

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

JULY 1, 2003

1. Call to Order - The regular meeting was called to order at 9:00 a.m. by Chairperson Herb Baze.
2. Pledge of Allegiance – Chairperson Herb Baze led the flag salute.
3. Roll Call - Attendance: Cmmr. Dist. 1, Herb Baze; Cmmr. Dist. 3, Jayni Kamin.
4. Approval of Minutes – **Cmmr. Johnson/Kamin moved and seconded to approve the regular meeting minutes of June 10, 2003 and the briefing meeting minutes of June 13, 16, 18 and 23, 2003. Motion carried unanimously. B-aye; J-aye; K-aye**
5. Board's Calendar for week of July 1 - 8, 2003.
6. Correspondence and Organizational Business
 - 6.1 Correspondence.
 - 6.1.1 Open Forum for Citizen I Letter from Belfair Water District #1 requesting partial payment of the Belfair Water District's Public Works Trust Fund Loan from the .08 sales tax refund. (Copy to Budget & Finance)
 - 6.1.2 The County Auditor is requesting concurrence on conducting an all mail ballot for the September 16, 2003, Primary Election.
 - 6.1.3 Ray Hanson sent a letter of congratulations for being in compliance.
 - 6.1.4 Received a completed and signed FCC Form 394 "Application for Franchise Authority, Consent to Assignment or Transfer of Control of the Cable Television Franchise" from Wave Holdings who has entered into a purchase agreement with Charter Communications. Charter Communications has a current franchise agreement with Mason County.
 - 6.1.5 Application from the City of Shelton for the Local Economic Advancement Program.
 - 6.1.6 Letter and photos from Ed Story regarding junk vehicles.
 - 6.1.7 Appointment letter from Governor Locke appointing Cmmr. Herb Baze to the Governor's Juvenile Justice Advisory Committee.
 - 6.1.8 Letter of support from the Mason County Fire Chiefs Association for the consolidation of dispatch and communications.
 - 6.1.9 Letter from PUD#3 regarding BPA rates.
 - 6.1.10 Petition with 47 signatures requesting the county put a continuous centerline on the first 250 yards of Olde Lyme Road entering from the Mason Lake Road. (copy to Public Works)
 - 6.2 Press Release – Planning Advisory Board Vacancy.

Bob Fink read aloud the press release announcing there is a vacancy on the Planning Advisory Committee. The Commissioners will accept applications until July 25, 2003. The vacancy is in Commissioner District No. 3
 - 6.3 Letters of Appreciation for donations to the Mason County Convention Center/Fairgrounds.

Cmmr. Baze announced that the Board is sending thank you letters to VS Painting and Display Products for supplies that they donated to the Mason County Fairgrounds.
 - 6.4 Press Release – Park & Ride at Pickering Road.

Jerry Hauth, Public Works Director, presented a press release regarding the Park & Ride at Pickering Road. Public Works is reviewing the possibility of restricting the "prolonged use" of the Park & Ride and they are requesting the public's input. Comments will be received until July 18th.

Darren Nienaber confirmed the Park & Ride is Mason County property. He asked if there is signage indicating hours of use.

Mr. Hauth stated he is not aware of any comprehensive signage.

Cmmr Kamin asked if this is the only county owned Park & Ride.

Mr. Hauth replied it is. The others are owned by either the state or the city.

7. Citizen's Input.

Wendy Ervin stated she used to live just past the Pickering Road Park & Ride. She stated that the semi truck that parks there is only there at night and the vehicles for sale were parked outside of the regular parking area. She stated it didn't appear there were problems there.

8. Adoption of Agenda

Cmmr. Kamin/Johnson moved and seconded to adopt the agenda as presented. Motion carried unanimously. B-aye; J-aye; K-aye.

9. Approval of Consent Agenda – The Board read aloud the following items:

Cmmr. Baze presented consent agenda items 9.1 through 9.6

9.1 Approval of resolution setting a hearing on Tuesday, August 5, 2003 at 9:30 a.m. to consider the petition for vacation of a portion of Prospect Avenue within the Plat of Hoodsport (Road Vac. File 324). **Resolution #66-03 (Exhibit A)**

9.2 Set a hearing on Tuesday, July 22, 2003 at 6:30 p.m. to consider the request of Ronald and Joanne Quiring for the removal of the utility and drainage easements between Lots 12 & 13 of Division 7 of Lakeland Village, for the purposes of combining the lots.

9.3 Appointment of Marge Ritchie to the Lewis-Mason-Thurston Area Agency on Aging Advisory Board.

9.4 Approval of Warrants

Claims Clearing Fund	56445-57202	\$2,050,175.79
Salary Clearing Fund	131153-131403	\$ 195,487.91

9.5 Set a public hearing on Tuesday, July 15, 2003 at 9:30 am to consider testimony regarding the proposal of the North Bay Water Reclamation Facility near Allyn serving the Belfair area.

9.6 Approval of the Community Litter Cleanup Program Agreement No. C0400026 between the Department of Ecology and Mason County wherein \$49,274 in funds are provided for litter and illegal dump cleanup and education for a period beginning on July 1, 2003 and ending on June 30, 2005.

Cmmr. Johnson presented consent agenda items 9.7 through 9.13.

9.7 Approval of the employment agreement with Matt & Kristin Chavis for the MCRA park attendant position. The term of employment is June 1, 2003 to December 31, 2003.

9.8 Approval of the Concession Sales agreement with Kelly Lester allowing concession sales at Truman Glick Memorial Park on July 6, 2003.

9.9 Set a public hearing on July 22, 2003 at 6:30 p.m. to review the proposed revisions to Title 15 Mason County Development Code, reflecting certain changes to the appeals process that deletes the references of appeal review by the Board of County Commissioners as part of Development Code Title 15 review processes.

9.10 Approval of Veterans Assistance Fund applications for Virgil R. Vant - utilities \$103.31; Robert J. Ramar - utilities \$144.41; George Valent – utilities \$99.55; Victor Shoreder, Jr – utilities \$287.72; Norman Garlinghouse – rent \$400; Ned Forrest – utilities \$83.14 for a total of \$1,118.13.

9.11 Approval of CRP 1795, Kamilche Point Road for installation of two large culverts. **Resolution No. 67-03 (Exhibit B)**

- 9.12 Approval of the "Notification of Final Cost" of County Road Construction completed in 2002 that was performed by Day Labor.
- 9.13 Set a public hearing on July 22, 2003 at 6:30 p.m. to consider amendments to Mason County Code Chapter 2.19 in order to rename the Disaster Assistance Council, to rename the Director of Emergency Management, to create a county-wide emergency management planning team, and assign appropriate duties.
- Cmmr. Kamin presented consent agenda items 9.14 through 9.19.
- 9.14 Approval of a memorandum of agreement between the Hood Canal Coordinating Council and Mason County on joint planning for the Salmon Recovery Plan for the Hood Canal watershed.
- 9.15 Approval of resolution to close North Bay Road, CRP 1712, for the replacement of 18 culverts. The road will be closed from 6:00 a.m. Wednesday, July 9 until 5:00 p.m. Friday, September 19, 2003. **Resolution No. 68-03 (Exhibit C)**
- 9.16 Approval of the following three CRP's for culvert replacements: CRP 1796, \$93,000, Elfendahl Pass Road (Long Marsh Beaver Dam); CRP 1797, \$68,000, Old Belfair Highway (McElhaney Creek); and CRP 1798, \$54,000, Elfendahl Pass Road (Toonerville Marsh). The costs are shared between Mason County Public Works (65%) and the Hood Canal Salmon Enhancement Group (35%). **Resolution No.'s 69-03, 70-03 & 71-03 (Exhibits D,E,F)**
- 9.17 Approval of CRP 1799, Panther Lake Road to add it to the 2003 A/C Overlay Program in the estimated amount of \$20,000. **Resolution No. 72-03 (Exhibit G)**
- 9.18 Set a bid opening date on Friday, July 18, 2003 at 9:00 a.m. for three aluminum culverts, headwalls and wingwalls as requested by Public Works.
- 9.19 Approval of the Interlocal Drug Task Force Agreement between the Counties of Kitsap and Mason and the Cities of Bainbridge Island, Bremerton, Port Orchard, Poulsbo and Shelton and the Washington State Patrol and Naval Criminal Investigative Service.

Cmmr. Johnson asked that items 9.6 and 9.16 be removed from the Consent Agenda.

Cmmr. Kamin/Johnson moved and seconded to approve the Consent Agenda items 9.1 through 9.19 with the exception of items 9.6 and 9.16. Motion carried unanimously. B-aye; J-aye; K-aye.

Cmmr. Baze asked Mr. Yando to speak to item 9.6, Approval of the Community Litter Cleanup Program Agreement between the Department of Ecology and Mason County.

Gary Yando, Director of Utilities & Waste Mng, presented the agreement with DOE wherein \$49,274 in funds are provided for litter and illegal dump cleanup and education for a period beginning July 1, 2003 and ending on June 30, 2005.

Cmmr. Johnson asked about abandoned vehicles on public right of way.

Mr. Yando stated they can pay for the towing costs but cannot pay for the disposal from this program.

Cmmr. Kamin commended Mr. Yando for his work in this area. She is pleased we are able to partner with other agencies.

Cmmr. Johnson/Kamin moved and seconded to approve consent item 9.6, Community Litter Cleanup Program Agreement No. C0400026 between the Department of Ecology and Mason County. Motion carried unanimously. B-aye; J-aye; K-aye.

Jerry Hauth, Public Works Director, spoke about consent item 9.16. It is a partnership with the Hood Canal Salmon Enhancement Group to replace three culverts and it has been a good relationship.

Cmmr. Kamin/Johnson moved and seconded to approve Consent Agenda Item 9.16, CRP 1796, CRP 1797 and CRP 1798. Motion carried unanimously. B-aye; J-aye; K-aye.

10. 9:30 Public Hearings

10.2 Public Hearing Continued from June 10, 2003 - review of the proposed revisions regarding boundary line adjustment standards contained in Mason County Development Regulations Sec. 1.03.032 Development Densities and Dimensional Requirements and Section 1.04.200 Rural Residential Development Standards, and to Title 16 (Plats And Subdivisions), Chapter 16.40.040.

Allan Borden, Planner, presented the staff report for the public hearing which is continued from June 10, 2003. This is to review proposed revisions regarding boundary line adjustment standards contained in Mason County Development Regulations Sec. 1.03.032 and Title 16.

At the previous hearing the Board requested staff to prepare additional changes to respond to comments at the public hearing. The Planning Advisory Commission adopted the revisions on June 16th.

The purpose of the proposed changes is to provide a process by which a property owner can resolve a property encroachment and a proposed reduction in lot size without going through the formal variance process or court proceedings that would otherwise be required.

This adds a needed flexibility in addressing these situations, while maintaining the rural residential development densities and adequate building areas.

The latest revisions include specific text as examples of residential development densities and include 5, 10 and 20 acre parcels in the review of proposals to reduce a lot below the lot size standard in the case of encroachment.

Cmmr. Johnson expressed his appreciation for Mr. Borden's work. He believes the latest revisions simplify the process for the citizens.

Cmmr. Johnson/Kamin moved and seconded to approve Ordinance No. 65-03 to revise the Mason County Development Regulations, Ord. No. 82-96, Section 1.03.032 Development Densities and Dimensional Requirements and Section 1.04.200 Rural Residential Development Standards, and to Title 16 (Plats and Subdivisions), Chapter 16.40.040, regarding boundary line adjustments and authorize the Chair sign the findings of fact on this decision. Motion carried unanimously. B-aye; J-aye; K-aye. (Exhibit H)

10.1 Citizen Input - Ray Hanson thanked the Board for getting the county in compliance with the GMA. He also was pleased the Juvenile Detention Facility is now permanent. He asked the Board what other major projects the Board hopes to complete this year.

Cmmr. Baze stated the Board is reviewing their priority list and will mail a copy to Mr. Hanson. Darren Nienaber commented the county is waiting for one more order from the Hearings Board. They have lifted the invalidity.

11. Other Business (Department Heads and Elected Officials)

11.1 Award of bid for the hauling and disposal of tires from the Mason County Solid Waste Facility to Tire Disposal and Recycling Inc. of Clackamas, Oregon

Gary Yando asked the Board to award the bid for the hauling and disposal of tires from the Mason /County Solid Waste Facility to Tire Disposal and recycling Inc. of Clackamas, Oregon. Their bid is as follows: passenger tires w/o rims \$.90; passenger tires w/rims \$2.00; truck tires w/o rims \$5.00; truck tires w/ rims \$15.00. This is a two-year contract.

Cmmr. Johnson/Kamin moved and seconded to award the bid for the hauling and disposal of ties to Tire Disposal and Recycling Inc., of Clackamas, Oregon for the prices as presented by Mr. Yando. Motion carried unanimously. B-aye; J-aye; K-aye.

11.2 Award of bid for CRP 1718, Shelton Matlock Brady Road (Evers Bridge Deck Repair). Public Works recommendation is to award to Quigg Brothers, Inc. for their bid amount of \$310,870 as low bidder. Jerry

Hauth recommended the Board award for CRP 1718, Shelton Matlock Brady Road (Evers Bridge Deck Repair) to Quigg Brothers, Inc at the bid amount of \$310,870. During the repair period the bridge will be restricted to one lane.

Cmmr. Kamin/Johnson moved and seconded to award the contract for CRP 1718, Shelton Matlock Brady Road, Evers Bridge Deck Repair to Quigg Brothers, Inc., for their bid amount of \$310,870. Motion carried unanimously. B-aye; J-aye; K-aye.

12. Administration
13. Adjournment
The meeting adjourned at 9:54 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Herb Baze, Chairperson

ATTEST:

Wesley E. Johnson, Commissioner

Rebecca S. Rogers, Clerk of the Board

Jayni L. Kamin, Commissioner