

BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS

FEBRUARY 6, 2001

The meeting was called to order at 9:06 a.m. by Chairperson Mary Jo Cady who led the Pledge of Allegiance. Commissioners Herb Baze and Wesley Johnson were in attendance.

CORRESPONDENCE

COUNTY ZONING ORDINANCE

The Economic Development Council of Mason County offered assistance in creating a county zoning ordinance.

ENERGY CONSERVATION

Received notice from the Governor to take all measures necessary and advisable to decrease total electricity and natural gas use in owned or leased buildings and offices by ten percent, and decrease and or shift electricity consumption from the peak demand periods of 8 a.m. to 10 a.m. and 4 p.m. to 8 p.m.

LYNCH ROAD & US 101 INTERSECTION

Washington State Department of Transportation expressed continued support of the County, stakeholders committee and the community at large to complete a study with a preferred alternative that appears to be both financially possible in the short run as well as clearly provide a safety benefit to the community for the Lynch Road and US 101 Intersection.

LEGISLATION FOR NEW STATE

Washington State Senate asked for comments and support in addressing two new bills: to create a new state; and to have a joint concurrent resolution requesting formation of a committee of Oregon and Washington to address the feasibility of changing state boundaries.

THIRD PARTY SANITARY SURVEY PROGRAM

The Mason County Drinking Water Advisory Committee has recommended that Mason County take part in the State Third Party Sanitary Survey Program. Copy forwarded to Public Health Services.

COUNTY-WIDE PROJECTS LIST

Received a recommendation from the Economic Development Council of Mason County for adoption of 40 countywide projects to update the current infrastructure needs.

WEED CONTROL BOARD

A letter was received from Lee Swoboda expressing that the County does not need a weed control board.

LOST LAKE – SPEED LIMIT

Letters were received from the following individuals in opposition to the proposed speed limit on Lost Lake: Mark L. Besola and Wayne D. Gale.

HARTSTENE POINT SEWER SYSTEM

Received letters from: William S. Walker and John Diehl commenting on the Hartstene Point Sewer System rates. Copy forwarded to Utilities/Waste Management.

BUSINESS

INTERLOCAL AGREEMENT - WASHINGTON COUNTIES INSURANCE POOL

Ione Siegler, Budget & Finance, requested the Board enter into the Interlocal Agreement to create and provide participation in the Washington Counties Insurance Pool.

Cmmr. Johnson/Baze moved and seconded to approve and sign the Interlocal Agreement creating, and providing for Mason County's participation in, the Washington Counties Insurance Pool. Motion carried unanimously. B-aye; J-

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
PAGE 2 - FEBRUARY 6, 2001**

Expense in the estimated amount of \$60,726. This is for the addition of a full time land use attorney in the Prosecutor's office.

Cmmr. Johnson/Baze moved and seconded to approve a supplemental appropriation to the Current Expense Fund Budget in the estimated amount of \$60,726 as presented by the Mason County Budget Director Ione Siegler. Motion carried unanimously. B-aye; J-aye; C-aye. (Exhibit B)

2000 YEAR END REPORT

Lisa Frazier, Treasurer, reported the percentages of taxes collected through 12/31/00. The percentage of 2000 year taxes collected was 95.35% and the total amount was \$40,629,122.62. The Current Expense unencumbered cash balance as of 12-31-00 was \$3,489,431.00.

2001 TOWING AGREEMENTS

Dave Loser, ER&R, requested the Board authorize the Chair to sign the towing agreements for 2001.

Cmmr. Baze/Johnson moved and seconded authorize the Chairperson to sign towing service agreement with Tow King of Shelton, WA and Bethel Towing of Port Orchard, WA for the year 2001. Motion carried unanimously. B-aye; J-aye; C-aye.

PARKS DEPARTMENT TRACTOR

Mr. Loser reported that in accordance with Resolution No. 93-94 a purchase order for \$17,648.17 was awarded to Kitsap Farm Garden & Tractor of Silverdale, WA for a new Kubota L4310 tractor.

HEARING SET - UTILITY EASEMENT REMOVAL - LAKE CUSHMAN, DIVISION 16

Kristen French, Planning, requested the Board set a hearing on March 6, 2001 at 9:15 a.m. to consider a utility easement removal at Lake Cushman, Division 16, lots 111 and 112 as requested by Wayne and Laura Hendrickson.

Cmmr. Johnson/Baze moved and seconded to set a public hearing on 3-6-01 at 9:15 to consider a Declaration of Parcel Declaration and removal of utility and drainage easements between tax parcels 42216-53-00111 and 42216-53-0012, lots 111 and 112 located in Lake Cushman, Division 16. Motion carried unanimously. B-aye; J-aye; C-aye.

ENVIRONMENTAL SERVICES MANAGER

Jerry Hauth, Public Works Director, requested authorization to advertise, interview and hire an Environmental Services Manager for the Public Works Department. This will be Range 14 in the non-union salary range schedule.

Cmmr. Baze/Johnson moved and seconded to authorize the Public Works Department to advertise for, interview and hire an Environmental Services Manager. Motion carried unanimously. B-aye; J-aye; C-aye.

CRP'S FOR BST APPLICATION

Mr. Hauth requested the Board approve the resolution assigning County Road Project numbers to those county maintained roads which will have one or two applications of Bituminous Surface Treatment (BST) this year.

Cmmr. Johnson/Baze moved and seconded to execute the resolution approving County Road Projects 1692 through 1699 for application of Bituminous Surface Treatment on all or portion of the following eight Mason County roads.

Fish Hatchery Road, Beeville Loop Road, Plug Mill Road, Shelton Valley Road, Ford Loop Road, Lillie Road, Gallagher Road and Lombard Road No. Motion carried unanimously. B-aye; J-aye; C-aye. Resolution No. 14-01 (Exhibit C)

SMALL WORKS ROSTER AMENDED

Mr. Hauth requested the Board approve the resolution to indicate the upper limit for the small works roster has increased to \$200,000.

Cmmr. Johnson/Baze moved and seconded to execute the resolution, as submitted, establishing the new Small Works Roster Process. The resolution replaces Mason County Code 3.48.050, in its entirety. Motion carried

Cmmr. Baze/Johnson moved and seconded to schedule a hearing to consider the restriction of unmuffled compression brakes on SR 119 between milepost 0.00 to milepost 7.00 on March 6, 2001 at 9:30 a.m. Motion carried unanimously. B-aye; J-aye; C-aye.

RECESS

The Board recessed for 5 minutes.

HEARING CONT – HARTSTENE POINTE SEWER SYSTEM

A continuation hearing to consider increasing the Hartstene Pointe Sewer System monthly fee charges.

Chairperson Mary Jo Cady opened the hearing and explained that this is a continuation and the previous hearing was heard by a different Board of Commissioners. Commissioners Herb Baze and Wesley Johnson have reviewed the previous testimony and Cmmr. Baze met, on January 20, 2001, with a number of property owners at the Hartstene Pointe Community Hall.

Gary Yando, Utilities/Waste Management Director, explained that on January 20, 2001 he, Commissioner Baze, and Tom Moore met with a number of property owners. Another meeting was then held on January 25, 2001.

Mr. Yando's recommendations are \$22.50 for lots with homes, \$10 without homes and a hookup rate of \$450. This is based on the basis that the fee structure would be reviewed in later 2001 and increase the fees accordingly. If the Board elects to approve an adjustment for longer than the year 2001, he could not support the \$22.50.

He pointed out that any adjustment would not be implemented until March 1, 2001.

Mr. Yando stated infiltration and inflow work needs to be completed, including some manholes. They believe a considerable amount of infiltration is being generated into the system by individual property owners.

He has met with the ER&R Fund Manager to review the telemetric communication cost. The HPMA believes it is significantly greater than what would seem reasonable.

The HPMA believes it is essential that adequate financial reserves be set aside as quickly as possible to cover future equipment replacements and unknown expenses. However, some rational basis must be found for determining the amount of reserve funding needed.

Mr. Yando stated he has discussed this with the consultants, Gray & Osbourne. He believes what is comparable is a capital recovery factor and they believe the absolute minimum should be \$100,000.

Cmmr. Cady referred to the previous hearing where a variety of fee structures were presented, one of them being a \$36 fee structure. This would eventually allow for a \$100,000 reserve for emergencies in a 5 year time frame. She questioned how \$22.50 would do this. She asked if the potential for doubling of electricity rates was considered.

Mr. Yando responded the budget was not created with an electricity increase but he believes there are funds available in the existing budget. The \$36 fee would provide for an approximate \$75,000 project line item, if the money isn't spent, it would be carried over.

Cmmr. Cady believes a reserve line needs to be established that isn't touched except for emergencies. She is very concerned that a lower fee will not allow for an emergency line.

Mr. Yando pointed out the \$22.50 would be for this year. The outfall issue should be known later this year, the telephone charges need to be reviewed along with I&I. He agreed that if a major piece of equipment was to break down, such as the chlorination equipment, some of the money would probably have to be borrowed.

Cmmr. Cady stated that if costly projects are known, we need to start saving now.

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
PAGE 4 - FEBRUARY 6, 2001**

Cmmr. Baze suggested the I&I work be assessed to individual property owners based on the actual condition of their sewer lines.

Mr. Moore stated that would be very difficult to be determined because the side sewers service several homes.

Cmmr. Cady stated the state auditor has asked there be an emergency fund which is not used for the usual maintenance and operation items and \$22.50 will not allow for an emergency fund.

Don Melnick, President of Board of Directors at Hartstene Pointe, believes the majority are in support of the \$22.50 based on the fact they would be reviewed for 2002 and 2003. He stated he gave information to Mr. Yando showing how other public entities depreciate equipment, include the depreciation in the rates and that determines the rational for the reserve. He too, would like to see a reserve fund set aside.

Cmmr. Cady again stated, she believes the rates should include money that will go into the reserve fund. She pointed out utilities determine what rates are necessary, it is not based on what people are comfortable paying. She noted there hasn't been an increase in a number of years.

Cmmr. Cady and Baze thanked Mr. Melnick for his input in this process.

Cmmr. Baze suggested putting off I&I work this year until everything is reviewed.

Cmmr. Baze/Johnson moved and seconded to implement a fee adjustment for the Hartstene Pointe Sewer System as follows beginning March 1, 2001 through December 31, 2001: Single family dwelling, \$25; Lot without dwelling, \$10; Multiple dwellings, \$25 for each unit and hookup fee shall be \$500 per hookup. This is with the understanding the rates will increase in 2002 but the amount is unknown at this point. Motion carried. B-aye; J-aye; C-nay.

Cmmr. Johnson stated a major issue that is unresolved is the reserve amount is unknown and how fast is it needed. This amount doesn't take a giant leap forward in establishing a reserve. This amount will cover operating costs for this year and allow for additional time to study it further.

Cmmr. Cady stated if normal maintenance is put off to save cash carry over as a reserve, she would like to see a budget line established as a reserve.

Cmmr. Baze noted normal maintenance is included in the budget that is not I&I.

The telephone rates were discussed, Mr. Yando stated an error was made when budgeting, so the rate will come down. Cmmr. Cady stated that will probably be used by the increase in power rates.

Cmmr. Baze stated these rates are not being compared to other sewer systems, the consideration is to operate and maintain the Hartstene Pointe Sewer System.

Cmmr. Baze/Johnson moved and seconded to adopt Resolution No. 16-01 for the fee increase for Hartstene Pointe Sewer System. Motion carried unanimously. B-aye; J-aye; C-aye. Resolution No. 16-01 (Exhibit E)

EMERGENCY MEDICAL SERVICES COUNCIL

Mason County Fire Protection District No. 4 – Joel Menter, representative; Cliff Cowling, alternate

Cmmr. Baze/Johnson moved and seconded to concur with Mason County Fire Protection District No. 4 recommendation for Joel Menter as representative and Cliff Cowling as alternate for the Emergency Medical Services Council. Motion carried unanimously. B-aye; J-aye; C-aye.

CONTRACTUAL EMPLOYEE AGREEMENT

Superior Court requested the Board approve the contractual employee agreement with Richard Adamson to serve as

VETERANS ASSISTANCE APPLICATION

Richard Cloud – VFW 1694 – Housing \$400.00
 Ronald J. Radford – VFW 1694 – Housing \$400.00
 David L. Frese – VFW 1694 – Utilities \$61.88
 Michael L. Inman – VFW 1694 – Housing \$400.00
 William T. Hatfield – VFW 1694 – Utilities \$122.55
 (Mrs.) George W. Depoe – VFW 1694 – Utilities \$264.71
 Laura M. Ferron – VFW 1694 – Burial \$300.00
 Thomas J. Page – VFW 1694 – Housing \$400.00
 avid G. Dillon – VFW 1694 – Food \$200.00
 Robert Stanfill - utilities - \$178.28

The Veterans Assistance Screening Committee is recommending approval on the above listed applications totaling \$2,727.42.

Cmmr. Johnson/Baze moved and seconded to approve the veterans assistance applications for the above listed individuals in the amount of \$2,727.42 as recommended by the Screening Committee. add stanhill. Motion carried unanimously. B-aye; J-aye; C-aye.

KONICA LEASE AGREEMENT

Cmmr. Baze/Johnson moved and seconded to authorize the Chair to sign the lease agreement with Konica for lease of a replacement copier for the Commissioners' office. Motion carried unanimously. B-aye; J-aye; C-aye.

FUND NAME	WARRANT NUMBERS	AMOUNT
Claims Clearing	17617-17657	\$12,977.36
	17658-17803	\$284,318.65
	17804-18044	\$143,551.66
	18045-18087	\$62,542.03
	18088-18124	\$8,220.43
	18126-18466	\$795,389.70
	18467	\$739,382.81
	18468-18724	\$344,593.24
	18725-18726	\$784.99
	18727-18864	\$291,720.49
	18865-19077	\$269,338.12
	19078	\$324.08
	19079	\$3,000.00
	19080	\$48.09
	19081-19146	\$30,638.60
	19147-19167	\$706,876.28
	19168-19301	\$86,890.40
	19302	\$2,000.00
	19303-19466	\$614,295.28
	19467-19475	\$2,848.38
	19476-19694	\$532,078.25
	19696-19776	\$35,125.72
	19777-19781	\$577.96
	19783-19916	\$307,550.32
	19917-20086	\$320,588.75
	20087-20111	\$23,909.54
	Salary Clearing	108412-108969
108970-108976		\$5,166.21
108977-109206		\$155,658.00

**BOARD OF MASON COUNTY COMMISSIONERS' PROCEEDINGS
PAGE 6 - FEBRUARY 6, 2001**

ADJOURNMENT

The meeting adjourned at 11:05 a.m.

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

Mary Jo Cady, Chairperson

Herb Baze, Commissioner

ATTEST:

Wesley E. Johnson, Commissioner

Rebecca S. Rogers, Clerk of the Board