago.

The Board closed the public hearing.

Cmmr. Kamin/Baze moved and seconded that Vacation File #330 be approved as requested, subject to any existing easements of record and existing utilities. Motion carried unanimously. B-aye; J-aye; K-aye. Order of Vacation (Exhibit C)

11. Other Business (Department Heads and Elected Officials) - None
12. Administration - None
13. Adjournment – The meeting adjourned at 6:52 p.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Wesley E. Johnson, Chairperson

ATTEST:

Jayni L. Kamin, Commissioner

Rebecca S. Rogers, Clerk of the Board

Herb Baze, Commissioner

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