

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

SEPTEMBER 2, 2003

1. Call to Order - Chairperson Herb Baze called the meeting to order at 9:01 a.m.
 2. Pledge of Allegiance - The flag salute was led by Chairperson Herb Baze.
 3. Roll Call - Present: Cmmr. Dist. 1 - Herb Baze; Cmmr. Dist. 2 - Wesley E. Johnson; Cmmr. Dist. 3 - Jayni L. Kamin
 4. Approval of Minutes – **Cmmr. Johnson/Kamin moved and seconded to approve the briefing minutes dated August 18, 2003 and the regular meeting minutes dated August 19, 2003. Motion carried. B-aye; J-aye; K-abstain.**
 5. Board's Calendar for week of September 2 – 9, 2003.
 6. Correspondence and Organizational Business
 - 6.1 Correspondence - None
 - 6.2 Contract with Lisa Anderson for installation of a sprinkler system and water the plants at the Cloquallum Rock Bluff road project for the remainder of the summer in the amount of \$739. Jerry Hauth, Public Works Director, announced that Public Works has contracted with the adjoining property owner at the Cloquallum Rock Bluff project to install a sprinkler system and water the plants.
 7. Open Forum for Citizen Input - None
 8. Adoption of Agenda - **Cmmr. Kamin/Johnson moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.**
 9. Approval of Consent Agenda:
 - 9.1 Authorize Public Works to post for quotes to purchase cleaning services for two asphalt tanks located at the Central Shop.
 - 9.2 Execute Change Order No. 4 to the contract with Foster & Williams Associates and Christensen, Inc. for the Building 8 remodeling project.
 - 9.3 Approve a resolution authorizing the road closure on Kamilche Point Road from 6 am Tuesday, September 9 to 6 p.m. Wednesday, October 1, 2003. **Resolution No. 93-03 (Exhibit A)**
 - 9.4 Approval of Warrants:

Claims Clearing Fund	60049-60471	\$ 725,256.73
Salary Clearing Fund	132688-133380	\$1,206,461.73
 - 9.5 Approval and signature of the Board of County Commissioners to Loan Agreement No. L0400005 between the Washington State Department of Ecology and Mason County.
 - 9.6 Approval of resolution authorizing Mason County to receive a state revolving fund loan. **Resolution No. 94-03 (Exhibit B)**
- Cmmr. Johnson/Kamin moved and seconded to approve Consent Agenda Items 9.1 through 9.6 as read. Motion carried unanimously. B-aye; J-aye K-aye.**
10. 9:30 a.m. Public Hearings and Items Set for a Certain Time
 - 10.1 Auditor's Office of the 2004 Budget Requests. Auditor Al Brotche introduced Theresia Ehrich, Chief Accountant who presented the 2004 preliminary budget. Mr. Brotche explained that the preliminary budget includes increases in staffing levels as well as other services and charges.

Mrs. Ehrich noted the amount of pages for the budget were reduced from approximately 300 green bar pages (11" X 14.5") using the AS 400 computer format to 72 pages for Current Expense Fund (8.5" X 14")

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and 70 pages for the Special Funds (8.5" X 14"). She noted that there were no registered warrants issued in 2003. The County uses an accrual basis for the financial report.

Comparisons were given of actual budget figures from 2000 through 2004, with the 2003 and 2004 years using budget figures. The beginning and ending fund balances were given for the period of 1991 through 2003 for the Current Expense Fund.

The preliminary 2004 Current Expense Fund budget totaled \$22,934,879 for resources and \$24,651,987 for expenses. The preliminary 2004 Special Funds revenue and resources are projected at \$43,382,610.

11. Other Business (Department Heads and Elected Officials)

11.1 Bid Award - Award small works bid for CRP 1795, Kamilche Point Road, to the apparent low bidder. Public Works Director Jerry Hauth announced that they opened the bids for the Kamilche Point Road project last Friday. One bid was received from DLB Earthworks in the amount of \$86,576.00. The Engineer's estimate was \$59,245. It was recommended the bid be awarded to DLB Earthworks.

The board questioned what the difference was in the engineer's estimate and the bid amount. Mr. Hauth speculated that the project is at the end of the season and most of the contractors have work. The other projects similar in nature were bid in 6 weeks prior to this. This is a fish window of opportunity.

Cmmr. Johnson interjected that if it is at all possible to schedule the road closures so it does not impact the school traffic.

Cmmr. Kamin/Johnson moved and seconded to accept the bid from DLB Earthworks Co in the amount of \$86,576 for a small works project for CRP 1795 Kamilche Point Road. Motion carried unanimously. B-aye; J-aye; K-aye.

12. Administration - None

13. Adjournment - The meeting adjourned at 9:51 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Herb Baze, Chairperson

Wesley E. Johnson, Commissioner

ATTEST:

Jayni L. Kamin, Commissioner

Rebecca S. Rogers, Clerk of the Board