

## **BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS**

**SEPTEMBER 11, 2001**

The meeting was called to order at 9:00 a.m. by Chairperson Herb Baze. Commissioners Wesley E. Johnson and Bob Holter were in attendance.

APPROVAL OF MINUTES: Cmmr. Johnson/Holter moved and seconded to approve the September 4, 2001 meeting minutes as circulated. Motion carried unanimously. B-aye; H-aye; J-aye.

### **C O R R E S P O N D E N C E**

#### **REGIONAL WATER & WASTEWATER FACILITIES INTERIM AGREEMENT**

Received a revised copy of Inter-Governmental Agreement for Regional Water and Wastewater Facilities Interim Agreement No. 1 from the Port of Shelton and City of Shelton. Copy sent to Utilities & Waste Management.

#### **CHARTER COMMUNICATIONS**

Charter Communications announced the Mason County Phase I rebuild construction project is nearly completed.

#### **AT&T BROADBAND**

Notice was received that AT&T Broadband will be implementing a price increase effective October 1, 2001.

#### **COMMUNITY TRANSITION FACILITY BEDS**

The Washington State Department of Social & Health Services provided the projected minimum and maximum number of additional secure community transition facility beds needed, May 2004 – May 2007.

#### **ROAD CLOSURES**

Mason County Fire District 9 wrote concerning closure of county roads within Fire District No. 9. Copy referred to Public Works.

#### **BELFAIR ANNEX BUILDING**

A recommendation was received from the North Mason Chamber of Commerce to surplus the Belfair Annex Building and that it be torn down.

#### **WACO/WSAC 2002 DUES**

Notice received for 2002 dues: WACO \$7,612; WSAC \$9,139. Copy referred to Budget & Finance.

#### **SKOKOMISH FLOOD CONTROL ZONE DISTRICT ADVISORY BOARD -**

Bill Hunter, Jr. - Reappointment  
Sue Sheldon - Resignation

#### **LOWER HOOD CANAL WATERSHED IMPLEMENTATION COMMITTEE & MASON COUNTY TOURISM TASK FORCE - RESIGNATION**

Bob Genoe

### **B U S I N E S S**

#### **SKOKOMISH FLOOD CONTROL ZONE DISTRICT ADVISORY BOARD**

Cmmr. Johnson/Holter moved and seconded to reappoint Bill Hunter, Jr. to the Skokomish Flood Control Zone District Advisory Board. Motion carried unanimously. B-aye; H-aye; J-aye.

#### **LIQUOR LICENSE APPLICATION**

Special Occasion: Alderbrook Golf & Yacht Club; Date: September 30, 2001; Time: 12 pm – 7 pm; Place: Clubhouse, Union.

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**ELECTION'S FUND REVOLVING CHECKING ACCOUNT**

The Auditor's office recommends adoption of a resolution which would establish the Election's Fund Revolving Checking Account at \$2,500 to pay for the mailing of absentee ballots and other election materials.

**Cmmr. Holter/Johnson moved and seconded to approve Resolution No. 96-01 for the Elections Revolving Checking Account in the amount of \$2,500. Motion carried unanimously. Resolution No. 96-91 (Exhibit A)**

**VARIANCE - SMILANICH/PINKNEY**

Rob Johnson, Attorney representing Smilanich/Pinkney, submitted proposed Findings of Fact & Conclusions of Law regarding the variance proposal.

The Board reviewed the proposal as well as the Land Use Attorney and felt it was a reasonable request.

**Cmmr. Johnson/Holter moved and seconded to grant the variance request of Smilanich and Pinkney and accept the Findings of Fact as presented. Motion carried unanimously. B-aye; H-aye; J-aye.**

**HEARING SET - EASEMENT REMOVAL**

Kristen Riebli, Planner, requested the Board set a hearing on October 9, 2001 at 9:15 a.m. for an easement removal for William & Kathy Shutters for Lots 24 & 25 of Lynch Cove, Division 4.

**Cmmr. Holter/Johnson moved and seconded to set a hearing on October 9, 2001 at 9:15 a.m. Motion carried unanimously. B-aye; H-aye; J-aye.**

**RECESS**

The Board recessed at 9:25 a.m. for five minutes and came back into regular open session.

**VARIANCE - WONG**

Scott Longanecker, Planner, presented the staff report for the variance request by Terry Wong from the Mason County Resource Ordinance Fish & Wildlife chapter. The buffer variance request is for the development of a single-family residence within the 165' buffer of Browns Creek, Type 3 stream.

The Planning Staff recommended approval with the following conditions:

- 1) A 30-foot stream buffer and setback shall be maintained from the proposed residence to the ordinary high water mark of Browns Creek.
- 2) A title notification will be recorded with the Mason County Auditor to ensure that the vegetated stream buffer and this property and other provisions of the Habitat Management Plan will be maintained into the future regardless of whether the property changes ownership.
- 3) Per the Mason County Resource Ordinance, danger trees that are removed will be replaced at a minimum ratio of 6, three-year-old trees per tree removed.
- 4) The conservation and mitigation measures, and protection recommendations provided in the Habitat Management Plan will be implemented unless otherwise modified or approved by the County.
- 5) If the variance is granted, for the first 5 years afterwards an annual report will be provided to the Mason County Planning Department regarding the status of the property development, habitat management, mitigation etc.
- 6) A storm-water site plan will be created and implemented.
- 7) Residential development in shorelines shall be designed to preserve natural drainage courses.

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It was noted the applicant was not able to be present at the hearing.

The Board noted that the original mitigation of 10 to 1 ratio of trees that need to be removed has been changed to 6 to 1.

**Cmmr. Holter/Johnson moved and seconded to approve the variance permit #2001-00022 requested by Terry Wong with all the conditions as set out by staff and accept the Findings of Fact. Motion carried unanimously. B-aye; H-aye; J-aye.**

**AMENDMENT NO. 2 – MCEWAN PRAIRIE GRAVEL MINE SUPPLEMENTAL EIS**

Rick Mraz, Planning, requested the Board sign Contract Amendment #2 for the preparation of a supplemental environmental impact statement that addresses additional information needs identified through comments received as part of a draft environmental impact statement (DEIS) review that occurred in September and October 2000. The scope of the SEIS was refined through a formal scoping process and the comment period for that scoping ended July 13, 2001.

**Cmmr. Johnson/Holter moved and seconded the chair be authorized to sign Amendment No. 2 for the Scope of Work for the McEwan Prairie Surface Mine Environmental Impact Statement and the Supplemental Environmental Impact Statement Preparation. Motion carried unanimously. B-aye; H-aye; J-aye.**

**SHORELINE SUBSTANTIAL DEVELOPMENT - LEAVENGOOD ARCHITECTS**

Rick Mraz, Community Development/Planning, presented the staff report for a shoreline substantial development permit for Leavengood Architects for Kathryn Koberg on Hartstene Island. The proposal is to construct a new studio as an accessory living quarters and construction of a new wood stairway and repair of an existing deck.

The Planning staff recommended approval with the following conditions:

- 1) Debris or deleterious material resulting from construction shall be removed from the beach area and project site and shall not be allowed to enter waters of the State.
- 2) Residential development on shoreline areas will be designed to preserve natural drainage courses.
- 3) Residential development on shorelines will be planned with minimum adverse environmental and visual impact. Structures will be located to not significantly block views of adjacent residences.
- 4) Each shoreline environment has a setback requirement for structures from the OHWM. Uncovered porches, decks, steps may project into the required setback area, provided such structures are no higher than 30 inches above average grade excluding railings required for reasons of public safety.
- 5) Water quality is not to be degraded to the detriment of the aquatic environment as a result of this project.
- 6) Residential developers and individuals shall be required to control erosion during construction. Removal of vegetation should be minimized and any areas disturbed should be restored to prevent erosion and other environmental impacts.

All future development of the proposed site will be subject to the conditions that are listed. However, this does not exempt future proposals from further review through the SEPA process.

The Board noted there is not a residence on the property; however, they are asking for an accessory building to be built.

It was noted that if the proposal were the only structure on site, it would not require a substantial development permit.

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Gary Yando, Utilities & Waste Management, explained that the hearing is to receive comments from citizens, particularly from low- and moderate-income persons and persons residing in the Hoodspport area.

Tim Sheldon, President of PUD #1, stated that three years ago when the county became involved they were looking for an operator. PUD #1 provides electric service and water system in the area. PUD #1 became involved in the project and acquired a \$750,000 grant from Community Trade and Economic Development, which is a Community Development Block Grant. Funds were also obtained from Department of Health, State Revolving Fund Low Interest money. Congressman Dicks also helped with a \$600,000 congressional appropriation to assist in the improvements. There is approximately \$3 million invested in the Hoodspport Water System. The system had to be entirely rebuilt. They anticipate the system will continue to grow.

**Cmmr. Holter/Johnson moved and seconded to close the public hearing on the Hoodspport/Suncrest Water System and authorize chair to sign letter to Community Trade and Economic Development. Motion carried unanimously. B-aye; H-aye; J-aye.**

**CLAIMS MANAGEMENT RESPONSIBILITIES**

The Board received a request from the Budget & Finance Director to adopt a resolution to delegate claims management responsibilities to the Mason County Risk Manager.

**Cmmr. Johnson/Holter moved and seconded to adopt Resolution No. 97-01, which delegates claims management responsibilities to the Mason County Risk Manager in amounts up to \$5,000. Motion carried unanimously. B-aye; H-aye; J-aye. Resolution No. 97-01 (Exhibit B)**

**WASHINGTON COUNTIES RISK POOL**

Ms. Siegler recommended the Board appoint Herb Baze as Washington Counties Risk Pool representative and Ione Siegler as the alternate representative, due to the retirement of Mary Jo Cady.

**Cmmr. Holter/Johnson moved and seconded the Board approve Resolution No. 98-01 and appoint Commissioner Herb Baze as the County representative and Ione Siegler as the County's alternate representative to the Washington Counties Risk Pool. Resolution No. 98-01 (Exhibit C)**

**RESERVE FOR RODEO EQUIPMENT FUND**

The Board heard a recommendation from the Budget & Finance Director to establish a Reserve for Rodeo Equipment Fund. This was developed with input from the Tourism & Recreation Department.

The Board noted this was the first year the County has had a rodeo in many years. The equipment was rented to put the rodeo on. The Backcountry Horsemen would like to fundraise for permanent rodeo arena equipment. This would generate a fund that could be contributed to.

**Cmmr. Johnson/Holter moved and seconded the Board approve Resolution No. 99-01 and establish a Reserve for rodeo Equipment Fund as presented. Motion carried unanimously. B-aye; H-aye; J-aye. Resolution No. 99-01 (Exhibit D)**

**HEARING SET - SUPPLEMENTAL APPROPRIATION**

It was recommended the Board set a public hearing to consider a supplemental appropriation to the Current Expense Fund and Landfill Fund.

**Cmmr. Holter/Johnson moved and seconded the Board approve Resolution No. 100-01 and set a public hearing on September 25, 2001 at 6:30 p.m. in the Commissioners' Chambers to consider a proposed supplemental appropriation to the 2001 budget for the current expense Fund in the estimated amount of \$39,345 and the Landfill Fund in the estimated amount of \$62,225. Resolution No. 100-01 (Exhibit E)**

**TERRORIST ATTACK – GOVERNOR'S OFFICE**

It was noted the Governor's Office called the Washington State Association of Counties office requesting a conference call at 11:30 a.m. with all County Commissioners, Councilmembers and Executives to answer any

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**CLERK DOCUMENT IMAGING SYSTEM CONTRACT**

Dave Loser, Equipment Rental & Revolving Fund Manager asked for approval to negotiate a contract to purchase an imaging system from Image X of Santa Barbara, CA for the County Clerk. They received five proposals and were evaluated by the imaging committee. They voted to select the proposal from Image X of Santa Barbara, CA as the system that best meets the Clerk's needs.

**Cmmr. Johnson/Holter moved and seconded the Board of County Commissioners authorize the Equipment Rental and Revolving Fund Manager to negotiate a contract for the purchase of an imaging system from Image X of Santa Barbara, CA for the County Clerk. Final Agreement to be approved and signed by the Board. Motion carried unanimously. B-aye; H-aye; J-aye.**

**NON-UNION SALARY RANGE ALIGNMENT**

Skip Wright, Human Resources Director, presented a resolution for adoption to amend the Non-Union salary range alignment table which would increase the job classification of road supervisor from salary range 13 to salary range 15. Also, it would increase the job classification of equipment supervisor from salary range 14 to salary range 15.

**Cmmr. Holter/Johnson moved and seconded the Board approve Resolution No. 101-01 which changes the salary range for Road Supervisor from 13 to 14 and Equipment Supervisor for salary range 14 to 15 effective September 11, 2001. Resolution No. 101-01 (Exhibit F)**

**APPROVAL OF WARRANTS**

| <b>FUND NAME</b> | <b>WARRANT NUMBER</b> | <b>AMOUNT</b> |
|------------------|-----------------------|---------------|
| Claims Clearing  | 28918-29056           | \$313,175.94  |
|                  | 29057-29127           | \$470,706.39  |
|                  | 29128                 | \$500.00      |
| Salary Clearing  | 29129-29246           | \$278,656.47  |
|                  | 115088-115490         | \$626,582.81  |
|                  | 115491-115536         | \$382,987.82  |
|                  | 115537-115539         | \$2,621.21    |
|                  | 115540-115541         | \$594.64      |

**ADJOURNED**

The meeting adjourned at 10:50 a.m.

BOARD OF COUNTY COMMISSIONERS  
MASON COUNTY, WASHINGTON

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Herb Baze, Chairperson

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Rebecca S. Rogers, Clerk of the Board