

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

AUGUST 21, 2001

The meeting was called to order at 9:00 a.m. by Chairperson Mary Jo Cady. Commissioners Herb Baze and Wes Johnson were in attendance.

APPROVAL OF MINUTES:

Cmmr. Johnson/Baze moved and seconded to approve the meeting minutes dated July 10, 2001 and August 14, 2001. Motion carried unanimously. B-aye; C-aye; J-aye.

CORRESPONDENCE

DIVISION OF RADIATION PROTECTION

The Washington State Department of Health gave notice of a radioactive materials license application from Mason County.

VARIANCE – SMILANICH

Ruth M. Kraft noted her opposition to the variance requested by Smilanich/Pinkney. Copy referred to Community Development.

WATER CONSERVANCY BOARD

PUD#1 submitted a letter concerning formulation of a Water Conservancy Board.

DEER CREEK CHANNELIZATION

A letter was received from the Washington State Department of Transportation concerning the Deer Creek Channelization.

SHELTON-MASONCOUNTY CHAMBER OF COMMERCE

Notice was received that Jacquie Alexander has resigned as Executive Director with the Shelton-Mason County Chamber of Commerce and has appointed Lisa Renggli to fill the position.

STATE FOREST LANDS DISTRIBUTION

Received the project of income from the State forest board lands in Mason County. Copy forwarded to Budget & Finance.

RESIGNATION LETTER - CADY

Letter from Mary Jo Cady resigning as Mason County Commissioner District No. 3 at 5:00 a.m. on Wednesday, August 22, 2001.

LODGING TAX COMMITTEE - APPLICANT

Lisa Renggli, Representative of Shelton-Mason County Chamber of Commerce

BUSINESS

LIQUOR LICENSE APPLICATION

New Application; Privileges Applied For: Spirits/Beer/Wine Restaurant Service Bar; Tradename: Alderbrook Golf & Yacht Club.

Cmmr. Johnson/Baze moved and seconded there are no objections to the liquor license application by Alderbrook Golf & Yacht Club. Motion carried unanimously. B-aye; C-aye; J-aye.

RESOLUTION – SAFETY OF PUBLIC EMPLOYEES

The Board received a proposed resolution for the safety of public employees. Mike Rutter, Facilities & Grounds

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CALL FOR BIDS – BUILDING REMODEL & ADDITION FOR THE MASON COUNTY JAIL

Maggie Rutter, Chief of Mason County Jail, stated that recently they had 124 in the Mason County jail and if they would have had to add an additional 7, which was a possibility, they would have been out of mattresses.

Mike Rutter, Facilities & Grounds Manager, requested approval to call for bids for two more holding tanks with double bunking and an area for female trustees. This would increase the bed space by 48. There is a training room for Mason County jail and associated Sheriff's Department that will be used for a lunch room for employees.

Cmmr. Johnson/Baze moved and seconded to call for bids for building remodel and addition for the Mason County jail on September 18, 2001 at 9:45 a.m. Motion carried unanimously. B-aye; C-aye; J-aye.

CONTRACT AMENDMENT - CENTRAL SHOP SEPTIC SYSTEM

Jerry Hauth, Public Works Director, explained that the Central Shop septic system failed last week and a new 1500 gallon tank was installed. He requested authorization for the chair to sign a contract amendment with Carter-Burgess for the design and installation of the new septic system at the Mason County Central Shop.

Cmmr. Baze/Johnson moved and seconded the Board of County Commissioners authorize the Chairperson to sign a Contract Amendment with Carter-Burgess to design and install a new septic system at the Central Shop. Amendment increase to design work not to exceed \$3,100 and installation not to exceed \$14,000. Motion carried unanimously. B-aye; C-aye; J-aye.

ORGANIZATIONAL CHART

The Board was presented with an organizational chart for Public Works and asked to approve it with the change of making the Director of Public Works and County Engineer as two positions. Mr. Hauth stated they have been operating at less than desirable staffing levels for some time. The County Engineer would answer to the Public Works Director and Board of Commissioners.

Cmmr. Johnson/Baze moved and seconded the Board approve and execute the Department of Public Works current Organizational Chart, as presented. Motion carried unanimously. B-aye; C-aye; J-aye.

REQUEST TO HIRE - TRAFFIC FOREMAN

Jerry Hauth, Public Works Director, asked for authority to hire a traffic foreman to transition for when Bob Graham retires. The Traffic Foreman has the direct responsibility for maintaining the signs throughout the county. The signs are regulated by the Manual on Uniform Traffic Control Devices and in an effort to minimize liability they adhere to strict standards.

Cmmr. Baze/Johnson moved and seconded the Board authorize the Department of Public Works to advertise and hire for the position of Traffic Foreman with the understanding that, upon Bob's retirement, there will only be one Traffic Foreman. Motion carried unanimously. B-aye; C-aye; J-aye.

RESOLUTION TO INITIATE CONDEMNATION

The Board heard a request to start condemnation proceedings on property owned by Floyd Mullen on CRP 1235. There is a very confusing clouded ownership on the property. Part of the underlying property owners have expressed a willingness to grant the right-of-way necessary for the project to proceed. Mr. Mullen has expressed some reservations, which they have not been able to work out. The Prosecuting Attorney has reviewed the proposed resolution to initiate condemnation and is supportive of what Public Works has proposed. If the project goes forward, it will be necessary to proceed with the condemnation process.

Cmmr. Johnson/Baze moved and seconded to initiate condemnation proceedings against Floyd Mullen to acquire the necessary property from him for County Road Project 1235, Crestview Drive. Motion carried unanimously. B-aye; C-aye; J-aye. Resolution No. 83-01 (Exhibit B)

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HEARING – SPECIAL USE PERMIT – PUD #3

Rick Mraz, Planner, presented the staff report to consider an application for a Special Use Permit by Mason County PUD #3 for a proposal to emplace a natural gas-fired reciprocating engine for electrical generation. The unit consisting of two 2.6 MW generators situated inside a building to be constructed on the subject parcel adjacent to Washington State Highway 102.

A letter was received from Washington State Department of Ecology for the proponent to comply with the Olympic Air Pollution Control Authority requirements.

Staff recommended approval with the following conditions:

Developers and individuals shall be required to control erosion during construction. Removal of vegetation should be minimized and any areas disturbed should be restored to prevent erosion and other environmental impacts.

- 1) A 140' buffer (125' vegetative + 15' building) shall be established and maintained to protect a Category I wetland onsite.
- 2) The site is a Type I aquifer recharge area. Construction and development activities shall comply with the Critical Aquifer Recharge Areas Chapter of the Mason County Resource Ordinance No. 77-93.
- 3) The project must comply with Olympic Air Pollution Control Authority requirements.

Wyla Wood, PUD #3, stated the air permit is not completely finished as yet, but will be by the time the power is generating. They are working on mitigating any impact the project may have from noise and sound and air quality. They anticipate having the engines for a long time and would like to take care of them so they will have as many options as possible in the future. They are anticipating that the industry will not be the same as in the past due to the changes.

Cmmr. Johnson/Baze moved and seconded to approve the special use permit MEP2001-00009, with the above four conditions for the emplacement of a natural gas-fired reciprocating engine for electrical generation situated inside a building to be constructed on the subject parcel. Motion carried unanimously. B-aye; C-aye; J-aye.

HEARING – SUPPLEMENTAL APPROPRIATION – CURRENT EXPENSE FUND

A public hearing was held by the Board to consider a supplemental appropriation to the Current Expense Fund in the amount of \$23,482.

Ione Siegler, Budget & Finance, stated that unbudgeted beginning fund balance would be used for excess compensation for retirement benefits for the former Treasurer; establishing a .4 FTE office position in Emergency Management and increasing the cost of extra help. Increasing administrative assistant's work hours in the Coroner's office and an increase in salaries for District Court Judge and Superior Court Judges. The increase in the salary for the judges was set by the state and is effective in September.

Cmmr. Baze/Johnson moved and seconded the board approve a supplemental appropriation to the 2001 budget for the Current Expense Fund in the amount of \$23,482 as presented by the Director of Budget & Finance. Motion carried unanimously. B-aye; C-aye; J-aye. Order signed (Exhibit C)

NATIONAL FOREST PAYMENT IN LIEU OF TAXES

The Budget & Finance Director presented a resolution for national forest payment in lieu of taxes.

It was noted that the Washington State Association of Counties has instructed the County in how this is supposed to work.

This was generated due to the spotted owl issues and what it has done to the Northwest.

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would not apply to the stream, if the stream were not moved.

Condition #3 was changed. Originally it read that "All conservation and mitigation measures, monitoring and protection recommendations provided in the Habitat Management Plan for the project will be implemented." It was changed to read "All conservation and mitigation measures monitoring and protection recommendations in the plan for this project will be implemented if the stream can be moved as planned. If permission is not granted to move the stream, then only conservation and mitigation measures 1, 6, 7, 8, 10 and 11 will be required as the other measures apply only to the stream relocation."

There was a road issue that was discussed with Public Works and there are no longer any concerns about the stream relocation because the plan has been revised so that no work will take place within the right-of-way and will be all downstream of the right-of-way.

Scott Longanecker, Planner, revised condition 33 all conservation and mitigation measures, monitoring and protection.

Cmmr. Baze/Johnson moved and seconded the Board approve permit #VAR2001-00014 Fish & Wildlife stream buffer variance for Karl Crabs with the conditions as amended and adopt the findings of fact. Motion carried unanimously. B-aye; C-aye; J-aye.

HEARING - COMMISSIONERS SALARIES

The Board held a public hearing to consider increasing the Mason County Commissioners' salaries. Skip Wright, Human Resources Director, noted that the County has been adjusting employees salaries over the past few years with the target of reaching 97.5% of the average salary of surrounding similar size counties. The counties which have been used in the analysis are Island, Jefferson, Clallam, Grays Harbor and Lewis. Survey adjustments have been phased in over 2 or more year period of time as a cost saving measure. The proposal before the Board would provide a similar adjustment to Commissioners' salary as provided to employees over the last couple of years. The average commissioners' salary in the five comparable counties in 2001 is \$59,806. Mason County Commissioners are currently paid \$54,486 annually. This is 9.8% less than the other five counties. The 97.5% of the five counties average would be \$58,311.

The state constitution prohibits elected officials, who set their own salaries, from changing salaries during their term of office. As a consequence, any change in salary would not take place until 2003 for the commissioner in district #3 and 2005 for the commissioners in districts 1 & 2.

Mr. Wright submitted a proposed schedule for commissioners' salaries. To get to the 97.5% of the average salary of the five counties there would be a change for district 3 in 2003. It would go to the 97.5% of the 2001 average but inflated 3% twice so they don't fall back again. In 2004, District 1 & 2 salary would be \$59,539 (3% increase under the old resolution) and District 3 salary would go to \$63,718 (3% increase from 2002). In 2005, District 3 would get another 3% increase and District 1 & 2 would go to the same salary as District 3. Thereafter, the annual salary would be increased at least 3% each year.

The Board read aloud the proposed resolution.

Cmmr. Johnson/Baze moved and seconded the Board approve Resolution No. 85-01 establishing Commissioners' salaries and amending Resolution No. 71-92. Motion carried unanimously. B-aye; C-aye; J-aye. Resolution No. 85-01 (Exhibit E)

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On September 1, 2001 the four positions would be paid \$55,395. In 2002 they would be paid \$57,057 and each year thereafter starting at 2003 they would be paid 95% of the salary of the highest paid county commissioner.

Cmmr. Baze/Johnson moved and seconded the Board approve Resolution No. 86-01 which increases the annual salary of the Assessor, Auditor, Clerk and Treasurer to \$55,395 effective 9/1/2001; to \$57,057 effective 1/1/2002; and to 95% of the salary of the highest paid County Commissioner effective 1/1/2003 and each year thereafter. Motion carried unanimously. B-aye; C-aye; J-aye. Resolution No. 86-01 (Exhibit F)

MEMORANDUM OF AGREEMENT

The Human Resources Director recommended adoption of a Memorandum of Agreement that was reached with Teamsters Local 378 to amend the wage appendix to General Services bargaining agreement. It would add a new position to Lead Plans Examiner to Department of Community Development.

Cmmr. Johnson/Baze moved and seconded that the Board approve and sign the Memorandum of Agreement between Mason County and Teamsters Local 378 which adds the new job title of Lead Plans Examiner to the General Services bargaining unit, effective August 20, 2001. Motion carried unanimously. B-aye; C-aye; J-aye.

HEARING SET – HOODSPORT/SUNCREST WATER SYSTEM

Gary Yando, Utilities & Waste Management Director requested the Board set a hearing regarding the Community Development Block Grant closure requirements. This is for the Hoodsport/Suncrest water system grant F9874098-006.

Mr. Yando noted that comments may also be submitted in writing to the Board of County Commissioners up to Friday, September 7, 2001 at 5 p.m.

Cmmr. Baze/Johnson moved and seconded that the Board schedule a public hearing for Tuesday, September 11, 2001; at 10:15 a.m. to receive comments, related to the Hoodsport/Suncrest water system, from citizens, particularly from low-and moderate-income persons residing in the Hoodsport area. Motion carried unanimously. B-aye; C-aye; J-aye.

RESOLUTION - GROWTH MANAGEMENT

Ron Henrickson, Community Development Director, stated that the County has wrestled with the Growth Management Act for many years and he recommended the Board adopt a resolution related to Growth Management Act.

Mr. Henrickson stated there have been a number of efforts to try and address these issues. They are trying to focus the remaining Growth Management items and bring them to a conclusion.

Cmmr. Johnson/Baze moved and seconded to adopt Resolution No. 87-01 regarding the Growth Management Act. Motion carried unanimously. B-aye; C-aye; J-aye. Resolution No. 87-01 (Exhibit G)

TOTTEN-LITTLE SKOOKUM SHORELINE DESIGNATION

Allan Borden, Planner, presented the staff report to consider adoption of a resolution to extend an interim measure amending the Mason County Shoreline Master Program. That amendment changes the designation from rural shoreline environment to conservancy shoreline environment on those saltwater properties within the Shoreline Management Area, which is 200 feet upland from the ordinary high water mark on those properties along Totten-Little Skookum Inlet in Mason County.

Cmmr. Baze/Johnson moved and seconded to adopt Resolution No. 88-01 amending Resolution No. 32-01 that implements an interim measure to redesignate portions of the Totten and Little Skookum Inlet Shorelines from Rural to Conservancy Shoreline Environment. The interim measure shall remain in effect for a six-month period

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Cmmr. Johnson/Baze moved and seconded to extend for six months the moratorium adopted in Ordinance #20-01, which imposed a moratorium on the establishment, location, or permitting of card room, gambling establishments, and game parlors with social card games within the unincorporated area of Mason County and adopt the previously approved findings of fact and schedule a public hearing on October 9, 2001; 9:30 a.m. Motion carried unanimously. B-aye; C-aye; J-aye. Resolution No. 89-01 (Exhibit I)

NEW CHAIRPERSON APPOINTED

Cmmr. Johnson/Baze moved and seconded to appoint Herb Baze as chair of Mason County Commissioner, effective noon on Tuesday, August 21, 2001. Motion carried unanimously. B-aye; C-aye; J-aye.

BOARDS, COMMISSIONS, COUNCILS

It was noted that due to the retirement of Mary Jo Cady the Commissioners have reviewed the Boards, Commissions, and Councils the individual Commissioners serve on to see where they best fit the Commissioners. A revised list was read aloud.

Cmmr. Baze/Johnson move d and seconded to approve the list of Boards, Commissions, and Council appointments for the Commissioners. Motion carried unanimously. B-aye; C-aye; J-aye.

RECOGNITION - COMMISSIONER MARY JO CADY

Cmmrs. Johnson and Baze recognized outgoing Commissioner Mary Jo Cady with a certificate and plaque in recognition of her contributions to the County.

APPROVAL OF WARRANTS

FUND NAME	WARRANT NUMBER	AMOUNT
Claims Clearing	28376-28594	\$186,697.16
Salary Clearing	114847-115086	\$169,336.00
	115087	\$230.00

ADJOURNED

The meeting adjourned due to no further business.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Mary Jo Cady, Chairperson

Herb Baze, Commissioner

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Rebecca S. Rogers, Clerk of the Board