

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

January 20, 2004

1. Call to Order - Chairperson Wesley Johnson called the meeting to order at 9:01 a.m.
 2. Pledge of Allegiance - The flag salute was led by Chairperson Wesley Johnson.
 3. Roll Call - Present: Cmmr. Dist. 1 - Herb Baze; Cmmr. Dist. 2 - Wesley E. Johnson; Cmmr. Dist. 3 - Jayni L. Kamin.
 4. Approval of Minutes – **Cmmr. Baze/Johnson moved and seconded to approve the regular meeting minutes of December 16, 2003 and December 30, 2003 with the abstention of Cmmr. Kamin for the December 30, 2003 minutes. Motion carried unanimously. B-aye; K-aye; J-aye.**
 5. Board's Calendar for week of November 18 – November 25, 2003
 6. Correspondence and Organizational Business
 - 6.1 Correspondence
 - 6.1.1 Mason County Fire District #2 submitted a letter concerning fire and life safety inspections. (Copy to Fire Marshal)
 - 6.1.2 Mason County Fire District #9 requested the County restore funding to the Mason County Assessor's office to pick up all of the potential new construction moneys for the taxing districts of Mason County. (Copy to Assessor)
 - 6.2 Certificate of Appreciation – Christie Bennett. Staff: Betty Wing, loss control coordinator, presented a certificate to Christie Bennett for her dedication in completing a special research project for the destruction of over two hundred twenty archival boxes of material. Ms. Bennett has worked on various projects over the past ten years for Mason County.
- The Commissioners thanked Ms. Bennett for her hard work and many years of services on various projects.
- Mr. Burluson, Prosecutor, thanked Ms. Bennett for the terrific job she has done on the destruction of archival boxes. He stated the projects Ms. Bennett has done for his office all required a special archiving knowledge of how long to keep files and what files can be destroyed.
7. Open Forum for Citizen Input – None
 8. Adoption of Agenda - **Cmmr. Kamin/Baze moved and seconded to adopt the agenda as presented. Motion carried unanimously. J-aye; K-aye; B-aye.**
 9. Approval of Consent Agenda:
 - 9.1 Approval for the Public Works Department to call for bids for the 2004 Manufacturing and Stockpiling of Mineral Aggregate. Bid opening to be Friday, February 13, 2004 at 9:00 a.m.
 - 9.2 Approval for Equipment Rental & Revolving to call for bids to furnish Mason County with Asphalt Concrete, MC250 (cold Mix) and/or CSS1 Tack Coat for 2004. Date and time of opening to be Friday, February 13, 2004 at 9:30 a.m.
 - 9.3 Approval of a lease agreement between Linda Tollefson and Mason County for the lease of the building at 24202 N US Highway 101, Hoodspport for 2004 at a rate of \$325 per month for the purposes of a law enforcement substation in Hoodspport.
 - 9.4 Approval of Veterans Assistance Fund applications for Billy (Mrs. Edith) Ray Smith - housing \$400.00; Vernon L. Sterling, Jr. - utilities \$87.78; Douglas A. Drinkall - utilities \$251.70; Charles L Manning - housing \$400.00; Charles P. Sharpe - utilities \$192.59; Virgil Vant - utilities \$210.37; Charles W. Belander - utilities \$330.50 for a total of \$1872.94.
 - 9.5 Approval of Warrants

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| Claims Clearing Fund | 65597-66649 | \$1,507,863.16 |
| Salary Clearing Fund | 135804-136255 | \$1,136,588.37 |
- 9.6 Approval of the resolution to fix the amount of the 2004 ad valorem taxes for the Current Expense Levy as estimated in the 2004 budget for the Current Expense Fund at \$6,716,895, the Mental Health Fund at \$99,748, and the Veterans' Assistance Fund at \$44,887. **Resolution No. 01-04 (Exhibit A)**
- 9.7 Approval of the resolution to fix the amount of the 2004 ad valorem taxes for the Road Levy as estimated in the 2004 budget for the Road Fund at \$6,602,737 and the Diversion of the Road Levy at \$799,384. **Resolution No. 02-04 (Exhibit B)**
- 9.8 Approval of the resolution to fix the amount of the 2004 ad valorem taxes for the Skokomish Flood Control Zone District as estimated in the 2004 budget for the Skokomish Flood Control Zone District Fund at \$55,742. **Resolution No. 03-04 (Exhibit C)**
- 9.9 Approval of contract employee agreement between Richard C. Adamson (Court Commissioner) and Mason County Superior Court for the 2004 budget year in the amount of \$54,000.
- 9.10 Approval of Connie Woodyard's request for leave of absence on the Mason/Thurston Regional Support Network Mental Health Advisory Board, until March 31, 2004 due to her call to duty by the Washington National Guard.
- 9.11 Approval to set a public hearing on Tuesday, February 3, 2004 at 9:30 a.m. to consider the proposed revisions and additions to Mason County Sanitary Code Title 6 concerning the inclusions of the Mason County Solid Waste Enforcement Policy and the Mason County Solid Waste and Biosolids Handling and Facilities Regulation.

Cmmr. Baze/Kamin moved and seconded to approve Consent Agenda Items 9.1 through 9.11 as read with the exception of 9.3 by the Board. Motion carried unanimously. B-aye; J-aye; K-aye.

Cmmr. Johnson requested Sheriff Steve Whybark to present item 9.3. The lease agreement between Linda Tollefson and Mason County for the purposes of a law enforcement substation in Hoodspport is unique.

Steve Whybark, Sheriff, stated the substation was previously located at the Lake Cushman Maintenance office for the last year and a half. The location didn't serve the 101 corridor. The new location will serve the public better. Sheriff Whybark stated that he is negotiating with another government agency to share the office there and split the cost with the Sheriffs. The goal for the new Sheriff substation will be to provide all the services that are offered at the courthouse. Sheriff Whybark stated there are a group of volunteers that staff the office. He is hopeful the hours will increase with the new location.

Cmmr. Johnson asked if this was the first Sheriff substation in Hoodspport.

Sheriff Whybark stated it would be a first to be able to be open to the public and provide services offered at the courthouse. In the past the Sheriffs had a small space at the Lake Cushman Maintenance office but it was not open to the public.

Cmmr. Johnson stated credit needed to be given to the volunteers in the Hoodspport community for their services to staff the office.

Sheriff Whybark stated that the group of volunteers has been very dedicated and has taken leadership on their own.

The Commissioners thanked Sheriff Whybark for his work on the new substation and stated that the people of Hoodspport will be grateful for the services offered.

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Cmmr. Kamin/Baze moved and seconded to approve Consent Agenda Item 9.3 to approve the lease agreement between Linda Tollefson and Mason County for the lease of the building at 24202 N US Highway 101, Hoodspert for 2004 at a rate of \$325.00 per month for the purposes of a law enforcement substation in Hoodspert. Motion carried unanimously. B-aye; K-aye; J-aye.

Cmmr Johnson declared a recess until 9:30

10. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 10.1 Public hearing to consider testimony regarding the transfer of funds for the Beard's Cove Cumulative Reserve Fund. Approval from the Board of County Commissioners to transfer \$190,000 from the Beards Cove Cumulative Reserve fund to the regular budget for work associated with the interior painting of the Beards Cove Reservoir and the installation of Well No. 5. Any funds remaining would be returned to the Cumulative Reserve Fund. Staff: Gary Yando, Director of Utilities & Waste Management, presented the background on the Beards Cove Cumulative Reserve Fund. The fund was set up to finance a new storage tank and other purposes as recommended by the Beards Cove Homeowners Association or the Department of Community Development, Utilities Division, and be approved in a Public Hearing by the County Commissioners. The work reservoir work bid opening was done on January 16, 2003. Mr. Yando stated he is still working with the Washington State Department of Health for the work associated with well number five. He stated that well number five is a redundant well and would be placed close to well number four, which is active. Well number five is a back up system if there should be a problem with well number four.

Cmmr. Johnson asked Mr. Yando if there were any anticipated problems Washington State Department of Health would have with well number five.

Mr. Yando stated he could not foresee any problems with Washington State Department of Health. Mr. Yando pointed out that there is additional money in the Reserve Fund if there was a request for additional funds needed to complete the project.

Public hearing closed

Cmmr. Baze/Kamin moved and seconded to approve and authorize the Director of Utilities & Waste Mgt. to take the necessary steps to transfer \$190,000 from the Beards Cove Cumulative Reserve Fund into the applicable Beards Cove operations and maintenance budget with the understanding that any funds remaining will be returned to the Beards Cove Cumulative Reserve Fund. Motion carried unanimously. B-aye; K-aye; J-aye

11. Other Business (Department Heads and Elected Officials)

12. Administration - None

13. Adjournment - The meeting adjourned at 9:36 a.m.

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BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

ATTEST:

Wesley E. Johnson, Chairperson

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner

Herb Baze, Commissioner