

## BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 6, 2002

### APPROVAL OF MINUTES

**Cmmr. Holter/Baze moved and seconded to approve the July 16 and July 23 meeting minutes as corrected. Motion carried unanimously. B-aye; H-aye; J-aye.**

### C O R R E S P O N D E N C E

#### TRANSPORTATION IMPROVEMENT PROGRAM

Allan Kimbel, PE newly appointed member to TIP-CAP submitted his ideas on the TIP-CAP group.

#### COUNTY ADMINISTRATOR POSITION

Letters of support were received for creation of a county administrator position: Ben Settle, Linda Gott, and Russ Denney

#### BUFFERS - BEST AVAILABLE SCIENCE

A letter was received from Steve Whitehouse concerning "best available science" and buffers.

#### ALLYN SUB - AREA PLANNING COMMITTEE

The Allyn Sub-Area Planning Committee noted their support of a small hotel project to be located on the waterfront of Allyn between Leonard K's and Windermere Real Estate.

#### NORTH BAY RECLASSIFICATION

Received the Washington State Department of Health/Office of Food Safety and Shellfish Programs Initial Order reclassifying a portion of the Conditionally Approved commercial growing area in North Bay to Approved.

#### AT&T BROADBAND

AT&T Broadband informed the County of changes they are making to the digital channel line-up effective August 15, 2002 and analog premium channels effective September 5, 2002.

#### REGIONAL TRANSMISSION ORGANIZATION

Department of Energy Bonneville Power Administration acknowledged they will be forwarding the County's letter related to the development of RTO West to the BPA team.

### B U S I N E S S

#### BELFAIR BYPASS

Cmmr. Baze noted the compilation of the expenditures for the Belfair Bypass and Highway 101 has been completed and will be forwarded to the Mason County Auditor. Copies have been provided to the press, and the League.

#### JAIL CHANGE ORDERS

Mr. Rutter requested the Board approve Jail Change Directive #1 in the amount of \$842.

**Cmmr. Baze/Holter moved and seconded to approve change directive #1 for the Mason County Jail Expansion and Remodel Project. Motion carried unanimously. B-aye; H-aye; J-aye.**

Mr. Rutter then presented Jail Change Directive #2 for the Board's approval.

**Cmmr. Holter/Baze moved and seconded to approve Change Directive #2 for the Mason County Jail Expansion and Remodel Project in the amount of \$2,176. Motion carried unanimously. B-aye; H-aye; J-aye.**

#### SET HEARING - SUPPLEMENTAL APPROPRIATION TO THE TREASURER'S M&O FUND

Ms. Sieglar requested the Board set a hearing to consider a Supplemental Appropriation for the Treasurer M&O.

**Cmmr. Holter/Baze moved and seconded to approve Resolution No. 102-02 to set a public hearing at 9:15 a.m. on August 20th to consider a supplemental appropriation to the Treasurer's M&O Fund in the estimated amount of \$24,225. Motion carried unanimously. B-aye; H-aye; J-aye. Resolution 102-02 (Exhibit A)**

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**Olympia Firefighters Civic Foundation on August 18, 2002; time will be 11 a.m. to 11 p.m. at the Mason County Fairgrounds in Shelton. Motion carried unanimously. B-aye; H-aye; J-aye.**

Cmmr. Johnson asked the Special Occasion liquor license be held for The Grape Society so they can obtain additional information.

### **MASON COUNTY WATER CONSERVANCY BOARD**

**Cmmr. Holter/Baze moved and seconded to set the terms of office for the members of the Mason County Water Conservancy Board, as created in Resolution 100-02, be 6 years for John B. Noble, 4 years for Drew Noble, and 2 years for Donald R. Melnick. Motion carried unanimously. B-aye; H-aye; J-aye.**

### **VETERANS ASSISTANCE**

**Cmmr. Baze/Holter moved and seconded to approve the Veterans Assistance applications as submitted by the screening committee for Kenneth Wakefield, housing \$400; Michael Houle, utilities \$126.29 and George Roberts, utilities \$165.13 for a total \$691.42. Motion carried unanimously. B-aye; H-aye; J-aye.**

### **HUSAN VARIANCE HEARING CONTINUED**

Michael MacSems requested the variance hearing for Michael Huson be continued to December 10, 2002 at 9:30 a.m. The variance has to do with reducing the density of a rural property near the hamlet of Tahuya. There was no public comment.

**Cmmr. Holter/Baze moved and seconded to continue the land use hearing for Mike Huson to December 10, 2002 at 9:30 a.m. Motion carried unanimously. B-aye; H-aye; J-aye.**

### **HEARING - Consider the utility and drainage easement removal for Lots 94 and 95, Division 11, Alderbrook Golf & Yacht Club Estates as requested by Jack Scruggs**

Cmmr. Johnson opened hearing for easement removal as requested by Jack Scruggs.

Mr. MacSems presented the staff report for the request to remove the utility and drainage easement for lots 94 and 95, Division 11, Alderbrook Golf & Yacht Club as requested by Jack Scruggs. This is for the purpose of combining the lots through a declaration of parcel combination. There was no public comment.

**Cmmr. Baze/Holter moved and seconded to approve Resolution No. 103-02 removing the 10 foot utility and drainage easement between Lots 94 and 95, Division 11, Alderbrook Golf & Yacht Club for Jack & Jean Scruggs. Said easement is removed with the understanding that this is for the purpose of performing a Declaration of Parcel Combination and becomes effective upon recording with the Mason County Auditor. Motion carried unanimously. B-aye; H-aye; J-aye. (Exhibit C)**

### **HEARING - Consider the utility and drainage easement removal for Lots 8 and 9, Division 10, Alderbrook Golf & Yacht Club Estates as requested by Marc Burns**

After Cmmr. Johnson opened the hearing, Michael MacSems presented the staff report. He requested the Board approve the resolution for the elimination of the ten foot easements between Lots 8 and 9 in Alderbrook Golf & Yacht Club, Division 10. There was no public comment.

**Cmmr. Holter/Baze moved and seconded to approve Resolution No. 104-02 to allow for the removal of the ten foot utility and drainage easement between Lots 8 and 9 in Alderbrook Golf & Yacht Club, Division 10 for Marc & Karen Burns. Said easement is removed with the understanding this is for the purpose of performing a Declaration of Parcel Combination. This resolution becomes effective upon recording with the Mason County Auditor. Motion carried unanimously. B-aye; H-aye; J-aye. (Exhibit D)**

### **POST FOR QUOTES - THREE VEHICLES**

Dave Loser requested permission to post for quotes for a used Blazer for the Fire Marshal and a used 4x4 crew cab pickup and sedan for Emergency Management.

**Cmmr. Baze/Holter moved and seconded to authorize the Equipment Rental and Revolving Fund Manager to utilize the post for quotes/telephone bid procedures to purchase a used Blazer for the Fire Marshal and a used 4x4 crew cab pickup and sedan for Emergency Management. Total vehicle costs not to exceed \$40,000. Motion carried unanimously. B-aye; J-aye; H-aye.**

### **NORTH SHORE EROSION REPAIR**

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unanimously. B-aye; H-aye; J-aye. Resolution No. 105-02 (Exhibit E)**

**REQUEST FOR PROPOSALS - CRP 1380-R2**

Mr. Hauth requested authorization to advertise for proposals for the selection of a company to provide Mason County with right of way acquisition services for CRP1380-R2 for Grapeview Loop Road.

**Cmmr. Baze/Holter moved and seconded to authorize the Director of Public Works to advertise for proposals to provide Public Works with right of way acquisition services for CRP 1380-R2, Grapeview Loop Road. Motion carried unanimously. B-aye; H-aye; J-aye.**

**CRP 1471, CLOQUALLUM ROAD - WETLAND CONSTRUCTION**

Mr. Hauth requested permission to select from the Small Works Roster a contractor to remove hydric soils from an area on the Cloquallum Road project and construct a wetland area.

**Cmmr. Holter/Baze moved and seconded to authorize Public Works to select a contractor from the Small Works Roster process for removal of hydric soils from an area of CRP 1471, Cloquallum Road, for the construction of a wetland area, and authorize Public Works and/or the Chairperson of the Board to execute any necessary agreements or documentation. Motion carried unanimously. B-aye; H-aye; J-aye.**

**CRP 1766 - TERRACE ROAD**

Mr. Hauth requested the Board approve CRP 1766, Terrace Road, for the preliminary engineering and right of way acquisition toward improving the sight distance at the intersection of Terrace Road with SR 101.

**Cmmr. Baze/Holter moved and seconded to execute CRP 1766, Terrace Road, for preliminary engineering and right of way acquisition. Motion carried unanimously. B-aye; H-aye; J-aye. Resolution No. 106-02 (Exhibit F)**

**CRP 1765 - CLOQUALLUM ROAD**

Mr. Hauth requested the Board approve CRP 1765, Cloquallum Road, for the preliminary engineering and right of way, toward a future bank stabilization project on Cloquallum Creek adjacent to Cloquallum road at milepost 18.45.

**Cmmr. Holter/Baze moved and seconded to execute CRP 1765, Cloquallum Road, for preliminary engineering and right of way acquisition. Motion carried unanimously. B-aye; H-aye; J-aye. Resolution No. 107-02 (Exhibit G)**

**MORATORIUM ON SEXUALLY ORIENTED BUSINESSES**

Bob Fink requested the Board extend the moratorium on applications for land use permits as they relate to sexually oriented business in the unincorporated area of Mason County.

**Cmmr. Baze/Holter moved and seconded to adopt Resolution No. 108-02 to establish a moratorium whereby Mason County shall not process land use permits as they relate to sexually oriented business in the unincorporated area of Mason County and applied as defined in Attachment A with said moratorium to remain effect until December 18, 2002. Motion carried unanimously. B-aye; H-aye; J-aye. Resolution No. 108-02 (Exhibit H)**

**BID OPENING - To furnish Mason County with one new refurbished or used AS/400 computer system as specified.**

Mr. Hauth presented the four bids received.

Pacific Software Associates, Model 270 \$57,723.90

Compu-Tech, Inc., Model 270 \$52,160.53

Compu-Tech, Inc., Model 170 \$52,566.65

Trebond, Model 170 \$40,710

Trebond, Model 270, \$56,196

Dave Loser asked to come back at 11:00 a.m. this morning with a recommendation.

**HEARING CONTINUED - SUPPLEMENTAL APPROPRIATION TO CURRENT EXPENSE**

Ione Siegler explained this is a continued the hearing to consider the supplemental appropriation to the Current Expense budget in the amount of \$33,525 for the County Administrator position.

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Darren Nienaber stated the County Administrator would not supervise any Elective Officials, only department heads so that position would not take away any responsibilities of the Elected Officials. He understands there is no legal requirement to call for applications.

Cmmr. Johnson pointed out the Board has the authority to appoint the County Administrator.

Mr. Nienaber noted that Mr. Bureson has signed off, as to form, on the Supplemental Appropriation.

John Komen believes the Supplemental Appropriation is misleading. The salary is \$6,895.33, there is a \$300 car allowance, and expense account with no cap, travel expenses, generous severance package in addition to an assistant. There will also be remodeling expenses. He pointed out there was no open selection process and he believes there may have been others who are just as qualified as Ron Henrickson. Regarding duties, he finds it alarming that the current Monday briefings will be modified to focus on only major items or items of particular interest to the Commissioners. He believes the briefings are an opportunity for the public to understand the background of these major decisions that the Board makes. He has also heard that the Administrator will serve as a buffer to the public which he finds very bothersome. He believes the Board has provided way too much authority to someone who is not elected. There has been no public input in the process. He questioned the need to hire a County Administrator. He believes the position is unnecessary and way too expensive for a county of this size.

Ray Hanson testified that has attended meetings for some time. He believes the Commissioners responsibilities have grown. He and Harvey Warnaca have researched County Administrator positions in other counties and they have found the counties who have an Administrator become more efficient. He thanked the Board for creating the position.

Ms. Siegler requested the Board approve the Supplemental Appropriation to the Current Expense fund in the amount of \$33,525.

Cmmr. Johnson closed the hearing.

**Cmmr. Baze/Holter moved and seconded to approve the Supplemental Appropriation to the 2002 budget for the Current Expense fund in the amount of \$33,525 as presented by the Budget Director, Ione Siegler. Motion carried unanimously. B-aye; H-aye; J-aye. (Exhibit I)**

Skip Wright asked the Board to approve the resolution establishing the Office of County Administrator.

**Cmmr. Holter/Baze approved Resolution No. 109-02 establishing the Office of County Administrator effective August 6, 2002. Motion carried unanimously. B-aye; H-aye; J-aye. (Exhibit J)**

Mr. Wright then asked the Board to approve the employment agreement with the attached appendix enumerating the responsibilities of the Administrator.

**Cmmr. Baze/Holter to appoint Ronald D. Henrickson as County Administrator and approve and sign the employment agreement between Mason County and Ronald D. Henrickson. Motion carried unanimously. B-aye; H-aye; J-aye. (Exhibit K)**

Mr. Wright then asked the Board to approve the resolution establishing the position of Assistant to the County Administrator as non-union salary range 11.

**Cmmr. Holter/Baze to approve Resolution No. 110-02 establishing the position of Assistant to the County Administrator at non-union salary range 11, effective August 6, 2002. Motion carried unanimously. B-aye; H-aye; J-aye. (Exhibit L)**

**INTERAGENCY AGREEMENT – PROBATION SERVICES**

Harris Haertel asked the Board to renew the interagency agreement with the City of Shelton.

**Cmmr. Baze/Holter moved and seconded to authorize the Chairperson to sign the interagency agreement with the City of Shelton, Municipal Court for the purpose of continuing Probation Services as outlined the agreement. Motion carried unanimously. B-aye; H-aye; J-aye.**

The Board recessed for 10 minutes.

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**APPROVED WARRANTS**

Claims Clearing

42715-42883

\$87,026.43

**ADJOURN**

The meeting adjourned at 11:13 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

\_\_\_\_\_  
Wesley E. Johnson, Chairperson

\_\_\_\_\_  
Bob Holter, Commissioner

ATTEST:

\_\_\_\_\_  
Rebecca S. Rogers, Clerk of the Board

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Herb Baze, Commissioner