

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

DECEMBER 16, 2003

1. Call to Order – Chairperson Herb Baze called the meeting to order at 9:00 a.m.
2. Pledge of Allegiance – The flag salute was led by Chairperson Herb Baze.
3. Roll Call – Present: Cmmr. Dist. 1 – Herb Baze; Cmmr. Dist. 2 – Wesley E. Johnson; Cmmr. Dist. 3 – Jayni L. Kamin.
4. Approval of Minutes – Cmmr. briefing minutes of December 1 and 8, 2003
5. Board's Calendar for week of December 16 – 23, 2003.
6. Correspondence and Organizational Business
 - 6.1 Correspondence
 - 6.1.1 Received copies of the 2004 budget and/or levies from: Port of Dewatto
 - 6.1.2 Petition with 52 signatures was received regarding a culvert on the North Shore Road by the Little Mission Creek (Copy to Public Works)
 - 6.1.3 Projection of income from State Forest Board Lands from Washington State Department of Natural Resources.
 - 6.1.4 Letter from the Saints Pantry thanking the county for the contribution of \$76.94 and five boxes of food on behalf of the Free Dump Day.
 - 6.1.5 A letter was received from Dan Beedle concerning the Finch Creek area sewer project in Hoodspert.
 - 6.1.6 Fire Protection District No. 2 noted their intent to implement a business safety inspection program at the first of the year.
 - 6.2 Press Release – Mason-Thurston Chemical Dependency Advisory Board Openings.
Becky Rogers, Clerk of the Board, announced there are two openings on the Mason-Thurston Chemical Dependency Advisory Board and applications will be received until December 31, 2003.
 - 6.3 Press Release – Housing Authority of Mason County Board of Commissioners Opening.
The Clerk of the Board also announced a position opening on the Housing Authority of Mason County Board of Commissioners. The deadline for applications is December 31, 2003.
 - 6.4 Lewis-Mason-Thurston Area Agency Advisory Board
Chairperson Baze announced that there are several vacancies on the Lewis-Mason-Thurston Area Agency on Aging Advisory Board.
7. Open Forum for Citizen Input
 - 7.1 Gary Yando, Utilities & Waste Management Director, announced that he will retire on January 30, 2004. He thanked the Board for the opportunity to serve Mason County since August 1990. He has served as Utilities Administrator, Director of Community Development, and Director of Utilities & Waste Management. He thanked his staff for their support.

The Board expressed their appreciation for the major contributions he has made for the legacy that he has given which will last a long time. They noted it has been a pleasure and honor to have worked with him.

Mr. Yando noted that he will be working with Marley Young and probably working in the Skokomish Valley.
8. Adoption of Agenda – **Cmmr. Kamin/Johnson moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.**

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9. Approval of Consent Agenda:

- 9.1 Approval of Amendment No. 7 to the Consolidated Contract C08686. The changes include a time change to the Bioterrorism/Focus A program, a time period change for the EHP Drinking Water program, an addition of \$13,565 to Immunization Program and a time period change for the shellfish program.
- 9.2 Approval of Amendment No. 1 to the personal services contract between Mason County Department of Health Services and Amelia Cobb. The scope of work shall be amended to include a family planning performance measure as part of Health MSS/ICM team.
- 9.3 Approval of Amendment No. 2 to Ecology Grant No. G0300147. The grant amount is increased by \$45,683 and scope of work is revised to include \$20,000 to fund the Lower Hood Canal South Shore water quality assessment for the area within WRIA 14 by the WRIA 16 Planning Unit. The remainder of the funding is to implement Tier I of the WRIA 14 Water Quality Monitoring Plan.
- 9.4 Approval of Veterans Assistance Fund applications for Lars E. Christensen (Mary) - utilities \$400.00; Michael J. Heimbigner - food \$50.00; Steven D. Inman - rent - \$400.00 for a total of \$850.00.
- 9.5 Approval of Warrants
Claims Clearing Fund 64901-65216 \$338,631.54
- 9.6 Schedule a public hearing on Tuesday, January 20, 2004 at 9:30 a.m. to consider the use of funds currently available in the Beards Cove Cumulative Reserve Fund for the work associated with the interior painting of the Beards Cove Reservoir and the installation of Well No. 5. The funds, in the approximate amount of \$190,000, would be moved to the regular Beards Cove Budget with any remaining funds to be returned to the Cumulative Reserve Fund.
- 9.7 Approval for the Director of Utilities & Waste Mgt. to advertise for sealed bids as they relate to the interior painting of the Beards Cove Water Storage Tank. The suggested bid opening date is Friday, January 16, 2004 at 9:00 a.m.
- 9.8 Approval for Public works to advertise for Letters of Interest for 2004 for Construction Project Inspector Services; Contract/Fee Appraisers, Negotiators and title Research Services; Geotechnical Lab Services; and, Strategic Planning Consultant Services.
- 9.9 Approval of Supplemental No. 2 to the agreement with Universal Field Services to provide right of way acquisition services. This extends the time from December 31,2003 to March 31,2004. There is no change to the contract amount.
- 9.10 Approval of the extension of contract #F02-76000-480 from December 31, 2003 to May 31, 2004 between Mason County and Washington State Community, Trade, and Economic Development for the Belfair sub-area planning, and authorize Wes Johnson to sign said contract amendment.

Cmmr. Johnson/Kamin moved and seconded to approve Consent Agenda Items 9.1 through 9.10 as read. Motion carried unanimously. B-aye; J-aye; K-aye.

10. 9:30 a.m. Public Hearings and Items Set for a Certain Time

- 10.1 Public hearing to consider renaming a portion of Mt. View Drive (#79140) from milepost 0.00 to 0.11 as Craig Sorger Lane.

Jerry Hauth, Public Works Director, announced that Public Works Department is not going to be a strong advocate for renaming county roads. He explained there is a situation where there has had confusing names since the plats were originally developed. The plat was recorded 57 years ago. The area in question is named Mountain View and Grant Way. On the back side is the Tahuya-Blacksmith Road. As they have developed the county road log in the 1960's it was apparent they already had a Mountain View Road so the name was changed to Mt. View. Approximately ten years ago it was pointed out that Grant Way was confusing the public. There is a traffic island. It was addressed the same on both sides as Mt. View even though it was Grant Way. There is a Grant Way in the road log.

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It was suggested to eliminate Grant Way from the road log and shifting Mt. View over to that. Because of the bookkeeping, tracking and maintenance, the Department of Public Works is not recommending this be done. Approximately ten years ago, because of the confusion in addressing this section of road. The Road Department removed the sign for Grant Way. The sign indicates it is Mt. View Drive. Public Works is recommending that the first .11 miles of Mt. View Drive be named as Craig Sorger Lane.

Bill Bullock, Public Works, explained that basically they are doing the Mt. View Road. When they rename the portion for Craig Sorger Lane the road will have the same road number as it currently has. Mt. View Drive starts at milepost 0.00 and goes to milepost 0.11 and intersects with Grant Way and continues on around Wooten Lake.

Fred Sorger commented he lived in the area for approximately 30 years. This section of road has been a problem.

Cmmr. Johnson stated he went out at Mt. Sorger's request to look at the road situation.

Cmmr. Johnson/Kamin moved and seconded the Board execute the Resolution to rename the beginning 0.11 miles of Mt. View Drive, County Road No. 79140, to Craig Sorger Lane. Motion carried unanimously. B-aye; J-aye; K-aye. Resolution No. 134-03 (Exhibit E)

11. Other Business (Department Heads and Elected Officials)

11.1 Consider adoption of the 2004 budget.

Ione Siegler, Budget & Finance Director, explained that the Board did hold a public hearing and copies of the preliminary budget in detail were available to the public. She presented four resolutions for the Board's approval:

1) Property Tax Levy for Current Expense Fund in the amount of \$72,337.47, which is an increase of 1% from the previous year.

Cmmr. Johnson/Kamin moved and seconded to adopt Resolution No. 130-03 for the Current Expense Fund property tax levy in the amount of \$72,337.47 which is an increase of 1% from the previous year. Motion carried unanimously. B-aye; J-aye; K-aye. Resolution No. 130-03 (Exhibit A)

2) Property Tax Levy for the Road Fund in the amount of \$75,413.55, which is an increase of 1% from the previous year and also \$799,384 of the Road Fund property tax levy to be diverted to the Current Expense Fund.

Cmmr. Kamin/Johnson moved and seconded to approve Resolution 131-03 for the property tax levy for Mason County Road Fund in the amount of \$75,413.55, which is an increase of 1% from the previous year and also authorize \$799,384 of the road fund property tax levy be diverted to the Current Expense Fund. Motion carried unanimously. B-aye; J-aye; K-aye. Resolution No. 131-03 (Exhibit B)

3) Property Tax levy for the Skokomish Flood Control Zone District in the amount of \$55,742.07.

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Cmmr. Johnson stated the amount of \$55,742.07 satisfies all the requirements of the law in terms of the protocol. A Flood Control District is like a Cemetery District in that it is the bottom of the pro-ration schedule for pro-rating of taxes to the taxing districts. Most of the Flood Control Districts are levies at \$0.00 each year. But if there should be funds pro-rated to the District the above amount would be the limitation.

Cmmr. Johnson/Kamin moved and seconded to adopt Resolution No. 132-03 as read for the Skokomish Flood Control Zone District property tax levy. Motion carried unanimously. B-aye; J-aye; K-aye. Resolution No. 132-03 (Exhibit C)

4) Mason County 2004 budget in the amount of \$66,311,764.

It was noted that copies of the 2004 budget would be available by written request in the office of the Mason County Commissioners by January 31, 2004. It was also noted the department budgets under Current Expense would be adopted at the department level; the other Funds would be adopted at the fund level.

Cmmr. Johnson/Kamin moved and seconded to adopt Resolution No. 133-03 the adoption of the Mason County 2004 budget. Motion carried unanimously. B-aye; J-aye; K-aye. Resolution No. 133-03 (Exhibit D)

11.2 Press Release – 2004 Budget.

Chairperson Herb Baze read aloud the press release noting the Board's goal is to maintain a balanced budget which addresses the needs of the citizens, while continuing to sustain the county's long term financial integrity. The County 2004 budget necessitated the reduction of 5.5 positions. The county has used a combination of approaches to address the budget needs, including: staff reductions, utilization of technology to improve efficiency, utilization of cash balances, and increased fees for service.

Cmmr. Kamin added that the budget process is a very important process, which can be quite painful with reduction in positions.

Cmmr. Johnson concluded that the county's annual budget is a major responsibility and it is not taken lightly. The increase in costs is outpacing the increase in revenue, which is available to the County. The County is having to do more with less.

12. Administration - None

13. Adjournment - The meeting adjourned at 10:00 a.m.

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BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Herb Baze, Chairperson

ATTEST:

Wesley E. Johnson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner