

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

FEBRUARY 10, 2004

1. Call to Order – The meeting was called to order at 9:00 a.m. by Chairperson Wesley E. Johnson.
2. Pledge of Allegiance – Chairperson Johnson led the flag salute.
3. Roll Call - Present: Herb Baze, Cmmr. Dist. 1; Wesley E. Johnson, Cmmr. Dist 2; Jayni L. Kamin, Cmmr. Dist. 3
4. Approval of Minutes – regular meeting minutes of December 23, 2003 – Hold until next week.
5. Board's Calendar for week of February 10 – 17, 2004.
6. Correspondence and Organizational Business
 - 6.1 Comcast gave notice of upcoming changes to their cable television channel line-up on or shortly after February 26, 2004.
 - 6.2 United States Dept of the Interior notified the county of an application for acquisition of land by the United States to be held in trust for the benefit of Squaxin Island Indian Tribe.
 - 6.3 Mary M. Knight School District #411 expressed concern regarding the possible loss of new construction revenue.
 - 6.4 Timberland Regional Library submitted a copy of their library 2003 levy rate for 2004 collection.
 - 6.5 Jerry & Susan Harding submitted a letter regarding a situation regarding Enforcement File No ENF2003-00477.
 - 6.6 Notice of New Application for Liquor License – Tradename: Hungry Bear; Applicants: Carole & Rex Malone.

Cmmr. Baze/Kamin moved and seconded there are no objections to the liquor license application for the Malones. Motion carried unanimously. B-aye; J-aye; K-aye.

7. Open Forum for Citizen Input – None.
8. Adoption of Agenda – **Cmmr. Kamin/Baze moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.**
9. Approval of Consent Agenda:
 - 9.1 Authorize the Sheriff's office to secure telephone quotes for the purchase of a patrol boat motor, for a cost between \$6,500 and \$8,500.
 - 9.2 Approval for the Equipment Rental and Revolving Manager to utilize the Small Works contract procedures to contract for fuel oil tank removal and replacement at the Mason County Belfair Shop site.
 - 9.3 Approval of a resolution amending the Non-Union Salary Range Alignment by changing Utilities/Waste Management Director from range 19 to range 18 and deleting Fair Manager, Facilities Maintenance Manager and Juvenile Detention Manager effective February 10, 2004.
 - 9.4 Approval to cancel uncollectable personal property taxes in the amount of \$4,450.27 as requested by Lisa Frazier, Mason County Treasurer and authorized by RCW 84.56.240.
 - 9.5 Approval to surplus and destroy county law library books. The trustees of the Mason County Law Library have met and reviewed the materials. The recommendation of those trustees is that the materials in storage for the Law Library have no value and should be disposed of.
 - 9.6 Approval of the annual contract with Dianne Dawley as Vendor Coordinator for the 2004 Mason County Fair & Rodeo.
 - 9.7 Set a public hearing on Tuesday, February 24, 2004 at 6:30 p.m. to review four requests to rezone properties in the Rural Area of Mason County. The four rezone requests are from Sheldon Properties, JHC Liquidation, Edith Edwards, and Robert & Carol Seymour.

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- 9.8 Approval of the Local Agency Standard Consultant Agreement with Weston Solutions, Inc. of Seattle, in the amount of \$14,800 to review the Mason County GIS Strategic Plan, interview key staff, document findings and recommend improvements.
- 9.9 Authorize the Department of Public Works to enter into a letter of agreement/contract with Barbara A. Levette, for strategic planning services at an hourly rate of \$35.00.
- 9.10 Approval of Change Order No. 10 with Foster and Williams Associates and Christensen, Inc. for the Building 8 remodeling project in the amount of \$1,502.
- 9.11 Set a public hearing on March 2, 2004 at 9:30 a.m. to consider changing speed limits on all or portions of certain Mason County Roads.
- 9.12 Approval of the Interlocal Agreement between Kitsap County and Mason County regarding a Water Quality Assessment of Lower Hood Canal. WRIA 15 will contribute \$14,460 towards this project.
- 9.13 Approval to reappoint Bill Dewey for 2004 as the Planning Advisory Commission Chairperson.
- 9.14 Approval for Public Works to advertise for Statement of Qualifications for structural and civil design services for the Grapeview Loop Projects, CRP 1379 and CRP 1729.
- 9.15 Approval for the Equipment Rental & Revolving Fund Manager to call for bids to furnish Mason County with one new 2004 Cab and Chassis with Service Body for the Sign Shop. Bid opening to be March 12, 2004 at 9:00 a.m.
- 9.16 Approval of Veterans Assistance Fund applications for Dale E. Chappell - housing \$400.00; Ricky L. Wood - utilities \$395.25; Gregory A. Wynn - housing \$400.00 for a total of \$1195.25.
- 9.17 Approval of the attendant contract for MCRA Park with Matt & Kristin Chavis.
- 9.18 Authorization for the Parks Manager to post for quotes for the operation of a self-contained food service vehicle at Sandhill Park in Belfair and MCRA Park. The contract will be for a two-year term.
- 9.19 Authorization to solicit for a Park Attendant at Truman Glick Memorial Park.
- 9.20 Authorization for the Parks Manager to post for quotes for a two-year contract for portable toilets to be located at the following Mason County Parks: Latimer's Landing, MCRA Park, Sandhill Park, Union Boat Ramp, Shorecrest Park and Truman Glick Memorial Park.
- 9.21 Approval of the attendant contract for Walker Park with Dale Munn.

Cmmr. Baze/Kamin moved and seconded to approve the consent agenda as read. Motion carried unanimously. B-aye; J-aye; K-aye.

10. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 10.1 Public hearing (cont. from 12/9/03) to consider a land use variance to the Mason County Development Regulations as requested by Mike Huson.

Michael MacSems, Planner, requested a continuation of a hearing for Mike Huson to March 16, 2004; 9:30 a.m. This will allow the County time to come into compliance with the Growth Management Hearings Board for a rezone of his property. The Planning Department is estimating they are about a month away from resolution of this issue.

It was noted that a hearing is scheduled for February 17, 2004 for a rezone for Mr. Huson. If he is successful in obtaining his rezone, he will withdraw his request for a variance.

Cmmr. Baze/Kamin moved and seconded that the Mason County Board of Commissioners act to continue the land use variance hearing for Mike Huson until 9:30 a.m. March 16, 2004. Motion carried unanimously. B-aye; J-aye; K-aye.

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11. Other Business (Department Heads and Elected Officials)

11.1 Mason County Treasurer's Year End Report for 2003.

Lisa Frazier, Treasurer, reported on the 2003 year end collections for property taxes for 2003 as noted below:

Current Year Property Tax Collections \$47,415,776.52; 95.88%

Delinquent Property Taxes Collected \$2,062,334.75; 60.88%

Delinquent Interest and Penalty in Dollars Collected \$824,723.73

Current Expense Fund Unencumbered Cash \$3,506,738.77

13th Month Vouchers \$361,823.33; Adjustment Unencumbered Cash Balance \$3,144,915.44

Treasurer's Daily Cash Investment Earnings \$129,285.98 (Interest rate 1.28% - 1.08%)

Real Estate Excise Tax Collection \$4,986,199.36

REET 1 - \$631,527.30; Interest Earnings \$2,922.73

REET 2 - \$630,577.72; Interest Earnings \$3,331.24

Treasurer's Admin. Fee \$49,864.79

Treasurer's Exempt Excise Processing Fee Collections \$4,592.66

Gambling Tax Collections \$124,942.72

Gambling Tax Interest and Penalty Collections to Treasurer's Office \$4,243.92

Chairperson Johnson asked if the gambling tax interest and penalty collections included in the total gambling tax noted.

Mrs. Frazier responded it is in addition to the gambling tax.

Chairperson Johnson also questioned about the investment earnings admin. fee.

Mrs. Frazier explained that the Treasurer's Admin. Fee is separate from the total investment earnings.

It was also noted that the interest rates are much lower which has had a dramatic impact on the revenues for the County.

The Board pointed out that the Treasurer's office provides a lot of service for many activities which are not strictly County activities. They are other taxing districts (schools, fire departments, port, hospital) within the County as well as the state.

Mrs. Frazier stated that the revenue and investments all go through the Treasurer's office for all the junior taxing districts.

RECESS

The Board recessed at 9:27 a.m. until 9:30 a.m.

12. Administration - None

13. Adjournment - The meeting adjourned at 9:34 a.m.

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BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Wesley E. Johnson, Chairperson

ATTEST:

Jayni L. Kamin, Commissioner

Rebecca S. Rogers, Clerk of the Board

Herb Baze, Commissioner