

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

OCTOBER 21, 2003

1. Call to Order - The meeting was called to order at 9:04 a.m. by the Chairperson.
2. Pledge of Allegiance - Chairperson Herb Baze led the flag salute.
3. Roll Call - Present: Cmmr. Dist. 1 - Herb Baze; Cmmr. Dist. 2 - Wesley E. Johnson; Cmmr. Dist. 3 - Jayni Kamin.
4. Approval of Minutes – **Cmmr. Johnson/Kamin moved and seconded to approve the briefing meeting minutes of October 6, 2003 and regular meeting minutes of October 7, 2003. Motion carried unanimously. B-aye; J-aye; K-aye.**
5. Board's Calendar for week of October 21 – October 28, 2003.
6. Correspondence and Organizational Business
 - 6.1 Correspondence - None
 - 6.2 Notice was sent to the Washington Counties Insurance Fund/Pool (WCIF & WCIP) that Mason County is withdrawing from WCIF and WCIP effective 1-1-04.
 - 6.3 Proclamation – Mason County United Way Campaign. Betty Wing, Loss Control Coordinator, read aloud the proposed proclamation for November as United Way month.
Cmmr. Johnson/Kamin moved and seconded to declare the month of November as United Way Month in Mason County. Motion carried unanimously. B-aye; J-aye K-aye. Proclamation (Exhibit A)
 - 6.4 Press Release – Timberland Regional Library Board of Trustees opening. The Clerk of the Board, Becky Rogers, announced that applications will be accepted until November 7, 2003 for interested citizens that wish to serve on the Timberland Regional Library Board of Trustees for a seven-year term.
 - 6.5 Press Release – Truman Glick Memorial Park Advisory Committee openings. Mike Rutter, Parks Manager, explained that applications are being accepted until November 7, 2003 to serve on the Truman Glick Memorial Park Advisory Committee.
7. Open Forum for Citizen Input - None
8. Adoption of Agenda - **Cmmr. Kamin/Johnson moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.**
9. Approval of Consent Agenda:
 - 9.1 Approval of Amendment #5 to the Consolidated Contract #C08686 (5) which includes the addition of \$25,000 to the Health Child Care Washington Infant Toddler program for the period of July 03 – June 04. This program provides Public Health Nurse consultation to Child Care Centers and providers. The addition of \$3,946 to Bioterrorism for the Smallpox phase 1 program for the period of Jan 03 – Aug 03. The addition of \$12,000 to Oral Health program for the period of Jul 03 – Jun 04. The addition of \$6,000 to Oral Health program for the period of Jul 04 – Dec 04 and a subtraction of \$4,500 for the Child Death Review program. This program was cancelled. This amendment increases the amount of the contract by \$42,446.
 - 9.2 Approval of Amendment #6 of Consolidated Contract #C08686 (6) includes the addition of \$50,000 to the Bioterrorism program for the period of August 31, 2003 – August 30, 2004. The addition of \$37,500 to the Environmental Health Program Drinking Water Program for the period of Jul 2003 – December 2004. This reimburses the department for the Group B Water system sanitary surveys in the amount of \$325 each. This amendment increases the amount of the contract by \$87,500.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
OCTOBER 21, 2003 - PAGE 2**

- 9.3 Approval of the renewal of the WorkFirst Contract Amendment #2 between DSHS and Mason County Department of Health Services. This contract with DSHS reimburses the Public Health Nurses \$250 for each initial evaluation of a Special Needs Child and \$150 for each of the follow-up evaluations done every six months.
- 9.4 Approval of the 2004 annual increase to the Solid Waste Drop Station Agreement and Regional Recycling Drop Station Agreement with Mason County Garbage as determined by the Consumer Price Index as computed by the U.S. Department of Labor for the "Seattle-Tacoma Area Average for all Urban Consumers" or successors indices as they relate. In 2004 the CPI increase is 1.017525%.
- 9.5 Set a public hearing on Tuesday, November 4, 2003 at 9:30 a.m. to consider revising the Mason County Building Permit Fee Schedule and Valuation Criteria.
- 9.6 Set a public hearing on Tuesday, November 4, 2003 at 9:30 a.m. to consider revising the Mason County Planning Division Permits, Actions and Services fee schedule.
- 9.7 Approval of Veterans Assistance Fund applications for Mrs. Dexter (Claudia) Ramey - utilities \$247.01 and food \$150.00 = \$397.01.
- 9.8 Approval of Warrants
- | | | |
|----------------------|---------------|----------------|
| Claims Clearing Fund | 61553-62571 | \$1,369,397.66 |
| Salary Clearing Fund | 134118-134367 | \$193,760.91 |
- 9.9 Approval of a memorandum of agreement between the Port of Allyn and Mason County on joint planning for the Belfair Urban Growth Area.
- 9.10 Approval of Change Order No. 7 to the agreement with Foster & Williams and Christensen, general contractor for the Building 8 modification. The change order increases the contract by \$11,625 to extend the substantial completion date to October 24, 2003 The total contract is \$411,412.
- 9.11 Approval of the resolution for the intent of the Board to condemn certain property within Mason County for CRP 1798 (Mandish property, Old Olympic Highway). **Resolution No. 110-03 (Exhibit D)**
- 9.12 Approval of CRP 1800, Boling Road (Gosnell Creek Bridge). The South Puget Sound Salmon Enhancement Group is replacing a culvert with a bridge over Gosnell Creek. Public Works has provided inspection services for this project. **Resolution No. 111-03 (Exhibit E)**
- 9.13 Approval of Change Order No. 8 to the agreement with Foster & Williams and Christensen, general contractor for the Building 8 modification. The change order increases the contract by \$2,030 for a total contract amount of \$413,442.
- 9.14 Approval of contract No. F04-76000-663 between Mason County and the WA State Dept. of Community, Trade and Economic Development for an \$18,000 grant for a three-day Economic Summit.
- 9.15 Approval to authorize Department of Public Works, ER&R, to surplus additional equipment to be sold at the public auction that will be held on October 25th, 2003 at 10:00 a.m. at the Mason County Road Department, Central Shop located at 3620 E Johns Prairie Rd, Shelton.

Cmmr. Johnson questioned if the smallpox program is still operational that is referred to in Item 9.1.

Debbie Riley, Environmental Health Manager, responded that the smallpox program is on hold nationwide. Mason County Health Department has done some work in the project area and several people are trained to do a smallpox clinic and some individuals in the County who have received the vaccine. The funds are to continue that portion of the program, but the next phase of the program is on hold.

Cmmr. Johnson also asked about Item 9.15 and what the surplus equipment consists of.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
OCTOBER 21, 2003 - PAGE 3**

Dave Loser, Equipment Rental & Revolving Fund Director, replied that the equipment is pieces and parts from previous vehicles. Every year they go through their parts and identify what they can get rid of and need to surplus.

Gary Yando, Utilities & Waste Management Director, referred to Item 9.4 and clarified that it is their intent to come back with a letter which is an amendment to the existing contract that Mason County Garbage will sign reflecting the increase in fee.

Cmmr. Johnson/Kamin moved and seconded to approve consent agenda items 9.1 through 9.15 as read. Motion carried unanimously. B-aye; J-aye; K-aye.

9:30 a.m. Public Hearings and Items Set for a Certain Time

- 10.1 Hearing to consider a supplemental appropriation to the 2003 budget for the Current Expense Fund in the estimated amount of \$298,310 and the Reserve for Rodeo Equipment Fund in the estimated amount of \$25,823.

Ione Siegler, Budget & Finance Director, explained that the specific items in the proposed budget extension for the Sheriff - \$106,147 due to 2003 wage and benefit settlements and also a \$32,121 leave payout for a deputy who terminated employment with the county; Planning - \$140,440 is needed for professional services to complete the Belfair Subarea Plan at a cost of \$121,375 and completion of a housing study \$9,065; professional services to support the Hood Canal Coordinating Council (HCCC) in the Salmon Restoration Plan \$10,000 which would be funded by the HCCC; Hearing Examiner \$26,000 due to complex cases with the Hearings Examiner. The Reserve for Rodeo Equipment is \$25,823 due to a transfer from the Fairgrounds.

Cmmr. Kamin/Johnson moved and seconded to approve a supplemental appropriation to the 2003 budget for the Current Expense Fund in the amount of \$298,310 and the Reserve for Rodeo Equipment Fund in the amount of \$25,823. Motion carried unanimously. B-aye; J-aye; K-aye. Budget Order (Exhibit F)

- 10.2 Hearing continued from September 9th to consider amendments to Mason County Code Chpt. 2.19 in order to rename the Disaster Assistance Council, to rename the Director of Emergency Management, to create a county-wide emergency management planning team, and assign appropriate duties.

Bob Fink, Planning Manager/Community Development, explained that the proposal is to rename the Director of Emergency Management to recognize the transfer into the Sheriff's office and create a Countywide emergency planning team and assign duties. It was continued from an earlier date to allow time for additional public comment. They have a proposal for consideration of adoption.

The Board questioned if there was any additional comment.

Mr. Fink responded there was no additional comment.

The Board asked if they are ready to move forward on the proposal or if there are still some pending changes.

Mr. Fink stated the draft before the Board was developed in the Ad Hoc Committee. It has been in process for over a year. The person who was managing the program for the Sheriff's office left the position and there has been some recent restructuring within the Sheriff's office. Part of the reason for the delay was to make sure the Sheriff's office had time to see if there were any changes in their operations they wanted to see reflected in the structure.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
OCTOBER 21, 2003 - PAGE 4**

The structure shown is that the position of Director of Emergency Management would now function under the Sheriff's office. It would be a division within the Sheriff's office.

No public comment received.

Cmmr. Johnson/Kamin moved and seconded to approve Ordinance No. 109-03 with proposed changes to Mason County Code Chapter 2.19 relating to Emergency Management to be effective immediately. Motion carried unanimously. B-aye; J-aye; K-aye. Ordinance No. 109-03 (Exhibit C)

10.3 Hearing to consider public testimony regarding Ordinance No. 104-03 which adopted temporary sign regulations for the unincorporated area of Mason County.

Bob Fink, Planning Manager, noted that Interim Ordinance No. 104-03 was adopted to address issues raised during a public Mason County Hearings Examiner review of the administrative interpretation of the County Code with regard to permitting of off-premises signs. Unless amended or rescinded by the Board today, the interim provisions will continue in effect until March 19, 2004. The purpose of the Hearing is to provide an opportunity for public comment on the interim provisions.

The board received proposed findings of fact, which need to be adopted if they decide to continue with the interim provisions.

Cmmr. Kamin /Johnson moved and seconded to approve the proposed findings of fact in support of the adoption of the interim Ordinance No. 104-03. Motion carried unanimously. B-aye; J-aye; K-aye.

10. Other Business (Department Heads and Elected Officials) - Chairperson Baze announced that he and Cmmr. Kamin held a special meeting at the Mason County Department of Emergency Management on Monday, October 20, 2003 at 7:50 p.m. to adopt a resolution for Declaration of Emergency. **Resolution No. 108-03 (Exhibit B)**

11. Administration - None

13. Adjournment - The meeting adjourned at 9:52 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Herb Baze, Chairperson

Wesley E. Johnson, Commissioner

ATTEST:

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

OCTOBER 21, 2003 - PAGE 5