

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

NOVEMBER 25, 2003

1. Call to Order - The meeting was called to order at 6:00 p.m. by Chairperson Herb Baze.
2. Pledge of Allegiance - The flag salute was led by Chairperson Herb Baze.
3. Roll Call - Present: Cmmr. Dist. 1 - Herb Baze; Cmmr. Dist. 2 - Wesley Johnson; Cmmr. Dist. 3 - Jayni Kamin.
4. Approval of Minutes – **Cmmr. Johnson/Kamin moved and seconded to approve the regular meeting minutes of November 18, 2003. Motion carried unanimously. B-aye; J-aye; K-aye.**
5. Board’s Calendar – for week of November 25 – December 2, 2003
6. Correspondence and Organizational Business
 - 6.1 Correspondence - None
7. Open Forum for Citizen Input - Steve Kutz, Public Health Services Director, noted it was recommended the Board change the Board of Health meeting that was scheduled for December 11, 2003 to Thursday, December 18, 2003; 10 a.m. **The Board concurred with the change in the Board of Health.**
8. Adoption of Agenda - **Cmmr. Kamin/Johnson moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.**
9. Approval of Consent Agenda:
 - 9.1 Approval of Warrants

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|----------------------|---------------|----------------|
| Claims Clearing Fund | 63087-64095 | \$1,119,584.78 |
| Salary Clearing Fund | 134844-135090 | \$192,488.91 |
 - 9.2 Approval of Amendment No. 2 to Department of Ecology Grant No. G0300042. This amendment increases the grant amount by \$5,675 for instream flow work for WRIA 14 (Kennedy-Goldsborough Watershed).
 - 9.3 Approval of Washington State Military Department Amendment Number A by increasing Contract Number E03-73 by \$20,445 concerning E 911 expenses.
 - 9.4 Approval of Veterans Assistance Fund applications for Mrs. J.L. (Carol) Luna - burial benefit \$300.00 and food \$100.00; Lee R. Gatewood for housing \$400.00 for a total of \$800.00.
 - 9.5 Approval of Amendment No. 6 to the White Shield Contract for “Parcel Mapping and Application Development” in the amount of \$2,971.50 to solve and/or address concerns identified by Mason County’s GIS staff.
 - 9.6 Approval of CRP 1801, Tahuya River Road, for the repair of a slide caused by the October 20, 2003 flood event. **Resolution No. 123-03 (Exhibit A)**
 - 9.7 Approval of the Resolution of Intent to Establish County Roads for the extension to Sterling Drive and Soderberg Road in the Plat of Lakeland Village. Also set a public hearing on Tuesday, December 23, 2003 at 6:30 p.m. to consider the road extensions. **Resolution No. 124-03 (Exhibit B)**
 - 9.8 Approval of Amendment No. 1 to the Employment Agreement between Barbara Levette and Mason County dated January 14, 2003.
 - 9.9 Approval of grant contract, Amendment No. 2, Department of Ecology Grant No. G0300126. This amendment increases the grant amount by \$72,068 for water quality monitoring work for WRIA 1 (Skokomish Dosewallips Watershed).
 - 9.10 Approval of grant contract, Amendment No. 6, Department of Ecology Grant No. G9900020. This amendment increases the grant amount by \$196,919 for continuation of Phase 2 and 3 of the watershed planning process for WRIA 16 (Skokomish-Dosewallips Watershed).

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- 9.11 Approval of grant contract, Amendment No. 5, Department of Ecology Grant No. G0000107. This amendment increases the grant amount by \$187,244 for continuation of Phase 2 and 3 of the watershed planning process for WRIA 14 (Kennedy-Goldsborough Watershed).
- 9.12 Approval of grant contract, Amendment No. 2, Department of Ecology Grant No. G0300041. This amendment increases the grant amount by \$65,000 for instream flow work for WRIA 16 (Skokomish-Dosewalips Watershed).
- 9.13 Approval to sign Letter of Commitment to Pope Resources to purchase a piece of property, parcel #22107 50 00072, that is located in the Plat of Mason Lake Estates, not to exceed \$3,000, and authorize Mike Rutter, Facilities Manager and/or Ron Henrickson, Administrator to sign any necessary paperwork for said purchase.
- 9.14 Approval of resolution designating Bill Tabor, Deputy Public Works Director, as the authorized representative and Karen Dowling, Public Works Accountant, as the alternate, for Mason County to obtain federal and/or state emergency or disaster assistance funds regarding the October 20, 2003 flood event, federal disaster #FEMA1499-DR-WA. **Resolution No. 125-03 (Exhibit C)**

Cmmr. Johnson/Kamin moved and seconded to approve Consent Agenda Item 9.1 - 9.14. Motion carried unanimously. B-aye; J-aye; K-aye.

10. 6:30 p.m. Public Hearings and Items Set for a Certain Time - None

11. Other Business (Department Heads and Elected Officials)

11.1 Adoption of a proclamation declaring Monday, December 1, 2003 as World AIDS Day.

Ben Johnson, Health Educator, read aloud a proposed proclamation and recommended the Board declare Monday, December 1, 2003 in recognition of World AIDS Day in Mason County.

Cmmr. Kamin/Johnson moved and seconded to adopt the proclamation stating that Mason County declares Monday, December 1, 2003 as World AIDS Day in Mason County and encourage the public to participate in the observance scheduled on December 1, 2003 at noon in the Commission Chambers. Motion carried unanimously. B-aye; J-aye; K-aye.

11.2 Approval of contract for professional services between Hammond Collier and Mason County as it relates to the work associated with the Rustlewood Wastewater Treatment Facility project for a total amount of \$325,893.39.

Gary Yando, Director of Utilities & Waste Management, presented the original contract for professional services between Mason County and Hammond Collier who will be working on the Rustlewood Wastewater Treatment Facility upgrade. The main objective of the whole work has been under scrutiny for a number of years. They have tried to decrease or eliminate the impact to the wastewater treatment facility. In the late 1990's they did a lot of extensive infiltration and inflow work. The work was completed and decreased some of the impact; however, during the wet season flows continued to impact the treatment capacity of the plant. They had problems properly treating the waste. They are trying to cause the least impact as possible on the homeowners.

Cmmr. Johnson/Kamin moved and seconded to approve the Rustlewood Wastewater Treatment Facility Contract for Professional Engineering Services, between Hammond Collier and Mason County, wherein the work described in the agreed to scope of work and attached to said contract as Attachment (A) can move forward at the cost agreed to. Motion carried unanimously. B-aye; J-aye; K-aye.

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- 11.3 Bid award for a vacuum truck. Recommendation is to award to Ben-Ko-Matic Brush and Equipment Company of Portland, Oregon to furnish Mason County with one used year 1988, Camel Model 200 Vacuum Truck for the Department of Utilities and Waste Management. Total cost: \$15,915.47.

Dave Loser, Equipment Rental & Revolving Fund Manager, noted that two bids were received and it is recommended the Board award to Ben-Ko-Matic Brush and Equipment Company of Portland, Oregon. This was owned by the City of Centralia and there should be quite a few years left in the equipment.

The board questioned if they keep track of the number of service hours on the machine.

Mr. Loser responded, yes, and it is 52,100 miles on it and approximately 3,900 hours of usage.

The Board asked what the equipment does.

Mr. Loser noted that there is a tank of water. It has a high pressure car wash. They can run a hose down sewer pipes and break loose things. The other part of the truck has a vacuum system which sucks out what has been blasted out.

Cmmr. Kamin/Johnson moved and seconded the Board of Mason County Commissioners award Ben-Ko-Matic Brush and Equipment Company of Portland, Oregon the bid to furnish Mason County with one used year 1988, Camel Model 200 Vacuum Truck for the Department of Utilities and Waste Management. Motion carried unanimously. B-aye; J-aye; K-aye.

12. Administration - None

13. Adjournment - The meeting adjourned at 6:36 p.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Herb Baze, Chairperson

ATTEST:

Wesley E. Johnson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner